

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held January 18, 2022**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on January 18, 2022. Mayor Todd Alcott called the meeting to order. An invocation was provided by Marie Flood and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Dana Beasley-Brown, Commissioner Melinda Hill, Commissioner Sue Parrigin and Mayor Todd Alcott. Absent: Commissioner Carlos Bailey. There was a quorum of the Board of Commissioners.

CITY MANAGER

Acting City Manager Katie Schaller-Ward extended regrets on behalf of City Manager Jeff Meisel for being unable to attend the meeting. She also reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

Schaller-Ward further introduced Programs Director Buddy Steen of Central Region Innovation and Commercialization Center (CRICC) Inc to provide an overview and update of the partnership agreement with the City related to workforce opportunities for technology based companies. Mr. Steen reported there were successful partnerships in the community focusing on economic development and he explained ICC was concentrating on the technological aspects and preparing to create a new initiative known as a collaborative smart space. The collaborative smart space would serve as a multi-purpose facility, for individuals such as remote workers, self-employed, creative class professionals, story tellers, engineers and architects, web and graphic designers. He expressed interest in providing another update in the coming months.

APPROVAL OF MINUTES

Minutes of Regular Meeting January 4, 2022.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Hill and seconded by Parrigin to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Motion to approve the minutes of the regular meeting of January 4, 2022 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2022 – 10

**MUNICIPAL ORDER APPROVING THE PROBATIONARY
APPOINTMENT OF TIMOTHY CLARK, JR. TO THE POSITION OF
FIREFIGHTER IN THE FIRE DEPARTMENT**

Summary of Municipal Order No. 2022 – 10 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Human Resources Director Erin Hulsey reviewed and recommended the appointment of Timothy Clark, Jr. to Firefighter in the Fire Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 10 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 11

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF
CHUCK GLASS TO THE WORKFORCE RECRUITMENT AND
OUTREACH COMMITTEE

Summary of Municipal Order No. 2022 – 11 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Mayor Alcott recommended the reappointment of Chuck Glass to the Workforce Recruitment and Outreach Committee and he asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 11 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 12

MUNICIPAL ORDER APPROVING A CONTRACT THROUGH
COOPERATIVE PURCHASE WITH ATLANTIC EMERGENCY
SOLUTIONS, INC. OF YORKTOWN, VIRGINIA THROUGH THE
COOPERATIVE PURCHASING CONTRACT WITH HOUSTON-
GALVESTON AREA COUNCIL FOR THE PURCHASE OF TWO
FIRE TRUCKS IN THE TOTAL AMOUNT NOT TO EXCEED
\$2,100,059

Summary of Municipal Order No. 2022 – 12 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Schaller-Ward reviewed and recommended the approval of a contract with Atlantic Emergency Solutions, Inc. through the cooperative purchasing contract with Houston-Galveston Area Council for the purchase of two (2) fire trucks, including an aerial and engine, in the total amount not to exceed \$2,100,059. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 12 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 13

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING ANNUAL
ONBASE CONTENT MANAGEMENT SOFTWARE MAINTENANCE
THROUGH A SOLE SOURCE FROM IMAGESOFT, INC. OF ROYAL
OAK, MICHIGAN IN THE AMOUNT OF \$51,125.62

Summary of Municipal Order No. 2022 – 13 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Schaller-Ward reviewed and recommended the annual OnBase content management software maintenance through a sole source with ImageSoft, Inc. in the amount of \$51,125.62. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 13 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 14

MUNICIPAL ORDER APPROVING PAYMENT IN LIEU OF TAXES (PILOT) AGREEMENT AMONG THE CITY OF BOWLING GREEN, THE COUNTY OF WARREN, THE BOARD OF EDUCATION OF WARREN COUNTY AND FRUEHAUF, INC. RELATED TO THE CONSTRUCTION AND INSTALLATION OF AN INDUSTRIAL FACILITY IN THE CITY OF BOWLING GREEN

Summary of Municipal Order No. 2022 – 14 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Schaller-Ward reviewed and recommended the Payment In Lieu of Taxes (PILOT) Agreement between the City, County, Warren County Board of Education and Fruehauf, Inc. related to the construction and installation of an industrial facility creating 288 jobs, with no abatement. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 14 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 15

MUNICIPAL ORDER AUTHORIZING AND APPROVING A WORKFORCE PARTICIPATION PROJECT AGREEMENT BETWEEN THE CITY OF BOWLING GREEN, WARREN COUNTY FISCAL COURT AND CROWDSOUTH, LLC

Summary of Municipal Order No. 2022 – 15 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Schaller-Ward recommended approval of the Workforce Participation Project Agreement between the City, County and CrowdSouth to assist with workforce recruitment efforts. Jason Heflin of CrowdSouth assured the Board of Commissioners of data collection and anticipated monthly reporting. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 15 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 16

MUNICIPAL ORDER AUTHORIZING REIMBURSEMENT TO OPERATION P.R.I.D.E. FOR THE CONSTRUCTION OF A

RETAINING WALL ON SCOTTSVILLE ROAD IN THE AMOUNT OF \$80,000

Summary of Municipal Order No. 2022 – 16 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Schaller-Ward explained the Kentucky Transportation Cabinet (KYTC) recently completed the road widening project on Scottsville Road, and at Shive Lane in front of the Jewelry Barn and Pawn Shop, it was planned to have rip-rap rock installed. However, Operation P.R.I.D.E. looked for an alternate option, and through various donations and the City agreeing to contribute \$80,000, a more aesthetic and safer option of a retaining wall was built. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Municipal Order No. 2022 – 16 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 1
(Second Reading – Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 0.8887 ACRE FROM HB (HIGHWAY BUSINESS) AND LI (LIGHT INDUSTRIAL) TO RM-4 (MULTI-FAMILY RESIDENTIAL) LOCATED AT 0 ENTERPRISE COURT, PRESENTLY OWNED BY WAYNE AND ELVA OVERHOLT, WITH MATT FUQUA AS THE APPLICANT

Title and summary of Ordinance No. BG2022 – 1 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Ordinance No. BG2022 – 1 was adopted by unanimous vote.

ORDINANCE NO. BG2022 – 2
(Second Reading – Binding)
ORDINANCE ANNEXING PROPERTY BY CONSENT

ORDINANCE ANNEXING 232.20 ACRES OF PROPERTY LOCATED ON FREEPORT ROAD PRESENTLY OWNED BY THE INTER-MODAL TRANSPORTATION AUTHORITY, INC. WITH SAID TERRITORY BEING CONTIGUOUS TO EXISTING CITY LIMITS

Title and summary of Ordinance No. BG2022 – 2 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Ordinance No. BG2022 – 2 was adopted by unanimous vote.

ORDINANCE NO. BG2022 – 3

(Second Reading – Binding)

ORDINANCE RELATING TO CLASSIFICATION/PAY SCHEDULE

ORDINANCE AMENDING THE CLASSIFICATION/PAY SCHEDULE
“U” FOR UNCLASSIFIED PART-TIME EMPLOYEES OF THE CITY
OF BOWLING GREEN FOR FISCAL YEAR 2022

Title and summary of Ordinance No. BG2022 – 3 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Ordinance No. BG2022 – 3 was adopted by unanimous vote.

ORDINANCE NO. BG2022 – 4

(Second Reading – Binding)

ORDINANCE GRANTING FRANCHISE RELATED TO TELECOMMUNICATIONS SYSTEM

ORDINANCE GRANTING A NON-EXCLUSIVE
TELECOMMUNICATIONS (OR RELATED NON-CABLE)
FRANCHISE TO SQF, LLC, A FOREIGN LIMITED LIABILITY
COMPANY, FOR THE USE OF RIGHTS-OF-WAY FOR THE
OPERATION AND MAINTENANCE OF A
TELECOMMUNICATIONS (OR RELATED NON-CABLE) SYSTEM
WITHIN THE CITY OF BOWLING GREEN, KENTUCKY AND
FURTHER AUTHORIZING THE EXECUTION OF A FRANCHISE
AGREEMENT

Title and summary of Ordinance No. BG2022 – 4 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

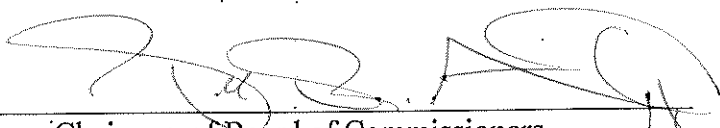
Ordinance No. BG2022 – 4 was adopted by unanimous vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:15 p.m., Mayor Alcott declared this meeting adjourned.

(Minutes-Board of Commissioners-January 18, 2022)

ADOPTED: February 1, 2022

APPROVED: 
Mayor, Chairman of Board of Commissioners

ATTEST: Ashley Jackson
City Clerk

Minutes prepared by City Clerk Ashley Jackson