

**MINUTES of REGULAR MEETING  
of the BOARD of COMMISSIONERS  
of the CITY of BOWLING GREEN, KENTUCKY  
held September 20, 2022**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on September 20, 2022. Mayor Todd Alcott called the meeting to order. The invocation was provided by Rev. Shawn Sales, Pastor of Loving Springs Baptist Church, and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Melinda Hill, Commissioner Sue Parrigin, Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

**CITY MANAGER**

City Manager Jeffery B. Meisel reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

**APPROVAL OF MINUTES**

Regular Meeting September 6, 2022 and Special Meeting September 13, 2022.

Minutes of the above-referenced meetings were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Parrigin and seconded by Bailey to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Motion to approve the minutes of the regular meeting of September 6, 2022 and special meeting of September 13, 2022 were approved by unanimous vote.

**REGULAR AGENDA**

**MUNICIPAL ORDER NO. 2022 – 202**

**MUNICIPAL ORDER APPROVING THE PROMOTION OF OMAR  
ROGERS TO THE POSITION OF COMMUNITY CENTERS  
MANAGER IN THE PARKS AND RECREATION DEPARTMENT**

Summary of Municipal Order No. 2022 – 202 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Parks and Recreation Director Brent Belcher reviewed and recommended the promotion of Omar Rogers to Community Centers Manager in the Parks and Recreation Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2022 – 202 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 203

MUNICIPAL ORDER APPROVING THE PROMOTION OF JAMIE HOLTON TO THE POSITION OF COMMUNICATIONS DISPATCHER SUPERVISOR IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2022 – 203 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Police Chief Michael Delaney reviewed and recommended the promotion of Jamie Holton to Communications Dispatcher Supervisor in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2022 – 203 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 204

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF JOHN WILLIAMS TO THE POSITION OF POLICE OFFICER IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2022 – 204 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Human Resources Director Erin Hulsey reviewed and recommended the appointment of John Williams to Police Officer in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2022 – 204 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 205

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF AMANDA “MIA” JONES TO THE POSITION OF COMMUNICATIONS DISPATCHER II IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2022 – 205 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Human Resources Director Erin Hulsey reviewed and recommended the appointment of Amanda “Mia” Jones to Communications Dispatcher II in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2022 – 205 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 206

MUNICIPAL ORDER AUTHORIZING THE CONTINUATION OF A CONTRACT WITH PHOENIX SAFETY OUTFITTERS, LLC OF SPRINGFIELD, OHIO FOR STRUCTURAL FIREFIGHTING TURNOUT GEAR IN AN AMOUNT NOT TO EXCEED \$2,925 PER SET

Summary of Municipal Order No. 2022 – 206 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. City Manager Meisel reviewed and recommended approval to continue a contract with Phoenix Safety Outfitters, LLC for structural firefighting turnout gear in an amount not to exceed \$2,925 per set. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2022 – 206 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 207

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2023-01 FOR ASPHALT OVERLAY PROJECT FOR C.W. LAMPKIN PARK FROM SCOTTY'S CONTRACTING & STONE, LLC OF BOWLING GREEN, KENTUCKY IN AN AMOUNT NOT TO EXCEED \$234,855

Summary of Municipal Order No. 2022 – 207 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2023-01 for an asphalt overlay project at Lampkin Park from Scotty's Contracting & Stone, LLC in an amount not to exceed \$234,855. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2022 – 207 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 208

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2023-12 FOR POLICE DEPARTMENT AMMUNITION FROM KIESLER POLICE SUPPLY, INC. OF JEFFERSONVILLE, INDIANA, TXAT, LLC OF HOUSTON, TEXAS AND VANCE OUTDOORS, INC. OF COLUMBUS, OHIO IN THE TOTAL AMOUNT OF \$100,404

Summary of Municipal Order No. 2022 – 208 was read by the City Clerk. Motion was made by Bailey and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2023-12 for Police Department practice and on-duty ammunition from Kiesler Police Supply, Inc., TXAT, LLC and Vance Outdoors, Inc. in the total amount of \$100,404. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2022 – 208 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 209

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING THE PURCHASE OF TWO (2) VEHICLES THROUGH BID #2023-07 AND BY NONCOMPETITIVE NEGOTIATIONS WITH HUNT FORD CHRYSLER OF FRANKLIN, KENTUCKY IN THE TOTAL AMOUNT OF \$85,502

Summary of Municipal Order No. 2022 – 209 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended approval of the purchase of two (2) vehicles for Public Works Fleet Division and Police Department Logistics Division through Bid #2023-07 and by noncompetitive negotiations with Hunt Ford Chrysler in the total amount of \$85,502. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2022 – 209 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 210

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2023-13 FOR FISCAL YEAR 2023 STREET OVERLAY FROM SCOTTY'S CONTRACTING & STONE, LLC OF BOWLING GREEN, KENTUCKY IN AN AMOUNT NOT TO EXCEED \$2,145,365

Summary of Municipal Order No. 2022 – 210 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended approval of the Bid #2023-13 for Fiscal Year 2023 for street overlay from Scotty's Contracting & Stone, LLC in an amount not to exceed \$2,145,365. City Engineer Melissa Cansler reviewed the process of how the streets were determined and prioritized to determine overlay, and she further explained with price inflation on all projects, the tentative list of streets could likely be reconsidered. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2022 – 210 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 211

MUNICIPAL ORDER APPROVING AND ACCEPTING SEVEN (7) HOUSING VOUCHERS FOR THE SECTION 8 HOUSING CHOICE VOUCHER PROGRAM

Summary of Municipal Order No. 2022 – 211 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval of seven (7) housing vouchers for the Section 8 Housing Choice Voucher Program. It was reported the City now had 737 total vouchers. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
Voting Nay: None  
Municipal Order No. 2022 – 211 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 212

MUNICIPAL ORDER APPROVING A MEMORANDUM OF UNDERSTANDING FOR UTILITY ASSISTANCE PROGRAM FUNDING BETWEEN THE CITY OF BOWLING GREEN AND UNITED WAY OF SOUTHERN KENTUCKY, INC.

Summary of Municipal Order No. 2022 – 212 was read by the City Clerk. Motion was made by Bailey and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel explained the City received West Kentucky State Aid Funding for Emergencies (SAFE) Grant funds following the tornados, and it was recommended to utilize the final grant funds to provide utility assistance to storm victims. The City and United Way of Southern Kentucky, Inc. reached an agreement and would provide \$50,000 toward the program. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
Voting Nay: None  
Municipal Order No. 2022 – 212 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 213

MUNICIPAL ORDER APPROVING AND AUTHORIZING THE CITY LAW DEPARTMENT TO NEGOTIATE THE PURCHASE OF PROPERTIES NECESSARY FOR THE WESTEN STREET INTERSECTION IMPROVEMENTS AND FURTHER AUTHORIZING APPROPRIATE CITY OFFICIALS TO EXECUTE DEEDS, EASEMENTS AND OTHER DOCUMENTS RELATED TO LAND PURCHASES NECESSARY FOR THE PROJECT

Summary of Municipal Order No. 2022 – 213 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel stated it was necessary to authorize the Law Department to negotiate the purchase of properties for the Westen Street intersection improvements and further authorize appropriate City officials to execute deeds, easements and other documents necessary for the project. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
Voting Nay: None  
Municipal Order No. 2022 – 213 was approved by unanimous vote.

City Manager Meisel recognized Public Works Director Greg Meredith for his years of service to the City and extended congratulations on his recent announcement to retire effective October 1<sup>st</sup>.

ORDINANCE NO. BG2022 – 48  
(First Reading – Non-Binding)  
ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER ONE TO THE  
CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING  
BUDGET FOR FISCAL YEAR 2023

Title and summary of Ordinance No. BG2022 – 48 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for the first and non-binding reading of said Ordinance. Assistant City Manager/Chief Financial Officer Katie Schaller-Ward reviewed Budget Amendment No. One. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

First Reading of Ordinance No. BG2022 – 48 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 45

(Second Reading – Binding)

ORDINANCE RELATING TO CLASSIFICATION/PAY SCHEDULE

ORDINANCE AMENDING THE CLASSIFICATION/PAY SCHEDULE  
“G” FOR GENERAL CLASSIFIED EMPLOYEES OF THE CITY OF  
BOWLING GREEN FOR FISCAL YEAR 2023

Title and summary of Ordinance No. BG2022 – 45 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Ordinance No. BG2022 – 45 was adopted by unanimous vote.

ORDINANCE NO. BG2022 – 46

(Second Reading – Binding)

ORDINANCE GRANTING FRANCHISE RELATED TO TELECOMMUNICATIONS SYSTEM

ORDINANCE GRANTING A NON-EXCLUSIVE  
TELECOMMUNICATIONS (OR RELATED NON-CABLE)  
FRANCHISE TO STUPPFIBER, LLC, A KENTUCKY LIMITED  
LIABILITY COMPANY, FOR THE USE OF RIGHTS-OF-WAY FOR  
THE OPERATION AND MAINTENANCE OF A  
TELECOMMUNICATIONS (OR RELATED NON-CABLE) SYSTEM  
WITHIN THE CITY OF BOWLING GREEN, KENTUCKY AND  
FURTHER AUTHORIZING THE EXECUTION OF A FRANCHISE  
AGREEMENT

Title and summary of Ordinance No. BG2022 – 46 was read by the City Clerk. Motion was made by Bailey and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Ordinance No. BG2022 – 46 was adopted by unanimous vote.

ORDINANCE NO. BG2022 – 47

(Second Reading – Binding)

ORDINANCE RELATED TO WKU GATEWAY TO DOWNTOWN BOWLING GREEN TIF  
DEVELOPMENT AREA AND PARKING GARAGE

ORDINANCE APPROVING AMENDED AND RESTATED GENERAL  
OBLIGATION LEASE AGREEMENT WITH WARREN COUNTY  
DOWNTOWN ECONOMIC DEVELOPMENT AUTHORITY, INC.,  
AND APPROVING A MUTUAL RELEASE AND SETTLEMENT  
AGREEMENT WITH MANHATTAN CAPITAL BG, LLC

Title and summary of Ordinance No. BG2022 – 47 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Ordinance No. BG2022 – 47 was adopted by unanimous vote.


PUBLIC COMMENTS

Following the regular agenda, Mayor Alcott opened the floor for any public comments. Jennifer Morlan made remarks about a discount on vehicle taxes for individuals with disabilities.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:30 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: October 18, 2022

APPROVED:   
Mayor, Chairman of Board of Commissioners

ATTEST:   
City Clerk

*Minutes prepared by City Clerk Ashley Jackson*