

**MINUTES of SPECIAL MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held December 1, 2020**

The Board of Commissioners of the City of Bowling Green, Kentucky met in special session via Lifesize video teleconference due to the Coronavirus (COVID-19) pandemic at 4:30 p.m. on December 1, 2020. Mayor Bruce Wilkerson called the meeting to order and called the roll, and the following members were present: Commissioner Dana Beasley-Brown, Commissioner Joe W. Denning, Commissioner Brian "Slim" Nash, Commissioner Sue Parrigin and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

APPROVAL OF MINUTES

Minutes of Special Meeting November 17, 2020.

Minutes of the above-referenced meeting was distributed to the Board of Commissioners with the Agenda for review. Motion was made by Wilkerson and seconded by Parrigin to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None

Motion to approve the minutes of the special meeting of November 17, 2020 was approved by unanimous vote.

SPECIAL AGENDA

MUNICIPAL ORDER NO. 2020 - 184

**MUNICIPAL ORDER APPROVING THE PROBATIONARY
APPOINTMENT OF RACHEL WRIGHT TO THE POSITION OF
INSPECTION SUPPORT SPECIALIST IN THE NEIGHBORHOOD
AND COMMUNITY SERVICES DEPARTMENT**

Summary of Municipal Order No. 2020 - 184 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. City Manager Jeffery B. Meisel acknowledged the recent retirement of Laura Martin and explained the need to fill the position. He reviewed and recommended the probationary appointment of Rachel Wright to Inspection Support Specialist in the Neighborhood and Community Services Department. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 - 184 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 - 185

**MUNICIPAL ORDER APPROVING THE PROBATIONARY
APPOINTMENT OF RYAN DENBOW TO THE POSITION OF
LABORER II IN THE PUBLIC WORKS DEPARTMENT**

Summary of Municipal Order No. 2020 – 185 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended the probationary appointment of Ryan Denbow to Laborer II in the Public Works Department. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
Voting Nay: None

Municipal Order No. 2020 – 185 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 186

MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF DEBBY PEEPLES AND MIKE RIGGS TO THE CITY OF BOWLING GREEN BOARD OF ETHICS

Summary of Municipal Order No. 2020 – 186 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Mayor Wilkerson recommended the reappointments of Debby Peeples and Mike Riggs to the Board of Ethics. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Parrigin and Wilkerson
Voting Nay: Nash

Municipal Order No. 2020 – 186 was approved by majority vote.

MUNICIPAL ORDER NO. 2020 – 187

MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF MAC JEFFERSON AND JEFF MEISEL TO SERVE ON THE INTER-MODAL TRANSPORTATION AUTHORITY, INC. BOARD OF DIRECTORS, AND AUTHORIZING THE SUBMISSION OF REAPPOINTMENTS TO THE WARREN COUNTY JUDGE EXECUTIVE

Summary of Municipal Order No. 2020 – 187 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Mayor Wilkerson recommended the reappointments of Mac Jefferson and Jeff Meisel to the Inter-Modal Transportation Authority, Inc. (ITA) Board. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
Voting Nay: None

Municipal Order No. 2020 – 187 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 188

MUNICIPAL ORDER AMENDING MUNICIPAL ORDER NO. 2020-163 TO RESCIND THE AWARD FOR A PORTION OF BID #2021-12 RELATED TO POLICE DEPARTMENT AMMUNITION FROM CRAIG'S FIREARM SUPPLY, INC. OF KNOXVILLE, TENNESSEE; AND TO AUTHORIZE THE AWARD TO THE NEXT LOWEST BIDDER, VANCE OUTDOORS, INC. OF COLUMBUS, OHIO IN THE TOTAL AMOUNT OF \$49,980.10

Summary of Municipal Order No. 2020 – 188 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Meisel explained the bid for Police Department ammunition was recently approved, however Craig’s Firearm Supply could no longer supply the product, therefore an amendment to the previous award was necessary. He recommended a portion of the bid be awarded to the next lowest bidder. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 – 188 was approved by unanimous vote.

ORDINANCE NO. BG2020 – 39

(First Reading – Non-Binding)

ORDINANCE RELATING TO CLASSIFICATION/PAY SCHEDULE

ORDINANCE AMENDING THE CLASSIFICATION/PAY SCHEDULE “G” FOR GENERAL CLASSIFIED EMPLOYEES OF THE CITY OF BOWLING GREEN FOR FISCAL YEAR 2021

Title and summary of Ordinance No. BG2020 – 39 was read. Motion was made by Wilkerson and seconded by Parrigin for the first and non-binding reading of said Ordinance. Meisel recognized the upcoming planned retirement of Marlee Boenig at the Fire Department and in order to plan for a replacement, he recommended a modification to the position from hazardous to non-hazardous and an amendment to the classification/pay schedule “G” for General Classified Employees to include the new position of Fire Community Risk Reduction & Education Coordinator. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None

First Reading of Ordinance No. BG2020 – 39 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 189

MUNICIPAL ORDER APPROVING THE PUBLIC TRANSIT AGENCY SAFETY PLAN (PTASP) FOR THE CITY OF BOWLING GREEN TRANSIT PROGRAM AND AUTHORIZING ITS SUBMISSION TO THE FEDERAL TRANSPORTATION ADMINISTRATION (FTA)

Summary of Municipal Order No. 2020 – 189 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Meisel explained the Public Transit Agency Safety Plan (PTASP) was a requirement from the Federal Transportation Administration (FTA). Neighborhood and Community Services Director Brent Childers provided a brief overview of the PTASP and explained the Plan established responsibilities and goals to protect and ensure safety of the riders. He added a new feature was now available for citizens to create a trip planner and obtain electronic transit passes, all of which could be found on the City’s transit web page. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 – 189 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 190

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF A GRANT FROM THE U. S. DEPARTMENT FOR HOUSING AND URBAN DEVELOPMENT FOR FUNDING FOR THE MAINSTREAM VOUCHER PROGRAM UNDER THE CARES ACT

Summary of Municipal Order No. 2020 – 190 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended the acceptance of forty (40) additional mainstream housing vouchers for low income non-elderly persons with disabilities between the ages of 18-62 years old. He added with the additional vouchers, it would bring the City's total housing vouchers to 695. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 – 190 was approved by unanimous vote.

ORDINANCE NO. BG2020 – 40

(First Reading – Non-Binding)

ORDINANCE AMENDING AGREEMENT RELATED TO THE CITY-COUNTY PLANNING COMMISSION

ORDINANCE AUTHORIZING MAYOR TO EXECUTE AMENDED AND RESTATED AGREEMENT FOR THE ESTABLISHMENT OF THE JOINT CITY-COUNTY PLANNING COMMISSION OF WARREN COUNTY AND THE JOINT CITY-COUNTY BOARD OF ADJUSTMENTS

Title and summary of Ordinance No. BG2020 – 40 was read. Motion was made by Wilkerson and seconded by Parrigin for the first and non-binding reading of said Ordinance. At the request of the City Manager, City-County Planning Commissioner Director Ben Peterson reviewed the amendments to the joint City and County Amended and Restated Agreement related to the make-up of the City-County Planning Commission members. He said the amendments were a fair and balanced proposal, and was based on population and funding. Mr. Peterson explained any zone changes within the City and unincorporated Warren County outside one quarter (1/4) mile of any small city limits, the Planning Commission members would vote with four (4) City appointees and four (4) County appointees. He added any matters concerning zone changes and associated applications within the four (4) small city limits or within one quarter (1/4) mile of any small city limits, the Planning Commission members would vote with the appropriate small city appointee and four (4) Warren County appointees. In addition, it was indicated all twelve (12) Planning Commission members would continue to vote on all matters concerning business and operation and Comprehensive Plan and long range planning of the City-County Planning Commission. Commissioner Nash voiced displeasure with changing the agreement and believed it was unnecessary. Meisel indicated the amendment was to balance the cities and county's participation by population and allow for a modern day version. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Parrigin and Wilkerson
 Voting Nay: Nash
First Reading of Ordinance No. BG2020 – 40 was approved by majority vote.

ORDINANCE NO. BG2020 – 41
(First Reading – Non-Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TRACTS OF LAND CONTAINING
1.3686 ACRES FROM RM-2 (TWO-FAMILY RESIDENTIAL) AND
GB (GENERAL BUSINESS) TO PUD (PLANNED UNIT
DEVELOPMENT) LOCATED AT 0, 1024, 1028, 1032 AND 1038
KENTON STREET AND 1023, 1027, 1031 AND 1033 GREENWOOD
ALLEY, PRESENTLY OWNED BY CSR BG INVESTMENTS, LLC
C/O CHRIS ROBERTSON WITH BELL VUE PROPERTIES, LLC
C/O DESMOND BELL AS THE APPLICANT

Title and summary of Ordinance No. BG2020 – 41 was read. Motion was made by Wilkerson and seconded by Parrigin for the first and non-binding reading of said Ordinance. Mayor Wilkerson stated the rezoning was a unanimous recommendation from the City-County Planning Commission and asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Nash, Parrigin and Wilkerson
 Voting Nay: None
 Abstain: Denning

First Reading of Ordinance No. BG2020 – 41 was approved by majority vote. Commissioner Denning abstained due to his previous abstention related to a rezoning at the same location (Ord. BG2019-47) as his daughter testified at the hearing.

ORDINANCE NO. BG2020 – 42
(First Reading – Non-Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TRACTS OF LAND CONTAINING
296.41 ACRES FROM AG (AGRICULTURE) TO HI (HEAVY
INDUSTRIAL) LOCATED AT 0 FRED MADISON ROAD AND 1188
MIZPAH ROAD, PRESENTLY OWNED BY THE INTER-MODAL
TRANSPORTATION AUTHORITY, INC. C/O RON BUNCH

Title and summary of Ordinance No. BG2020 – 42 was read. Motion was made by Wilkerson and seconded by Parrigin for the first and non-binding reading of said Ordinance. Mayor Wilkerson stated the rezoning was a unanimous recommendation from the City-County Planning Commission and asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None
First Reading of Ordinance No. BG2020 – 42 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 - 191

MUNICIPAL ORDER APPROVING AGREEMENT FOR REALIGNMENT OF HIGHLAND WAY, FIRST PHASE, BETWEEN THE CITY OF BOWLING GREEN AND SAM POTTER, JR., AND FURTHER AUTHORIZING ALL OTHER ACTIONS NECESSARY FOR CONSTRUCTION AND COMPLETION OF A REALIGNED CONNECTION TO NASHVILLE ROAD

Summary of Municipal Order No. 2020 - 191 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Meisel explained the realignment at Highland Way was something the Kentucky Transportation Cabinet (KYTC) had been working on for at least ten (10) years. He stated the first phase would include widening Nashville Road between Campbell Lane and University Boulevard to five (5) lanes, (2) two lanes in each direction with a center turning lane, as well as realigning Highland Way intersection to Emmett Avenue at the location of the current traffic signal. Commissioner Nash expressed the desire for sidewalks in the Highland Way area. City Attorney Hillary Hightower emphasized the City would not be involved in any developments on the property, including rezoning, but would be overseeing the design and construction of the realignment at Highland Way. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 - 191 was approved by unanimous vote.

ORDINANCE NO. BG2020 - 43
(First Reading - Non-Binding)

ORDINANCE PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION BONDS

AN ORDINANCE OF THE CITY OF BOWLING GREEN, KENTUCKY AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS, SERIES 2021A AND TAXABLE GENERAL OBLIGATION BONDS, SERIES 2021B IN AGGREGATE MAXIMUM PRINCIPAL AMOUNTS OF \$40,000,000 AND \$6,500,000, RESPECTIVELY, FOR THE PURPOSE OF FINANCING THE COSTS OF THE ACQUISITION OF A LEASEHOLD ESTATE IN THE REAL PROPERTIES AND IMPROVEMENTS CONSTITUTING THE TRANSPARK EXPANSION PROJECT; AUTHORIZING A SECOND SUPPLEMENTAL CONTRACT, LEASE & OPTION WITH THE INTER-MODAL TRANSPORTATION AUTHORITY, INC. AND THE COUNTY OF WARREN, KENTUCKY WITH RESPECT TO THE TRANSPARK EXPANSION PROJECT; APPROVING FORMS OF BONDS; AUTHORIZING DESIGNATED OFFICERS TO EXECUTE AND DELIVER THE BONDS; AUTHORIZING AND DIRECTING THE FILING OF NOTICE WITH THE STATE LOCAL DEBT OFFICER; PROVIDING FOR THE PAYMENT AND SECURITY OF THE BONDS; CREATING BOND PAYMENT FUNDS; AUTHORIZING ACCEPTANCE OF THE BIDS OF THE BOND PURCHASERS FOR THE PURCHASE OF THE BONDS

**FOLLOWING THE ADVERTISED SALE OF THE BONDS; AND
REPEALING INCONSISTENT ORDINANCES**

Title and summary of Ordinance No. BG2020 - 43 was read. Motion was made by Wilkerson and seconded by Parrigin for the first and non-binding reading of said Ordinance. Meisel recommended approval of the General Obligation Bonds to partner with the ITA to develop 482 acres proposed for development in the Kentucky Transpark, and said the debt service would be split 50/50 with the County. The ITA has pledged to give back all the wage assessments produced in the expanded section and any land sales would go toward the debt service. Chamber of Commerce President and CEO Ron Bunch thanked the City for its support and reviewed some recent new businesses and expansions within the Kentucky Transpark. Commissioners expressed gratitude to the Chamber of Commerce staff for providing economic development opportunities. Assistant City Manager/Chief Financial Officer Katie Schaller-Ward explained it is the City's intent to use the Job Development Incentive Program money, along with the wage assessments and land sales to pay toward the debt, and not intended to effect the City's General Fund. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None

First Reading of Ordinance No. BG2020 - 43 was approved by unanimous vote.

ORDINANCE NO. BG2020 - 44

(First Reading - Non-Binding)

**ORDINANCE APPROVING AMENDMENT TO AMENDED AND RESTATED
INTERLOCAL COOPERATION AGREEMENT RELATED TO THE INTER-MODAL
COMMERCE AND DISTRIBUTION CENTER AND INDUSTRIAL PARK (KENTUCKY
TRANSPARK)**

**ORDINANCE AUTHORIZING THE EXECUTION OF AN
AMENDED AND RESTATED INTERLOCAL COOPERATION
AGREEMENT AMONG THE CITY OF BOWLING GREEN,
WARREN COUNTY, THE INTER-MODAL TRANSPORTATION
AUTHORITY, INC. AND THE SOUTHERN KENTUCKY
REGIONAL DEVELOPMENT AUTHORITY RELATED TO THE
DEVELOPMENT, PROMOTION, ACQUISITION, DESIGN,
CONSTRUCTION, OPERATION, MANAGEMENT AND/OR
FINANCING OF AN EXPANSION TO THE KENTUCKY
TRANSPARK**

Title and summary of Ordinance No. BG2020 - 44 was read. Motion was made by Wilkerson and seconded by Parrigin for the first and non-binding reading of said Ordinance. Meisel reviewed and recommended the required approval of the Amended and Restated Interlocal Cooperation Agreement among the City, County and Southern Kentucky Regional Development Authority related to the development, promotion, acquisition, design, construction, operation, management and/or financing of the expansion to the Kentucky Transpark. Assistant City Manager/Chief Financial Officer Schaller-Ward reviewed the development areas and City Attorney Hillary Hightower reviewed the Interlocal Agreement. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None

First Reading of Ordinance No. BG2020 – 44 was approved by unanimous vote.

ORDINANCE NO. BG2020 – 37

(Second Reading – Binding)

ORDINANCE ANNEXING PROPERTY BY CONSENT

ORDINANCE ANNEXING A TOTAL OF APPROXIMATELY 6.604 ACRES OF PROPERTY LOCATED AT 0 MORGANTOWN ROAD, WITH PROPERTY PRESENTLY OWNED BY LOST RIVER HOLDINGS LLC, WITH SAID TERRITORY BEING CONTIGUOUS TO EXISTING CITY LIMITS; AND FURTHER APPROVING AN ASSOCIATED ECONOMIC DEVELOPMENT ANNEXATION INCENTIVE AGREEMENT

Title and summary of Ordinance No. BG2020 – 37 was read. Motion was made by Wilkerson and seconded by Parrigin for the second and binding reading of said Ordinance. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None

Ordinance No. BG2020 – 37 was adopted by unanimous vote.

ORDINANCE NO. BG2020 – 38

(Second Reading – Binding)

ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 15 (BUSINESS AND GENERAL REGULATIONS) OF THE CITY OF BOWLING GREEN CODE OF ORDINANCES RELATED TO ADMINISTRATIVE CHANGES AND IMMOBILIZATION DEVICES IN PRIVATE PARKING LOTS

Title and summary of Ordinance No. BG2020 – 38 was read. Motion was made by Wilkerson and seconded by Parrigin for the second and binding reading of said Ordinance. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None

Ordinance No. BG2020 – 38 was adopted by unanimous vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 6:30 p.m., Mayor Wilkerson declared this meeting adjourned.

(Minutes-Board of Commissioners-December 1, 2020)

ADOPTED: December 15, 2020

APPROVED: Bruce Wilkinson
Mayor, Chairman of Board of Commissioners

ATTEST: Ashley Jackson
City Clerk

Minutes prepared by City Clerk Ashley Jackson