

**MINUTES of SPECIAL MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held September 1, 2020**

The Board of Commissioners of the City of Bowling Green, Kentucky met in special session via Lifesize video teleconference due to the Coronavirus (COVID-19) pandemic at 4:30 p.m. on September 1, 2020. Mayor Bruce Wilkerson called the meeting to order and called the roll, and the following members were present: Commissioner Dana Beasley-Brown, Commissioner Joe W. Denning, Commissioner Brian "Slim" Nash, Commissioner Sue Parrigin and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

APPROVAL OF MINUTES

Minutes of Special Meeting August 18, 2020.

Minutes of the above-referenced meeting was distributed to the Board of Commissioners with the Agenda for review. Motion was made by Wilkerson and seconded by Parrigin to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None

Motion to approve the minutes of the special meeting of August 18, 2020 was approved by unanimous vote.

SPECIAL AGENDA

MUNICIPAL ORDER NO. 2020 - 134

**MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF
DR. GARY VERST AND BEAU WILKINS TO THE BOWLING
GREEN COMMUNITY TREE ADVISORY BOARD**

Summary of Municipal Order No. 2020 - 134 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Mayor Wilkerson reviewed and recommended the reappointments of Dr. Gary Verst and Beau Wilkins to the Tree Advisory Board. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 - 134 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 - 135

**MUNICIPAL ORDER AUTHORIZING AND APPROVING A
CONTRACT EXTENSION FOR DEMOLITION AND SINKHOLE
REPAIR SERVICES RELATED TO BID #2020-10 FROM SCOTT &
RITTER, INC. OF BOWLING GREEN, KENTUCKY IN THE TOTAL
AMOUNT NOT TO EXCEED \$130,000**

Summary of Municipal Order No. 2020 – 135 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. City Manager Jeffery B. Meisel reviewed and recommended approval of the second year contract extension for demolition and sinkhole repair services with Scott & Ritter, Inc. Following some discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 – 135 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 136

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2021-01 FOR ROLAND BLAND PARK INCLUSIVE PLAYGROUND EQUIPMENT FROM PLAYPROS OF INDIANA AND KENTUCKY OF KOKOMO, INDIANA IN THE AMOUNT OF \$360,671

Summary of Municipal Order No. 2020 – 136 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended approval of the evaluated bid for the Roland Bland Park inclusive playground equipment. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 – 136 was approved by unanimous vote.

ORDINANCE NO. BG2020 – 25

(First Reading – Non-Binding)

ORDINANCE RELATING TO CLASSIFICATION/PAYSCHEDULE

ORDINANCE AMENDING THE CLASSIFICATION/PAY SCHEDULE “G” FOR GENERAL CLASSIFIED EMPLOYEES AND “F” FOR FIRE OF THE CITY OF BOWLING GREEN FOR FISCAL YEAR 2021

Title and summary of Ordinance No. BG2020 – 25 was read. Motion was made by Wilkerson and seconded by Parrigin for the first and non-binding reading of said Ordinance. Meisel explained a portion of the amendment to the classification pay schedule resulted from a recent retirement of Steve Milam in the Information Technology (IT) Department and he recognized him for his years of service. Human Resources Director Erin Hulsey reviewed and recommended the amendments to Schedule “G” which reflected some reorganization and cost savings in the IT Department, as well as title changes within Schedule “F” for the Fire Department. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None

First Reading of Ordinance No. BG2020 – 25 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 - 137

MUNICIPAL ORDER APPROVING A POLICE ASSISTANCE AGREEMENT BETWEEN WESTERN KENTUCKY UNIVERSITY AND THE CITY OF BOWLING GREEN

Summary of Municipal Order No. 2020 - 137 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended approval of the Police Assistance Agreement between the City Bowling Green Police Department and WKU Police Department. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 - 137 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 - 138

MUNICIPAL ORDER AUTHORIZING SUBRECIPIENT AGREEMENTS BETWEEN THE CITY OF BOWLING GREEN AND BOWLING GREEN-WARREN COUNTY WELFARE CENTER AND BARREN RIVER AREA SAFE SPACE FOR COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS FUNDING

Summary of Municipal Order No. 2020 - 138 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended approval of the Subrecipient Agreements for Community Development Block Grant (CDBG) coronavirus funding between the City and the Bowling Green-Warren County Welfare Center and Barren River Area Safe Space (BRASS). Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 - 138 was approved by unanimous vote.

ORDINANCE NO. BG2020 - 26

(First Reading - Non-Binding)

ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 25 (CODE OF ETHICS) OF THE CITY OF BOWLING GREEN CODE OF ORDINANCES TO AMEND SUBCHAPTERS RELATED TO DEFINITIONS, STANDARDS OF CONDUCT, CONFLICTS OF INTEREST IN CONTRACTS, GIFTS, FINANCIAL DISCLOSURE, BOARD OF ETHICS AND PENALTIES AS RECOMMENDED BY THE BOARD OF ETHICS AND CITY STAFF

Ordinance No. BG2020-26 was withdrawn from the agenda.

ORDINANCE NO. BG2020 - 27
(First Reading - Non-Binding)
ORDINANCE RELATING TO PROPERTY TAX RATES

ORDINANCE SETTING 2020 PROPERTY TAX RATES,
FRANCHISE TAX RATES AND IMPROVEMENT ASSESSMENT
RATES, AND SETTING FORTH GUIDELINES FOR PAYMENT,
PENALTY AND INTEREST

Title and summary of Ordinance No. BG2020 - 27 was read. Motion was made by Wilkerson and seconded by Parrigin for the first and non-binding reading of said Ordinance. Meisel stated the public hearing was held on August 26th and Assistant City Manager/Chief Financial Officer Katie Schaller-Ward provided an overview of the rates and guidelines. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None

First Reading of Ordinance No. BG2020 - 27 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 - 139

MUNICIPAL ORDER APPROVING A JOB DEVELOPMENT
INCENTIVE PROGRAM EMPLOYEE WITHHOLDINGS CREDIT
AGREEMENT WITH ALPLA, INC.

Summary of Municipal Order No. 2020 - 139 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed the incentive agreement for an expansion which was estimated to create 60 new jobs. Also, he outlined the incentive program and explained the job development incentive includes a 1% withholding credit estimated to be worth approximately \$368,568 over a ten (10) year period and the City's share of withholding fees was projected to be \$313,282. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 - 139 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 - 140

MUNICIPAL ORDER APPROVING A JOB DEVELOPMENT
INCENTIVE PROGRAM EMPLOYEE WITHHOLDINGS CREDIT
AGREEMENT WITH BENDIX SPICER FOUNDATION BRAKE,
LLC

Summary of Municipal Order No. 2020 - 140 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed the incentive agreement for an expansion which was estimated to create 94 new jobs. Also, he outlined the incentive program and explained the job development incentive includes a 1% withholding credit estimated to be worth approximately \$432,686 over a ten (10) year period and the City's share of

withholding fees was projected to be \$367,783. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 – 140 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 141

**MUNICIPAL ORDER APPROVING A JOB DEVELOPMENT
INCENTIVE PROGRAM EMPLOYEE WITHHOLDINGS CREDIT
AGREEMENT WITH HOLLEY PERFORMANCE PRODUCTS, INC.**

Summary of Municipal Order No. 2020 – 141 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed the incentive agreement for an expansion which was estimated to create 30 new jobs. Also, he outlined the incentive program and explained the job development incentive includes a 1% withholding credit estimated to be worth approximately \$95,785 over a ten (10) year period and the City's share of withholding fees was projected to be \$81,417. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 – 141 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 142

**MUNICIPAL ORDER APPROVING A JOB DEVELOPMENT
INCENTIVE PROGRAM EMPLOYEE WITHHOLDINGS CREDIT
AGREEMENT WITH CGS MACHINE & TOOL, INC.**

Summary of Municipal Order No. 2020 – 142 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed the incentive agreement for an expansion which was estimated to create 15 new jobs. Also, he outlined the incentive program and explained the job development incentive includes a 1% withholding credit estimated to be worth approximately \$248,400 over a ten (10) year period and the City's share of withholding fees was projected to be \$211,140. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 – 142 was approved by unanimous vote.

ORDINANCE NO. BG2020 – 23

(Second Reading – Binding)

ORDINANCE AMENDING CODE OF ORDINANCES

**ORDINANCE REPEALING EXISTING CHAPTER 18 AND
ADOPTING REVISED VERSION OF THE CITY OF BOWLING
GREEN CODE OF ORDINANCES CHAPTER 18 (OCCUPATIONAL
LICENSE FEES AND TAXES) TO MAKE VARIOUS CHANGES**

Title and summary of Ordinance No. BG2020 – 23 was read. Motion was made by Wilkerson and seconded by Parrigin for the second and binding reading of said Ordinance. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
Voting Nay: None

Ordinance No. BG2020 – 23 was adopted by unanimous vote.

ORDINANCE NO. BG2020 – 24

(Second Reading – Binding)

ORDINANCE ANNEXING PROPERTY BY CONSENT

ORDINANCE ANNEXING A TOTAL OF APPROXIMATELY 0.96 ACRE OF PROPERTY LOCATED AT 5844 SCOTTSVILLE ROAD, WITH PROPERTY PRESENTLY OWNED BY CSR BG INVESTMENTS, LLC, WITH SAID TERRITORY BEING CONTIGUOUS TO EXISTING CITY LIMITS; AND FURTHER APPROVING AN ASSOCIATED ECONOMIC DEVELOPMENT ANNEXATION INCENTIVE AGREEMENT

Title and summary of Ordinance No. BG2020 – 24 was read. Motion was made by Wilkerson and seconded by Parrigin for the second and binding reading of said Ordinance. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash, Parrigin and Wilkerson
Voting Nay: None

Ordinance No. BG2020 – 24 was adopted by unanimous vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:30 p.m., Mayor Wilkerson declared this meeting adjourned.

ADOPTED: September 15, 2020

APPROVED: Brian Wilkerson
Mayor, Chairman of Board of Commissioners

ATTEST: Ashley Jackson
City Clerk

Minutes prepared by City Clerk Ashley Jackson