

**MINUTES of SPECIAL MEETING  
of the BOARD of COMMISSIONERS  
of the CITY of BOWLING GREEN, KENTUCKY  
held April 2, 2026**

The Board of Commissioners of the City of Bowling Green, Kentucky met in special session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on April 2, 2026. Mayor Todd Alcott called the meeting to order. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Melinda Hill, Commissioner Sue Parrigin, Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

APPROVAL OF MINUTES

Regular Meeting March 17, 2026.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Hill and seconded by Bailey to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Minutes of the regular meeting of March 17, 2026 was approved by unanimous vote.

SPECIAL AGENDA

MUNICIPAL ORDER NO. 2026 – 74

MUNICIPAL ORDER APPROVING THE PROBATIONARY  
APPOINTMENT OF TREVOR WATSON TO THE POSITION OF  
ATHLETICS COORDINATOR IN THE PARKS AND RECREATION  
DEPARTMENT

Summary of Municipal Order No. 2026 – 74 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Human Resources Manager Tiara Britt recommended the appointment of Trevor Watson to the position of Athletics Coordinator in the Parks and Recreation Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2026 – 74 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 75

MUNICIPAL ORDER APPROVING THE PROBATIONARY  
APPOINTMENT OF CHASE BECKNER TO THE POSITION OF  
PARKS FACILITY MAINTAINER I IN THE PARKS AND  
RECREATION DEPARTMENT

Summary of Municipal Order No. 2026 – 75 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Human Resources Manager Tiara Britt recommended the appointment of Chase Beckner to the position of Parks Facility Maintainer I in the Parks and Recreation Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2026 – 75 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 76

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENTS OF TREVOR BURNS, SKYLER CHAVOEN, TREVER CLARK, ROBERT FLYNN, COLLIN GREGORY, LUKE GROCE, HAYDEN HARRELL, ZADRA HILL, WILLIAM “TRENT” HUGHES, TAYLOR LINDSEY, KAMRYN MARSH, KOLTON MILLS, LUKE ROCHÉ, ADAM RONE AND DEANDRE WILSON-FUGATE TO THE POSITION OF POLICE OFFICER IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2026 – 76 was read by the City Clerk. Motion was made by Bailey and seconded by Parrigin for consideration of said Municipal Order. Human Resources Manager Lori Gray recommended the appointments of Trevor Burns, Skyler Chavoen, Trever Clark, Robert Flynn, Collin Gregory, Luke Groce, Hayden Harrell, Zadra Hill, William “Trent” Hughes, Taylor Lindsey, Kamryn Marsh, Kolton Mills, Luke Roché, Adam Rone and DeAndre Wilson-Fugate to the position of Police Officer in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2026 – 76 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 77

MUNICIPAL ORDER AUTHORIZING THE APPROVAL AND SUBMISSION OF FISCAL YEAR 2027 ANNUAL PLAN FOR THE HOUSING CHOICE VOUCHER PROGRAM

Summary of Municipal Order No. 2026 – 77 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended the approval and submission of the Fiscal Year 2027 Annual Plan for the Housing Choice Voucher Program. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2026 – 77 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 78

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION AND ACCEPTANCE OF GRANT FUNDS FROM THE U.S. DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE, OFFICE OF JUSTICE PROGRAMS FOR FISCAL YEAR 2025 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) FUNDS IN THE AMOUNT OF \$30,484

Summary of Municipal Order No. 2026 – 78 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended submission and acceptance of grant funds from the U.S. Department of Justice, Bureau of Justice Assistance, Office of Justice Programs for Fiscal Year 2025 Edward Byrne Memorial Justice Assistance Grant (JAG) funds in the amount of \$30,484. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2026 – 78 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 79

MUNICIPAL ORDER APPROVING THE COVINGTON STREET AND LEHMAN AVENUE INTERSECTION IMPROVEMENTS AND AUTHORIZING THE CITY PUBLIC WORKS AND LAW DEPARTMENTS TO NEGOTIATE THE PURCHASE OF PROPERTY NECESSARY FOR THIS PROJECT, AND FURTHER AUTHORIZING APPROPRIATE CITY OFFICIALS TO EXECUTE DEEDS, EASEMENTS AND OTHER DOCUMENTS RELATED TO LAND PURCHASES NECESSARY FOR THE PROJECT

Summary of Municipal Order No. 2026 – 79 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel recommended approval of the Covington Street and Lehman Avenue intersection improvements and authorization of the Public Works and Law Departments to negotiate the purchase of property necessary for the project, and further authorizing city officials to execute all necessary documents related to the land purchases necessary for the project. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2026 – 79 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 80

MUNICIPAL ORDER APPROVING THE PURCHASE OF VEHICLE TELEMATICS IN THE AMOUNT OF \$220,832.45 OVER A FIVE YEAR PERIOD WITH MOTIVE THROUGH SOURCEWELL COOPERATIVE PURCHASING CONTRACT

Summary of Municipal Order No. 2026 – 80 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel recommended

the purchase of vehicle telematics in the amount of \$220,832.45 over a five (5) year period with Motive through Sourcewell Cooperative Purchasing Contract. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2026 – 80 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 81

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING A PROPOSAL FROM BLUE LEVEL PRODUCTIONS LLC RELATED TO A REQUEST FOR PROPOSALS FOR EVENT ENTERTAINMENT AND PRODUCTION, RFP #2026-43, IN AN AMOUNT NOT TO EXCEED \$107,400.50

Summary of Municipal Order No. 2026 – 81 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel recommended approval of a proposal from Blue Level Productions LLC related to a Request for Proposals for event entertainment and production, RFP #2026-43, in an amount not to exceed \$107,400.50. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2026 – 81 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 82

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2026-50 FOR GENERATOR PURCHASE AND INSTALLATION FROM STEWART RICHEY CONSTRUCTION, LLC IN AN AMOUNT NOT TO EXCEED \$155,000

Summary of Municipal Order No. 2026 – 82 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel recommended approval of Bid #2026-50 for generator purchase and installation at Kummer Little Community Center from Stewart Richey Construction, LLC in an amount not to exceed \$155,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2026 – 82 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 83

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2026-42 FOR CENSUS BLOCK GROUP 102.4 RIGHT-OF-WAY IMPROVEMENTS FROM BAKER CONTRACTING LLC IN AN AMOUNT NOT TO EXCEED \$442,883.28

Summary of Municipal Order No. 2026 – 83 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel recommended

approval of Bid #2026-42 for Census Block Group 102.4 right-of-way improvements from Baker Contracting LLC in an amount not to exceed \$442,883.28. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2026 – 83 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 84

MUNICIPAL ORDER AUTHORIZING A TAX-EXEMPT LOAN IN THE AMOUNT OF \$3,100,000 WITH PINNACLE FINANCIAL PARTNERS IN ORDER TO PROVIDE FINANCING FOR THE PURCHASE OF PROPERTY AT 940 BRYANT WAY

Summary of Municipal Order No. 2026 – 84 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel recommended approval of the tax-exempt loan in the amount of \$3,100,000 with Pinnacle Financial Partners to provide financing for the recent purchase of property at 940 Bryant Way. Chief Financial Officer Erin Ballou explained the quote process and recommended the lowest rate of 4.11% with Pinnacle Financial Partners. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2026 – 84 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 85

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF BRIAN LOWDER TO THE BOWLING GREEN HISTORIC PRESERVATION BOARD

Summary of Municipal Order No. 2026 – 85 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Mayor Alcott recommended the reappointment of Brian Lowder to the Bowling Green Historic Preservation Board. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None

Municipal Order No. 2026 – 85 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 86

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF JOHN SIMMS TO THE URBAN GROWTH DESIGN REVIEW BOARD

Summary of Municipal Order No. 2026 – 86 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Mayor Alcott recommended the reappointment of John Simms to the Urban Growth Design Review Board. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None  
Municipal Order No. 2026 – 86 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 87

MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF BELLE HUNT AND LYNDA NEALE TO THE HOBSON HOUSE COMMISSION

Summary of Municipal Order No. 2026 – 87 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Mayor Alcott recommended the reappointments of Belle Hunt and Lynda Neale to the Hobson House Commission. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None  
Municipal Order No. 2026 – 87 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 88

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE KENTUCKY TRANSPORTATION CABINET HIGHWAY CONTINGENCY FUND IN THE AMOUNT OF \$100,000

Summary of Municipal Order No. 2026 – 88 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel recommended the submission of a grant application to the Kentucky Transportation Cabinet Highway contingency fund in the amount of \$100,000 to assist with sinkhole repairs at the intersection of Grinstead Way and Cambridge Way. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None  
Municipal Order No. 2026 – 88 was approved by unanimous vote.

ORDINANCE NO. BG2026 – 5

(Second Reading – Binding)

ORDINANCE CLOSING A PUBLIC RIGHT-OF-WAY

ORDINANCE APPROVING THE CLOSING OF A PORTION OF RIGHT-OF-WAY LOCATED ON CHURCH AVENUE

Title and summary of Ordinance No. BG2026 – 5 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott  
                          Voting Nay: None  
Ordinance No. BG2026 – 5 was adopted by unanimous vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:15 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: April 21, 2026

APPROVED:   
Mayor, Chairman of Board of Commissioners

ATTEST:   
City Clerk

*Minutes prepared by City Clerk Ashley Jackson*