

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held October 17, 2023**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on October 17, 2023. Mayor Todd Alcott called the meeting to order. Eastwood Baptist Church Administrative Pastor Benny Stofer provided the invocation and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Sue Parrigin, Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown, Commissioner Melinda Hill and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

CITY MANAGER

City Manager Jeffery B. Meisel reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

Meisel also withdrew Municipal Order Nos. 2023-241 and 2023-246 from the agenda for further review.

AWARDS AND RECOGNITIONS

The Bowling Green-Warren County Junior Golf Champions were recognized and included Jacob Lang as overall boy's division champion and Sydney McClanahan as overall girl's division champion. Also, the putting winners were Caroline Fuqua, Kourtlyn Suchard, Knox Potter and Landon Fite.

It was mentioned the City held the 5th Annual Harvest Festival in downtown Bowling Green, and the Mayor thanked staff and sponsors responsible for hosting the successful and record breaking attended event.

APPROVAL OF MINUTES

Regular Meeting September 19, 2023.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Hill and seconded by Parrigin to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Motion to approve the minutes of the regular meeting of September 19, 2023 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2023 – 222

MUNICIPAL ORDER APPROVING THE PROMOTION OF AUSTIN
CONNER TO THE POSITION OF ENGINEER IN THE FIRE
DEPARTMENT

Summary of Municipal Order No. 2023 – 222 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. City Manager Meisel congratulated Don Brod on his recent retirement. Fire Chief Justin Brooks explained the recent retirement created an opening and recommended the promotion of Austin Conner to Engineer in the Fire Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 222 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 223

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENTS OF JARRID CHILDRESS, BRANDON CLINE, MARK DUKES, JOHN EMBREY, SOLOMONA GAOA, RYAN GERALD, CHRISTEN GRAVES, ROBERT GREEN, MADISON GRENIER, BRIAN HARLAN, BRYCE HAWTHORNE, PHILLIP JAMES, JAMES MONTELLI, THOMAS NAPOLITANO, NICHOLAS ORBERSON, DRAKE POLAND, JOHNATHAN POTTER, LUKE RHOTON, JASON SOWDERS, CHARLES TOOLEY, ADAM WILSON AND JOSEPH WITHERINGTON TO THE POSITION OF FIREFIGHTER IN THE FIRE DEPARTMENT

Summary of Municipal Order No. 2023 – 223 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Human Resources Manager Tiara Britt reviewed and recommended the appointments of Jarrid Childress, Brandon Cline, Mark Dukes, John Embrey, Solomona Gaoa, Ryan Gerald, Christen Graves, Robert Green, Madison Grenier, Brian Harlan, Bryce Hawthorne, Phillip James, James Montelli, Thomas Napolitano, Nicholas Orberson, Drake Poland, Johnathan Potter, Luke Rhoton, Jason Sowders, Charles Tooley, Adam Wilson and Joseph Witherington to the position of Firefighter in the Fire Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 223 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 224

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF MAYA WRIGHT TO THE POSITION OF COMMUNICATIONS DISPATCHER I IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2023 – 224 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Human Resources Manager Lori Gray reviewed and recommended the appointment of Maya Wright to the position of Dispatcher I in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 224 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 225

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF JOE “WILL” MENG III TO THE POSITION OF CODE COMPLIANCE OFFICER IN THE NEIGHBORHOOD AND COMMUNITY SERVICES DEPARTMENT

Summary of Municipal Order No. 2023 – 225 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Human Resources Manager Lori Gray reviewed and recommended the appointment of Joe “Will” Meng III to the position of Code Compliance Officer in the Neighborhood and Community Services Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 225 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 226

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENTS OF KATHERINE COLLIER AND JESSICA FARRIS TO THE POSITION OF ANIMAL CONTROL OFFICER IN THE NEIGHBORHOOD AND COMMUNITY SERVICES DEPARTMENT

Summary of Municipal Order No. 2023 – 226 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Human Resources Manager Lori Gray reviewed and recommended the appointments of Katherine Collier and Jessica Farris to the position of Animal Control Officer in the Neighborhood and Community Services Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 226 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 227

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF RACHEL DANNER TO THE POSITION OF PARALEGAL IN THE LAW DEPARTMENT

Summary of Municipal Order No. 2023 – 227 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Human Resources Manager Lori Gray reviewed and recommended the appointment of Rachel Danner to the position of Paralegal in the Law Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 227 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 228

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF CODY SPALDING TO THE POSITION OF ATHLETICS COORDINATOR IN THE PARKS AND RECREATION DEPARTMENT

Summary of Municipal Order No. 2023 – 228 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Human Resources Manager Tiara Britt reviewed and recommended the appointment of Cody Spalding to the position of Athletics Coordinator in the Parks and Recreation Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 228 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 229

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENTS OF AARON KEOWN AND KERRY THOMPSON TO THE POSITION OF PARKS FACILITY MAINTAINER I IN THE PARKS AND RECREATION DEPARTMENT

Summary of Municipal Order No. 2023 – 229 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Human Resources Manager Tiara Britt reviewed and recommended the appointments of Aaron Keown and Kerry Thompson to the position of Parks Facility Maintainer I in the Parks and Recreation Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 229 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 230

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF MYRIAM GRAY TO THE POSITION OF COMMUNITY CENTER COORDINATOR IN THE PARKS AND RECREATION DEPARTMENT

Summary of Municipal Order No. 2023 – 230 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Human Resources Manager Tiara Britt reviewed and recommended the appointment of Myriam Gray to the position of Community Center Coordinator in the Parks and Recreation Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 230 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 231

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF JOHN NGUYEN TO THE POSITION OF SYSTEM ENGINEER I IN THE INFORMATION TECHNOLOGY DEPARTMENT

Summary of Municipal Order No. 2023 – 231 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Human Resources Manager Tiara Britt reviewed and recommended the appointment of John Nguyen to the position of System Engineer I in the Information Technology Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 231 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 232

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF APRIL MEMEH TO THE POSITION OF INTERNATIONAL COMMUNITY NAVIGATOR IN THE NEIGHBORHOOD AND COMMUNITY SERVICES DEPARTMENT

Summary of Municipal Order No. 2023 – 232 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Human Resources Manager Lori Gray reviewed and recommended the appointment of April Memeh to the position of International Community Navigator in the Neighborhood and Community Services Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 232 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 233

MUNICIPAL ORDER AUTHORIZING ACCEPTANCE OF GRANT FUNDS FROM THE CLIMATE POLLUTION REDUCTION GRANTS PROGRAM FOR PHASE I PLANNING FROM THE U.S. ENVIRONMENTAL PROTECTION AGENCY IN THE AMOUNT OF \$999,742

Summary of Municipal Order No. 2023 – 233 was read by the City Clerk. Motion was made by Bailey and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel recommended acceptance of grant funds for Phase I planning from the Climate Pollution Reduction Grants Program from the U.S. Environmental Protection Agency in the amount of \$999,742. He explained the grant funds would be used to create a plan to reduce emissions and hire a consultant. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 233 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 234

MUNICIPAL ORDER ACCEPTING A DONATION FROM THE BOWLING GREEN-WARREN COUNTY LONG TERM RECOVERY GROUP THROUGH THE COMMUNITY FOUNDATION OF SOUTHCENTRAL KENTUCKY FOR THE CONSTRUCTION OF A STORM SHELTER AT PEDIGO PARK

Summary of Municipal Order No. 2023 – 234 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Parrigin for consideration of said Municipal Order. Meisel recommended approval of a donation from the Bowling Green-Warren County Long Term Recovery Group through the Community Foundation of Southcentral Kentucky for the construction of a storm shelter at Pedigo Park. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 234 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 235

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2024-14 FOR CENSUS BLOCK GROUP 102.1 RIGHT-OF-WAY IMPROVEMENTS FROM BAKER CONTRACTING OF ALVATON, KENTUCKY IN AN AMOUNT NOT TO EXCEED \$691,805.56

Summary of Municipal Order No. 2023 – 235 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2024-14 for Census Block Group 102.1 right-of-way improvements from Baker Contracting in an amount not to exceed \$691,805.56. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 235 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 236

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING CENSUS BLOCK GROUP 102.1 STREET AND SIDEWALK REPAIRS FROM PRECISION CONCRETE CUTTING OF CLARKSVILLE, TENNESSEE IN THE AMOUNT OF \$100,000

Summary of Municipal Order No. 2023 – 236 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval for Census Block Group 102.1 street and sidewalk repairs from Precision Concrete Cutting in the amount of \$100,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 236 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 237

MUNICIPAL ORDER APPROVING THE PURCHASE AND TRADE-IN OF GOLF CARTS IN THE TOTAL AMOUNT OF \$257,400 WITH CLUB CAR, LLC OF EVANS, GEORGIA THROUGH OMNIA PARTNERS COOPERATIVE PURCHASING CONTRACT

Summary of Municipal Order No. 2023 – 237 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of the purchase of 72 new golf carts and trade-in of 66 golf carts in the total amount of \$257,400 with Club Car, LLC through Omnia Partners Cooperative Purchasing Contract. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 237 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 238

MUNICIPAL ORDER APPROVING A CONTRACT THROUGH COOPERATIVE PURCHASE WITH AT&T CORPORATION OF CONYERS, GEORGIA UNDER KENTUCKY STATE PRICING CONTRACT FOR THE PURCHASE OF VESTA PHONE SYSTEM UPGRADES IN THE AMOUNT OF \$264,000

Summary of Municipal Order No. 2023 – 238 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of the cooperative purchase with AT&T Corporation under Kentucky State Pricing Contract for the purchase of VESTA phone system upgrades in the amount of \$264,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 238 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 239

MUNICIPAL ORDER APPROVING A CONTRACT THROUGH COOPERATIVE PURCHASE WITH MOTOROLA SYSTEMS, INC. OF CHICAGO, ILLINOIS UNDER KENTUCKY STATE PRICING CONTRACT FOR THE PURCHASE OF A RECORDING SYSTEM IN THE AMOUNT OF \$492,517.26

Summary of Municipal Order No. 2023 – 239 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval of the cooperative purchase with Motorola Solutions, Inc. under Kentucky State Pricing Contract for the purchase of a recording system for the Police Department 911 Center and disaster recovery site in the amount of \$492,517.26. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None
Municipal Order No. 2023 – 239 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 240

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2024-16 FOR FISCAL YEAR 2024 SIDEWALK REPAIRS FROM BAKER CONTRACTING OF ALVATON, KENTUCKY IN AN AMOUNT NOT TO EXCEED \$122,628.80

Summary of Municipal Order No. 2023 – 240 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2024-16 for Fiscal Year 2024 sidewalk repairs from Baker Contracting in an amount not to exceed \$122,628.80. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None
Municipal Order No. 2023 – 240 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 241

MUNICIPAL ORDER APPROVING A CHANGE ORDER AND AMENDMENT TO THE ENERGY SAVINGS CONTRACT WITH TRANE, U.S. INC. OF LOUISVILLE, KENTUCKY IN AN AMOUNT NOT TO EXCEED \$2,800,000, FOR A TOTAL PROJECT COST NOT TO EXCEED \$8,700,000

Municipal Order No. 2023 – 241 was previously withdrawn from the agenda.

MUNICIPAL ORDER NO. 2023 – 242

MUNICIPAL ORDER AUTHORIZING A CHANGE ORDER TO THE CONTRACT WITH ATLANTIC EMERGENCY SOLUTIONS, INC. OF MANASSAS, VIRGINIA FOR PIERCE FIRE APPARATUS SERVICE AND REPAIR AND AFTER-HOURS EMERGENCY ROADSIDE ASSISTANCE IN THE AMOUNT OF \$40,000, FOR A TOTAL PROJECT COST OF \$77,000

Summary of Municipal Order No. 2023 – 242 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of a change order to the contract with Atlantic Emergency Solutions, Inc. for Pierce fire apparatus service and repair and after-hours emergency roadside assistance in the amount of \$40,000, for a total project cost of \$77,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None
Municipal Order No. 2023 – 242 was approved by unanimous vote.

ORDINANCE NO. BG2023 – 29
(First Reading – Non-Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TRACTS OF LAND CONTAINING 2.2073 ACRES FROM RM-4 (MULTI-FAMILY RESIDENTIAL) AND HB (HIGHWAY BUSINESS) TO RM-4 (MULTI-FAMILY RESIDENTIAL) LOCATED AT CORNERSTONE AVENUE AND VETERANS MEMORIAL LANE PRESENTLY OWNED BY KEYSTONE DEVELOPMENT GROUP, LLC

Title and summary of Ordinance No. BG2023 – 29 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Parrigin for the first and non-binding reading of said Ordinance. Meisel explained the rezoning was a unanimous recommendation from the City-County Planning Commission. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2023 – 29 was approved by a unanimous vote.

MUNICIPAL ORDER NO. 2023 – 243

MUNICIPAL ORDER APPROVING THE BLUEGRASS FARMS BOULEVARD EXTENSION AGREEMENT WITH NATCHER PARKWAY HOLDINGS, LLC

Summary of Municipal Order No. 2023 – 243 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel recommended approval of the Bluegrass Farms Boulevard Extension Agreement with Natcher Parkway Holdings, LLC. He said the idea behind the agreement was to allow the City and Natcher Parkway Holdings, LLC to work cooperatively in the development of the property, in hopes to bring in some nice retail businesses and other mixed use development. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 243 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 244

MUNICIPAL ORDER APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A LEASE AGREEMENT WITH THE 30 BIRD L.L.C. RELATED TO THE LEASE OF A PORTION OF CITY SIDEWALK AT 401 PARK ROW #105

Summary of Municipal Order No. 2023 – 244 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel recommended approval of a sidewalk lease with The 30 Bird L.L.C. to lease a portion of City sidewalk at 401 Park Row #105. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None
Municipal Order No. 2023 – 244 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 245

MUNICIPAL ORDER APPROVING FISCAL YEARS 2023/2024
THROUGH 2026/2027 CAPITAL IMPROVEMENT PROGRAM (CIP)
FOR THE CITY OF BOWLING GREEN, KENTUCKY

Summary of Municipal Order No. 2023 – 245 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Assistant City Manager/Chief Financial Officer Katie Schaller-Ward reviewed and recommended approval of the proposed Fiscal Years 2023/2024 through 2026/2027 Capital Improvement Program (CIP) for the City. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None
Municipal Order No. 2023 – 245 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 246

MUNICIPAL ORDER APPROVING THE USE OF NATURAL GAS
FRANCHISE FEE REVENUES OF UP TO \$275,000 PER YEAR FOR
THE CITY'S ANNUAL OVERLAY PROGRAM AND DIRECTING
ANY EXCESS REVENUES TO BE APPROPRIATED TO THE
WELFARE CENTER

Municipal Order No. 2023 – 246 was previously withdrawn from the agenda.

MUNICIPAL ORDER NO. 2023 – 247

MUNICIPAL ORDER APPROVING A JOB DEVELOPMENT
INCENTIVE PROGRAM EMPLOYEE WITHHOLDINGS CREDIT
AGREEMENT WITH CARTER LUMBER COMPANY

Summary of Municipal Order No. 2023 – 247 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Assistant City Manager/Chief Financial Officer Katie Schaller-Ward explained Carter Lumber had a previously approved Job Development Incentive Program Employee Withholdings Credit Agreement, however it was never activated due to the 2021 tornado. She recommended approval of the new incentive agreement which was estimated to create 86 new jobs with a total capital investment estimated at \$8.1 million. She also outlined the incentive program which provides up to 1% return of the withholdings from the creation of new jobs to maximize the 3% credit from the State, making the job development incentive approximately \$39,050,000 over a ten (10) year period, with the City retaining about \$390,500. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None
Municipal Order No. 2023 – 247 was approved by unanimous vote.

ORDINANCE NO. BG2023 – 30
(First Reading – Non-Binding)
ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER ONE TO THE
CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING
BUDGET FOR FISCAL YEAR 2024

Title and summary of Ordinance No. BG2023 – 30 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the first and non-binding reading of said Ordinance. Meisel recommended approval of Amendment Number One to the Annual Operating Budget for Fiscal Year 2024. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2023 – 30 was approved by a unanimous vote.

MUNICIPAL ORDER NO. 2023 – 248

MUNICIPAL ORDER APPROVING TAX INCREMENT FINANCING
DISTRICT SUMMARY OF 2022 INCREMENTAL REVENUE AND
AUTHORIZING DISTRIBUTIONS TO THE APPROPRIATE
RECIPIENTS

Summary of Municipal Order No. 2023 – 248 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel and Assistant City Manager/Chief Financial Officer Katie Schaller-Ward reviewed and recommended approval of the Tax Increment Financing (TIF) District summary of 2022 incremental revenue and authorizing distributions to the appropriate recipients. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 248 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 249

MUNICIPAL ORDER APPROVING AND AUTHORIZING OUT-OF-
TOWN TRAVEL EXPENSES FOR COMMISSIONER SUE PARRIGIN
TO ATTEND THE KENTUCKY LEAGUE OF CITIES CONFERENCE
IN LEXINGTON, KENTUCKY

Summary of Municipal Order No. 2023 – 249 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel explained any travel over \$25 for the Board of Commissioners and City Manager required approval by Municipal Order per the Financial Policies and Procedures. Commissioner Parrigin's travel was reviewed and recommended for approval to attend the Kentucky League of Cities Conference in Lexington, Kentucky. Meisel further explained the next two (2) agenda items (Municipal Order Nos. 2023-250 and 2023-251) related to his travel to the Kentucky League of Cities Conference as well, and the International City/County Management Association Conference in Austin, Texas. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None
Municipal Order No. 2023 – 249 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 250

MUNICIPAL ORDER APPROVING AND AUTHORIZING OUT-OF-TOWN TRAVEL EXPENSES FOR CITY MANAGER JEFF MEISEL TO ATTEND THE KENTUCKY LEAGUE OF CITIES CONFERENCE IN LEXINGTON, KENTUCKY

Summary of Municipal Order No. 2023 – 250 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. The item was previously reviewed, Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None
Municipal Order No. 2023 – 250 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 251

MUNICIPAL ORDER APPROVING AND AUTHORIZING OUT-OF-TOWN TRAVEL EXPENSES FOR CITY MANAGER JEFF MEISEL TO ATTEND THE INTERNATIONAL CITY/COUNTY MANAGEMENT ASSOCIATION CONFERENCE IN AUSTIN, TEXAS

Summary of Municipal Order No. 2023 – 251 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. The item was previously reviewed, Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None
Municipal Order No. 2023 – 251 was approved by unanimous vote.

ORDINANCE NO. BG2023 – 28

(Second Reading – Binding)

ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 2 (ADMINISTRATION) AND CHAPTER 11 (FINANCE, TAXATION AND ECONOMIC DEVELOPMENT) OF THE CITY OF BOWLING GREEN CODE OF ORDINANCES

Title and summary of Ordinance No. BG2023 – 28 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None
Ordinance No. BG2023 – 28 was adopted by a unanimous vote.

WORK SESSION

A housing needs assessment presentation was provided by Patrick Bowen of Bowen National Research. Neighborhood and Community Services Director Brent Childers explained Bowen National Research was hired to provide an analysis of housing needs in a growing community, and he further mentioned the full study prepared by Bowen was available on the City's website. Mr. Bowen provided an overview of the analysis, focusing on the Bowling Green City limits, Warren County limits and Bowling Green Reinvestment Area. The assessment was designed to review a variety of housing needs in the areas as it relates to cost, availability, conditions, transportation analysis, developmental opportunities, special needs population and foreign-born residents, as well as quantified housing gap estimates and community input from stakeholders, residents/commuters and focus groups. The overall action plan recommendations were as follows: develop regional-level housing plans or strategies; establish a housing committee and/or hiring a housing director to help define and implement housing policies, programs and goals for the City; support efforts to develop residential units along or near public transportation corridors and/or within walkable areas; consider implementing/modifying policies to encourage or support the development of new housing and the preservation of existing housing; preservation and renovation of existing housing should be an area of focus; support efforts to enable area seniors to transition into housing to meet the senior's needs; educate the public (residents and property owners) on the need for and benefits of affordable housing projects and programs; explore and encourage development partnerships, and market area's housing needs and opportunities to potential development partners and consider developing a housing resource center.


PUBLIC COMMENTS

Following the regular agenda, Mayor Alcott opened the floor for any public comments. Brian Fishback made remarks regarding housing and annexation at the Kentucky Transpark.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 7:15 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: November 7, 2023

APPROVED: 

Mayor, Chairman of Board of Commissioners

ATTEST: 

City Clerk

Minutes prepared by City Clerk Ashley Jackson