

October 2025

Caretaker REPORT

DEPARTMENT OF PUBLIC WORKS



68

Professionals



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Planning &
Design
10

Environmental
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35

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13



Signal Technician II Josh Minton inspects a traffic signal arm, assisted by Public Works Planner Daniel Colter. On 2 October, the signal had been inadvertently struck by a contractor's bucket truck while traveling on [State Street at East 12th Avenue](#). The accident moved the arm 90 degrees. Temporary repairs were implemented, restoring functionality to the intersection within hours. The final repair work was completed on 3 October.

PUBLIC WORKS DIRECTOR

ANDY SOUZA

(270) 393-3657 ANDY.SOUZA@BGKY.ORG



Available on our website
www.bgky.org/publicworks



Operations

Ryan Johnson, Manager
(270) 393-3204

Street Maintenance * Sidewalks * Signals * Signs * Plowing * Road Closures
Leaf Pick-up * Dead Animal Removal * Curb Painting * ROW Trimming * Storm Drains

Summary: Operations completed **74 work orders** in October. Operations repaired/installed **5** traffic signals and **21** signs. Zero injection wells were drilled. There were 1.96 miles of added maintenance from subdivision acceptance this year (6.53 miles for 2024).

October 2025



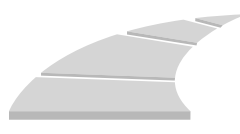
Potholes
Repaired

8



Street
Sweeping
Hours/Miles

120/185



L/ft
Sidewalks
Repaired

50



Tons of
Asphalt Used

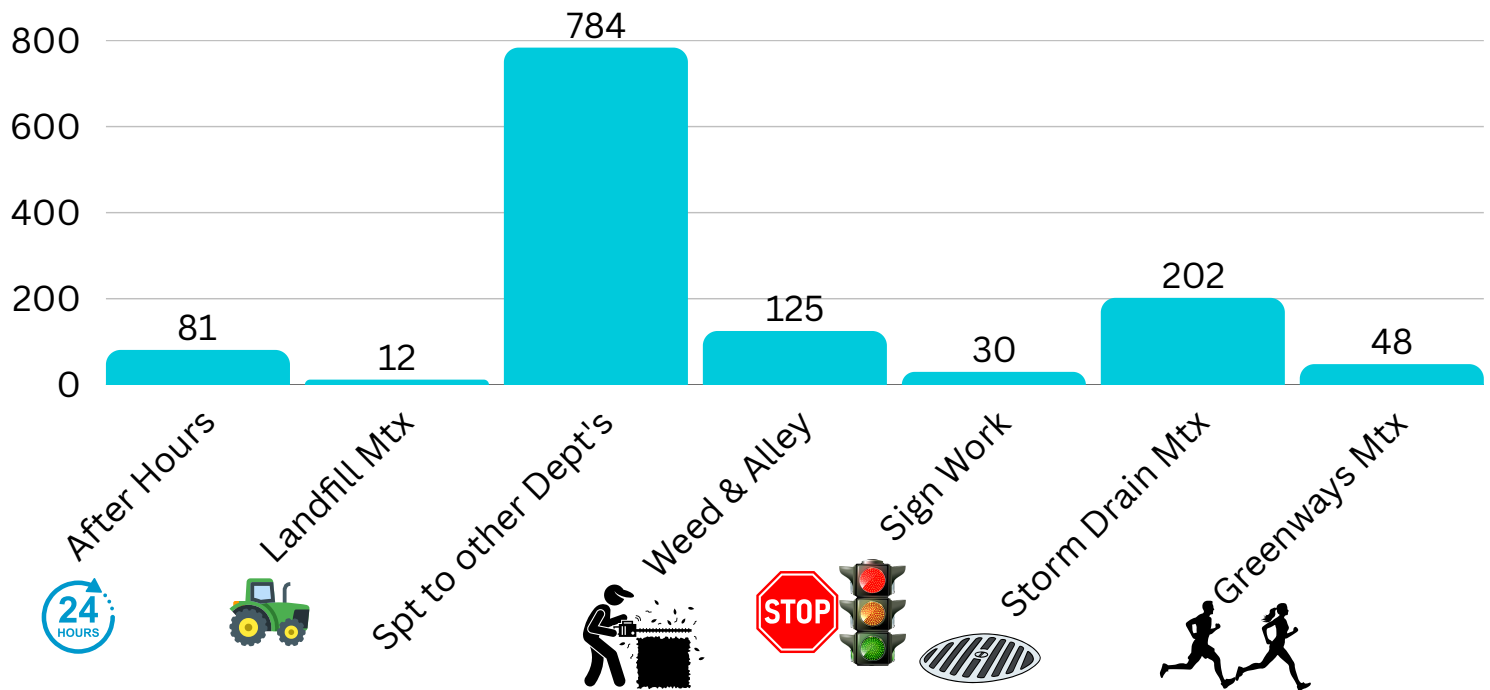
884



Operations Maintenance Technician III Matt Barrow bush hogs near the roundabout on [Ken Bale Blvd and Middle Bridge Road](#). (2 October)

Operations Hours

● October



Signal Technician II Eric Joiner and Operations Maintenance Technician III Matt Barrow are engaged in the application of thermoplastic material to mark greenway paths. This process entails several steps: first, the concrete surface is thoroughly swept to ensure cleanliness; next, an adhesive product is applied; finally, the design is melted onto the surface, creating a durable and visible marking. (9 October)



Before



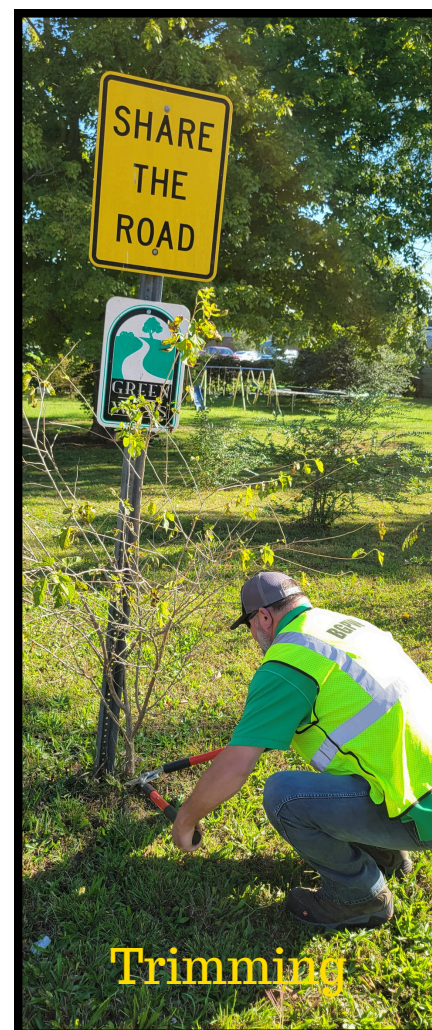
During



After

The operations crews repaired the alley between **E 7th Avenue** and **E 8th Avenue** in anticipation of the BG 26.2 Marathon. This repair necessitated a specialized approach, incorporating a new overlay while maintaining an angled slope to facilitate the proper drainage of stormwater into the designated stormwater infrastructure. (23 September- 9 October)



[illegible]



Planning & Design

Melissa Cansler, City Engineer
(270) 393-3212

Plat Reviews * CDR Reviews * Surveyor
Subdivision Inspections * Traffic Planning
Capitol Improvement Programs

			
Plats Reviewed	Site Inspections	ROW Permits	CDR Reviews
8	74 Initial 336 Reinspections	19	19

Greenhill Street Extension - KYTC began review of the plans for the proposed traffic signal at the proposed new intersection with Greenhill Street and Veterans Memorial Lane; the hydraulic study continues which will provide updated data to FEMA to determine final design parameters for the portion of the roadway at the Jennings Creek crossing.

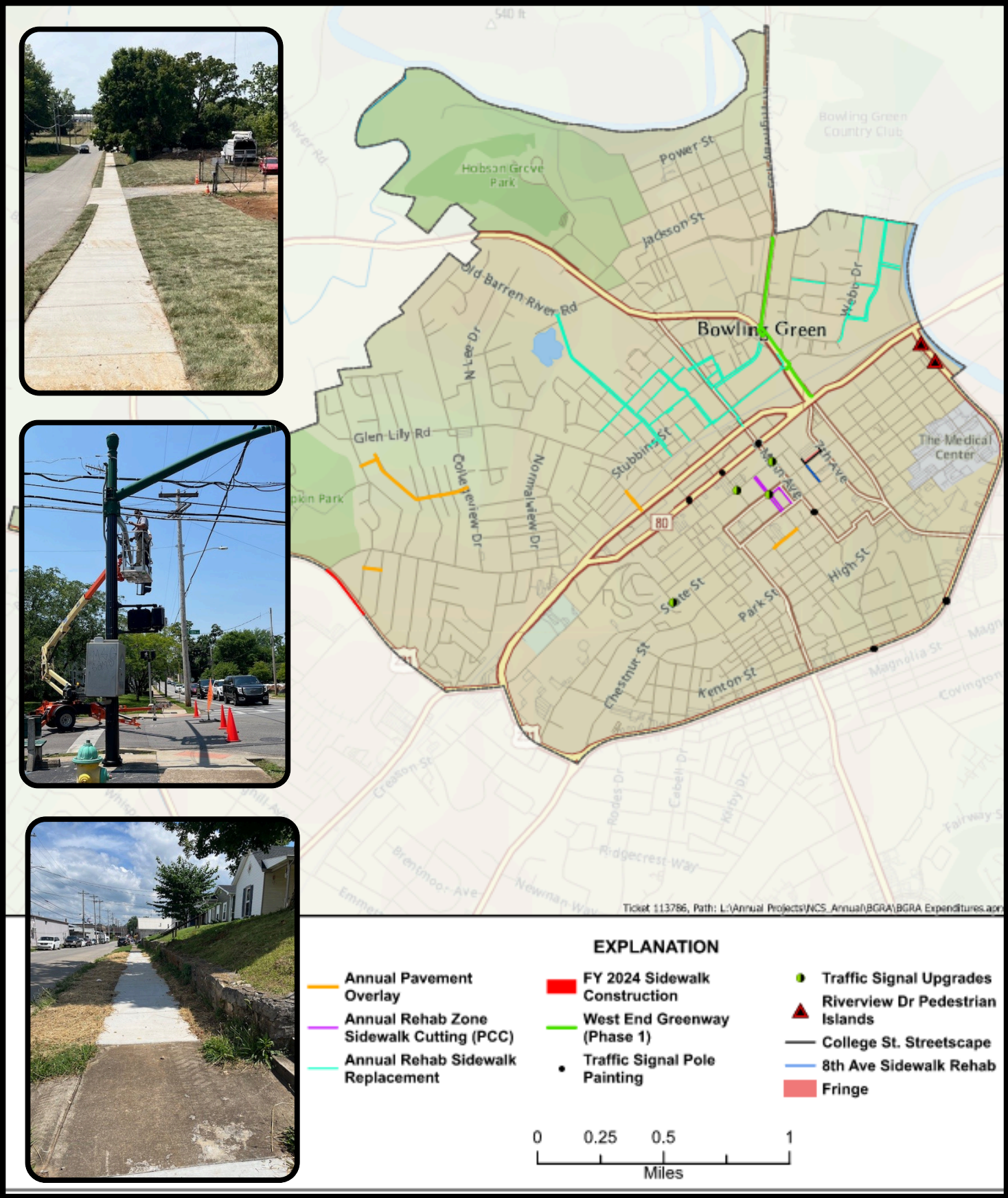
Scottsville Road Multi-Use Path - Design is complete for the 8' multi-use path from Campbell Lane to Three Springs Road. Right-of-way funds were accepted this month to initiate the property acquisition phase of the project.

Old Morgantown Road Pedestrian Crossing - In response to community concerns and the high number of students walking to The Learning Center on Old Morgantown Road, key safety improvements were made with safety of students and families in mind.

School zone flashers were installed to lower speeds from 25 mph to 15 mph during arrival and dismissal times, reminding drivers to slow down and stay alert when children are present. A set of double-sided Rectangular Rapid Flashing Beacons (RRFBs) was also added at the midblock crossing near the school. These pedestrian-activated lights make students more visible and encourage drivers to stop at the crosswalk.



The **BG Reinvestment Area (BGRA)** received approval from HUD as a Neighborhood Revitalization Strategy Area (NRSA). This area is outlined below. The NRSA designation provides flexibility within the federal regulations to carry out HUD funded activities. A requirement of the NRSA designation approval is to track other city investments in the BGRA. The map below summarized work completed in FY25. **Total investment = \$2,007,305**



Commerce Street Cement Stabilization

10-27 October

129 truckloads
24 tons per truck
6,192,000 lbs



Commerce Street Cement Stabalization



Note: The Type-76 asphalt was chosen for its durability, particularly in response to the heavy traffic on Commerce Street. The designation indicates its ability to withstand high temperatures without experiencing rutting.



Environmental Compliance

Geologist * Sinkholes * Spills * Education * Water Sampling
Matt Powell, Manager
(270) 393-3071



Construction Coordinator Journee Nickson Waggener and Environmental Coordinator Courtenay Howell spread the *Keep It Clean BG* message at the Harvest Festival, handing out fun swag and information about Household Hazardous Waste Day. (18 October)



Journee and Courtenay facilitated the Water Chemistry station during the Streamside Field Day on October 17. One hundred fifty sixth-grade students from Jody Richards Elementary participated in hands-on sessions, exploring the human impact on water quality and identifying strategies for mitigation.

Environmental Manager Matt Powell conducts an inspection of the deteriorating stormwater infrastructure located near **Kensington Way**. (6 October)





Fall 2025



Hazardous Household Waste Day

	Year	Spring	Fall	Total
	2025	734	453	1,187
	2024	486	561	1,047
	2023	633	499	1,132
	2022	598	579	1,177



Public works staff and volunteers sort items during Hazardous Household Waste Day on 25 October 2025.



Outdoor Classroom



A portion of the FY26 budget was designated for the construction of an outdoor classroom at the Glen Lily landfill. This pavilion will facilitate Erosion Prevention and Sediment Control classes, along with various environmental training sessions scheduled throughout the year. Construction started in early October and was completed within 1-week.

EMPLOYEE

Spotlight

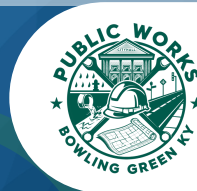
Kenny Woods is our Facilities Technician II, in our Facilities Division of Public Works. He has been with Public Works for 4 years.

Get to Know You:

- **Favorite Movie:** Lonesome Dove
- **Favorite Food:** Hamburger
- **Favorite Place to Travel:** San Antonio, Texas
- **One Fun Fact About Kenny:** Loves the Outdoors

Personal Message to our team from Kenny:

“You all are a great bunch to work with”



KENNY

EMPLOYEE

Spotlight

Caleb Houtchen is our Facilities Technician I, in our Facilities Division of Public Works. He has been with Public Works for 2 years.

Get to Know You:

- **Favorite Movie:** Goodfellas
- **Favorite Food:** Italian Sandwiches
- **Favorite Place to Travel:** Anna Maria Island, FL
- **Favorite Quote:** "Don't stop when you're tired, stop when you're finished."
- **One Fun Fact About Caleb:** "I've met John Cena"

Personal Message to our team from Caleb:

"Thanks to everyone doing their part, making this the best place to work in Bowling Green."



CALEB



Facilities

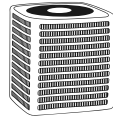
Dave Hehner, Manager
(270) 393-3055

Facilities Management * CIP Construction Projects * Climate Control
Pest Management * Snow Removal

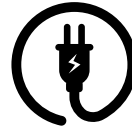
Work Orders
99



Plumbing



HVAC



Electrical



Carpentry



Cleaning

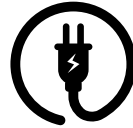
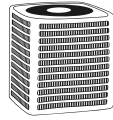


Other

1945	PW Admin	1		1			
1992	PW Ops			1		1	Completed exterior Painting
1992	PW Fleet		4	4		4	Fixed Roof Leaks
1907	City Hall		5	1	2	2	
1946	CH Annex	3	2			1	
1974	NCS		5		6	1	
1997	BGPD		2	2		4	
2009	Fire HQ		2			1	
1980	Fire #1	1	1			1	
1980	Fire #2				1	2	
2001	Fire #3	2	1				



Facilities



Plumbing

HVAC

Electrical

Carpentry

Cleaning

Other

2001 Fire #4	1	2	1			
2025 Fire #5	2	1	1		1	Ribbon Cutting 10/31
2008 Fire #6		2		2		New Fence Installed
2020 Fire #7		2			1	
2024 Fire #8		2	1			
1995 Convention Ctr		5			1	
1872 Hobson House		3			1	
1930 White House	1	1				
1987 Transit Building	2	2				
 BGPD Tower Spt						



Fleet

Denise Gilland, Manager
(270) 393-3201



Heavy Duty Truck * Light Duty Trucks & Cars * Police Fire * ASE Certified Mechanics * Enterprise Fleet Management

- A purchase order was approved for the upfitting of a 2026 Ram Promaster from Mavron Inc, amounting to \$47,065.80 for Animal Control purposes. This cost encompasses the installation of nine cages, flooring, lighting, an HVAC system, a narcotics safe, and additional exterior lighting. (Approved on **21 October**)
- A purchase justification was approved for the upfitting of Unit 3392, Dodge Durango Police Pursuit vehicle, to install canine equipment in the amount of \$17,530.08. This unit replaces Unit 3298 (Approved on **22 October**).
- The approved FY26 budget included the purchase of one Freightliner 114SD Plus with 14-foot Dump Bed, Plow, Salter and Stand. The unit purchase and upfitting cost of \$255,560 was approved on **24 October**.
- The approved FY26 budget included the purchase of one F-750 with 10' Dump Bed, Plow, Salter and Stand. The unit purchase and upfitting cost of \$192,920.70 was approved on **27 October**.

October 2025



Filled

Preventative

Repair

Parts Requests

Work Order

Work Orders

311

109

125



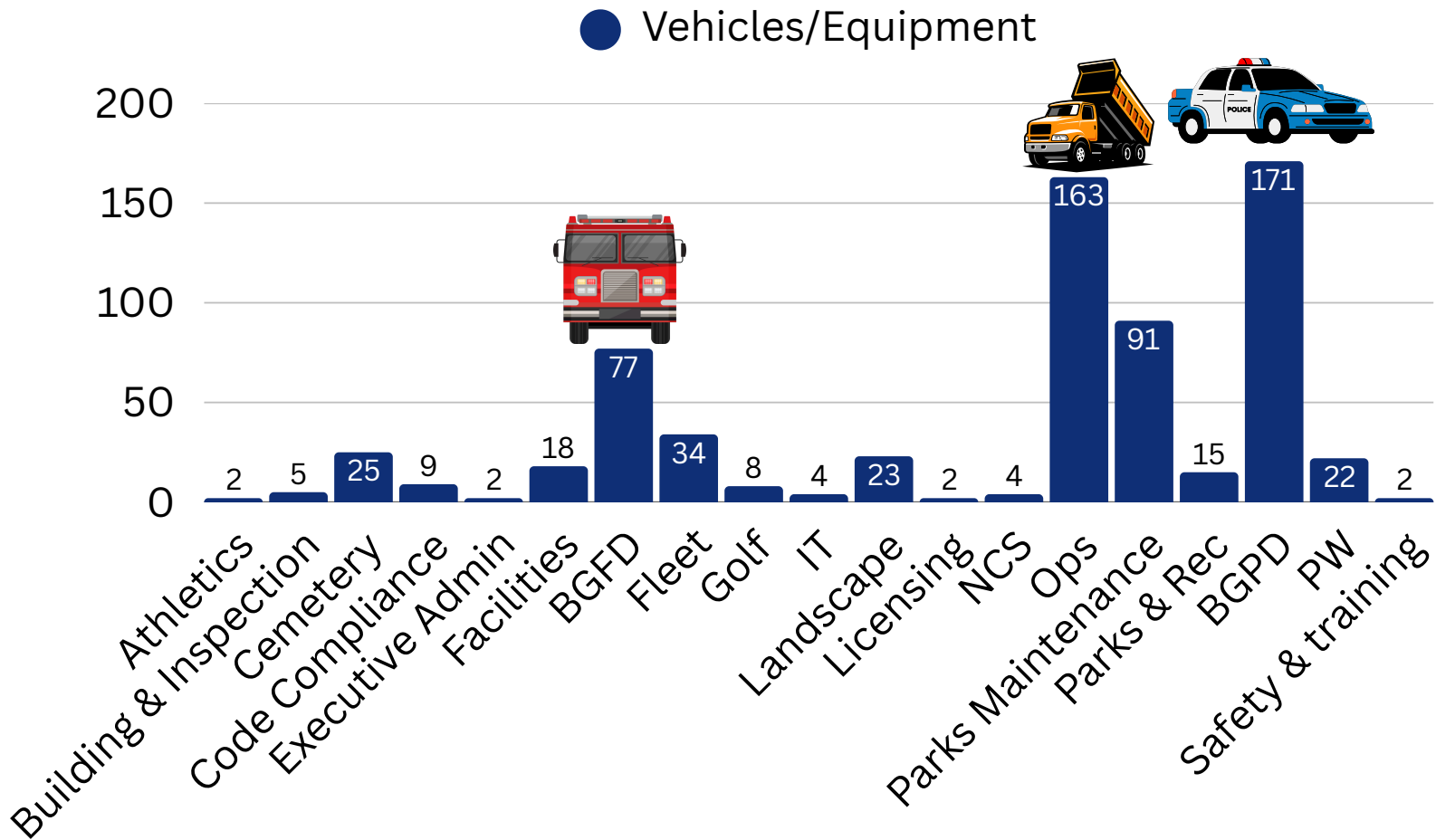
Service Technician David Long has begun utilizing a new forklift to transport tires within the Fleet Division. This year's budget allocated funds specifically for the acquisition of a forklift, marking the first time Fleet has had access to such equipment. Previously, the division relied on a skid steer. (20 October)



Fleet

Denise Gilland, Manager
(270) 393-3201

13
PEOPLE

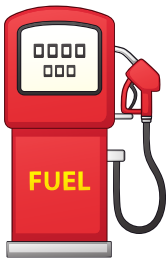


CITY FLEET USAGE

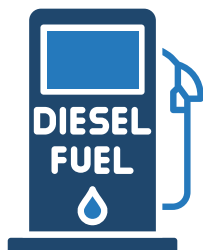


SEPTEMBER 2025

Last Month



19.1K
Gallons



4.5K
Gallons



183
Gallons



\$59,089

Athletics		1 	
Building Inspection	1 		
Cemetery		2 	
Code Compliance	2 		
BGFD	1 	4 	
Fleet	1 	2 	
Golf		2 	
IT	1 		
Landscape		3 	
NCS			1 
Operations		1 	1 
Parks Maintenance		3 	
Parks & Rec.		7 	4 
BGPD	2 	3 	4 
Public Works	4 	6 	
Safety & Training	2 		



Administration

Andy Souza, Director
(270) 393-3657

2025 Annual Conference



From October 14 to 16, the Kentucky Chapter of the American Public Works Association convened its annual conference in northern Kentucky. This year, the city of Bowling Green received three prestigious awards from the chapter. The accolades included [Recreation Project of the Year](#) for the [West End Greenways](#), [Parks Project of the Year](#) for the [Jennings Creek Nature Playscape](#), and the [Director of the Year](#) award, presented to [Andy Souza](#).



Administration

Andy Souza, Director
(270) 393-3657

Public Hearing	Planning and Design Division	City Engineer Melissa Cansler presented the annual Liquid Fuel Tax Public Hearing at the Board of Commissioners meeting on <u>21 October 2025</u> .
Promotion	Fleet Division	The Board of Commissioners approved the career path advancement of Nick Updegraff to the position of Medium/Heavy Truck Technician with Municipal Order 2025-233. Approved on <u>21 October 2025</u> .
Purchase	Operations Division	The Board of Commissioners approved Municipal Order 2025-249 for the purchase of a F-750 crew cab truck in the amount of \$192,920.70 with Olathe Ford Sales Inc. on <u>21 October 2025</u> .
Purchase	Operations Division	The Board of Commissioners approved Municipal Order 2025-250 for the purchase of a Freightliner with dump bed plow package in the amount of \$255,560.00 with Velocity Truck Centers on <u>21 October 2025</u> .
Purchase	Environmental Division	The Board of Commissioners approved Municipal Order 2025-251 authorizing and accepting the purchase and installation of overhead electrical at Butler County Landfill in the amount of \$123,343.13. Approved on <u>21 October 2025</u> .
Change Order	Environmental Division	The Board of Commissioners approved Municipal Order 2025-252 authorizing Change Order #2 to the contract with Scott and Ritter, Inc. for demolition and sinkhole repair services in the amount of \$750,000 for a total project cost of \$1,180,000. Approved on <u>21 October 2025</u> .
Purchase	Planning and Design Division	The Board of Commissioners approved Municipal Order 2025-253 authorizing a contract through noncompetitive negotiations with Cyclomedia Technology, Inc. for professional services for Fiscal Year 2026 annual pavement condition survey and street-level imagery collection in the amount of \$121,740. Approved on <u>21 October 2025</u> .