

**MINUTES of SPECIAL MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held November 17, 2020**

The Board of Commissioners of the City of Bowling Green, Kentucky met in special session via Lifesize video teleconference due to the Coronavirus (COVID-19) pandemic at 4:30 p.m. on November 17, 2020. Mayor Bruce Wilkerson called the meeting to order and called the roll, and the following members were present: Commissioner Sue Parrigin, Commissioner Dana Beasley-Brown, Commissioner Joe W. Denning and Mayor Bruce Wilkerson. Absent: Commissioner Brian "Slim" Nash. There was a quorum of the Board of Commissioners.

CITY MANAGER

City Manager Jeffery B. Meisel requested a closed session for the purpose of discussions of pending litigation against the City. Motion was made by Wilkerson and seconded by Parrigin to convene in closed session following the special meeting pursuant to KRS 61.810 (1) (c). Mayor Wilkerson called for a roll call vote.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Motion to convene in closed session pursuant to KRS 61.810 (1) (c) was approved by unanimous vote.

APPROVAL OF MINUTES

Minutes of Special Meeting October 20, 2020.

Minutes of the above-referenced meeting was distributed to the Board of Commissioners with the Agenda for review. Motion was made by Wilkerson and seconded by Parrigin to approve said minutes as corrected. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Motion to approve the minutes, as corrected, of the special meeting of October 20, 2020 was approved by unanimous vote.

SPECIAL AGENDA

MUNICIPAL ORDER NO. 2020 - 172

MUNICIPAL ORDER APPROVING THE TRANSFER OF BRIAN CHAMBERS TO THE POSITION OF FIRE CAPTAIN AND PROMOTION OF SHANNON PARDUE TO THE POSITION OF ASSISTANT FIRE CHIEF IN THE FIRE DEPARTMENT

Summary of Municipal Order No. 2020 - 172 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Meisel explained Brian Chambers voluntarily requested to transfer from Assistant Fire Chief to Fire Captain, which resulted in the

promotion of Shannon Pardue to Assistant Fire Chief in the Fire Department, and he recommended approval. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 – 172 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 173

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF CHASE SHRYOCK TO THE POSITION OF SYSTEM ANALYST I IN THE INFORMATION TECHNOLOGY DEPARTMENT

Summary of Municipal Order No. 2020 – 173 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended the probationary appointment of Chase Shryock to System Analyst I in the Information Technology Department. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 – 173 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 174

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2021-17 FOR SIDEWALK HAZARD REMOVAL AND REPAIR FROM GIST CONSTRUCTION, INC. OF COLUMBIA, KENTUCKY IN THE AMOUNT OF \$80,450

Summary of Municipal Order No. 2020 – 174 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended approval of the bid for sidewalk hazard removal and repair. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 – 174 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 175

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2021-14 FOR FITNESS EQUIPMENT FOR THE FIRE DEPARTMENT FROM VARIOUS VENDORS IN AN AMOUNT NOT TO EXCEED \$99,860.50

Summary of Municipal Order No. 2020 – 175 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended approval of the bid for fitness equipment for the Fire Department. He also added a grant was awarded

to the City with 90% funding, and the remaining 10% would be paid for by the Fire Improvement Fund. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 – 175 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 176

MUNICIPAL ORDER ACCEPTING THE CITY OF BOWLING GREEN, KENTUCKY COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE PERIOD ENDED JUNE 30, 2020 AS PREPARED BY THE DEPARTMENT OF FINANCE AND AUDITED BY MCM CPAS & ADVISORS, LLP

Summary of Municipal Order No. 2020 – 176 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Meisel recognized the Finance Department, specifically Assistant Chief Financial Officers Erin Ballou and Sean Weeks for the work on the report, and the Neighborhood and Community Services Grants Division for all the grant related work. Audit Committee Chair Brian Dinning explained on November 9th the Audit Committee reviewed and approved the CAFR. He said the independent auditing firm MCM CPAs & Advisors, LLP confirmed it was a clean report with no misstatements or corrections needed. The only note mentioned was there was an increase in the total liabilities due to the pension liability, and due to the nature of the pension program it was expected to continue to increase in future years. Mayor Wilkerson and Commissioner Beasley-Brown thanked the Audit Committee, and City Commissioner Joe Denning was recognized as a long standing member of the Committee, and City Internal Auditor Deborah Jenkins was also acknowledged. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 – 176 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 177

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF A GRANT FROM THE U. S. DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE THROUGH THE BULLETPROOF VEST PARTNERSHIP PROGRAM IN THE AMOUNT OF \$21,675

Summary of Municipal Order No. 2020 – 177 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended the acceptance of a grant for the purchase of up to fifty-one (51) bulletproof vests for the Police Department. He said the grant required a 50% match. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 – 177 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 178

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION THROUGH THE KENTUCKY FIRE COMMISSION THERMAL IMAGING CAMERA GRANT PROGRAM IN AN AMOUNT UP TO \$3,200 FOR THE FIRE DEPARTMENT

Summary of Municipal Order No. 2020 – 178 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended the submission of a grant application through the Kentucky Fire Commission Thermal Imaging Camera Grant Program for the Fire Department in the amount up to \$3,200. He said the grant required a 50% match. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 – 178 was approved by unanimous vote.

ORDINANCE NO. BG2020 – 34

Tabled

(First Reading – Non-Binding)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TRACTS OF LAND CONTAINING 1.45 ACRES FROM GB (GENERAL BUSINESS) AND RS-1A (SINGLE FAMILY RESIDENTIAL) TO HB (HIGHWAY BUSINESS) LOCATED AT 1218 AND 1220 BROADWAY AVENUE AND 0 COVINGTON STREET, PRESENTLY OWNED BY SPEEDWAY, LLC C/O ROBERT SWEET OF MCBRIDE DALE CLARION

Title and summary of Ordinance No. BG2020 – 34 was read. Motion was made by Wilkerson and seconded by Parrigin for first and non-binding reading of said Ordinance. Wilkerson explained the vote and discussion should only include the same dialogue as was had at the City-County Planning Commission public hearing. The representative for the applicant of Speedway, Robert Sweet of McBride Dale Clarion, made remarks and answered questions. Mr. Sweet explained Speedway purchased two additional sites to extend the Speedway business and add safeguards and screen buffers for the neighborhood, as well as some green space and a few additional parking spaces for employees only. It was added the property on Broadway Avenue, where an old car lot used to be, was part of the plan to expand the Speedway business. In addition, Mr. Sweet confirmed the plan included a freestanding sign, the closing of three (3) of the five (5) driveways that exist, and adding some greenspace along Broadway Avenue and Covington Street. Commissioner Denning made some remarks of the traffic and safety issues in that area, and Mr. Sweet replied there were two (2) driveways that would align to one (1), which shall assist with traffic and safety. At the request of Commissioner Parrigin, City-County Planning Commission Executive Director Ben Peterson explained how the Planning Commission publishes the public hearing notice, mails letters to all adjacent and additional property owners within 200 feet of the proposed rezoning, as well as publishes information of the public hearing on the Planning Commission website and social media. Mr. Peterson confirmed the staff goes above and beyond the State requirements. Paula Borland, a resident on Euclid Avenue, spoke in opposition of the rezoning and said adding more commercial property

would be negative to the neighborhood and would rather it remain residential. Mr. Sweet answered a question asked by Commissioner Parrigin related to whether Speedway could continue with the expansion on the split zoned properties, and he indicated Speedway could expand on the split zoned properties, but it was not the best option and believed the neighborhood was being more protected if it was rezoned and the development plan was implemented. Jared Cron, Speedway Project Manager made some remarks about the improvements Speedway plans to make, as well as expressed the positive effect there would be on aligning driveways with the bank. Commissioner Parrigin emphasized the City-County Planning Commission members voted in favor of the rezoning and she would like to see the improvements made to Broadway Avenue and Covington Street, as well as the alignments for safety. Commissioner Beasley-Brown made the following statement as to why she would be voting no for the rezoning: I will be voting to deny the proposed Zoning Map Amendment, docket number 2020-43-Z-BG. Based upon the testimony and documents presented in the public hearing of the Planning and Zoning Commission on September 17, 2020, the proposed Zoning Map Amendment is not consistent with the adopted FOCUS 2030 Comprehensive Plan as demonstrated by its noncompliance with the objective and action items presented in the staff report. The proposal to rezone light residential to highway business is not compatible with the area and therefore does not comply with LU-1.1.3. The proposal does not comply with LU-2.1.4, PR-1.7 or NCR-1.1.6, as the applicant did not address the existing trees located on the property which are hundreds of years old. This proposal does not comply with LU-2. The proposal is a high quality development. However, being that they tore down a historic single family home, the design standards are clearly not tailored to preserve the character of the area as required by LU-2. The proposal does not protect the nearby neighborhoods and therefore does not comply with LU-2.5. The proposed redevelopment and expansion of the existing use into a residential area will result in infill development that is NOT compatible with the surrounding area. Therefore the proposal does not comply with LU-2.5.2. Tearing down a beautiful neighborhood will not help to revitalize it. Therefore the proposed redevelopment and expansion of the existing use does not comply with LU-2.5.3. The proposal to rezone from residential to highway business does not comply with HN-1 and HN-1.3 because the proposal is not a suitable infill project for this neighborhood nor will it maintain or improve the existing character on Covington nor strengthen the nearby neighborhoods. Therefore, the proposed Zoning Map Amendment is not in agreement with the adopted FOCUS 2030 Comprehensive Plan. Further, I request that the record of my vote include the summary of evidence and testimony presented by the witnesses at the public hearing on September 17, 2020. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin and Wilkerson
 Voting Nay: Beasley-Brown and Denning
First reading of Ordinance No. BG2020 - 34 included a tie vote.

Since there was a tie vote, Mayor Wilkerson suggested consideration of an ordinance to deny the rezoning, motion was made by Denning and seconded by Beasley-Brown. With no discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown and Denning
 Voting Nay: Parrigin and Wilkerson
Motion to consider an ordinance to deny the rezoning failed for lack of a majority vote.

MUNICIPAL ORDER NO. 2020 – 179

**MUNICIPAL ORDER APPROVING A JOB DEVELOPMENT
INCENTIVE PROGRAM EMPLOYEE WITHHOLDINGS CREDIT
AGREEMENT WITH NOVA STEEL USA, INC.**

Summary of Municipal Order No. 2020 – 179 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. At the request of the City Manager, Assistant City Manager/Chief Financial Officer Katie Schaller-Ward reviewed the incentive agreement for an expansion which was estimated to create 110 new jobs with a total capital investment estimated at \$70 million. Also, she outlined the incentive program and explained the job development incentive includes a 1% withholding credit estimated to be worth approximately \$425,000 over a ten (10) year period. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 – 179 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 180

**MUNICIPAL ORDER APPROVING A JOB DEVELOPMENT
INCENTIVE PROGRAM EMPLOYEE WITHHOLDINGS CREDIT
AGREEMENT WITH DG FRESH DISTRIBUTION TX, LLC**

Summary of Municipal Order No. 2020 – 180 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. At the request of the City Manager, Assistant City Manager/Chief Financial Officer Katie Schaller-Ward reviewed the incentive agreement for an expansion which was estimated to create 65 new jobs with a total capital investment estimated at \$26 million. Also, she outlined the incentive program and explained the job development incentive includes a 1% withholding credit estimated to be worth approximately \$280,000 over a ten (10) year period. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 – 180 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 181

**MUNICIPAL ORDER APPROVING PAYMENT IN LIEU OF TAXES
(PILOT) AGREEMENT AMONG THE CITY OF BOWLING GREEN,
THE COUNTY OF WARREN, THE BOARD OF EDUCATION OF
WARREN COUNTY AND DG FRESH DISTRIBUTION TX, LLC,
RELATED TO THE CONSTRUCTION AND INSTALLATION OF
AN INDUSTRIAL FACILITY IN THE CITY OF BOWLING GREEN**

Summary of Municipal Order No. 2020 – 181 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended approval of the PILOT Agreement between the City, Warren County, Warren County Board of Education and DG Fresh Distribution TX, LLC for the construction and installation of an industrial

facility in the Kentucky Transpark. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 – 181 was approved by unanimous vote.

ORDINANCE NO. BG2020 – 37
(First Reading – Non-Binding)
ORDINANCE ANNEXING PROPERTY BY CONSENT

ORDINANCE ANNEXING A TOTAL OF APPROXIMATELY 6.604 ACRES OF PROPERTY LOCATED AT 0 MORGANTOWN ROAD, WITH PROPERTY PRESENTLY OWNED BY LOST RIVER HOLDINGS LLC, WITH SAID TERRITORY BEING CONTIGUOUS TO EXISTING CITY LIMITS; AND FURTHER APPROVING AN ASSOCIATED ECONOMIC DEVELOPMENT ANNEXATION INCENTIVE AGREEMENT

Title and summary of Ordinance No. BG2020 – 37 was read. Motion was made by Wilkerson and seconded by Parrigin for the first and non-binding reading of said Ordinance. Neighborhood and Community Services Director Brent Childers reviewed and recommended the consent to annex 6.604 acres located at 0 Morgantown Road, located next to Lampkin Park, as well as approval of the Economic Development Annexation Incentive Agreement. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

First Reading of Ordinance No. BG2020 – 37 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 182

MUNICIPAL ORDER AUTHORIZING AND APPROVING AN UPDATED MAINTENANCE AND TRAFFIC CONTRACT WITH THE COMMONWEALTH OF KENTUCKY TRANSPORTATION CABINET

Summary of Municipal Order No. 2020 – 182 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended approval to update the Maintenance and Traffic Contract with the Kentucky Transportation Cabinet since it had not been updated since 1985. The updated contract would clearly identify the City would be responsible for maintenance of newly constructed sidewalks, however the Kentucky Transportation Cabinet (KYTC) would maintain responsibility for traffic signal maintenance, snow and ice removal, and maintenance of drainage infrastructures along State roadways. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 – 182 was approved by unanimous vote.

ORDINANCE NO. BG2020 - 38
(First Reading - Non-Binding)
ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 15 (BUSINESS AND
GENERAL REGULATIONS) OF THE CITY OF BOWLING GREEN
CODE OF ORDINANCES RELATED TO ADMINISTRATIVE
CHANGES AND IMMOBILIZATION DEVICES IN PRIVATE
PARKING LOTS

Title and summary of Ordinance No. BG2020 - 38 was read. Motion was made by Wilkerson and seconded by Parrigin for the first and non-binding reading of said Ordinance. Meisel and City Attorney Hillary Hightower explained it was brought to City staffs attention vehicle immobilization companies who boot vehicles in private parking lots do not have any standing regulations in the City's Code of Ordinances. Therefore, the City Attorney, Deputy Police Chief Brian Harrell and City Clerk Ashley Jackson reviewed other cities ordinances as a comparison, and now recommend the drafted language in Chapter 15 (Business and General Regulations). Commissioner Beasley-Brown expressed concern about the maximum \$100 charge immobilization companies could charge for booting. City Attorney Hightower reviewed the immobilization company requirements, including appropriate signage in private parking lots, and further said \$100 was deemed reasonable to cover the immobilization company's costs for materials, potential damages and staffing time. There was mention of who a citizen would contact if there was a complaint or violation of the ordinance, and City Attorney Hightower confirmed a citizen could contact the Police Department. Mayor Wilkerson stated he was agreeable to the staff's recommendations. Commissioner Beasley-Brown wanted to see language included in the ordinance requiring immobilization companies to respond to the violator in a timely manner, and Commissioners Denning and Parrigin agreed. After some further discussion, it was concluded to amend the ordinance to include a requirement for the immobilization company to respond within one (1) hour from the initial contact with the owner. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning and Wilkerson
Voting Nay: None

First Reading of Ordinance No. BG2020 - 38 was approved as amended by unanimous vote.

ORDINANCE NO. BG2020 - 32
(Second Reading - Binding)
ORDINANCE RELATING TO CLASSIFICATION/PAY SCHEDULE

ORDINANCE AMENDING THE CLASSIFICATION/PAY
SCHEDULE "G" FOR GENERAL CLASSIFIED EMPLOYEES OF
THE CITY OF BOWLING GREEN FOR FISCAL YEAR 2021

Title and summary of Ordinance No. BG2020 - 32 was read. Motion was made by Wilkerson and seconded by Parrigin for the second and binding reading of said Ordinance. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown and Denning
Voting Nay: Wilkerson

Ordinance No. BG2020 - 32 was adopted by majority vote.

ORDINANCE NO. BG2020 - 35
(Second Reading - Binding)
ORDINANCE ANNEXING PROPERTY BY CONSENT

ORDINANCE ANNEXING 298.70 ACRES OF PROPERTIES LOCATED AT 0 AND 344 FRED MADISON ROAD, 0 GLASGOW ROAD AND 1188 MIZPAH ROAD PRESENTLY OWNED BY THE INTER-MODAL TRANSPORTATION AUTHORITY, INC. WITH SAID TERRITORY BEING CONTIGUOUS TO EXISTING CITY LIMITS

Title and summary of Ordinance No. BG2020 - 35 was read. Motion was made by Wilkerson and seconded by Parrigin for the second and binding reading of said Ordinance. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Ordinance No. BG2020 - 35 was adopted by unanimous vote.

ORDINANCE NO. BG2020 - 36
(Second Reading - Binding)
ORDINANCE NAMING STREET

ORDINANCE APPROVING THE NAMING OF AN UNNAMED ALLEY CONNECTING ALUMNI AVENUE AND 13TH AVENUE BETWEEN ADAMS STREET AND KENTUCKY STREET TO BRIDGE ALLEY

Title and summary of Ordinance No. BG2020 - 36 was read. Motion was made by Wilkerson and seconded by Parrigin for the second and binding reading of said Ordinance. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Ordinance No. BG2020 - 36 was adopted by unanimous vote.

MUNICIPAL ORDER NO. 2020 - 183

MUNICIPAL ORDER APPROVING AND AUTHORIZING AN AGREEMENT WITH RAYMOND JAMES & ASSOCIATES, INC. TO SERVE AS FINANCIAL ADVISOR FOR THE CITY OF BOWLING GREEN RELATED TO THE ISSUANCE OF GENERAL OBLIGATION BONDS

Summary of Municipal Order No. 2020 - 183 was read. Motion was made by Wilkerson and seconded by Parrigin for consideration of said Municipal Order. Assistant City Manager/Chief Financial Officer Katie Schaller-Ward reviewed and recommended approval of an agreement between the City and Raymond James & Associates, Inc. to serve as the financial advisor for the City to assist with the issuance of the upcoming Kentucky Transpark General Obligation Bond. She further said to expect some further action for the Kentucky Transpark bond issue to come before the Board of

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Commissioners soon. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 – 183 was approved by unanimous vote.

PRESENTATION

The Phase II Downtown Streetscape conceptual plans were presented by Vaughn & Melton Consulting Engineers, Inc. and sub consultant IBI Placemaking. Public Works Director Greg Meredith explained the project was supposed to have started in 2020, however due to COVID-19 it was delayed and would now be scheduled to start in spring 2021. He added he and Neighborhood and Community Services Director Brent Childers had one-on-one meetings with adjacent property owners and received positive feedback. Bob Nunley of Vaughn & Melton Consulting Engineers, Inc. explained the plan was to incorporate improvements from College Street to State Street and 8th Street to E. 6th Street, which would tie into what was completed in the Downtown Streetscape Phase I. In addition, there are plans to incorporate improvements at E. Main Avenue from College Street to Center Street, and E. Main Avenue from State Street to Chestnut Street. Nathan Hunter of IBI Placemaking presented some further development details, including landscaping plans.

Public Works Director Greg Meredith also reviewed the State Street proposed striping plan. He explained the overlay project planned for State Street from E. 6th Avenue to the RiverWalk Park, would include a bike lane from downtown. He added the Kentucky Transportation Cabinet (KYTC) was preparing for a Kentucky Street resurfacing, as well as a bike lane. Mayor Wilkerson requested Public Works consider not taking away any parking at State Street Baptist Church or in front of any homes, and Meredith confirmed the plan was to not take away any available parking spaces in the area. Commissioner Beasley-Brown suggested residents in the neighborhood be contacted and informed about the project.

CLOSED SESSION

Following a brief recess, the Board of Commissioners met at approximately 7:30 p.m. in closed session pursuant to KRS 61.810 (1) (c).

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 7:35 p.m., Mayor Wilkerson declared this meeting adjourned.

ADOPTED: December 1, 2020

APPROVED: Bruce Nicholson
Mayor, Chairman of Board of Commissioners

ATTEST: Ashley Jackson
City Clerk

Minutes prepared by City Clerk Ashley Jackson