

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held AUGUST 17, 2010**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 7:00 p.m. on August 17, 2010. Mayor Elaine N. Walker called the meeting to order. An invocation was given by Rev. Robert Weldon of Holy Trinity Lutheran Ministries, and all present recited the Pledge of Allegiance. Assistant City Manager/City Clerk Katie Schaller called the roll, and the following members were present: Commissioner Bruce Wilkerson, Commissioner Joe W. Denning, Commissioner Catherine Hamilton, Commissioner Brian "Slim" Nash and Mayor Elaine N. Walker. Absent: none. There was a full quorum of the Board of Commissioners.

PUBLIC HEARINGS

Housing and Grants Manager Brent Childers conducted a public hearing for the purpose of reviewing and receiving comments about proposed amendments to the Annual Action Plans for Year 6 (Fiscal Year 2010) and Year 7 (Fiscal Year 2011) of the Community Development Block Grant Entitlement Program. He commented that the Housing and Community Development Department (HCD) was accepting written comments regarding the proposed amendments to the Action Plans until September 1st. Mr. Childers explained the substantial amendment for Year 6 related to the reallocation of \$30,000 from the Housing Authority of Bowling Green Rental Conversion Program to its Homeownership Counseling Program. He identified that the recommended amendment for Year 7 included the allocation of \$75,000 to two additional agencies: 1) Bowling Green-Warren County Welfare Center (\$25,000) for its Subsistence Assistance Program; and 2) Community Action of Southern Kentucky (\$50,000) for its Children Services Program. He further pointed out that \$260,765 of Year 7 funding remained available for infrastructure improvements. Mr. Childers responded to questions from Comm. Nash regarding the change in funding for the Housing Authority and that no new applications needed to be sought for the use of that funding. There were no other public comments.

Chief Financial Officer Jeff Meisel conducted a public hearing for the purpose of obtaining comments from citizens regarding the proposed 2010 property tax rate that was recommended to be \$0.213 per \$100 assessed property value, which captured a four percent (4%) growth rate on existing real estate as permitted by HB44. He reviewed the calculation method required by law and past rate changes since 1996. He reported that new property growth amounted to 1% and existing growth totaled 0.6%. Mr. Meisel explained that in years when growth on existing real estate exceeded 4%, a rate decrease was required. In years that did not exceed 4% growth, a rate increase was permitted to equate to a total of 4%. Although a rate increase was not publicly popular, Mr. Meisel urged that such an increase was prudent to meet the increased demands for City services and other financial obligations. In the past four years, the City has reduced its expenditures about as far as possible (approximately \$4.4 million) without dramatically impacting services. He further stated that the last rate increase was in 2003 (\$0.269) and the property tax rate has decreased in the last six years to \$0.206 for 2009. Once the property tax rate was officially established by ordinance, Mr. Meisel noted that tax bills would be mailed out in the next few weeks and payment was due December 31, 2010.

Rodney Veischegger, Sr. of 2072 Quail Run Drive, Rodney Veischegger, Jr. of 7017 Cemetery Road, and Richard Feldman of 1231 Cave Mill Road each spoke in opposition to a property tax rate increase. Mr. Veischegger, Sr. stated more expenditure cuts should be made versus raising the property tax rate. Mr. Veischegger, Jr. expressed concerns with reductions in his own enterprises which made it difficult to run a business and a tax rate increase would cause further burden. Mr. Feldman indicated that with a decline in the housing market and assessment values not going down with decreased home values, it would place property owners in even worse shape to pay their property tax bills on a higher rate.

AWARDS & RECOGNITIONS

Operation P.R.I.D.E. Executive Director Ray Lackey presented P.R.I.D.E.'s September residential award to Alfred and Lendora Smith for improvements made to 1302 Clay Street. Katie Miller of the Housing Authority of Bowling Green accepted the award on behalf of the Smiths who could not attend the meeting. The commercial award was presented to the City of Bowling Green for improvements made to the Fire Department facilities located at 701 7th Avenue. Fire Chief Greg Johnson accepted the award and expressed his appreciation for the support from the community.

Mr. Lackey also announced the upcoming fundraiser event planned at The Club at Olde Stone - *Olde Stone Run for P.R.I.D.E.* - to be held on August 20-21, 2010.

CITY MANAGER

City Manager Kevin D. DeFebbo had no comments at this time.

APPROVAL OF MINUTES

Minutes of Regular Meeting August 3, 2010

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Wilkerson and seconded by Hamilton to approve said minutes as written. Mayor Walker asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Wilkerson, Denning, Hamilton, Nash and Walker
 Voting Nay: None

Motion to approve the minutes of the regular meeting of August 3, 2010 was approved by unanimous vote.

PUBLIC COMMENTS

Mayor Walker opened the floor for any public comments and there were none.

CHANGE ORDER OF AGENDA

Comm. Wilkerson requested a change in the order of the agenda to consider item number 12 (Resolution No. 1) at this time. There were no objections voiced from the Board.

RESOLUTION NO. 2010 - 1

RESOLUTION OF THE CITY OF BOWLING GREEN, KENTUCKY
REQUESTING THE COMMONWEALTH OF KENTUCKY BUILD A
VETERANS NURSING FACILITY IN THE BOWLING GREEN
AREA

Summary of Resolution No. 2010 - 1 was read by the Assistant City Manager/City Clerk. Motion was made by Wilkerson and seconded by Nash for consideration of said Resolution. As the sponsor of the item, Comm. Wilkerson invited Colonel Robert Spiller to speak. On behalf of the American Legion, Col. Spiller requested the City's support with encouraging the State to construct a new veterans facility in the Bowling Green area. He reported that there were only three existing veterans facilities in Kentucky and each had long waiting lists. In addition to reducing the waiting lists, Col. Spiller commented that a new facility would bring much needed jobs into the area. Mayor Walker commended Col. Spiller for his continued service to assist veterans. She suggested that this Resolution be sponsored by all members of the Board of Commissioners, and all agreed. With no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Wilkerson, Denning, Hamilton, Nash and Walker
 Voting Nay: None

Resolution No. 2010 - 1 was approved by unanimous vote.

RESUME REGULAR AGENDA

ORDINANCE NO. BG2010 - 28

(Second Reading)

ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER SIX TO THE
CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING
BUDGET FOR FISCAL YEAR 2010

Title and summary of Ordinance No. BG2010 - 28 was read by the Assistant City Manager/City Clerk. Motion was made by Wilkerson and seconded by Hamilton for second reading of said Ordinance. Mayor Walker asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Wilkerson, Denning, Hamilton, Nash and Walker
 Voting Nay: None

Ordinance No. BG2010 - 28 was adopted by unanimous vote.

MUNICIPAL ORDER NO. 2010 - 154

MUNICIPAL ORDER AUTHORIZING SOFTWARE SUBSCRIPTION
SERVICES FROM NEW WORLD SYSTEMS IN THE AMOUNT OF
\$81,872 FOR FISCAL YEAR 2011

Municipal Order No. 2010 - 154 was previously withdrawn from the August 3, 2010 agenda. Summary of Municipal Order No. 2010 - 154 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Hamilton for consideration of said Municipal Order.

DeFebbo indicated this was an annual maintenance contract. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Wilkerson, Denning, Hamilton, Nash and Walker
Voting Nay: None

Municipal Order No. 2010 - 154 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2010 - 160

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2010-46 FOR SOUTH CAMPUS GREENWAYS CONNECTOR, PHASE III FROM IKON CONSTRUCTION, INC. OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$66,040.90

Summary of Municipal Order No. 2010 - 160 was read by the Assistant City Manager/City Clerk. Motion was made by Hamilton and seconded by Nash for consideration of said Municipal Order. DeFebbo noted funding for this project was from a Transportation Enhancement grant and the project completed another greenways loop. City-County Planning Commission Staff Engineer Mac Yowell responded to a question that no maintenance agreement was in place for this portion of greenways. Mr. DeFebbo indicated that the City would take care of it. Comm. Wilkerson confirmed that according to the existing traffic maintenance agreement with the State although the greenways was on state right-of-way, if the City built it then the City maintains it. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Wilkerson, Denning, Hamilton, Nash and Walker
Voting Nay: None

Municipal Order No. 2010 - 160 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2010 - 161

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING NEGOTIATIONS AFTER SEALED BIDDING FOR BID #2010-37 FOR THE AIRPORT FIRE STATION RENOVATION AND ADDITION FROM SCOTT, MURPHY & DANIEL, LLC OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$679,840

Summary of Municipal Order No. 2010 - 161 was read by the Assistant City Manager/City Clerk. Motion was made by Wilkerson and seconded by Denning for consideration of said Municipal Order. DeFebbo explained that previous bids for this project came in over budget and negotiations took place with the three lowest bidders. He recommended approval of the bid award. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Wilkerson, Denning, Hamilton, Nash and Walker
Voting Nay: None

Municipal Order No. 2010 - 161 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2010 - 162

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2011-04 FOR CISCO SMARTNET AGREEMENT RENEWAL

FROM PROSYS OF NICHOLASVILLE, KENTUCKY IN THE
AMOUNT OF \$47,015.42

Summary of Municipal Order No. 2010 - 162 was read by the Assistant City Manager/City Clerk. Motion was made by Hamilton and seconded by Wilkerson for consideration of said Municipal Order. DeFebbo reviewed and recommended the bid award which included a four (4%) percent reduction in cost from the previous year. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Wilkerson, Denning, Hamilton, Nash and Walker
 Voting Nay: None

Municipal Order No. 2010 - 162 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2010 - 163

MUNICIPAL ORDER APPROVING A CONTRACT THROUGH NONCOMPETITIVE NEGOTIATIONS WITH JOHN DEERE COMPANY OF CARY, NORTH CAROLINA, THROUGH HARTLAND EQUIPMENT CORPORATION OF BOWLING GREEN, KENTUCKY UNDER THE KENTUCKY STATE PRICING CONTRACT FOR THE PURCHASE OF A JOHN DEERE 6130D TRACTOR WITH CAB AND CX 20 BATWING STYLE ROTARY CUTTER IN THE TOTAL AMOUNT OF \$66,209.04

Summary of Municipal Order No. 2010 - 163 was read by the Assistant City Manager/City Clerk. Motion was made by Wilkerson and seconded by Denning for consideration of said Municipal Order. DeFebbo recounted the recent work session discussion regarding the two City landfills. In an effort to save money in the long run, he explained the purchase of this equipment would allow Public Works Operations to bring mowing services (currently contracted) at the landfills in-house. He also noted that the equipment would be utilized for more efficient mowing of large storm water retention basins. Interim Public Works Director Katie Schaller explained that the funding source for the purchase was from under spending in the Storm Water Management Program. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Wilkerson, Denning, Hamilton, Nash and Walker
 Voting Nay: None

Municipal Order No. 2010 - 163 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2010 - 164

MUNICIPAL ORDER APPROVING THE SUBMISSION OF THE FISCAL YEAR 2009/2010 SECTION EIGHT MANAGEMENT ASSESSMENT PROGRAM (SEMAP) CERTIFICATION FOR THE SECTION 8 HOUSING CHOICE VOUCHER PROGRAM

Summary of Municipal Order No. 2010 - 164 was read by the Assistant City Manager/City Clerk. Motion was made by Wilkerson and seconded by Hamilton for consideration of said Municipal Order. DeFebbo reviewed and recommended approval of the annual submission. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Wilkerson, Denning, Hamilton, Nash and Walker
Voting Nay: None
Municipal Order No. 2010 - 164 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2010 – 165

MUNICIPAL ORDER AUTHORIZING AN AGREEMENT
BETWEEN THE CITY OF BOWLING GREEN AND THE HOUSING
AUTHORITY OF BOWLING GREEN FOR THE SMALL BUSINESS
TRAINING AND TECHNICAL ASSISTANCE PROGRAM

Summary of Municipal Order No. 2010 – 165 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Hamilton for consideration of said Municipal Order. DeFebbo reviewed the Annual Action Plan for Year 7 of the Community Development Block Grant (CDBG) Entitlement Program and the allocations outlined for Fiscal Year 2011. He indicated that this item and the next two (Municipal Order Nos. 2010 – 166 and 2010 – 167) established agreements for the specified use of funding in accord with the appropriate Action Plan. Grants and Housing Manager Brent Childers confirmed that the specific dollar allocation for each award was contained in their respective agreements. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Wilkerson, Denning, Hamilton, Nash and Walker
Voting Nay: None
Municipal Order No. 2010 - 165 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2010 – 166

MUNICIPAL ORDER AUTHORIZING AN AGREEMENT
BETWEEN THE CITY OF BOWLING GREEN AND BARREN
RIVER AREA SAFE SPACE FOR THE CONSTRUCTION OF THE
ECONOMIC JUSTICE INSTITUTE

Summary of Municipal Order No. 2010 - 166 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Hamilton for consideration of said Municipal Order. DeFebbo reviewed this item with the previous one (Municipal Order No. 2010 – 165). Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Wilkerson, Denning, Hamilton, Nash and Walker
Voting Nay: None
Municipal Order No. 2010 - 166 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2010 – 167

MUNICIPAL ORDER AUTHORIZING AN AGREEMENT
BETWEEN THE CITY OF BOWLING GREEN AND BOWLING
GREEN HUMAN RIGHTS COMMISSION, INC. FOR THE
PROVISION OF FAIR HOUSING EDUCATION SERVICES

Summary of Municipal Order No. 2010 - 167 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Wilkerson for consideration of said Municipal

Order. DeFebbo outlined this item during the discussion of Municipal Order No. 2010 – 165. He also pointed out that if this service was not provided by the Human Rights Commission, the City would be required to provide it. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Wilkerson, Denning, Hamilton, Nash and Walker
 Voting Nay: None

Municipal Order No. 2010 - 167 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2010 – 168

MUNICIPAL ORDER APPROVING THE DONATION OF A CITY OF BOWLING GREEN SURPLUS VEHICLE AND AUTHORIZING CONVEYANCE TO THE WARREN COUNTY REGIONAL JAIL

Summary of Municipal Order No. 2010 - 168 was read by the Assistant City Manager/City Clerk. Motion was made by Wilkerson and seconded by Hamilton for consideration of said Municipal Order. DeFebbo explained the City had been approached by Warren County Jailer Jackie Strode who requested the donation of a 1999 Chevrolet Tahoe for which the City no longer had a use. Mayor Walker commented that this vehicle was still in very good condition due to the maintenance services performed by Public Works, Fleet Division. She asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Wilkerson, Denning, Hamilton, Nash and Walker
 Voting Nay: None

Municipal Order No. 2010 - 168 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2010 – 169

MUNICIPAL ORDER AUTHORIZING AND APPROVING REIMBURSEMENT TO THE HOUSING AUTHORITY OF BOWLING GREEN FOR STORM WATER IMPROVEMENTS NEAR DOUBLE SPRINGS ROAD AND WEBB DRIVE THAT BENEFIT CITY RESIDENTS, WITH SUCH IMPROVEMENTS BEING IN CONJUNCTION WITH A PROJECT ALREADY UNDERWAY BY THE HOUSING AUTHORITY

Summary of Municipal Order No. 2010 - 169 was read by the Assistant City Manager/City Clerk. Motion was made by Wilkerson and seconded by Nash for consideration of said Municipal Order. DeFebbo indicated that there was historic flooding in the Webb Drive area which needed to be addressed. After looking into various funding options and continuing a commitment to address storm water issues within the City, he recommended that the City “piggy back” onto a Housing Authority project to extend a storm water pipe installation an additional 200 feet along Double Springs Road. He explained this additional piping was expected to intercept the flow of storm water before it could cross Double Springs Road, and would then be piped to the river instead of accumulating down Webb Drive. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Wilkerson, Denning, Hamilton, Nash and Walker
 Voting Nay: None

Municipal Order No. 2010 - 169 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2010 – 170

MUNICIPAL ORDER APPROVING THE SUBMISSION OF A GRANT APPLICATION TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT THROUGH THE DEPARTMENT OF TRANSPORTATION TIGER II PLANNING GRANT PROGRAM FOR SMALLHOUSE ROAD REALIGNMENT AT CAVE MILL ROAD PROJECT DESIGN IN THE AMOUNT OF \$120,000

Summary of Municipal Order No. 2010 - 170 was read by the Assistant City Manager/City Clerk. Motion was made by Hamilton and seconded by Nash for consideration of said Municipal Order. DeFebbo indicated that one of the City's road improvement priorities was the intersection of Smallhouse Road and Cave Mill Road. He recounted that Public Works completed and presented two conceptual plans for the realignment of the intersection. In an effort to proceed to the next step for final design, he recommended the submission of an application for grant funding to assist with the costs. Mayor Walker acknowledged that this particular funding was very difficult to get, but she was glad we were trying. She asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Wilkerson, Denning, Hamilton, Nash and Walker
 Voting Nay: None

Municipal Order No. 2010 - 170 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2010 – 171

MUNICIPAL ORDER APPROVING AMENDMENT TO TRAFFIC FEATURE MAP RELATED TO THE INSTALLATION OF STOP SIGNS ON HAMPTON DRIVE AT THE INTERSECTION OF HAMPTON DRIVE WITH BROADVIEW WAY AND NEWBERRY STREET, TO CONVERT THE EXISTING TWO-WAY STOP TO A FOUR-WAY STOP

Summary of Municipal Order No. 2010 - 171 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Hamilton for consideration of said Municipal Order. Civil Engineer Mark Absher described the location and specific request for installation of additional stop signs and the request to install rumble strips (included in Municipal Order No. 2010 – 172) as a way to reduce speeding and increase awareness. Based on national guidelines, he reported that the conducted analysis did not support the conversion of this intersection from a two-way stop to a four-way stop.

Park and Lanna Priest of 916 Hampton Court both spoke in favor of the request. They each expressed concerns with the thru traffic and the speed at which motorists traveled. Mr. Priest suggested the additional stop signs would slow traffic down and provide a more safe environment for pedestrians and bicycle traffic traveling to and from the school. Mrs. Priest also suggested that the installation of future sidewalks would help the situation.

Mr. Absher responded to questions from Commissioners Hamilton and Nash regarding traffic accident history for the area, the number of vehicles traveling the roadway, and traffic data regarding rolling stops. Mr. Absher reported that there had been one accident in the past three years and he

described the method used to determine his recommendation, including the consideration of speed, sight distance and traffic volume. He also reported that the stop signs would not necessarily address the residents' concerns about speeding and may in fact increase speeding based on his research.

Comm. Denning requested that staff look at any possible blocking of the existing stop signs by overgrown vegetation. He inquired about the possibility of only having a three-way stop because of the cul de sac. Mr. Absher advised it was better to have a four-way stop if not the two-way stop.

Mayor Walker commented that if it was a four-way stop, it may ease some congestion for Broadview and the traffic would have to slow down. She stated it would appear that even though the numbers did not support the change maybe it would still be beneficial. Comm. Denning surmised that the additional stop signs would not prevent rolling stops from occurring. Comm. Nash agreed; however, a rolling stop may not be at 28 miles per hour if there were additional stop signs.

Comm. Wilkerson asked how far off the numbers were from meeting national standards. Mr. Absher responded that there was an average of 60 vehicles per hour and national standards identified over 200 vehicles per hour. Comm. Wilkerson stated that from a police standpoint rumble strips were inappropriate to slow traffic. He recommended the possibility of using a portion of the soccer complex property for stacking school traffic to remove it from the residential streets as an effort to relieve some of the congestion.

Cheryl Allen of 901 Hampton Court expressed support for the four-way stop as a way to slow traffic on Hampton Drive. However, she said was not comfortable with the installation of rumble strips (referring to Municipal Order No. 2010 - 172).

Upon request Neighborhood Action Coordinator Karen Foley reported that courtesy notices were sent out to 162 property owners and 19 other occupants. In all, she commented that she had heard back from one person who was not wild about the rumble strips, but was okay with the four-way stop. She said she had not heard from anyone else. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Wilkerson, Nash and Walker

Voting Nay: Denning and Hamilton

Municipal Order No. 2010 - 171 was approved by majority vote.

MUNICIPAL ORDER NO. 2010 - 172

**MUNICIPAL ORDER APPROVING AMENDMENT TO TRAFFIC
FEATURE MAP RELATED TO THE INSTALLATION OF RUMBLE
STRIPS ON BROADVIEW WAY IN THE BLOCK BETWEEN
RICHLAND DRIVE AND HAMPTON DRIVE**

Summary of Municipal Order No. 2010 - 172 was read by the Assistant City Manager/City Clerk. Since there was no motion given to permit discussion, this item was not considered.

MUNICIPAL ORDER NO. 2010 - 173

**MUNICIPAL ORDER APPROVING AMENDMENT TO TRAFFIC
FEATURE MAP RELATED TO THE INSTALLATION /**

RELOCATION OF THREE CROSSWALKS ON NORMAL DRIVE,
AND THE INSTALLATION OF IN-STREET CROSSWALK SIGNS

Summary of Municipal Order No. 2010 - 173 was read by the Assistant City Manager/City Clerk. Motion was made by Wilkerson and seconded by Nash for consideration of said Municipal Order. Civil Engineer Mark Absher stated Western Kentucky University (WKU) requested the relocation of some existing crosswalks to better position them at more appropriate locations. He also described the in-street signs to be used to increase motor awareness and that WKU had agreed to maintain the signs if permitted.

WKU Landscape Architect Helen Siewers responded to questions about the use and location of bus pull offs at the newly constructed College of Education building. She also confirmed that WKU was willing to install and maintain the in-street signs and would start out as a pilot project to determine their effectiveness. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Wilkerson, Denning, Hamilton, Nash and Walker
 Voting Nay: None

Municipal Order No. 2010 - 173 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2010 – 174

MUNICIPAL ORDER APPROVING AMENDMENT TO TRAFFIC
FEATURE MAP RELATED TO THE REMOVAL OF ON-STREET
PARKING ALONG STATE STREET BETWEEN NORMAL DRIVE
AND COLLEGE HEIGHTS BOULEVARD AND APPROVING THE
INSTALLATION OF NEW SIDEWALKS AND BIKE LANES
WITHIN THE CITY RIGHT-OF-WAY

Summary of Municipal Order No. 2010 – 174 was read by the Assistant City Manager/City Clerk. Motion was made by Wilkerson and seconded by Nash for consideration of said Municipal Order. Civil Engineer Mark Absher described WKU's improvement project which included the installation of sidewalks and bike lanes that would impact existing on-street parking.

Comm. Nash remarked he had received an email from someone concerned about the removal of parking in front of some properties near Memosa Alley. Neighborhood Action Coordinator Karen Foley acknowledged that the courtesy notices she sent out incorrectly identified parking removal to occur all the way down State Street to Memosa Alley instead of just to Normal Drive. Comm. Nash voiced his appreciation for Ms. Foley's candor and acceptance of the error. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Wilkerson, Denning, Hamilton, Nash and Walker
 Voting Nay: None

Municipal Order No. 2010 - 174 was approved by unanimous vote.

ORDINANCE NO. BG2010 – 29

(First Reading)

ORDINANCE RELATED TO WKU GATEWAY TO DOWNTOWN BOWLING GREEN TIF
DEVELOPMENT AREA

ORDINANCE APPROVING SUB-DEVELOPER AGREEMENT AND ASSIGNMENT AND ASSUMPTION OF RIGHTS AND OBLIGATIONS UNDER MASTER DEVELOPER AGREEMENT WHICH INCLUDES A CITY TIF APPLICATION RELATED TO BLOCK 12 OF THE WKU GATEWAY TO DOWNTOWN BOWLING GREEN DEVELOPMENT AREA WITH FERGUSON HOTEL DEVELOPMENT, LLC

Title and summary of Ordinance No. BG2010 - 29 was read by the Assistant City Manager/City Clerk. Motion was made by Wilkerson and seconded by Hamilton for first reading of said Ordinance. DeFebbo stated this item was discussed at the earlier work session. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Wilkerson, Hamilton and Nash
Voting Nay: Denning and Walker

First reading of Ordinance No. BG2010 - 29 was approved by majority vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 8:50 p.m., Mayor Walker declared this meeting adjourned.

WORK SESSION

Prior to the regular meeting and with no action taken, the Board of Commissioners convened at 4:00 p.m. in the Commission Chamber of City Hall for a regular work session to discuss the following subjects: 1) a presentation by the Downtown Merchants regarding parking recommendations for the Fountain Square area; 2) provided a handout for the quarterly report regarding downtown TIF activities presented by the Warren County Downtown Economic Development Authority; and 3) a Sub-Developer Agreement with Ferguson Hotel Development, LLC, including a City TIF Application, related to a proposed hotel development in Block 12 of the TIF District. Following the downtown parking presentation and with no objections from the Board of Commissioners, Mayor Walker requested that staff proceed with updating parking notification signs on the Square to identify "customer parking" with a two hour limit from 9:00 a.m. to 6:00 p.m. as proposed by the Downtown Merchants.

ADOPTED: _____

APPROVED: _____
Mayor, Chairman of Board of Commissioners

ATTEST: _____
City Clerk

Minutes prepared by Assistant City Manager/City Clerk Katie Schaller