

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held MARCH 3, 2020**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on March 3, 2020. Mayor Bruce Wilkerson called the meeting to order. An invocation was given by Mayor Bruce Wilkerson and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Brian "Slim" Nash, Commissioner Sue Parrigin, Commissioner Dana Beasley-Brown, Commissioner Joe W. Denning and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

AWARDS AND RECOGNITIONS

Mayor Wilkerson announced the Mid-South Conference NAIA Men and Women's Basketball Championship would be held at Bowling Green High School March 6 - 9 and recognized Campbellsville University for playing in the conference and the coach as Commissioner Denning's grandson.

City Manager Jeffery Meisel congratulated the City Fleet Division for becoming certified to provide in-house warranty services on Chrysler and Dodge vehicles.

CITY MANAGER

City Manager Meisel requested a closed session for the purpose of discussion about the sale of real property by the City as publicity would likely affect the value of the specific piece of property to be sold, and pending litigation against the City. Motion was made by Parrigin and seconded by Nash to convene in closed session following the regular meeting pursuant to KRS 61.810 (1) (b) and (c). Mayor Wilkerson called for roll call vote.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Motion to convene in closed session pursuant to KRS 61.810 (1) (b) and (c) was approved by unanimous vote.

APPROVAL OF MINUTES

Minutes of Regular Meeting February 18, 2020.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Beasley-Brown and seconded by Nash to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Motion to approve the minutes of the regular meeting of February 18, 2020 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2020 - 23

MUNICIPAL ORDER APPROVING THE CAREER PATH
ADVANCEMENT OF ISAAC KEEN TO THE POSITION OF
OPERATIONS TECHNICIAN I IN THE PUBLIC WORKS
DEPARTMENT

Summary of Municipal Order No. 2020 - 23 was read by the City Clerk. Motion was made by Parrigin and seconded by Denning for consideration of said Municipal Order. Public Works Director Greg Meredith reviewed and recommended the career path advancement. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
Voting Nay: None

Municipal Order No. 2020 - 23 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 - 24

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID
#2020-30 FOR MOSS MIDDLE SCHOOL GREENWAY
CONSTRUCTION FROM SCOTTY'S CONTRACTING & STONE,
LLC OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF
\$193,401.06

Summary of Municipal Order No. 2020 - 24 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Nash for consideration of said Municipal Order. Meisel reviewed and recommended acceptance of the bid. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
Voting Nay: None

Municipal Order No. 2020 - 24 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 - 25

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID
#2020-39 FOR THE NEIGHBORHOOD ROUNDABOUTS PROJECT
FROM SCOTTY'S CONTRACTING & STONE, LLC OF BOWLING
GREEN, KENTUCKY IN THE AMOUNT OF \$365,679.03

Summary of Municipal Order No. 2020 - 25 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel reviewed and recommended acceptance of the bid for three (3) neighborhood roundabouts located at Parkside Drive and Cove Drive, North Sunrise Drive and Cove Drive, and Crossings Boulevard and Chasefield Avenue. He further remarked the roundabouts were approved in the budget and tentatively scheduled to be completed in June. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None
Municipal Order No. 2020 – 25 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 26

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING THE PURCHASE OF IN-CAR CAMERAS FOR THE POLICE DEPARTMENT FROM COBAN TECHNOLOGIES, INC. OF HOUSTON, TEXAS AND THE PURCHASE OF RELATED EQUIPMENT IN THE AMOUNT OF \$129,110

Summary of Municipal Order No. 2020 – 26 was read by the City Clerk. Motion was made by Nash and seconded by Denning for consideration of said Municipal Order. Meisel reviewed and recommended acceptance of the sole source purchase for in-car cameras. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None
Municipal Order No. 2020 – 26 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 27

MUNICIPAL ORDER AUTHORIZING RENEWAL OF BID #2017-37 WITH THE EXCEPTION OF GROUP H FOR BALLISTIC WEAR FOR POLICE DEPARTMENT UNIFORMS FROM CMS UNIFORMS & EQUIPMENT COMPANY, INC. OF NASHVILLE, TENNESSEE, GALLS, LLC OF LEXINGTON, KENTUCKY AND NAT'S OUTDOOR SPORTS OF BOWLING GREEN, KENTUCKY

Summary of Municipal Order No. 2020 – 27 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval to renew a bid for Police uniforms for the third and final year. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None
Municipal Order No. 2020 – 27 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 28

MUNICIPAL ORDER APPROVING RECOMMENDATION FROM THE BOWLING GREEN AREA CONVENTION AND VISITORS BUREAU TO DISTRIBUTE \$35,000 OF TRANSIENT ROOM TAXES TO THE NATIONAL CORVETTE MUSEUM

Summary of Municipal Order No. 2020 – 28 was read by the City Clerk. Motion was made by Parrigin and seconded by Denning for consideration of said Municipal Order. Meisel reviewed and recommended approval for the Convention and Visitors Bureau to distribute \$35,000 of transient room taxes to the National Corvette Museum (NCM) to develop an off-road excursion for four wheel

drive vehicles at the NCM Motorsports Park. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 – 28 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 29

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION FOR FUNDING THROUGH THE 2020 COMMUNITY ORIENTED POLICING SERVICES (COPS) HIRING PROGRAM FROM THE U. S. DEPARTMENT OF JUSTICE IN AN AMOUNT UP TO \$500,000

Summary of Municipal Order No. 2020 – 29 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel recommended approval to submit a grant application through the COPS Hiring Program and explained the grant would assist with funding additional Police Officers over a three (3) year period. He added there would be a match from the City of fifty-six percent (56%). Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 – 29 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 30

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR HOMELAND SECURITY GRANT FUNDS THROUGH THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM IN AN AMOUNT UP TO \$92,528 FOR THE PURCHASE OF FITNESS EQUIPMENT FOR THE FIRE DEPARTMENT

Summary of Municipal Order No. 2020 – 30 was read by the City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. Meisel recommended approval to submit a grant application through the Assistance to Firefighters Grant Program for the purchase of fitness equipment for the Fire Department. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 – 30 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 31

MUNICIPAL ORDER APPROVING AIRCRAFT RESCUE AND FIREFIGHTING SERVICES AGREEMENT BETWEEN THE CITY OF BOWLING GREEN AND THE BOWLING GREEN-WARREN COUNTY REGIONAL AIRPORT BOARD

Summary of Municipal Order No. 2020 – 31 was read by the City Clerk. Motion was made by Nash and seconded by Denning for consideration of said Municipal Order. Meisel reviewed and recommended approval of the updated agreement with the Bowling Green-Warren County Regional Airport Board. He explained the Fire Department no longer has a functioning fire apparatus available to service a Federal Aviation Administration (FAA) classified Index B or above category flight, so the Fire Department could only support the FAA Index A requirement. Meisel confirmed if there was later a purchase of equipment to accommodate Index B or above, the agreement would require an amendment approved by the Board of Commissioners. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 – 31 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 32

MUNICIPAL ORDER APPROVING AND AUTHORIZING PAYMENTS TO AT&T AND BOWLING GREEN MUNICIPAL UTILITIES FOR RELOCATION OF UTILITIES FOR SHIVE LANE CORRIDOR IMPROVEMENTS PHASE 2 AND AUTHORIZING THE CITY LAW DEPARTMENT TO NEGOTIATE THE PURCHASE OF PROPERTIES NECESSARY FOR THIS PROJECT, AND FURTHER AUTHORIZING APPROPRIATE CITY OFFICIALS TO EXECUTE DEEDS, EASEMENTS AND OTHER DOCUMENTS RELATED TO LAND PURCHASES NECESSARY FOR THE PROJECT

Summary of Municipal Order No. 2020 – 32 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel recommended approval to pay AT&T and BGMU for the relocation of utilities for the Phase 2 Shive Lane corridor improvements, and further recommended approval to authorize the City Law Department and all other appropriate City Officials to execute documents related to the land purchases. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 – 32 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 33

MUNICIPAL ORDER APPROVING CONSTRUCTION AND ACCEPTING MAINTENANCE OF ASPEN PLACE SUBDIVISION

Summary of Municipal Order No. 2020 – 33 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel recommended acceptance of City maintenance for approximately 903 linear feet of roadway in Aspen Place Subdivision. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 – 33 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 - 34

**MUNICIPAL ORDER APPROVING CONSTRUCTION AND
ACCEPTING MAINTENANCE OF GREYSTONE SUBDIVISION
SECTIONS 14 AND 15**

Summary of Municipal Order No. 2020 - 34 was read by the City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. Meisel recommended acceptance of City maintenance for approximately 1,064 linear feet of roadway and adjacent sidewalk in Greystone Subdivision Sections 14 and 15. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 - 34 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 - 35

**MUNICIPAL ORDER APPROVING A JOB DEVELOPMENT
INCENTIVE PROGRAM EMPLOYEE WITHHOLDINGS CREDIT
AGREEMENT WITH AFNI, INC.**

Summary of Municipal Order No. 2020 - 35 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Assistant City Manager/Chief Financial Officer Katie Schaller-Ward reviewed the incentive agreement which was estimated to create 86 new jobs with a total capital investment estimated at \$315,800. Also, she outlined the incentive program which provides up to 1% return of the withholdings from the creation of new jobs to maximize the 3% credit from the State, making the job development incentive worth approximately \$273,800 over a ten (10) year period. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2020 - 35 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 - 36

**MUNICIPAL ORDER APPROVING A JOB DEVELOPMENT
INCENTIVE PROGRAM EMPLOYEE WITHHOLDINGS CREDIT
AGREEMENT WITH ALPLA, INC.**

Summary of Municipal Order No. 2020 - 36 was read by the City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. Assistant City Manager/Chief Financial Officer Katie Schaller-Ward reviewed the incentive agreement which was estimated to create 24 new jobs with a total capital investment estimated at \$6.9 million. Also, she outlined the incentive program which provides up to 1% return of the withholdings from the creation of new jobs to maximize the 3% credit from the State, making the job development incentive worth approximately \$78,000 over a ten (10) year period. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
Voting Nay: None
Municipal Order No. 2020 – 36 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 37

MUNICIPAL ORDER APPROVING A JOB DEVELOPMENT
INCENTIVE PROGRAM EMPLOYEE WITHHOLDINGS CREDIT
AGREEMENT WITH BOWLING GREEN METALFORMING LLC

Summary of Municipal Order No. 2020 – 37 was read by the City Clerk. Motion was made by Nash and seconded by Beasley-Brown for consideration of said Municipal Order. Assistant City Manager/Chief Financial Officer Katie Schaller-Ward reviewed the incentive agreement which was estimated to create 27 new jobs with a total capital investment estimated at \$14.2 million. Also, she outlined the incentive program which provides up to 1% return of the withholdings from the creation of new jobs to maximize the 3% credit from the State, making the job development incentive worth approximately \$134,600 over a ten (10) year period. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
Voting Nay: None
Municipal Order No. 2020 – 37 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 38

MUNICIPAL ORDER APPROVING A JOB DEVELOPMENT
INCENTIVE PROGRAM EMPLOYEE WITHHOLDINGS CREDIT
AGREEMENT WITH STRYKER LOGISTICS

Summary of Municipal Order No. 2020 – 38 was read by the City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. Assistant City Manager/Chief Financial Officer Katie Schaller-Ward reviewed the incentive agreement which was estimated to create 50 new jobs with a total capital investment estimated at \$1.45 million. Also, she outlined the incentive program which provides up to 1% return of the withholdings from the creation of new jobs to maximize the 3% credit from the State, making the job development incentive worth approximately \$93,000 over a ten (10) year period. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
Voting Nay: None
Municipal Order No. 2020 – 38 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 – 39

MUNICIPAL ORDER APPROVING AND AUTHORIZING OUT-OF-
TOWN TRAVEL EXPENSES FOR CITY MANAGER JEFF MEISEL
TO ATTEND THE 2020 KENTUCKY CITY/COUNTY
MANAGEMENT ASSOCIATION WINTER CONFERENCE IN
LEXINGTON, KENTUCKY

Summary of Municipal Order No. 2020 – 39 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Mayor Wilkerson recommended approval of the City Manager’s travel, and with no further discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson

Voting Nay: None

Municipal Order No. 2020 – 39 was approved by unanimous vote.

ORDINANCE NO. BG2020 – 3

(Second Reading (Amended) – Binding)

ORDINANCE AMENDING CODE OF ORDINANCES

**ORDINANCE AMENDING CHAPTER 2 (ADMINISTRATION),
SUBCHAPTER 2-2 (BOARD OF COMMISSIONERS) OF THE CITY
OF BOWLING GREEN CODE OF ORDINANCES**

Title and summary of Ordinance No. BG2020 – 3 was read by the City Clerk. Motion was made by Parrigin and seconded by Denning for second reading and final vote of said Ordinance. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson

Voting Nay: None

Ordinance No. BG2020 – 3 was adopted by unanimous vote.

ORDINANCE NO. BG2020 – 4

(Second Reading – Binding)

**ORDINANCE RESCINDING INTERLOCAL COOPERATION AGREEMENT
RELATING TO THE HISTORIC RAILROAD DEPOT**

**ORDINANCE RESCINDING INTERLOCAL COOPERATION
AGREEMENT BETWEEN THE CITY OF BOWLING GREEN AND
WARREN COUNTY RELATED TO THE HISTORIC RAILROAD
DEPOT LOCATED AT 401 KENTUCKY STREET**

Title and summary of Ordinance No. BG2020 – 4 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for second reading and final vote of said Ordinance. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Beasley-Brown and Wilkerson

Voting Nay: None

Ordinance No. BG2020 – 4 was adopted by unanimous vote.

Before public comments, Mayor Wilkerson recognized college students in the audience from an intermediate journalism class at Western Kentucky University.

PUBLIC COMMENTS

Mayor Wilkerson opened the floor for any public comments about items not included on the agenda. Gary Sullivan, Gary Ausbrooks, Alison Carlyle and Cory Felts spoke in opposition of the

proposed motorsports park at the City owned Glen Lily Landfill. A petition was filed with the Office of City Clerk by approximately 188 residents of the Glen Lily Road, Briggs Hill Road, Price Chapel Road and Barren River Road area strongly opposing the sale of property for the purpose of a motorsports park and the reasons included, but were not limited to, the following: traffic, noise, disturbance of the landfill, rezoning, risks associated with socializing and other undesirable recreational activity, increased demand for emergency personnel services, and the negative effect on property value.

CLOSED SESSION

Following a brief recess to clear the Commission Chamber, the Board of Commissioners met at approximately 5:30 p.m. in closed session pursuant to KRS 61.810 (1) (b) and (c) as previously approved.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 6:40 p.m., Mayor Wilkerson declared this meeting adjourned.

ADOPTED: March 17, 2020

APPROVED: Brian Wilkerson
Mayor, Chairman of Board of Commissioners

ATTEST: Ashley Jackson
City Clerk

Minutes prepared by City Clerk Ashley Jackson