

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held February 20, 2024**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on February 20, 2024. Mayor Todd Alcott called the meeting to order. Pastor Lance Parrott of Christ Fellowship Church provided the invocation and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Sue Parrigin, Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown, Commissioner Melinda Hill and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

CITY MANAGER

City Manager Jeffery B. Meisel recognized the City for receiving the 2023 Live United Award, the 2023 Greatest Giving Increase, and a Top Ten United Way Campaign Award during the United Way of Southern Kentucky's annual awards ceremony. Live United is the highest award given each year.

Meisel reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

APPROVAL OF MINUTES

Regular Meeting February 6, 2024.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Hill and seconded by Bailey to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Motion to approve the minutes of the regular meeting of February 6, 2024 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2024 – 26

**MUNICIPAL ORDER APPROVING THE PROMOTIONS OF ERIK
WOODWARD TO THE POSITION OF POLICE CAPTAIN AND
ETHAN DECKER TO THE POSITION OF POLICE SERGEANT IN
THE POLICE DEPARTMENT**

Summary of Municipal Order No. 2024 – 26 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Police Chief Michael Delaney reviewed and recommended the promotions of Erik Woodward to Police Captain and Ethan Decker to Police Sergeant in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None
Municipal Order No. 2024 – 26 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 27

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF MATTHEW WISENDEN TO THE POSITION OF ENVIRONMENTAL COMPLIANCE INSPECTOR IN THE PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2024 – 27 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Human Resources Manager Lori Gray reviewed and recommended the appointment Matthew Wisenden to Environmental Compliance Inspector in the Public Works Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None
Municipal Order No. 2024 – 27 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 28

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING ANNUAL ONBASE CONTENT MANAGEMENT SOFTWARE MAINTENANCE THROUGH A SOLE SOURCE FROM I3-IMAGESOFT, LLC OF ROYAL OAK, MICHIGAN IN THE AMOUNT OF \$54,943.29

Summary of Municipal Order No. 2024 – 28 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of the annual OnBase content management software maintenance through a sole source from I3-ImagesSoft, LLC in the amount of \$54,943.29. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None
Municipal Order No. 2024 – 28 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 29

MUNICIPAL ORDER AUTHORIZING THE CONTINUATION OF A CONTRACT FOR AQUATIC CHEMICALS FROM MADISON SWIMMING POOLS, LLC OF GOODLETTSVILLE, TENNESSEE IN THE AMOUNT OF \$96,449.25

Summary of Municipal Order No. 2024 – 29 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of the continuation of a contract for aquatic chemicals from Madison Swimming Pools, LLC in the amount of \$96,449.25. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None
Municipal Order No. 2024 – 29 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 30

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING
SIDEWALK REPAIRS THROUGH A SOLE SOURCE FROM
PRECISION CONCRETE CUTTING OF CLARKSVILLE,
TENNESSEE IN THE AMOUNT OF \$99,995

Summary of Municipal Order No. 2024 – 30 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval of sidewalk repairs through a sole source from Precision Concrete Cutting in the amount of \$99,995. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None
Municipal Order No. 2024 – 30 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 31

MUNICIPAL ORDER AUTHORIZING THE CONTINUATION OF A
MOWING CONTRACT WITH AFFORDABLE LAWN CARE &
PRESSURE WASHING, LLC OF BOWLING GREEN, KENTUCKY
AND BLUEGRASS LANDSCAPING, LLC OF BOWLING GREEN,
KENTUCKY IN THE TOTAL AMOUNT NOT TO EXCEED
\$366,661.92

Summary of Municipal Order No. 2024 – 31 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of the continuation of a mowing contract with Affordable Lawn Care & Pressure Washing, LLC and Bluegrass Landscaping, LLC in the total amount not to exceed \$366,661.92. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None
Municipal Order No. 2024 – 31 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 32

MUNICIPAL ORDER AUTHORIZING A MOWING CONTRACT FOR
THE PARKS AND RECREATION DEPARTMENT THROUGH
NONCOMPETITIVE NEGOTIATIONS WITH HOPE HOUSE
MINISTRIES DBA NEW LEAF IN AN AMOUNT NOT TO EXCEED
\$85,360

Summary of Municipal Order No. 2024 – 32 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel explained during the 2023 Regular Session the Kentucky General Assembly House Bill 393 was enacted and now

allows the city to contract with a nonprofit organization through noncompetitive negotiations. He recommended approval of a mowing contract for Parks and Recreation Department with Hope House Ministries dba New Leaf in an amount not to exceed \$85,360. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 32 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 33

MUNICIPAL ORDER AUTHORIZING THE CITY OF BOWLING GREEN TO ACCEPT THE TRANSFER OF SIX TRANSIT VEHICLES FROM COMMUNITY ACTION OF SOUTHERN KENTUCKY, INC.

Summary of Municipal Order No. 2024 – 33 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval of for the City to accept the transfer of six (6) transit vehicles from Community Action of Southern Kentucky, Inc. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 33 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 34

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF AN AWARD FOR KENTUCKY COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY FUNDING FROM THE KENTUCKY DEPARTMENT FOR LOCAL GOVERNMENT IN THE AMOUNT OF \$1,322,000

Summary of Municipal Order No. 2024 – 34 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel recommended acceptance of an award for Kentucky Community Development Block Grant Disaster Recovery funding from the Kentucky Department for Local Government in the amount of \$1,322,000 for Whispering Hill Subdivision. It was said the project would assist in building the subdivision back after the tornado, eliminate floodplain areas and replace a culvert. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 34 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 35

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE U.S. DEPARTMENT OF TRANSPORTATION REBUILDING AMERICAN INFRASTRUCTURE WITH SUSTAINABILITY AND EQUITY (RAISE) PROGRAM FUNDS IN AN AMOUNT UP TO \$2,200,000

Summary of Municipal Order No. 2024 – 35 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel recommended the submission of a grant application to the U.S. Department of Transportation Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Program funds in an amount up to \$2,200,000. If awarded the grant would assist with funding the planning and engineering of the Russellville Road Corridor Improvement Project. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 35 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 36

MUNICIPAL ORDER AUTHORIZING PAYMENT TO THE WARREN
COUNTY PROPERTY VALUATION ADMINISTRATOR FOR
FISCAL YEAR 2024

Summary of Municipal Order No. 2024 – 36 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel recommended approval of payment to the Warren County Property Valuation Administrator for Fiscal Year 2024. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 36 was approved by unanimous vote.

ORDINANCE NO. BG2024 – 3

(Second Reading – Binding)

ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER TWO TO THE
CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING
BUDGET FOR FISCAL YEAR 2024

Title and summary of Ordinance No. BG2024 – 3 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Ordinance No. BG2024 – 3 was adopted by unanimous vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:10 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: March 5, 2024

APPROVED: 

Mayor, Chairman of Board of Commissioners

ATTEST: 

City Clerk

Minutes prepared by City Clerk Ashley Jackson