



Filing Date: \_\_\_\_\_

City of Bowling Green  
Neighborhood and Community Services  
707 E. Main Ave  
Bowling Green, KY 42101  
Phone: 270-393-3676 & 270-393-3615  
Fax: 270-393-3223 [www.bgky.org](http://www.bgky.org)  
Email: [building.division@bgky.org](mailto:building.division@bgky.org)

## MANUFACTURED HOME PERMIT APPLICATION

*Please Print Clearly in Ink or Type*

Permit # **MFH2024-** \_\_\_\_\_

### **PERMIT LOCATION\*REQUIRED\***

Permit Address \_\_\_\_\_ Suite/Unit/Apt \_\_\_\_\_ Zip Code \_\_\_\_\_

Subdivision \_\_\_\_\_ Project/Development Name \_\_\_\_\_

Lot # \_\_\_\_\_ Building # \_\_\_\_\_

### **PROJECT INFORMATION\*REQUIRED\***

Manufactured Home Make: \_\_\_\_\_ Year: \_\_\_\_\_

Home is: Single Wide  Double Wide  Half #1 B-Seal/HUD# \_\_\_\_\_

Serial No: \_\_\_\_\_ Half #2 B-Seal/HUD# \_\_\_\_\_

Home Dimensions: Length \_\_\_\_\_ Width \_\_\_\_\_ Total Square Footage \_\_\_\_\_

Improvement Cost \$ \_\_\_\_\_

Are any of the following present? If yes, then proper setbacks are required.

*If you plan to construct any of these items then a separate permit is required.*

Deck  Yes  No

Covered Porch  Yes  No

Storage Building  Yes  No

### **APPLICANT INFORMATION \*REQUIRED\***

Applicant \_\_\_\_\_ Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Suite/Unit/Apt # \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_ Mobile \_\_\_\_\_

Check all that apply to Applicant's Role:  Property Owner  Contractor  Other \_\_\_\_\_

Primary Contact \_\_\_\_\_ Office Phone \_\_\_\_\_

Email \_\_\_\_\_ Mobile Phone \_\_\_\_\_

Fax \_\_\_\_\_

\*\*\*SIGNATURE REQUIRED ON SECOND PAGE\*\*\*

Permit # \_\_\_\_\_

**CONTRACTOR INFORMATION \*REQUIRED IF NOT THE APPLICANT\***

Contractor Business Name \_\_\_\_\_ Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Suite/Unit/Apt # \_\_\_\_\_  
Email \_\_\_\_\_ Phone \_\_\_\_\_ Mobile \_\_\_\_\_  
Fax \_\_\_\_\_ Primary Contact \_\_\_\_\_

**PROPERTY OWNER INFORMATION \*REQUIRED IF NOT THE APPLICANT\***

Owner Name \_\_\_\_\_ Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Suite/Unit/Apt # \_\_\_\_\_  
Email \_\_\_\_\_ Phone \_\_\_\_\_ Mobile \_\_\_\_\_

**SOIL DISTURBANCE INFORMATION**

Will There Be Any Soil Disturbance  Yes  No Size of Area To Be Disturbed (Sq. Ft.) \_\_\_\_\_

*-If Disturbed Area is less than 750 sq./ft. a Sketch Plan is Sufficient*

*-If Disturbed Area is greater than 750 sq./ft. a Professional Plot Plan with a completed Standard SWPPP form is required*

*For additional information please refer to the Public Works Stormwater Quality Application Guide.*

***I the Applicant of this Permit do hereby understand the following:***

1. This Permit will be approved when **ALL** Reviews have been approved.
2. The Building Division may issue the Permit or Phases of the Permit with **Conditions**.
3. It will be the Applicant's responsibility to meet **ALL** conditions required for Plan Review Approval.
4. Work cannot commence until the Permit is issued by the Building Division and **ALL** fees have been paid.
5. Kentucky Building Code, Current Edition with referenced Codes and City Ordinances will govern this Permit.
6. Phase 2 Erosion Prevention & Sediment Control Practices will be implemented during **ALL** phases of construction as defined in City Ordinance 21-2.03.
7. A list of Sub-Contractors is to be submitted to Occupational License Division prior to the issuance of this Permit.
8. It is the contractor's responsibility to call for inspections.
9. To the best of my knowledge ALL information given herein is true.

**Required Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

# Standard Erosion Prevention and Sediment Control Plan

Permit No. \_\_\_\_\_

**This form can serve as the EPSC plan if the following conditions are met:**

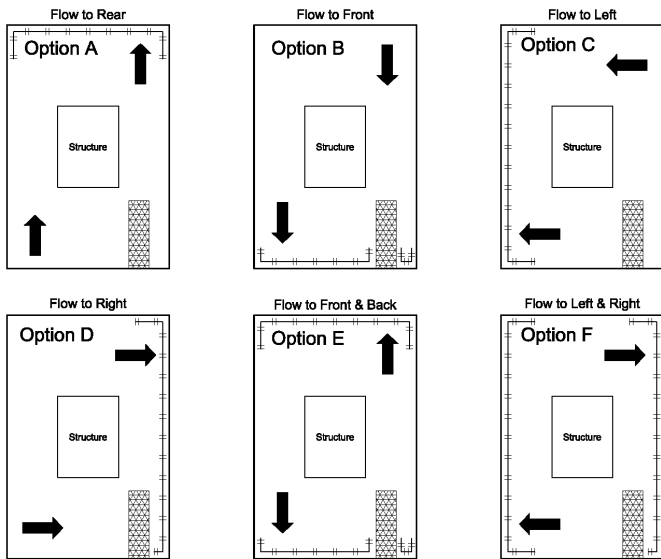
- Disturbs less than 1 acre, and
- Contains no critical slope or flood hazard areas.

***If these condition aren't met a detailed EPSC plan prepared by an appropriate professional will be required.***

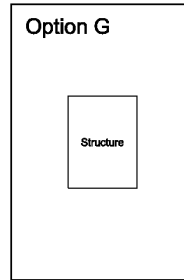
## Erosion Prevention Sediment Control (EPSC) Site Plan

The most appropriate EPSC plan for my site from the options below is \_\_\_\_\_ or a combination of \_\_\_\_\_ & \_\_\_\_\_

If the site has sinkhole, drainage inlets, streams, or will have excavated materials stored onsite, please indicate the location and additional BMPs on the selection below.



For Option G, show flow lines and proposed EPSC measures.

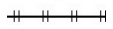


Legend:

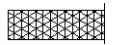
Direction of Flow



Sediment Management  
(silt fence or other)



Construction Entrance



Certified Contractor: \_\_\_\_\_

Certification No. \_\_\_\_\_

### STANDARD CONDITIONS

The applicant will comply with the following conditions:

- EPSC must be installed to prevent off-site sedimentation.
- Perimeter controls shall be in place prior to beginning construction.
- All EPSC measures shall be installed and maintained as specified in the City of Bowling Green's BMP Manual.
- The contractor shall be responsible for keeping streets, drainage structures, streams and other properties free of sediment and other construction materials generated by this project.
- Areas at final grade must be seeded and stabilized within 14 days. Disturbed areas not at final grade must be stabilized within 21 days.
- Upon final stabilization (with at least 80% coverage), EPSC measures must be removed.

The undersigned hereby certifies that he/she will follow the Plot Plan EPSC Plan as described above and will protect all storm drainage structures on this lot. Furthermore, the undersigned will fully comply with the specifications in the City of Bowling Green's BMP Manual and Storm Water Management Ordinance. The undersigned will take all necessary actions to prevent off-site sedimentation from occurring. Once the building permit is issued, this document becomes an enforceable EPSC plan for the project site.

**Applicant's Signature**

**Applicant's Printed Name**

**Date**