

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held March 2, 2021**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on March 2, 2021. Mayor Todd Alcott called the meeting to order. An invocation was given by Senior Pastor of Crossland Community Church Gregg Farrell and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown, Commissioner Melinda Hill, Commissioner Sue Parrigin and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

AWARDS AND RECOGNITIONS

Mayor Alcott recognized Code Enforcement Inspector Brad Schargorodski for receiving the Fire Department Citizen Heroism Award for his conspicuous act of valor and heroism under hazardous conditions in which he was placed in a life threatening position to save the life of another person. On January 29, 2021, Mr. Schargorodski entered a burning house to rescue a resident and provided shelter in his vehicle.

City Manager Jeffery Meisel said the National Recreation and Park Association named Special Populations Instructor Cameron Levis one of their 30 best and brightest young parks and recreational professionals in the field. The selection was based on impacts on the agencies community and service population, contributions to the professional development and innovative ideas, programs and/or research in the field of parks and recreation.

In addition, Public Works Inspector Joe Webb was recognized by WNKY as a Hidden Hero for his dedication to the Public Works Department over the last 28 years. Meisel also announced Fire Equipment Mechanic Jordan Stice of the Public Works Fleet Division received his Emergency Vehicle Technician II certification. Furthermore, Public Works Director Greg Meredith was acknowledged for being appointed by the Governor to the State Board of Licensure for Professional Engineers and Land Surveyors.

CITY MANAGER

City Manager Meisel requested a closed session for deliberations on the future acquisition or sale of real property by the City, but only when publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by the City, and for discussions of proposed or pending litigation against or on behalf of the City. Motion was made by Parrigin and seconded by Hill to convene in closed session following the regular meeting pursuant to KRS 61.810 (1) (b) and (c). Mayor Alcott called for roll call vote.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Motion to convene in closed session pursuant to KRS 61.810 (1) (b) and (c) was approved by unanimous vote.

PRESENTATION

President/CEO Jon Sowards of the South Central Workforce Development Board provided an overview of the mission, purpose and explained the board was made up of 23 members. He touched on community partners and programming which serves employers and job seekers. Employer programs such as hiring events, recruitment services, labor insights and targeted advertising were some services provided, as well as the job seeker programs which included short-term training, on the job training and work based learning.

APPROVAL OF MINUTES

Minutes of Special Meetings January 29, 2021 and February 2, 2021.

Minutes of the above-referenced meetings were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Parrigin and seconded by Bailey to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Motion to approve the minutes of the special meetings of January 29, 2021 and February 2, 2021 were approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2021 – 29

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENTS OF THOMAS MILLER AND AUSTIN SMITH TO THE POSITION OF POLICE OFFICER IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2021 – 29 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Human Resources Director Erin Hulsey reviewed and recommended the appointments of Thomas Miller and Austin Smith to the position of Police Officer in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 29 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 30

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF JENNIFER HINES STEEN TO THE HOBSON HOUSE COMMISSION

Summary of Municipal Order No. 2021 – 30 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Mayor Alcott reviewed and recommended the appointment of Jennifer Hines Steen to the Hobson House Commission. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None
Municipal Order No. 2021 – 30 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 31

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF AN ECONOMIC DEVELOPMENT BOND (EDB) GRANT FROM THE KENTUCKY CABINET FOR ECONOMIC DEVELOPMENT FOR BALL METAL BEVERAGE CONTAINER CORP. IN THE AMOUNT OF \$500,000 AND APPROVING AND AUTHORIZING EXECUTION OF A GRANT AGREEMENT

Summary of Municipal Order No. 2021 – 31 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel explained the incentive the State offers through the Economic Development Bond (EDB) grant and said the City was considered a pass through entity to approve the grant for \$500,000. He further remarked it would be at no cost to the City and recommended approval of the grant on behalf of Ball Metal Beverage Container Corp. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None
Municipal Order No. 2021 – 31 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 32

MUNICIPAL ORDER APPROVING A CLOCK DONATION AGREEMENT BETWEEN THE CITY OF BOWLING GREEN AND BOWLING GREEN ROTARY CLUB FOR A COMMUNITY CLOCK LOCATED AT 922 STATE STREET

Summary of Municipal Order No. 2021 – 32 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel remarked the Bowling Green Rotary Club recently celebrated its 100th anniversary and in dedication of its milestone a clock was donated and has been installed at 922 State Street. He added the City would be responsible for the electricity costs and due to the location it would be covered under the City's property insurance; however the Rotary Club would be responsible for maintenance and repairs to the clock. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None
Municipal Order No. 2021 – 32 was approved by unanimous vote.

ORDINANCE NO. BG2021 – 7
(First Reading – Non-Binding)

ORDINANCE CREATING INTERLOCAL AGREEMENT WITH WARREN COUNTY AND WARREN COUNTY VOLUNTEER FIRE DEPARTMENTS

ORDINANCE CREATING AND APPROVING INTERLOCAL COOPERATION AGREEMENT FOR AUTOMATIC AID FOR ACTIVE SHOOTER/HOSTILE EVENT RESPONSES WITH WARREN

COUNTY AND WARREN COUNTY VOLUNTEER FIRE DEPARTMENTS

Title and summary of Ordinance No. BG2021 – 7 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for the first and non-binding reading of said Ordinance. Meisel reviewed and recommended approval of the Interlocal Agreement between the City, County and Warren County Volunteer Fire Departments for Automatic Aid for Active Shooter/Hostile Event Responses. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

First Reading of Ordinance No. BG2021 – 7 was approved by unanimous vote.

ORDINANCE NO. BG2021 – 8

(First Reading – Non-Binding)

ORDINANCE CREATING INTERLOCAL AGREEMENT WITH WARREN COUNTY AND WARREN COUNTY TECHNICAL RESCUE TEAM

ORDINANCE CREATING AND APPROVING INTERLOCAL COOPERATION AGREEMENT WITH WARREN COUNTY AND WARREN COUNTY TECHNICAL RESCUE TEAM RELATING TO AUTOMATIC AID FOR TECHNICAL RESCUE SERVICES

Title and summary of Ordinance No. BG2021 – 8 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the first and non-binding reading of said Ordinance. Meisel reviewed and recommended approval of the Interlocal Agreement between the City, Warren County and Warren Count Technical Rescue Team for automatic aid for technical rescue services. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

First Reading of Ordinance No. BG2021 – 8 was approved by unanimous vote.

ORDINANCE NO. BG2021 – 9

(First Reading – Non-Binding)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TWO TRACTS OF LAND CONTAINING 49.31 ACRES FROM AG (AGRICULTURE), HB (HIGHWAY BUSINESS) AND RM-4 (MULTI-FAMILY RESIDENTIAL) TO RM-4 (MULTI-FAMILY RESIDENTIAL) LOCATED AT 0 AND 494 HUB BOULEVARD, PRESENTLY OWNED BY HUB EAST, LLC AND HUB MULTIFAMILY, LLC

Title and summary of Ordinance No. BG2021 – 9 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for the first and non-binding reading of said Ordinance. Mayor Alcott stated the rezoning was a unanimous recommendation by the City-County Planning Commission. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

First Reading of Ordinance No. BG2021 – 9 was approved by unanimous vote.

ORDINANCE NO. BG2021 – 10
(First Reading – Non-Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A PORTION OF A TRACT OF LAND CONTAINING 19.58 ACRES FROM AG (AGRICULTURE) TO LI (LIGHT INDUSTRIAL) LOCATED AT 6309 RUSSELLVILLE ROAD, PRESENTLY OWNED BY THE ESTATES OF FRANK T. AND JOHN BEACHUM WHEELER WITH SOUTHWEST DEVELOPERS, LLC AS THE APPLICANT

Title and summary of Ordinance No. BG2021 – 10 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the first and non-binding reading of said Ordinance. Mayor Alcott stated the rezoning was a unanimous recommendation by the City-County Planning Commission. Following a question about a planned parking lot, it was confirmed the parking lot would be located behind the building. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2021 – 10 was approved by unanimous vote.

ORDINANCE NO. BG2021 – 11
(First Reading – Non-Binding)

ORDINANCE RELATING TO CLASSIFICATION/PAY SCHEDULE

ORDINANCE AMENDING THE CLASSIFICATION/PAY SCHEDULE “G” FOR GENERAL CLASSIFIED EMPLOYEES OF THE CITY OF BOWLING GREEN FOR FISCAL YEAR 2021

Title and summary of Ordinance No. BG2021 – 11 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the first and non-binding reading of said Ordinance. Human Resources Director Erin Hulsey reviewed and recommended the amendment to the Classification Pay Schedule “G” for General Classified Employees. She explained the change was to upgrade and rename the position of Code Enforcement Coordinator to Code Enforcement Manager, and revise the pay grade from 121 to 125. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2021 – 11 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 33

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR HOMELAND SECURITY GRANT FUNDS THROUGH THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) ASSISTANCE TO FIREFIGHTERS GRANT, FIRE PREVENTION & SAFETY GRANT PROGRAM IN AN AMOUNT UP TO \$4,286 FOR THE PURCHASE OF SMOKE DETECTORS FOR THE FIRE DEPARTMENT

Summary of Municipal Order No. 2021 – 33 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Parrigin for consideration of said Municipal Order. Meisel recommended approval of the grant submission for Homeland Security grant funds through FEMA Assistance to Firefighters Grant to purchase smoke detectors for the Fire Department in the amount of \$4,286. He stated the City would be required to provide to a 5% match and money would be used from the Fire Improvement Fund. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 33 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 34

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF A 2021 GRANT APPLICATION TO THE KENTUCKY 911 SERVICES BOARD FOR 911 SYSTEM RADIO AND PHONE DISPATCH CONSOLE EQUIPMENT IN AN AMOUNT UP TO \$186,409

Summary of Municipal Order No. 2021 – 34 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel recommended approval of the grant submission to the Kentucky 911 Services Board for 911 system radio and phone dispatch console equipment in the amount up to \$189,409, with no local match required. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 34 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 35

MUNICIPAL ORDER AUTHORIZING SUBRECIPIENT AGREEMENT BETWEEN THE CITY OF BOWLING GREEN AND HOPE HOUSE MINISTRIES, INC. FOR COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS FUNDING

Summary of Municipal Order No. 2021 – 35 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. At the request of the City Manager, Neighborhood and Community Services Director Brent Childers reviewed the subrecipient agreement between the City and Hope House Ministries, Inc., and explained coronavirus funding would be used for rent, mortgages and utility assistance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 35 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 36

MUNICIPAL ORDER APPROVING AN AMENDMENT TO THE BG CARES SMALL BUSINESS GRANT PROGRAM WITH SMALL BUSINESSES WHO QUALIFY FOR ECONOMIC RELIEF

Summary of Municipal Order No. 2021 – 36 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel explained the City started the BG Cares Small Business program with about \$1,885,000 in CARES Act funding and provided an overview of the program. He added there was a need for some additional money and the funding would be allocated from the second round of CARES Act funding. Neighborhood and Community Services Director Brent Childers recommended approval of the amendment which included additional funding in an amount up to \$500,000 to assist with the received and approved applications of those qualified small businesses, and Childers added no additional applications were being accepted, as the program closed on February 2nd. A total of 587 applications were received, some of which were ineligible and/or did not meet the program guidelines. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 36 was approved by unanimous vote.

ORDINANCE NO. BG2021 – 2
(Second Reading – Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TRACTS OF LAND CONTAINING 1.0909
ACRES FROM CB (CENTRAL BUSINESS) TO PUD (PLANNED
UNIT DEVELOPMENT) LOCATED AT 1010 STATE STREET, 511
EAST 10TH AVENUE AND A PORTION OF 0 CHESTNUT STREET,
PRESENTLY OWNED BY TIN TIN PROPERTIES, LLC

Title and summary of Ordinance No. BG2021 – 2 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Ordinance No. BG2021 – 2 was adopted by unanimous vote.

ORDINANCE NO. BG2021 – 3
(Second Reading – Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 15.36
ACRES FROM GB (GENERAL BUSINESS) AND RM-4 (MULTI-
FAMILY RESIDENTIAL) TO HB (HIGHWAY BUSINESS) LOCATED
AT 1300 CAMPBELL LANE, PRESENTLY OWNED BY MPT OF
BOWLING GREEN – VIBRA, LLC

Title and summary of Ordinance No. BG2021 – 3 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Ordinance No. BG2021 – 3 was adopted by unanimous vote.

ORDINANCE NO. BG2021 – 4
(Second Reading – Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 6.604 ACRES FROM RS-1A (SINGLE FAMILY RESIDENTIAL) AND F (FLOODPLAIN) TO GB (GENERAL BUSINESS), PUD (PLANNED UNIT DEVELOPMENT) AND F (FLOODPLAIN) LOCATED AT 0 MORGANTOWN ROAD, PRESENTLY OWNED BY LOST RIVER HOLDINGS, LLC

Title and summary of Ordinance No. BG2021 – 4 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Ordinance No. BG2021 – 4 was adopted by unanimous vote.

ORDINANCE NO. BG2021 – 5
(Second Reading – Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 14.2912 ACRES FROM AG (AGRICULTURE) TO PUD (PLANNED UNIT DEVELOPMENT) AND RM-4 (MULTI-FAMILY RESIDENTIAL) LOCATED AT 1510 KENTUCKY HIGHWAY 185, PRESENTLY OWNED BY MNM, LLC

Title and summary of Ordinance No. BG2021 – 5 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Ordinance No. BG2021 – 5 was adopted by unanimous vote.

ORDINANCE NO. BG2021 – 6
(Second Reading – Binding)
ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 25 (CODE OF ETHICS) OF THE CITY OF BOWLING GREEN CODE OF ORDINANCES TO AMEND SUBCHAPTERS RELATED TO BOARD OF ETHICS AND PENALTIES

Title and summary of Ordinance No. BG2021 – 6 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Ordinance No. BG2021 – 6 was adopted by unanimous vote.

PUBLIC COMMENTS

Mayor Alcott opened the floor for any public comments about items not included on the agenda. Brian Fishback requested a Shake Rag community meeting with City officials prior to any further alterations happening in the area, and to allow for feedback from the residents.


CLOSED SESSION

Following a brief recess to clear the Commission Chamber, the Board of Commissioners met at approximately 6:00 p.m. in closed session pursuant to KRS 61.810 (1) (b) and (c) as previously approved.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 7:30 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: March 16, 2021

APPROVED: 

Mayor, Chairman of Board of Commissioners

ATTEST: 

City Clerk

Minutes prepared by City Clerk Ashley Jackson