



## **City of Bowling Green, Kentucky**

### **Annual Operating Budget Fiscal Year 2008/2009**



*City of Bowling Green, Kentucky*

*Fiscal Year 2008/2009 Operating Budget*

**Mayor**

Elaine N. Walker

**Commissioners**

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Bruce Wilkerson

**City Manager**

Kevin D. DeFebbo

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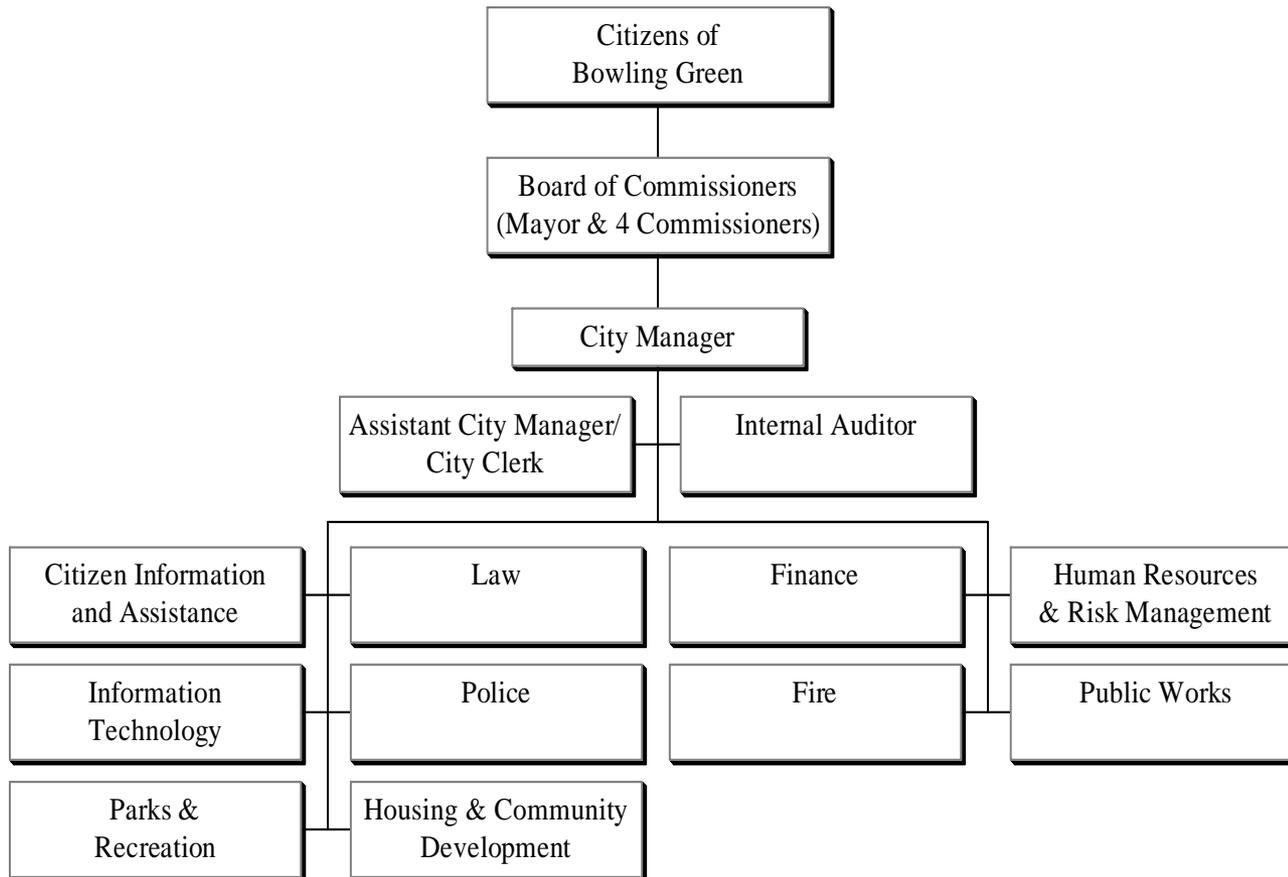
Jeff Meisel

Michael Grubbs

Wilma Brown

# CITY OF BOWLING GREEN

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## **2008\2009 BUDGET MESSAGE**

**TO:** BOARD OF COMMISSIONERS

**FROM:** Kevin D. DeFebbo, City Manager  
Katie Schaller, Assistant City Manager\City Clerk  
Jeff Meisel, CFO  
Wilma Brown, Comptroller  
Michael Grubbs, CIA Director

**DATE:** May 31, 2008

**REF:** FY2009 Budget Recommendation

### **INTRODUCTION**

We are honored to present for your consideration the 2008\2009 City Manager's budget recommendation.

This draft reflects a collaborative process spanning a three (3) month period involving various employee committees, all senior managers and the budget team identified above.

Contract and community organizations were publicly invited to participate by submitting their funding requests, a number of which are reflected in part herein.

By Kentucky law, the budget process comes to an end with the review and approval of the City Manager's recommendation by the Board of Commissioners on or before June 30, 2008.

Once rightfully modified and approved by the City Commission, this recommendation will allow us to:

- Properly support the needs of the City within the context of our current fiscal environment.
- Pay our bills and obligations.
- Maintain existing services.
- Increase staffing for police and fire protection.
- Continue to pay down existing debt without adding new bonded indebtedness.
- Honor our on-going commitment to a fair wage by applying the 2008\2009 Governor's Office for Local Development's (GOLD) cost of living adjustment to the pay plan.
- Continue funding support for a host of City-contracted and competitive agencies.
- Undertake or complete a limited number of highly prioritized capital projects.

We believe this recommendation is a *realistic* and *responsible* plan to balance the diverse needs of those we serve with their ability to pay.

We stand ready to assist the Commission in its review and approval of the final budget.

## **MATCHING BUDGET TO FINANCIAL REALITY**

If the budget is to have any real value as a financial planning tool, it must accurately reflect the fiscal facts of this organization.

As we have seen recently, these facts can change quickly.

Over the past number of years, the City has been able to handle most changes in our fiscal environment with a corresponding growth in revenues. From FY2004 to FY2006, for example, our overall revenues grew an average of 11%. The five year average leading into FY2008 was a healthy 8.6%.

Armed with an ever growing economy, we could absorb budget changes, increase spending for capital projects, and even cut the occupational tax rate, without much pain or adjustment of our priorities.

These times are over.

We now find ourselves in a time of significant fiscal uncertainty fueled by a number of factors that could breed a perfect environment for fiscal problems.

These elements include:

- Volatile increases in many baseline operational costs.
- Significant cost increases on the horizon related to employee retirement and wages.
- An economic slowdown of unknown duration and severity.
- Cuts in State funding that will affect the city's largest employer, WKU, and could impact planned road projects.

## **POINTS TO CONSIDER**

“It’s the economy.” Our national economy is cooling down. This affects jobs, wages and investment almost everywhere. Although normally immune from such economic phenomena, even here in South Central Kentucky we are experiencing a cool down in some important sectors of the local economy as evidenced by decreases in our baseline financial numbers.

In this environment, the City’s occupational tax growth tends to fall as local employers reduce wage increases and delay investment.

This connection is illustrated by the fact that our occupational tax growth has fallen from +8.7% in FY06, to +3.7% in FY07, to **+0.1% *this fiscal year through April***. These numbers reflect the aggregate total growth of net profit, withholding, and service enhancement fees.

Our total revenues are also affected by our elective reduction of the occupational license fee from 2.0% to 1.85%. This tax cut returned \$2,500,000 a year to city and regional taxpayers: a notable and worthy achievement given our fiscal facts at the time.

However, there was a secondary impact to this action: **By cutting the occupational tax rate, we also reduced the aggregate amount of funds available to spend for City needs.**

The only way to cut taxes, have extra funds to absorb new fiscal changes, and expand capital spending on needed projects, without significant cuts to the operating budget, is to rely on continued growth of the occupational fees.

This growth has not occurred.

Managing this new budgetary reality will be our primary challenge in 2008\2009.

## A NEW BUDGETARY STRATEGY

New economic and fiscal facts will require new budgetary strategies to keep this service company in budgetary balance.

**First**, we will not be able to budget for capital items at the level we have the past three (3) years. We are now back to the traditional method of funding capital needs from debt or annual appropriation.

**Second**, we will probably not be able to add to our reserves and produce the extra cash that could be applied to projects. In fact, the opposite will be true as we continue to work to avoid using fund balance for operating costs.

**Third**, we will not be able to pay down existing debt at an accelerated rate as we have over the past couple of years; rather we will only be able to cover our yearly debt payments when due.

**Fourth**, we will need to prepare for the possibility that things could get worse before they get better. We do not know the duration or severity of this economic slowdown. This could be the start of much worse times. We may need to make more changes during this coming budget year.

**Fifth**, this budget does not reflect any increase in some of our largest expenditure obligations like retirement. Other than fuel, these big ticket items were held flat but could explode in the future. For example, the CERS retirement rate paid by employers was even slightly reduced for FY2009. This could change abruptly next year as the employer's retirement contribution rates for non-hazardous and hazardous employees are projected to increase 9% and 12% respectively. This will cost us an additional \$498,000 in FY2010. This is expected to be compounded by our need to hire additional police officers every year and to continue to give the GOLD COLA and biannual step increases.

**Finally**, although this new fiscal reality is sobering, none of these problems are untenable or unmanageable if we attack them from the right perspective and plan of action.

We must see this as a year of reconciliation and consolidation.

## ADJUSTMENTS

Given this new reality, our 2008\2009 budget solution actually started with mid-year adjustments to the current budget as we directed departments to cut 3% across the board and did not fill vacancies except for those in public safety, or where clearly justified per need to maintain services.

We followed this up with further changes to the 2008\2009 budget plan.

- All non-public safety departments were asked to *cut an additional 3%* when they developed their FY2009 operating budget requests.
- Comparative cuts are proposed for all contract and competitive agencies.
- In cooperating with the Planning Commission staff, the City's operating stipend for Planning and Zoning will be reduced.
- New job creation will be limited to police and fire personnel. From FY2006 through FY2009, the City will have added 35 positions in the public safety departments.
- We addressed the need for additional positions in the Landscape Division by reallocating some work responsibilities and functions to the Public Works Department.
- The purchase of new rolling stock will be limited to the Police and Fire departments. Carrying on with a theme started two years ago, no new passenger type vehicles have been purchased for non-public safety departments since 2006.
- The traditional equipment replacement schedule will be extended by collecting on the savings produced by our preventive maintenance program. However, we must recognize that continued deferral of equipment replacement will make expenditures more difficult to afford in the out-years.
- The City Commission recently implemented a three-year freeze of insurance liability rates.
- Staff continues efforts to provide contract services to area governments for the maintenance of their special vehicle needs.
- Capital programming has been reduced to only those highly prioritized projects that could be paid for out of budgeted revenue.

## **BUDGET IN A SNAPSHOT**

The proposed 2008\2009 budget for all funds totals \$94,302,955. This is a decrease of \$8,785,226 or 8.5% less than this past year's adopted budget. A complete summary of this information can be found in **Appendix A**.

The General Fund budget totals \$53,062,553 for FY 2008\2009. This is a decrease of \$4,226,409, or 7.4% less than this past year's adopted budget. A complete summary of the facts that make up this total can be found in **Appendix B**.

## **KEY BUDGET ELEMENTS**

*Occupational License Fee.* We recommend that the Occupational License Fee remain at 1.85%. After estimating the outcome of FY2008 revenues based on ten months' performance, a 5% growth rate for FY2009 was applied only to net profit fees and monthly withholdings. Other occupational tax revenues have been budgeted **at the same level as FY2008**, with the Service Enhancement fee lines being reduced from the FY2008 budgeted amount.

*Library Tax.* As directed by the Commission, we propose to reduce the City's property tax rate reflecting transfer of the library tax to a county responsibility. This recommendation is based on the assumption that up to \$.05/\$100 would be removed from the (2007) \$.249/\$100 property tax rate. This may merit further discussion since the county-wide library tax rate is expected to be \$.043/\$100. A final recommendation on the new tax rate will be brought to the Board of Commissioners in September.

*Property Tax.* The FY2009 real property tax revenue projection is \$6,819,000, or approximately \$800,000 less than the FY2008 amount collected. Once adjusted to account for the reduction pertaining to the end of the Bowling Green Public Library appropriation, we recommend that the property tax rate be held at the legally provided 4% growth rate.

*Mandated Fund Balance Allowance.* We recommend that the mandated fund balance remain at a minimum 15% as a protection against fiscal crisis.

*Special Revenue fund reserves.* As a precautionary balance against possible shortfalls in TIF or ITA bond payments, we recommend the establishment of a **dedicated special reserve** within the recently created Special Revenue funds for TIF and ITA. The new reserve would be initially front-loaded with a total of \$1,905,000, of which TIF will receive \$1,600,000 and ITA will collect \$305,000. The reserves would be supplemented in future years as needed to meet debt service obligations.

*Debt Service.* The City will spend \$11,109,400 to make obligated principal and interest payments on existing debt in FY2009.

*New Debt.* This recommendation contains no new bonded debt.

*Reprogram the Shive Lane Bonds.* Due to the decision **not to move forward** on Shive Lane, we are requesting that this file be closed out and bond proceeds already issued be applied to other road projects ready to move forward next year. This reprogramming has been approved by our bond counsel.

We are proposing to use almost \$1,348,000 of the Shive Lane bonds for the following projects in the FY2009 budget:

- (1) Greenwood Lane Realignment: \$885,000
- (2) Kawanishi Way Extension: \$87,600
- (3) Cave Mill/Smallhouse Intersection Phase I Design: \$25,000
- (4) Old Morgantown Road Final Design: \$350,000

The Old Morgantown Road Project is one of our top priorities. However, in its current configuration, the cost of the project has risen to the level that it is unaffordable (\$11,000,000). We believe a solution can be found that is affordable, buildable within the allowable budget, and reflective of the original needs of the Envision Forest Park neighborhood.

Although preliminary in view, we have re-examined the project and believe a **New Old Morgantown Road Project** can be designed and built for about \$4,000,000. This will require change, compromise and redefinition. It is our intent to reconvene discussion with the Envision Forest Park group to develop a New Old Morgantown Road Project. Armed with a budget of \$4 million, we hope to create a neighborhood and political consensus that will culminate in the start of final design by year end. The first step is to obtain your permission to reprogram Shive Lane bond funds for the final design cost.

**A couple of critical points to understand.** Even if all the Shive Lane bond funds were transferred to this project, there is not sufficient money in that account to do the whole project now.

In addition, time being of the essence for use of the Shive Lane bonds, we are recommending that we divide the use of the bond funds to allow for the timely completion of projects ready to proceed now (i.e., Greenwood and Kawanishi).

After the four elements have been completed, we plan to apply the remaining \$2,735,000 of the Shive Lane bond funds to offset the actual cost of construction of the Old Morgantown Road improvements. We will be about \$1 million short for construction, all things being equal. We will need to obtain and apply the final \$1 million from cash, bonds and/or grants to finalize project financing.

Lastly, it is important to acknowledge that once we transfer funds out of the account, the **Shive Lane Project** will cease to exist as a funded endeavor of the City. If we choose to resurrect the project, a whole new financing strategy would be needed.

*Employee Wages.* The proposed budget reflects the Commission's directive and commitment to provide all eligible employees with a cost of living adjustment each year. The Governor's Office for Local Development's (GOLD) definition of the Cost Of Living Adjustment was chosen as our standard. It provides for a "GOLD COLA" at 4.08% for the coming year. This allowance will cost the City \$714,590. No generalized step raises are included except for a handful of employees who were hired last year and now eligible for a step (the two-year rule). Seasonal part-time persons will receive an increase of 25 cents per hour. The new minimum wage of \$6.55 per hour is also reflected in this budget.

Finally, a very limited number of changes were made to correct the most flagrant of job classification disparities. A list of those changes recommended by the senior management team, justified by the Human Resources Director and approved by the City Manager are outlined in **Appendix E**. It should also be noted that changes to the pay grades for two job classes, Operation Maintenance Technician and Laborer II, reflect the Human Resources Department's new commitment to review all city classifications once every three (3) years.

*New Job Creation.* This budget reflects the creation of only nine new positions: five (5) to complete manning of the new Greenwood Fire Station and four (4) new police and communications professionals to meet growing demand.

## **CAPITAL IMPROVEMENT PROGRAM**

The total recommended Capital Improvement Program, including all funds and debt, is \$18.8 million. This is a 26% reduction from the \$25.5 million FY2008 program. Excluding debt, actual recommended capital projects total \$7.7 million. Of that, General Fund projects total \$1.8 million, less than half of the FY2008 figure.

While available funding for new projects has declined over the past few years, debt service continues to climb as several large projects have been recently approved. Projected debt service next year will be \$11.1 million, which is an increase of almost 25% since FY2007. Debt service represented 26.6% of the total FY2007 CIP, and is projected to be 59% of the total FY2009 CIP (see **Appendix C** on Debt Service).

A complete outline of the proposed capital improvement program can be found in **Appendix D**.

The proposed FY2009 Capital Improvement Program would continue several initiatives started in the last couple of years, as well as address several investments targeted for action on the Strategic Plan Agenda established by the Board of Commissioners.

### **Goal: Community Livability**

- *Sidewalk Construction Program.* This is the Commission's #1 Priority. \$1 million has been budgeted to continue this priority project initiated in FY2008. This commitment could build up to 2.5 miles of new sidewalks. An additional \$125,000 in HCD funds would be used to extend sidewalk construction in the Clay Street area. The City will continue to devote another \$100,000 toward rehabilitation of existing sidewalks.
- *Storm Water Projects.* The back yard storm water projects will be continued at a reduced funding level of \$50,000 to correct storm water problems within the city and to compliment existing water quality efforts as required under our NPDES permit.
- *Private Retention Basin Cleanup Grants.* This new initiative will provide \$25,000 to help fund one time remediation of orphaned or distressed private retention basins. Rules for allocation of funds would be very strict and proscribed and not designed to transfer basic responsibility for the maintenance of these basins to the City.

- *Lampkin Park Ballfields.* We recommend budgeting \$60,000 to replace the backstops at Lampkin Park Fields #1 & 2. These are the City's most utilized softball/baseball fields. Backstop replacement would improve safety and aesthetics with the lower portion in brick to integrate it into the retaining wall and match the score box/storage facility.
- *Pedigo Park Restroom Addition.* The 1970's restroom building is out of date and far from spectator activity. The existing concession building would be renovated to include a restroom. \$70,000 has been budgeted for renovation, construction of a sanitary sewer line, and to fund a pump station.

**Goal: Traffic and Roads**

- *Street Resurfacing Program.* \$1,000,000 in State and local funds has been budgeted to continue the street overlay program, based on priorities determined through the pavement management evaluation process. The budgeted amount is an increase of almost 19% over the FY2008 budget, to help offset a projected 40% increase in asphalt prices. The FY2008 budget of \$842,000 yielded approximately 8.6 lane miles of asphalt. Assuming no significant curb and gutter expense, \$1,000,000 may only yield 7.1 lane miles next year.
- *Greenwood Lane Realignment.* This joint project with private developers, the Kentucky Transportation Cabinet, and the Warren County School District would ultimately carry significant traffic volumes from the planned Bluegrass development in the southeast quadrant of the I-65/U.S. 231 interchange. Road design and realignment could help reduce congestion on U.S. 231. The City's share of the \$1,450,000 project is \$885,000, which is a significant increase from the \$300,000 budgeted this past year in the General Fund.
- *Old Morgantown Road Final Design.* Preliminary design work on the Old Morgantown Road corridor was completed this fiscal year. As outlined above, we propose budgeting \$350,000 for the final design to provide construction ready plans to enhance this thoroughfare from University Boulevard to Morgantown Road. We need to renew the dialogue with the Forest Park neighborhood to redefine this project to make it more affordable but also meet the residents' needs.
- *Cave Mill/Smallhouse Intersection Improvement.* A long-range transportation improvement goal is to realign the Smallhouse Road/Cave Mill Road intersection. \$25,000 has been budgeted to conduct a Phase I design. This project was requested by the Board of Commissioners; however the estimated construction cost of \$8 million is unfunded.

### **Goal: Technology Improvements**

- *Outdoor Wireless Mesh.* This cutting edge project initiated in FY2007 will provide wireless access points around town for the City's public safety personnel. Costs have been shared between the Fire Improvement and General funds as well as a Homeland Security Grant. 460 access points have been funded to date. An estimated 800 access points are needed to cover most of the city limits. \$694,000 has been budgeted to provide an additional 350 access points.
- *Greenwood Fire Station Alternate 911/Disaster Recovery Site.* A total of \$419,725 from various funding sources has been budgeted to equip an Alternate 911 communications center and provide a backup IT computer facility at the new Greenwood Fire Station. The project will provide for a state of the art backup 911 center for use in the event of an extended power outage or disaster downtown. An uninterrupted power source, FM200 fire suppression system, raised flooring, and miscellaneous communications equipment will support the redundant computer equipment that would be moved from Southside Fire Station.
- *Voice Over Internet Protocol.* The current municipal telephone system would be replaced with the latest technology. Migrating to a Voice Over Internet Protocol (VOIP) system will allow the City to take advantage of many new features while reducing long-term costs and replacing an outdated telephone system that is at capacity. Funds for this \$400,000 project have been accumulated in the Technology Fund over a two-year period. The project should pay for itself within four years.

### **Goal: Economic Development**

- *Kawanishi Way.* The City and County would each pay \$87,600 to match a State grant of \$250,000 for the extension of Kawanishi Way to the planned new entrance for Kobe Aluminum. Anticipated expansions at Kobe necessitate this project, and the Economic Development Authority projects that the resulting increased occupational fees should repay the City's investment within three years.

### **Goal: Municipal Facilities and Equipment**

- *Fire Stations Renovation/Expansion.* After having completed planning, an additional net \$800,000 is needed to complete planned renovation and a more extensive expansion of the Headquarters and Airport fire stations. A projected savings from the Greenwood Fire Station project helped reduce the overall cost for the other two stations. The fire station bond issue would be adjusted to finance the cost increase.
- *Convention Center Restrooms.* The highly-utilized restrooms at the thirteen-year old Sloan Convention Center would be completely renovated at a cost of \$200,000 to the Convention Center Fund.

- *Golf Courses Security System.* Per recommendation of the Internal Auditor, video surveillance systems would be installed at the pro shops and maintenance facilities at all three City golf courses in order to decrease vandalism and increase security. The projected cost of the project is \$39,100.
- *Public Safety Equipment Replacement.* Over \$750,000 has been budgeted to replace certain fire equipment, including a rescue pumper, and almost \$300,000 for purchase of new police cars.

We will carry forward \$200,000 remaining in the FY2008 budget to match future grants for Greenways projects.

**Goal: Planning for Future Needs**

It is also our intent to move forward on the development and design of several unfunded projects to be built in the near future as funds allow. Work on the preparatory elements of these projects will be completed *in house* by Public Works staff engineers and project managers with the solicited collaboration of the various departments and organizations. These projects include:

- A Skate Park shade and refreshment kiosk
- Upgrade and rehabilitation of the Police Firing Range
- The Cabell Street Neighborhood facility

**CONTRACT AGENCIES**

\$1,534,640 will be allocated to those contract agencies identified in **Appendix F**.

All contract agencies were made part of the City Manager’s recommendation under Municipal Order No. 2008-56.

**COMPETITIVE APPROPRIATION**

We recommend that \$327,230 be distributed by the City Commission to the various organizations that have submitted an application for competitive funding. Consistent with non-public safety department budget reductions, this is 3% less than approved in the current budget. A complete list of the requests for City funding can also be found in **Appendix F**. A supplemental data book containing all the background information on each agency has been provided under separate cover.

Pursuant to a directive policy passed by the Commission, the 2008\2009 budget will be the first year of a two-year rule to limit funding to competitive agencies. As approved, funding for all competitive agencies will be limited to two (2) consecutive years only; requiring a mandated third year of non-funding to again be eligible for up to two (2) more years of City funding.

## SUPPLEMENTAL RECOMMENDATIONS and NEW INITIATIVES

In addition to the capital items identified above, this budget recommendation reflects a number of supplementals, minor capital, and a few programmatic and/or policy initiatives.

### Minor capital

Three (3) new mobile data computers (Police and Fire)	\$27,300
PC replacement (special dispatch)	\$19,800
Kaz Abe building rehab (roof and windows)	\$10,850
Paul Walker cart path repaving	\$ 6,000

### Supplementals

BGMU wireless maintenance	\$100,000
Circus Square Park utilities and supplies	\$78,100
Citizen Survey	\$11,000
Kummer\Little Center concessions	\$ 5,520
Lee Square utilities and supplies	\$ 4,350
Tree Board sponsor/hosting of statewide conference in BG	\$ 1,000
Fountain Square Holiday Lighting event	\$ 500

### Program/Policy Initiatives

*Random Drug Testing.* We are recommending that we invest \$8,700 next year to establish a random drug testing program for safety sensitive positions. Funds would be allocated to contract with a Substance Abuse Professional (SAP) as well as for the actual testing itself. This investment will be cost neutral after the credit from our insurance carrier has been factored in.

*Pre-employment Record Check.* \$8,000 is proposed to be invested in the development of a more comprehensive pre-employment record check system. We currently perform Kentucky-only checks for certain positions. This would allow more in-depth background checks on all final applicants being considered for hire, using state and national data bases.

*Planning and Zoning Code Enforcement.* We are recommending that the City take over zoning code enforcement within the city. Currently this part of code enforcement is performed under contract by the staff of the Planning Commission. Although a responsibility of P&Z, and logical in its own right given the experience of the Planning staff, it creates some inconvenience for our citizens. This will save the City \$26,200 next year.

*Employee Appreciation Day.* We are recommending the creation of one (1) additional personal day, hereby referred to as an **Employee Appreciation Day**. This new benefit day would be in exchange for the elimination of time off given for contributing to the United Way and American Red Cross bloodmobile, and in lieu of time off to participate in the Annual Employee Golf event. This day would apply to all full-time employees, not just those who have participated in select incentives, and would go into effect in January when other personal days are accrued.

*Golf Courses.* We are recommending that the City invest up to \$25,000 with the National Golf Foundation to perform a Strategic Business Plan for the City's three (3) golf courses.

Much time has been spent this past year examining our golf operation from an internal auditing and risk profile. Still outstanding, however, is the issue of whether the City should be in the golf business as a public entity, and if so, at what level of support. It is important to realize that most city services, including all parks services, operate at a structural deficit or subsidy.

The projected budget contains a total subsidy of \$1,202,732: \$467,000 coming from the Hartland Tax District and the remainder from the General Fund.

Intermingled in these facts are debt service obligations totaling \$531,200 for FY2008\2009. This consists of \$431,900 in bond payments and \$99,300 in lease payments. It should be noted that the CrossWinds Golf Course bonds will be paid off in 2010.

The City's traditional strategy to deal with the golf deficit has been to contain the increase and to make only those investments that did not put us in competition with other private golf courses. If continued further, this *ratchet down strategy*, combined with a forced reduction in capital investments, can imperil the quality of our golf product.

There appear to be only three ways to handle the subsidy\deficit issue:

- (1) Sell all or some of the courses. Get out of the public golf business.

OR

- (2) Stay in the business as a public entity and determine what level of subsidy taxpayers are willing to accept.

AND/OR

- (3) Determine how best to attack the problem from the revenue side by identifying possible new golf service niches that can be developed to increase income.

This is part of the purpose for the business plan.

We need to decide what the goal is and what we are willing to do to achieve it. Barring consensus as to a strategy, we will continue to focus on:

- *Limiting* our operating increases to the rate of inflation, despite the mandate to cover retirement, minimum wage, and health care obligations.
- *Developing* a plan to improve our existing capital infrastructure once the CrossWinds bonds are paid off. We need to invest instead of disinvest.
- *Increasing* golf play.

## **CHALLENGES ON THE HORIZON**

Our challenge for the next budget year is quite simple:

*To stay within the final approved budget.*

We can supplement the effectiveness of this strategy by continuing our efforts at intergovernmental contracting for services, reducing our costs, and not adding to the capital projects list unless absolutely necessary.

It should go without saying that we are not in any position to further cut taxes....nor are we recommending they be increased.

We are in a period of reconciliation in which we must limit our spending to only what we are bringing in.

If we do not follow this strategy or if our revenues lag significantly this coming year, we will need to make more changes sooner rather than later.

We believe the plan can work and ask for your support.

## **2008/2009 CITY MANAGER'S BUDGET MESSAGE ADDENDUM 6/30/08**

The FY09 budget was presented in a work session on June 3, 2008. As a result of discussion and direction given at that work session and at later budget presentations and work sessions held in June 2008, and at first reading of the ordinance to approve the FY09 budget on June 17, 2008, some changes were made to the proposed budget. This Addendum clarifies those changes that alter statements, figures, or proposals identified in the City Manager's 2008/2009 Budget Recommendation memorandum dated May 31, 2008.

### **Budget in a Snapshot** page 5

The total approved 2008/2009 budget for all funds totals \$94,409,781 (rather than the proposed \$94,302,955). The general fund budget totals \$53,187,394 for FY2008/2009 (rather than the proposed \$53,062,553). Changes were made in the legislative budget and the overall level of agency funding as determined by the Board of Commissioners.

### **Contract Agencies and Competitive Appropriation** page 11

Appendix F includes the City Manager's recommendations for funding of both the contract (\$1,534,640) and competitive (\$327,230) agencies. After discussion at the June 10, 2008 special work session and again at the June 17<sup>th</sup> meeting, the Board of Commissioners adopted an amount different from the recommendation for the following contract agencies: Bowling Green/Warren County Drug Task Force and Economic Development Authority. In addition, the Board moved the Central Region ICC from a competitive to contract agency. With regard to the competitive agencies, the Board determined which agencies to fund for a total of \$261,912. The total FY09 agency funding will be \$1,893,052 rather than the \$1,903,870 that was recommended.

# **STRATEGIC PLAN 2008 - 2013 - 2023**

## **Bowling Green: Vision 2023**

The City of Bowling Green is a dynamic urban center, which is a hometown for families and home of the nationally recognized Western Kentucky University. It has a vibrant downtown and riverfront and a strong, growing economy.

Our diverse Bowling Green residents have access to top quality education, can enjoy an active lifestyle with cultural, recreational and leisure opportunities and live in safe livable neighborhoods.

We take pride in our great community; “the best city in Kentucky.”

### **Our Goals 2013**

- More Jobs, More Diverse Economy
- Improved Traffic Flow
- Thriving Downtown and Riverfront
- Sustainable City Government
- Strong Neighborhoods

### **Top Ten Priorities 2008**

- Fiscal Management
- Sidewalk Improvements
- TIF/Downtown Revitalization
- Road Construction
- Internal Audit Process
- Comprehensive Plan
- Parks Improvements
- Public Service
- Comprehensive Review of City Ordinances
- Policy for City-owned Vacant Land

### **Major Projects 2008**

- Old Morgantown Road Rehabilitation
- Greenwood Lane Construction
- Smallhouse/Cave Mill Road Intersection Realignment
- Sidewalk Program Continuation
- Pedigo Park Restrooms

ORDINANCE NO. BG2008 – 32

ORDINANCE ADOPTING ANNUAL CITY BUDGET

ORDINANCE ADOPTING THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING BUDGET FOR FISCAL YEAR BEGINNING JULY 1, 2008 AND ENDING JUNE 30, 2009, BY ESTIMATING REVENUES AND APPROPRIATING FUNDS FOR THE OPERATION OF CITY GOVERNMENT

WHEREAS, an Annual Operating Budget proposal has been prepared and delivered to the Board of Commissioners of the City of Bowling Green, Kentucky; and,

WHEREAS, the Board of Commissioners has reviewed and discussed the proposed Annual Operating Budget and desires to adopt it for Fiscal Year 2009.

NOW, THEREFORE, BE IT ORDAINED by the City of Bowling Green, Kentucky as follows:

1. The Annual Operating Budget for the Fiscal Year beginning July 1, 2008 and ending June 30, 2009, including all sources of estimated revenues and appropriations for all City funds as set forth in Exhibit No. 1 attached hereto is hereby adopted.

2. All encumbrances outstanding on June 30, 2008 for goods not yet provided or services not yet rendered are hereby re-appropriated in conformance with generally accepted accounting principals for the Fiscal Year beginning July 1, 2008 and ending June 30, 2009.

3. The balance of all capital construction, renovation, improvement projects and grants currently approved and/or nearing completion are hereby approved for re-appropriation and carry over for the Fiscal Year beginning July 1, 2008 and ending June 30, 2009.

4. The provisions of this Ordinance are hereby declared to be severable, and if any section, phrase or provision shall for any reason be declared invalid, such declaration of invalidity shall not affect the validity of the remainder of this Ordinance.

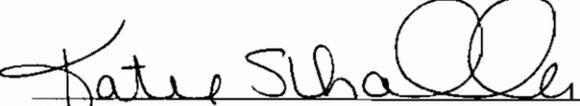
5. All prior Municipal Orders or Ordinances or parts of any Municipal Order or Ordinance in conflict herewith are hereby repealed.

(Ordinance No. BG2008 - 32)

6. This Ordinance is adopted pursuant to KRS 83A.060 in that it was introduced on June 17, 2008, and given final reading on June 26, 2008, and said Ordinance shall be in full force and effect upon signature, recordation and publication in summary pursuant to KRS Chapter 424.

ADOPTED: June 26, 2008

APPROVED:   
Mayor, Chairman of Board of Commissioners

ATTEST:   
City Clerk

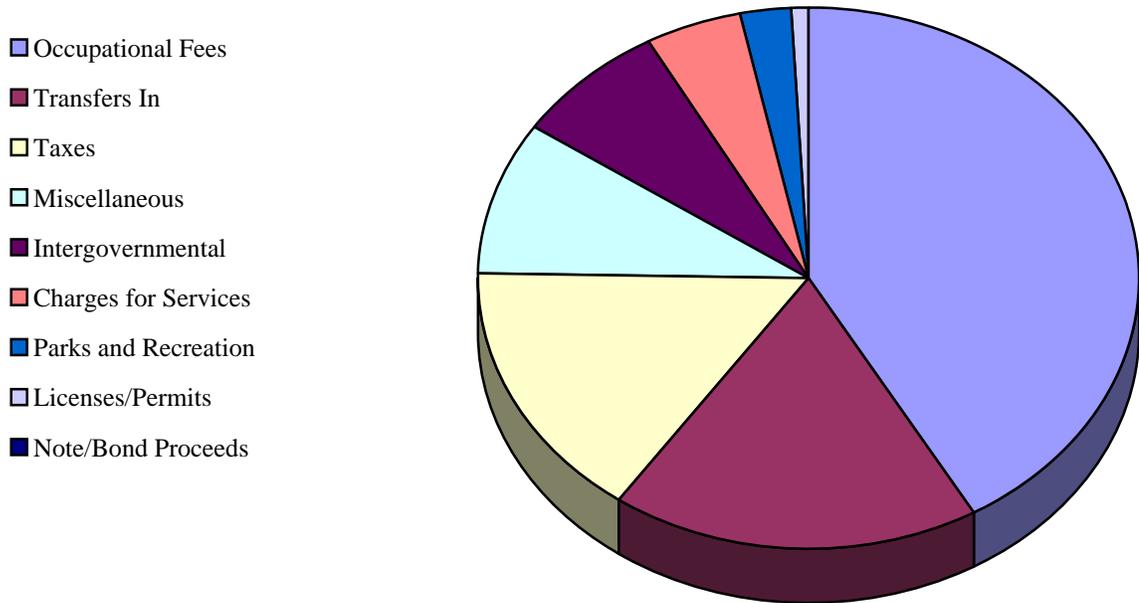
SPONSORED BY: Kevin D. DeFebbo, City Manager, 06/11/2008, 11:30 a.m.

**City of Bowling Green, Kentucky**  
**Annual Operating Budget for All Funds and Categories of Government**  
**Estimated Resources In and Resources Out for FY 2008/2009**  
**Exhibit No 1**

<u>Category of Resources</u>	<u>General Fund</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Debt Service</u>	<u>Enterprise Funds</u>	<u>Trust Funds</u>	<u>Internal Service</u>	<u>Total</u>
<b>RESOURCES IN:</b>								
Taxes	\$11,891,000	\$2,238,000	\$0	\$0	\$368,000	\$0	\$0	\$14,497,000
Occupational Fees	\$36,653,000	\$2,242,500	\$0	\$0	\$23,000	\$0	\$0	\$38,918,500
License & Permits	\$854,000	\$0	\$0	\$0	\$0	\$0	\$0	\$854,000
Intergovernmental	\$1,068,900	\$5,870,331	\$0	\$0	\$0	\$0	\$0	\$6,939,231
Charges for Services	\$545,500	\$2,103,000	\$0	\$0	\$0	\$20,000	\$1,728,742	\$4,397,242
Parks & Recreation	\$312,500	\$0	\$0	\$0	\$1,945,395	\$0	\$0	\$2,257,895
Miscellaneous	\$964,500	\$1,809,189	\$0	\$0	\$219,500	\$5,065,000	\$759,500	\$8,817,689
Revenues:	\$52,289,400	\$14,263,020	\$0	\$0	\$2,555,895	\$5,085,000	\$2,488,242	\$76,681,557
Note/Bond Proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfers In	\$95,600	\$3,122,115	\$1,375,000	\$9,420,500	\$2,532,257	\$384,000	\$0	\$16,929,472
Other Resources:	\$95,600	\$3,122,115	\$1,375,000	\$9,420,500	\$2,532,257	\$384,000	\$0	\$16,929,472
<b>RESOURCES IN:</b>	<b>\$52,385,000</b>	<b>\$17,385,135</b>	<b>\$1,375,000</b>	<b>\$9,420,500</b>	<b>\$5,088,152</b>	<b>\$5,469,000</b>	<b>\$2,488,242</b>	<b>\$93,611,029</b>
<b>RESOURCES OUT:</b>								
General Government	\$7,462,630	\$1,344,000	\$0	\$0	\$0	\$4,663,000	\$712,166	\$14,181,796
Public Safety	\$22,114,310	\$2,820,451	\$299,000	\$0	\$0	\$1,052,000	\$0	\$26,285,761
Public Works	\$6,774,836	\$1,138,159	\$1,025,000	\$0	\$0	\$0	\$1,734,242	\$10,672,237
Parks & Recreation	\$5,721,465	\$0	\$38,000	\$0	\$3,695,605	\$0	\$0	\$9,455,070
Planning & Development	\$1,680,906	\$3,756,439	\$0	\$0	\$0	\$0	\$0	\$5,437,345
Community Services	\$867,865	\$0	\$0	\$0	\$0	\$0	\$0	\$867,865
Debt Service	\$0	\$0	\$0	\$9,420,400	\$0	\$0	\$0	\$9,420,400
Intergovernmental	\$135,835	\$0	\$0	\$0	\$1,170,825	\$0	\$0	\$1,306,660
Contingency	\$280,800	\$0	\$13,000	\$0	\$0	\$0	\$0	\$293,800
Expenditures:	\$45,038,647	\$9,059,049	\$1,375,000	\$9,420,400	\$4,866,430	\$5,715,000	\$2,446,408	\$77,920,934
Transfers Out	\$8,148,747	\$8,340,100	\$0	\$0	\$0	\$0	\$0	\$16,488,847
<b>RESOURCES OUT:</b>	<b>\$53,187,394</b>	<b>\$17,399,149</b>	<b>\$1,375,000</b>	<b>\$9,420,400</b>	<b>\$4,866,430</b>	<b>\$5,715,000</b>	<b>\$2,446,408</b>	<b>\$94,409,781</b>
<b>RESERVES UTILIZED:</b>	<b>(\$802,394)</b>	<b>(\$14,014)</b>	<b>\$0</b>	<b>\$100</b>	<b>\$221,722</b>	<b>(\$246,000)</b>	<b>\$41,834</b>	<b>(\$798,752)</b>

# FY 2009 Resources

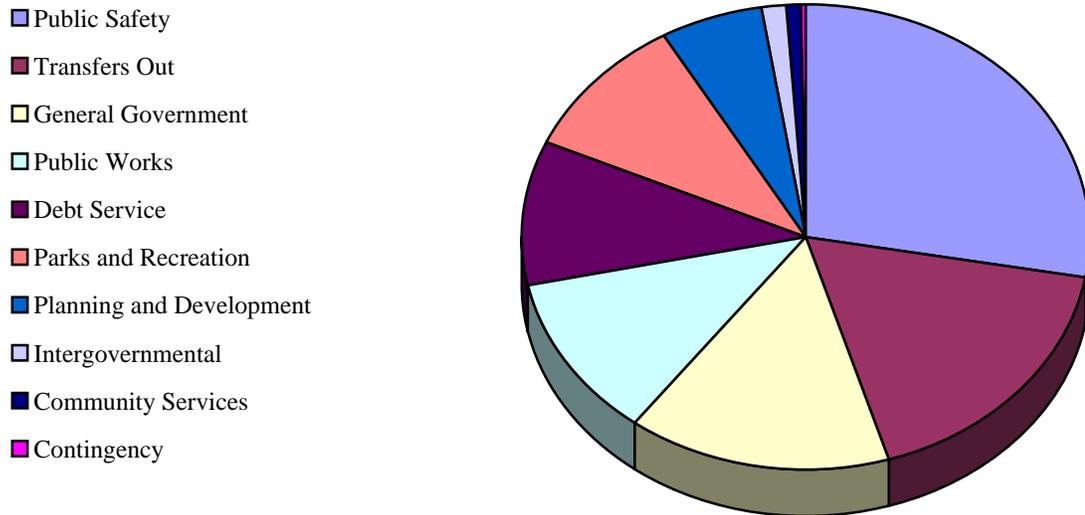
## All Funds



Occupational Fees	\$38,918,500	42%
Transfers In	\$16,929,472	18%
Taxes	\$14,497,000	15%
Miscellaneous	\$8,817,689	9%
Intergovernmental	\$6,939,231	7%
Charges for Services	\$4,397,242	5%
Parks and Recreation	\$2,257,895	2%
Licenses/Permits	\$854,000	1%
Note/Bond Proceeds	\$0	0%
<b>Total</b>	<b>\$93,611,029</b>	

# FY 2009 Expenditures

## All Funds



Public Safety	\$26,285,761	28%
Transfers Out	\$16,488,847	17%
General Government	\$14,181,796	15%
Public Works	\$10,672,237	11%
Debt Service	\$9,420,400	10%
Parks and Recreation	\$9,455,070	10%
Planning and Development	\$5,437,345	6%
Intergovernmental	\$1,306,660	1%
Community Services	\$867,865	1%
Contingency	\$293,800	0%
<b>Total</b>	<b>\$94,409,781</b>	

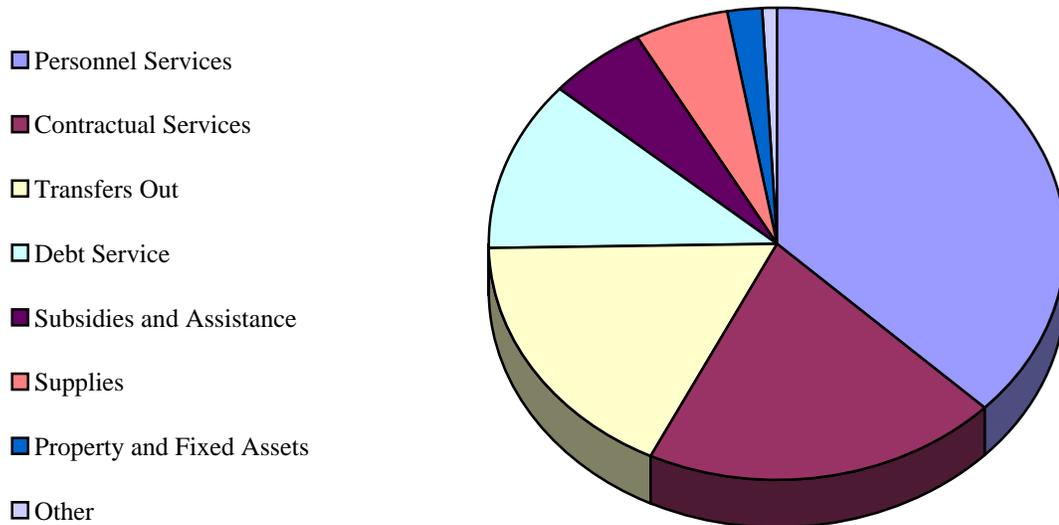
**BUDGET EXPENDITURE HISTORY  
ALL FUNDS BY TYPE**

	<b><u>Actual 2004</u></b>	<b><u>Actual 2005</u></b>	<b><u>Actual 2006</u></b>	<b><u>Actual 2007</u></b>	<b><u>Org. Budget 2008</u></b>	<b><u>Adj. Budget 2008</u></b>	<b><u>Adopted 2009</u></b>
Personnel Services	\$25,218,296	\$26,611,081	\$29,670,626	\$31,242,097	\$35,680,257	\$35,670,992	\$35,147,617
Contractual Services	14,151,334	17,259,147	16,979,577	21,479,107	25,911,971	45,163,445	18,830,521
Supplies	3,086,555	3,091,257	3,264,371	3,686,738	4,482,422	6,503,711	5,062,655
Subsidies/Assistance	3,971,882	6,894,259	7,942,932	9,125,690	7,654,456	9,167,327	5,213,615
Property/Fixed Assets	5,975,813	6,638,617	4,831,792	5,127,423	2,944,868	7,889,295	1,864,364
Debt Service	7,663,806	6,955,736	7,610,710	9,050,832	10,081,709	10,084,803	11,110,498
Other	<u>11,088,946</u>	<u>12,100,179</u>	<u>12,050,196</u>	<u>15,490,392</u>	<u>16,332,498</u>	<u>16,778,138</u>	<u>17,180,511</u>
<b>Total</b>	<b>\$71,156,631</b>	<b>\$79,550,275</b>	<b>\$82,350,204</b>	<b>\$95,202,279</b>	<b>\$103,088,181</b>	<b>\$131,257,712</b>	<b>\$94,409,781</b>

\*Figures include internal service funds

# FY 2009 Expenditures

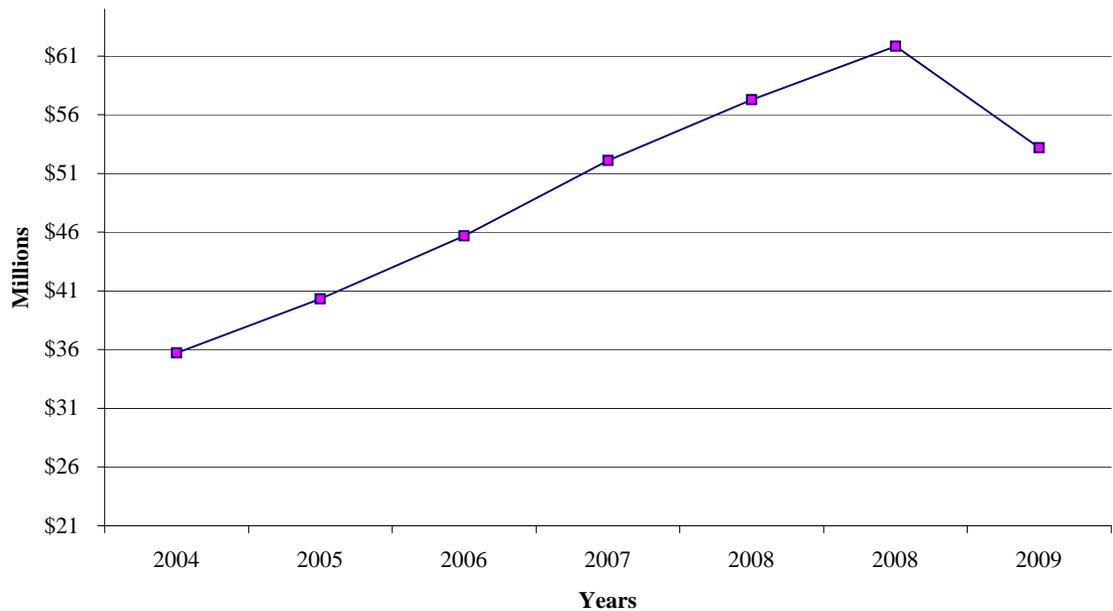
## All Funds by Type



Personnel Services	\$35,147,617	37%
Contractual Services	\$18,830,521	20%
Transfers Out	\$16,488,847	17%
Debt Service	\$11,110,498	12%
Subsidies and Assistance	\$5,213,615	6%
Supplies	\$5,062,655	5%
Property and Fixed Assets	\$1,864,364	2%
Other	\$691,664	1%
Total	\$94,409,781	

**GENERAL FUND EXPENDITURE HISTORY  
BY DEPARTMENT**

<u>Department</u>	<u>Actual 2004</u>	<u>Actual 2005</u>	<u>Actual 2006</u>	<u>Actual 2007</u>	<u>Org. Budget 2008</u>	<u>Adj. Budget 2008</u>	<u>Adopted 2009</u>
Legislative	\$179,530	\$201,544	\$332,176	\$256,248	\$202,019	\$214,668	\$183,340
Executive	251,574	277,582	249,591	533,538	714,055	710,435	711,374
CIA	587,615	677,285	712,924	655,970	643,907	649,298	629,592
Finance	1,187,065	1,237,628	1,301,290	1,207,773	1,340,725	1,336,450	1,319,421
Human Resources	1,210,800	1,367,167	1,510,682	1,624,734	1,940,725	1,903,229	1,949,319
Law	310,567	263,648	366,944	390,014	321,351	993,255	312,313
Information Tech	1,126,269	955,574	1,093,198	1,254,977	1,457,902	1,733,421	1,486,891
Adm Services	773,451	972,491	842,664	861,261	959,000	1,141,496	870,380
Police	7,644,758	8,306,285	9,638,278	10,352,287	12,363,965	12,448,623	11,828,099
Fire	6,923,491	7,649,088	8,621,317	9,431,455	10,196,936	10,175,091	9,902,211
Other Public Safety	0	209,000	209,000	328,000	328,000	328,000	384,000
Public Works	1,333,143	1,728,828	1,947,902	1,706,574	2,063,248	2,448,530	1,699,918
Highways/Streets	1,859,428	1,850,084	2,144,082	2,375,206	2,313,632	2,299,253	2,316,709
Building/Plant	1,445,192	1,368,973	1,495,738	1,704,983	1,826,387	1,835,010	1,817,278
Transportation	248,578	365,564	501,997	806,651	679,561	684,364	940,931
Parks	1,351,653	1,336,363	1,454,748	1,632,565	1,899,346	2,005,471	1,798,649
Recreation	455,015	500,975	506,795	559,899	615,981	609,088	619,773
Athletics	416,908	427,145	468,452	726,290	819,747	1,357,781	814,158
Community Centers	561,319	596,726	679,392	663,746	1,026,171	1,045,423	997,249
Other Parks	1,026,846	1,052,253	1,164,642	1,524,621	1,387,837	1,492,725	1,491,636
Housing/CD	1,157,989	1,307,682	1,464,403	1,863,575	2,054,087	3,522,636	1,680,906
Community Services	599,806	2,255,575	2,374,763	2,808,257	2,963,097	3,093,097	867,865
Bonds	0	0	0	6,141	0	0	0
Intergovernmental	176,136	181,630	201,850	208,344	153,490	153,490	135,835
Contingency	285,827	2,495	0	0	287,000	674,217	280,800
Other Financing Uses	4,598,782	5,227,486	6,392,704	8,617,743	8,730,793	8,965,738	8,148,747
<b>Total:</b>	<b>\$35,711,744</b>	<b>\$40,319,069</b>	<b>\$45,675,529</b>	<b>\$52,100,854</b>	<b>\$57,288,962</b>	<b>\$61,820,787</b>	<b>\$53,187,394</b>

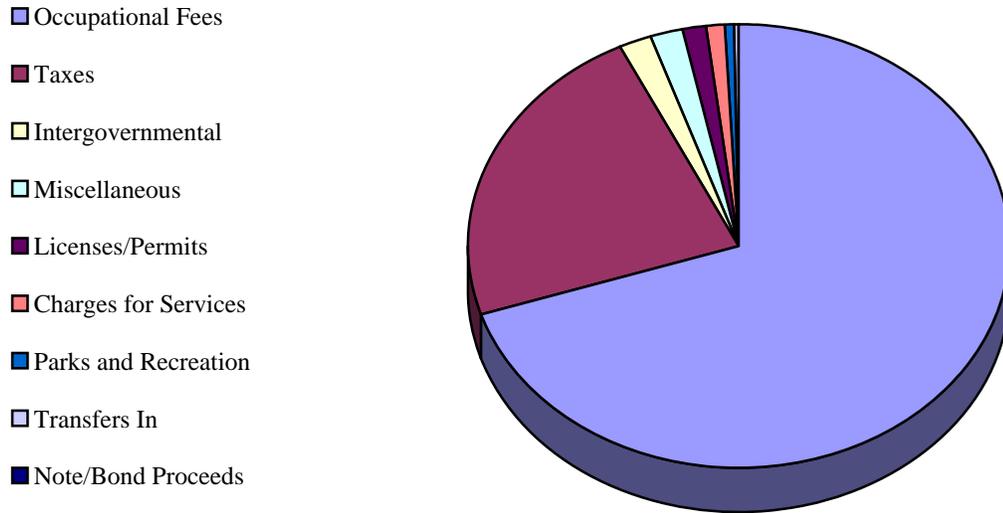


**GENERAL FUND ONLY**  
**FY2008/2009 ADOPTED BUDGET AND ESTIMATED FUND BALANCES**

Line	Description	FY2008 Orig. Budget	FY2008 Adj. Budget	FY2008 Estimate	FY2009 Adopted
	<b>Reserves Available:</b>				
1	Beginning Total Fund Balance (Estimated)			21,446,672	14,489,301
2	Minimum Reserve Retention (15% of Revenues)			(7,700,000)	(8,212,200)
3	Designated Reserve (2007 GO Bonds)			(2,800,000)	(1,544,206)
4	Reserved for Prior Year Encumbrances			(853,653)	0
5	<b>Total Reserves Available for Current Year</b>			10,093,019	4,732,895
	<b>Resources In:</b>				
	<b>Revenues:</b>				
6	Property Taxes (vehicles, franch., in lieu of)	9,735,500	9,735,500	10,131,000	9,470,000
7	Other Taxes (ins. prem., franchise, & misc)	2,430,500	2,430,500	2,430,500	2,421,000
8	Occupational Fees	29,913,500	29,913,500	28,422,500	29,539,500
9	Service Enhancement Occupational Fees	9,019,500	9,019,500	6,765,500	7,113,500
10	Licenses & Permits (building, plan rev., elect)	906,000	906,000	906,000	854,000
11	Intergovernmental Grants	805,500	901,167	903,967	1,068,900
12	Charges for Services (includes Cemetery)	524,500	524,500	642,500	545,500
13	Parks & Recreation	355,000	356,200	414,500	312,500
14	Miscellaneous	1,016,500	1,022,515	1,874,533	964,500
15	<b>Total Revenues</b>	54,706,500	54,809,382	52,491,000	52,289,400
	Other Sources:				
16	Transfer from Other Funds	0	0	0	95,600
17	Note/Bond/Lease Proceeds	0	0	0	0
18	<b>Total Other Sources</b>	0	0	0	95,600
19	<b>Total Resources In</b>	54,706,500	54,809,382	52,491,000	52,385,000
20	<b>Resources Available for Year (Lines 5+19)</b>	54,706,500	54,809,382	62,584,019	57,117,895
	<b>Resource Uses:</b>				
	<b>Expenditures:</b>				
21	Personnel Service Cost	30,430,214	31,023,602	29,126,402	30,223,026
22	Additional Police officers w/ COLA	233,660			110,788
23	Additional Firemen w/ COLA	58,450			299,221
24	Step Plan implementation	319,270			94,211
25	Contractual (3000s)	9,075,363	12,146,126	12,166,126	9,566,905
26	Supplies (4000s)	2,031,088	2,563,600	2,563,600	1,868,964
27	Subsidies & Assistance (5000s)	4,294,956	4,659,330	4,659,330	2,169,107
28	Property & Fixed Assets (6000s)	151,568	1,788,175	1,788,175	116,000
29	Miscellaneous	291,600	674,216	166,000	285,425
30	Transfers Out	5,820,293	8,965,738	8,978,738	6,636,747
31	<b>Total Expenditures</b>	52,706,462	61,820,787	59,448,371	51,370,394
	<b>Other Uses:</b>				
32	Estimated annual one-time capital items	2,837,000			530,000
33	Cash purchase of vehicles/equipment	545,500			337,000
34	Sidewalk Program	1,200,000			950,000
35	<b>Total Other Uses</b>	4,582,500			1,817,000
36	<b>Total Resource Uses (Line 31+35)</b>	57,288,962	61,820,787	59,448,371	53,187,394
37	<i>Use of Reserves (Line 19 - 36)</i>	(2,582,462)	(7,011,405)	(6,957,371)	(802,394)
38	<b>Estimated Ending Fund Balance (before designated reserves)</b>			<b>14,489,301</b>	<b>13,686,907</b>

# FY 2009 Resources

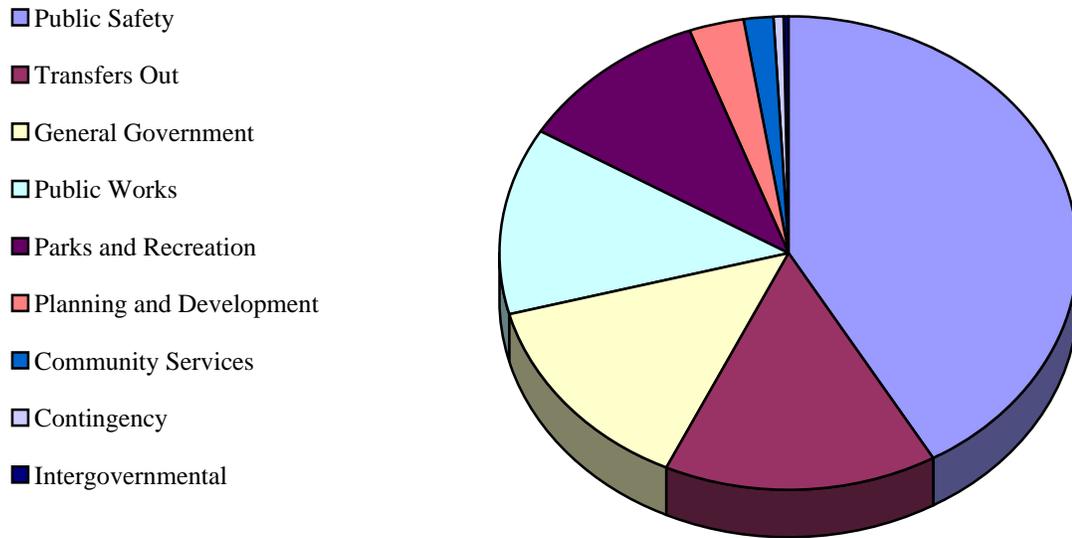
## General Fund



Occupational Fees	\$36,653,000	70%
Taxes	\$11,891,000	23%
Intergovernmental	\$1,068,900	2%
Miscellaneous	\$964,500	2%
Licenses/Permits	\$854,000	2%
Charges for Services	\$545,500	1%
Parks and Recreation	\$312,500	1%
Transfers In	\$95,600	0%
Note/Bond Proceeds	\$0	0%
Total	\$52,385,000	

# FY 2009 Expenditures

## General Fund

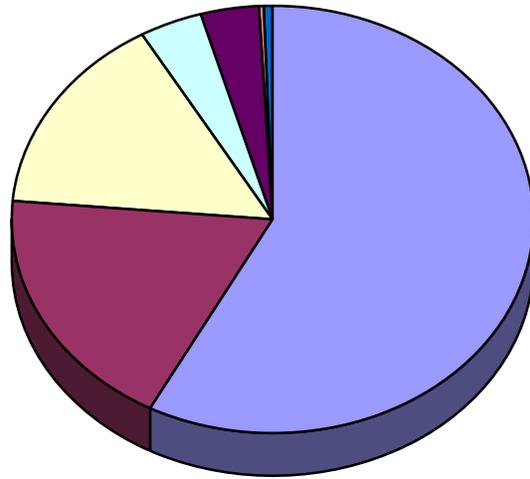


Public Safety	\$22,114,310	42%
Transfers Out	\$8,148,747	15%
General Government	\$7,462,630	14%
Public Works	\$6,774,836	13%
Parks and Recreation	\$5,721,465	11%
Planning and Development	\$1,680,906	3%
Community Services	\$867,865	2%
Contingency	\$280,800	1%
Intergovernmental	\$135,835	0%
 Total	 \$53,187,394	

# FY 2009 Expenditures

## General Fund by Type

- Personnel Services
- Contractual Services
- Transfers Out
- Subsidies and Assistance
- Supplies
- Property and Fixed Assets
- Other



Personnel Services	\$30,727,246	58%
Contractual Services	\$9,851,905	19%
Transfers Out	\$8,148,747	15%
Subsidies and Assistance	\$2,169,107	4%
Supplies	\$1,868,964	4%
Property and Fixed Assets	\$136,000	0%
Other	\$285,425	1%
Total	\$53,187,394	

**CITY OF BOWLING GREEN  
DEBT SERVICE ANALYSIS**

**All Outstanding Debt Issues Plus Anticipated Issues**

68807

<b>Fiscal Year</b>	<b>General Fund</b>	<b>Fire Improvement</b>	<b>Job Development</b>	<b>WKU</b>	<b>ITA Fund</b>	<b>TIF Fund</b>	<b>CCC Enterprise</b>	<b>Golf Enterprise</b>	<b>Total Debt Service</b>
2001	217,701	531,985	740,000					425,494	1,915,180
2002	462,153	585,985	541,000					432,508	2,021,646
2003	529,310	598,985	1,053,500	1,538,500				431,200	4,151,496
2004	1,396,862	595,485	1,055,000	1,538,500			131,056	495,893	5,212,796
2005	2,637,778	725,530	1,050,000	1,538,500			573,961	574,027	7,099,796
2006	3,256,801	929,539	1,263,500	1,538,500			661,712	581,849	8,231,902
2007	3,201,308	946,039	1,262,000	1,668,500			643,612	573,188	8,294,648
2008	4,102,160	1,247,163	1,612,984	1,818,500			724,712	581,766	10,087,285
2009	3,408,990	1,457,013	1,606,984	1,968,000	1,430,826		704,172	531,198	11,107,183
2010	3,387,134	1,421,141	1,614,484	2,124,500	1,214,853	1,596,300	682,422	524,446	12,565,280
2011	3,113,885	1,415,517	1,469,926	2,274,500	2,671,066	1,599,400	758,612	131,901	13,434,807
2012	3,010,285	1,409,055	1,262,500	2,436,500	2,672,259	1,600,500	732,662	121,035	13,244,795
2013	3,016,809	1,407,354	1,260,500	2,514,000	2,655,580	1,599,700	803,850	124,514	13,382,306
2014	3,011,200	1,398,513	1,262,000	2,596,000	2,659,934	1,597,900	772,739	118,010	13,416,295
2015	3,006,962	1,281,877	1,262,000	2,682,000	2,659,670	1,599,900	839,586	122,961	13,454,956
2016	3,006,597	1,283,054	1,171,500	2,772,000	2,649,864	1,595,500	804,117	120,076	13,402,708
2017	2,955,545	1,278,589	982,000	2,864,000	2,650,154	1,599,500	763,650	117,133	13,210,571
2018	2,944,665	1,164,050	981,000	2,951,500	2,650,894	1,596,800	787,271	118,859	13,195,039
2019	2,918,645	1,159,400	504,500	3,040,000	2,646,838	1,597,400	784,245	118,953	12,769,980
2020	2,830,826	1,001,500	504,500	3,137,000	2,646,708	1,596,200		56,003	11,772,736
2021	2,143,784	539,100		3,234,000	2,640,141	1,598,300		56,240	10,211,565
2022	2,142,034	537,900		3,179,000	2,637,619	1,598,500		56,095	10,151,148
2023	2,140,222	539,800		2,971,500	2,628,976	1,596,900		56,021	9,933,419
2024	2,141,188	539,900		2,998,000	2,632,722	1,596,500		56,120	9,964,430
2025	1,038,391	539,000		3,016,500		1,599,600			6,193,491
2026	1,029,930	542,300		3,042,500		1,600,700			6,215,430
2027	938,163	539,300				1,600,000			3,077,463
2028	941,913	540,200				1,597,400			3,079,513
2029	935,146					1,597,900			2,533,046
2030	936,529					1,599,300			2,535,829
2031	931,985					1,598,400			2,530,385
2032	938,506					1,600,000			2,538,506
2033	940,630					1,599,000			2,539,630
2034	0					1,600,100			1,600,100
2035	0					1,598,300			1,598,300
2036	0					1,598,600			1,598,600
2037	0					1,595,800			1,595,800
2038	0					1,599,800			1,599,800
<b>TOTAL</b>	<b>\$69,614,034</b>	<b>\$26,155,276</b>	<b>\$22,459,878</b>	<b>\$59,442,500</b>	<b>\$39,748,103</b>	<b>46,354,200</b>	<b>\$11,168,379</b>	<b>\$6,525,490</b>	<b>281,467,861</b>

**CAPITAL IMPROVEMENT PROGRAM  
FUND ALLOCATION REPORT  
FY2009**

<b>PROJECT TITLE</b>	<b>GENERAL FUND</b>	<b>SPECIAL REVENUES</b>	<b>ENTERPRISE FUNDS</b>	<b>FINANCED PROJECTS</b>	<b>TOTAL</b>
<b>CITIZEN INFORMATION &amp; ASSISTANCE</b>					
Convention Center Restroom Renovation			200,000		200,000
Convention Center Electronic Sign			50,000		50,000
Convention Center Table Replacement			40,000		40,000
<b>Total Citizen Information &amp; Assistance:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$290,000</b>	<b>\$0</b>	<b>\$290,000</b>
<b>INFORMATION TECHNOLOGY</b>					
Outdoor Wireless Mesh	200,000	494,000			694,000
Voice Over IP Phones		400,000			400,000
Copier Replacement		50,000			50,000
Greenwood Fire Station IT DR Site	40,000	115,000			155,000
<b>Total Information Technology:</b>	<b>\$240,000</b>	<b>\$1,059,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,299,000</b>
<b>POLICE</b>					
Equipment Replacement/Acquisition (Fund 301)	299,000				299,000
Greenwood Fire Station Alternate 911 Center		264,725			264,725
<b>Total Police:</b>	<b>\$299,000</b>	<b>\$264,725</b>	<b>\$0</b>	<b>\$0</b>	<b>\$563,725</b>
<b>FIRE</b>					
Fire Stations Renovation/Expansion		\$800,000			\$800,000
Traffic Signal Pre-Emption System		85,000			85,000
Pierce Rescue Pumper 1 Replacement (1996)		400,000			400,000
Self Contained Breathing Apparatus		194,500			194,500
Equipment Replacement - Multipurpose Truck		95,000			95,000
Car 7 Replacement		50,000			50,000
Greenwood/HQ Computer Equipment		29,000			29,000
<b>Total Fire:</b>	<b>\$0</b>	<b>\$1,653,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,653,500</b>
<b>PUBLIC WORKS</b>					
Sidewalk Construction Program (Fund 302)	950,000	50,000			1,000,000
Street Resurfacing (Overlay Project)	85,000	915,000			1,000,000
Sidewalk Reconstruction Program		100,000			100,000
Backyard Storm Water Projects	50,000				50,000
Greenwood Lane Realignment				885,000	885,000
Cave Mill/Smallhouse Intersection Phase I Design				25,000	25,000
Old Morgantown Road Final Design				350,000	350,000

**CAPITAL IMPROVEMENT PROGRAM  
FUND ALLOCATION REPORT  
FY2009**

<b>PROJECT TITLE</b>	<b>GENERAL FUND</b>	<b>SPECIAL REVENUES</b>	<b>ENTERPRISE FUNDS</b>	<b>FINANCED PROJECTS</b>	<b>TOTAL</b>
Kawanishi Way /BGAEDA				87,600	87,600
Private Retention Basin Cleanup Grants	25,000				25,000
<b>Total Public Works:</b>	<b>\$1,110,000</b>	<b>\$1,065,000</b>	<b>\$0</b>	<b>\$1,347,600</b>	<b>\$3,522,600</b>
<b>PARKS &amp; RECREATION</b>					
Equipment Replacement (Fund 301)	38,000				38,000
Lampkin Park Fields #1 & 2 Backstops	60,000				60,000
Pedigo Park Restroom Addition	70,000				70,000
Golf Courses Security System			39,100		39,100
<b>Total Parks &amp; Recreation:</b>	<b>\$168,000</b>	<b>\$0</b>	<b>\$39,100</b>	<b>\$0</b>	<b>\$207,100</b>
<b>HOUSING &amp; COMMUNITY DEVELOPMENT</b>					
Westside Sidewalk Initiative		\$125,000			\$125,000
<b>Total Housing &amp; Community Development:</b>	<b>\$0</b>	<b>\$125,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$125,000</b>
<b>SUBTOTAL</b>	<b>\$1,817,000</b>	<b>\$4,167,225</b>	<b>\$329,100</b>	<b>\$1,347,600</b>	<b>\$7,660,925</b>
<b>DEBT SERVICE</b>					
Police Headquarters Refinancing Bonds 2002		566,500			566,500
Storm Drainage Program Bonds 2000	100,500				100,500
Energy Enhancement Bonds 2000	66,000	50,000			116,000
Northside Fire Station Bonds 1999		161,500			161,500
Southside/Westside Fire Station Bonds 2000		462,000			462,000
Signal Preemption System Note 1999		30,500			30,500
Soccer Complex Bonds 1996		187,000			187,000
Dishman Ln/Cave Mill Rd Bonds 2000	518,000				518,000
Preston Miller Park Bonds 2000		454,500			454,500
CrossWinds Pro Shop Lease 1993			56,700		56,700
CrossWinds Golf Course Refinancing Bonds 1998			375,500		375,500
KLC Refinancing Lease 2003	388,800		36,700		425,500
Depot Renovation Refinancing Lease 2004	91,700				91,700
Equipment Replacement/Acquisition Lease 2004		136,100			136,100
WKU Athletic Facility Bonds 2002		1,968,000			1,968,000
Ladder 1 Replacement Lease Note 2003		85,300			85,300
Convention Center Bonds 2003			704,500		704,500
GO Bond Issue - Series A 2004	945,500		56,200		1,001,700

**CAPITAL IMPROVEMENT PROGRAM  
FUND ALLOCATION REPORT  
FY2009**

<b>PROJECT TITLE</b>	<b>GENERAL FUND</b>	<b>SPECIAL REVENUES</b>	<b>ENTERPRISE FUNDS</b>	<b>FINANCED PROJECTS</b>	<b>TOTAL</b>
GO Bond Issue - Series B 2004	162,500				162,500
Replacement of 1989 Pumper Truck 2005		47,000			47,000
Equipment Replacement/Acquisition Lease 2005		213,000			213,000
14th Ave Re-Alignment/Lapsley Lane Reloc 2005	136,000				136,000
WC Water Dist Special Assmt - Industrial Park	11,000				11,000
WC Water Dist Special Assmt - Russellville Rd	48,000				48,000
GO Bond Issue - 2007	941,900				941,900
2007 Pumper 4 / Quint 2		132,000			132,000
Fire Station Construction/Expansion Bonds 2009		539,500			539,500
John Deere Tractor Lease (Golf)			6,200		6,200
ITA Refinancing Bonds		1,430,800			1,430,800
<b>Total Debt Service:</b>	<b>\$3,409,900</b>	<b>\$6,463,700</b>	<b>\$1,235,800</b>	<b>\$0</b>	<b>\$11,109,400</b>
<b>GRAND TOTAL</b>	<b>\$5,226,900</b>	<b>\$10,630,925</b>	<b>\$1,564,900</b>	<b>\$1,347,600</b>	<b>\$18,770,325</b>

## **FY2009 CAPITAL IMPROVEMENT PROGRAM**

The Capital Improvement Program (CIP) is the annual plan or schedule of project expenditures for public facilities and infrastructure (buildings, roads, parks, etc.) with estimated project costs and sources of funding (including debt service payments). It is updated annually to reflect changes in funding availability or priorities.

A capital improvement is defined as an expenditure over the amount of \$25,000 with an expected lifetime of five years or more. While many individual vehicles and pieces of equipment do not cost \$25,000, replacement of several pieces of equipment is included in the CIP when the aggregate is more than \$25,000. Professional studies and technical services costing at least \$25,000 may also be included in the CIP when those studies will likely lead to a future construction project.

Work on development of the FY2009 Capital Improvement Program began in March. The estimated cost of requested projects and equipment always exceeds available resources, thus projects must be prioritized, and alternate sources of revenue sought.

Total debt service payments for FY2009 are budgeted at \$11,109,400 with \$3,409,900 coming from General Fund revenues. No new debt is proposed for FY2009.

The total recommended Capital Improvement Program, including all funds and debt service, is \$18.8 million. The proposed capital budget (excluding debt service) is \$7.7 million, of which \$1.8 million is General Fund. Excluding debt, the presented capital budget has been cut 50% overall compared to the FY2008 capital budget, and by 59% in the General Fund.

After prioritization and careful review of maintenance records and performance, replacement of several maintenance trucks, two police vehicles, and several smaller pieces of equipment was deferred, cutting the total equipment replacement budget recommendation to \$882,000. All but \$38,000 is for police cars and fire trucks. For the third consecutive year, the proposed FY2009 budget does not include any cars or trucks other than public safety vehicles.

The following provides a brief description of all of the projects and equipment included in the FY2009 Capital Improvement Program.

### **CITIZEN INFORMATION & ASSISTANCE / CONVENTION**

**CENTER: \$290,000** (paid from Convention Center Enterprise Fund)

- Convention Center Restroom Renovation - \$200,000: The highly-utilized restrooms at the thirteen-year old Sloan Convention Center would be completely renovated.

- Convention Center Electronic Sign - \$50,000: This project involves installing a six by eleven foot message board in the traffic island at Scottsville Road, to notify passersby about current and upcoming events at the convention center.
- Convention Center Table Replacement - \$40,000: 120 72-inch round tables would be replaced.

**INFORMATION TECHNOLOGY: \$1,299,000**

- Outdoor Wireless Mesh - \$694,000: This project initiated in FY2007 will provide wireless access around town for the City's public safety personnel. Costs have been shared between the Fire Improvement and General funds as well as a Homeland Security grant. 460 access points have been funded to date. An estimated 800 are needed to cover most of the city limits. The FY2009 budgeted funds should provide an additional 350 access points.
- Voice Over Internet Protocol - \$400,000: The current municipal telephone system would be replaced with the latest technology. Migrating to a Voice Over Internet Protocol (VOIP) system will allow the City to take advantage of many new features while reducing long-term costs and replacing an outdated telephone system that is at capacity. Funds for this project have been accumulated in the Technology Fund over a two-year period. The project should pay for itself within four years.
- Copier Replacement - \$50,000: This represents about only one quarter of the cost to replace all of the City's larger copiers. Only the highest priority copiers will be replaced in FY2009 based on maintenance history.
- Greenwood Fire Station IT Disaster Recovery Site - \$155,000: The new fire station will provide basic space for the City's redundant (backup) computer system. This project provides for several facility modifications to allow emergency operation of the City's computer systems in a controlled environment in the event of a disaster or other situation where the primary computer room is unavailable. The project would include an uninterrupted power source; FM200 fire suppression system; raised flooring; BGMU fiber; and servers, racks, switches and miscellaneous communications equipment.

**POLICE: \$563,725**

- Equipment Replacement/Acquisition - \$299,000: Eleven police vehicles would be replaced according the Fleet Division's equipment replacement schedule and maintenance records, and two additional vehicles would be purchased. All but one of the replacement vehicles would be patrol sedans; one administrative sedan would be replaced. New vehicles would be provided for two new officers added to the complement in FY2009.

- Greenwood Fire Station Alternate 911 Center - \$264,725: 911 Wireless funds would be used to equip an alternate 911 Center at the new Greenwood Fire Station. This would allow for continued 911 dispatching operations in the event of a major equipment or power failure at the headquarters station. The costs includes four work stations, radio consoles, telephone system, recorder, computers, monitors, and a printer/copier/fax.

**FIRE: \$1,653,500 (all paid from Fire Improvement Fund)**

- Fire Stations Renovation/Expansion - \$800,000 (bonded): After having completed planning, an additional net \$800,000 is needed to complete planned renovation and expansion of the Headquarters and Airport fire stations. The headquarters addition has been increased from 6,000 square feet to 9,050. A projected savings from the Greenwood Fire Station project helped reduce the overall cost for the other two stations. The fire station bond issue would be adjusted to finance the cost increase.
- Traffic Signal Pre-Emption System - \$85,000: This on-going project funds installation and repair of equipment at key signal-controlled intersections. The system has been installed at over 75 intersections allowing responding apparatus to receive a green signal. \$25,000 is for on-going maintenance to continue this project. The additional \$60,000 relates to expanding the program into the downtown area, in order to install devices on the new downtown signals. The old traffic controllers would not allow pre-emption.
- Pierce Rescue Pumper 1 Replacement - \$400,000: The 1996 triple combination rescue pumper would be replaced in accordance with the apparatus replacement schedule. The 1996 apparatus would be placed in reserve fleet for several years. The City plans to pay for the new pumper from fund reserves, rather than financing it.
- Self Contained Breathing Apparatus - \$194,500: This project is to replace 38 airpacks and related equipment used to allow firefighters to breathe and function in superheated and toxic environments. The older SCBA does not meet the new NIOSH standard.
- Equipment Replacement/Multipurpose Truck - \$95,000: A 1979 brush truck and 1985 equipment truck would be replaced with one multipurpose vehicle.
- Car 7 Replacement – \$50,000: The 2000 Suburban would be replaced with a similar-size vehicle. It is used by the Assistant Chief/Suppression Division as the command vehicle, and contains specialized equipment.

- Greenwood/HQ Computer Equipment - \$29,000: This project would provide computers and related equipment for fire personnel at the new fire station, including data communication, paging and printing capabilities; and resolve a lack of adequate equipment at the Headquarters Station.

**PUBLIC WORKS: \$3,522,600**

- Sidewalk Construction Program - \$1,000,000: Continuing the program started this year, \$950,000 would be committed from FY2009 revenues and fund balance, along with \$50,000 in state funds. This commitment could pave up to 2.5 miles of new sidewalks based on established evaluation criteria. An additional \$225,000 will be spent on new or reconstructed sidewalks in separate projects listed herein.
- Street Resurfacing (Overlay Project) - \$1,000,000: This on-going program provides for resurfacing of streets according to priorities determined from the pavement management system. Most of the funding would come from state revenues, supplemented with \$85,000 in local funds. The FY2008 budget of \$842,000 yielded approximately 8.6 lane miles of asphalt. Even with a 19% increase in funding, and assuming no significant curb and gutter expense, \$1,000,000 may only yield 7.1 lane miles due to a projected 40% increase in the cost of asphalt.
- Sidewalk Reconstruction - \$100,000: This on-going program repairs and constructs sidewalks, curb and gutter. The primary focus is to replace existing sidewalks to improve trip hazards and ADA compliance. Funds would be allocated from liquid fuel tax revenues.
- Back Yard Storm Water Projects - \$50,000: The back yard storm water projects are based on citizen requests, and are prioritized and screened against selected criteria. The intent is to improve the capacity of storm water conveyance in the most needful areas of the city, improving drainage flow, safety of travelers and potentially reducing damage to residences or businesses.
- Greenwood Lane Realignment - \$885,000: This joint project with the Kentucky Transportation Cabinet and the Warren County School District will ultimately carry significant traffic volumes from the planned Bluegrass development in the southeast quadrant of the I-65/U.S. 231 interchange. Road design and realignment could help reduce congestion on U.S. 231. The City's share of the \$1,450,000 project is \$885,000, which is a significant increase from the \$300,000 budgeted this past year in the General Fund.
- Cave Mill/Smallhouse Intersection Improvement - \$25,000: A long-range transportation improvement goal is to realign the Smallhouse Road/Cave Mill Road intersection. \$25,000 has been budgeted to conduct a Phase I design. The estimated construction cost of \$8 million is unfunded.

- Old Morgantown Road Final Design - \$350,000: Preliminary design work on the Old Morgantown Road corridor was initiated in FY2007. The “Envision Forest Park” project has incorporated input from the neighborhood and local businesses. The final design would provide construction-ready plans to enhance this thoroughfare from University Boulevard to Morgantown Road. The project must be redefined, with neighborhood input, in order to make it more affordable yet meet the residents’ needs.
- Kawanishi Way/BGAEDA - \$87,600: This grant match was requested by the Bowling Green Area Economic Development Authority. The City and County would each pay \$87,600 to match a State grant of \$250,000 for the extension of Kawanishi Way to the planned new entrance for Kobe Aluminum. Anticipated expansions at Kobe necessitate this project. BGAEDA projects that the resulting increased occupational fees should repay the City’s cost within three years.
- Private Retention Basin Cleanup Grants - \$25,000: This new initiative will provide grants to help fund one time remediation of orphaned or distressed privately-owned water retention basins that adjoin multiple properties or are so overgrown that owners and neighbors would have difficulty having the cleanup performed on their own.

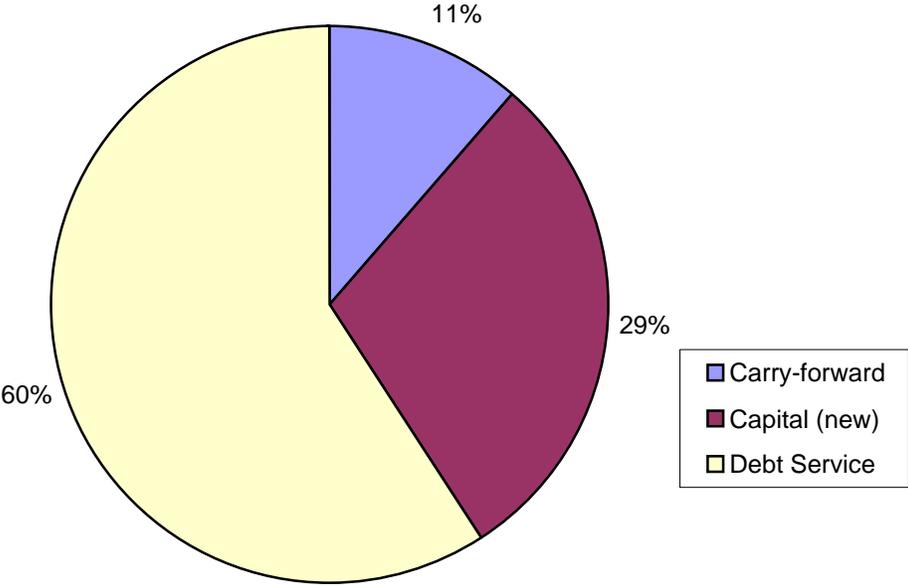
## **PARKS & RECREATION: \$207,100**

- Equipment Replacement/Acquisition - \$38,000: The highest priority equipment replacement for the department would be funded, a 1995 Tractor/Backhoe assigned to the Landscape Division. It would be replaced with a Bobcat (or equivalent) with backhoe, auger and trailer.
- Lampkin Park Fields #1 & 2 Backstops - \$60,000: These backstops are at the City’s most utilized softball/baseball fields. Backstop replacement would improve safety and aesthetics with the lower portion in brick to integrate it into the retaining wall and match the score box/storage facility.
- Pedigo Park Restroom Addition - \$70,000: The 1970’s restroom building is out of date and far from spectator activity. The modern concession building would be renovated to include a restroom. The budget would cover renovation, construction of a sanitary sewer line, and a pump station.
- Golf Courses Security System - \$39,100: Per recommendation of the Internal Auditor, video surveillance systems would be installed at the pro shops and maintenance facilities at all three City golf courses in order to decrease vandalism and increase security.

## **HOUSING & COMMUNITY DEVELOPMENT: \$125,000**

- Westside Sidewalks Initiative - \$125,000: Revolving Loan funds would be used to continue the FY2008 project of construction of sidewalk, curb, and gutter in the Clay/13<sup>th</sup>/Stubbins area. This project will serve an area with high pedestrian activity, providing a critical link between other existing sidewalks in the area.

# FY 2009 Capital Budget - All Funds



Carry-forward	\$2,147,600
Capital (new)	\$5,513,325
Debt Service	\$11,109,400
	<hr/>
Total	\$18,770,325

\* Capital and Debt Service total 19.9% of FY 2009 All Funds Expenditures.

**NEW PERSONNEL POSITIONS ADDED  
FY2003 thru FY2009**

Department	FY2003		FY2004		FY2005		FY2006		FY2007		FY2008		FY2009	
	Full-Time	Part-Time												
Legislative														
City Manager (Exec.)									1*					
Citizen Info & Asst.			1					1						
Finance			2								1			
Human Resources			1											
Legal			2											
Information Tech			1								1			
Police			4		5	1	5	1	4		6		4	
Fire			4		3		6		3		1		5	
Public Works			5				1	1						
Parks & Recreation			1								3	1 + 3*		
Housing & Comm. Dev.			2						3					
<b>Total</b>	<b>0</b>	<b>0</b>	<b>23</b>	<b>0</b>	<b>8</b>	<b>1</b>	<b>12</b>	<b>3</b>	<b>11</b>	<b>0</b>	<b>12</b>	<b>4</b>	<b>9</b>	<b>0</b>

\* mid-year addition

**RECOMMENDED RECLASSIFICATIONS AND UPGRADES  
FY2009**

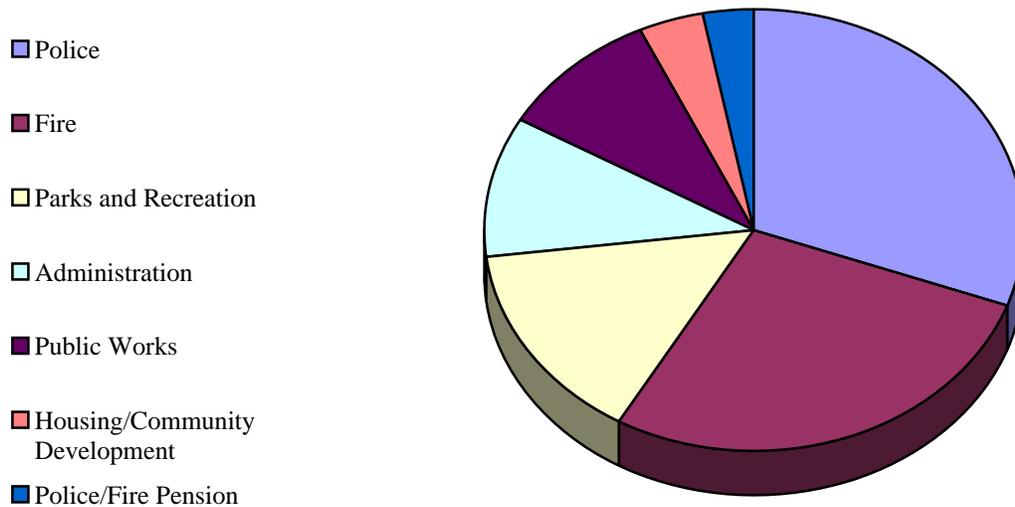
<b>Department</b>	<b>Position No.</b>	<b>Current Position Title</b>	<b>Current Grade</b>	<b>Recommended Position Title</b>	<b>Recommended Grade</b>
Legislative/City Manager					
Citizen Info & Asst.	13-002	Public Information Specialist	114	Graphic Designer	117
	13-006	Public Information Coordinator	118	Public Information Coordinator	120
	13-008	Office Assistant I	70	Office Assistant II	71
Finance					
Human Resources					
Legal					
Information Tech.					
Police	upgrade (3)	Communications Center Supervisor	118	Communications Center Supervisor	120
Fire					
Public Works	upgrade (13)	Operations Maintenance Tech I	109	Operations Maintenance Tech I	110
	upgrade (1)	Laborer II	107	Laborer II	109
Parks & Recreation	48-051 & 48-052	Athletic Staff Assistant I	70	Recreation Staff Assistant II	72
	48-049 & 48-050	Athletic Staff Assistant II	71	Recreation Staff Assistant II	72
	43-052	Athletic Staff Assistant II	71	Athletic Staff Assistant, Senior	76
	upgrade (1)	Assistant Pool Manager	73	Assistant Pool Manager	75
	upgrade (1)	Pool Manager	76	Pool Manager	78
	upgrade (23)	Lifeguard	71	Lifeguard	73
Housing & Comm. Dev.					

**Total Reclassifications**            **8**            **Applies to an individual whose duties changed.**

**Total Upgrades**                    **42**            **Applies to all positions with the same classification (title).**

# FY 2009 Personnel Service Expenditures

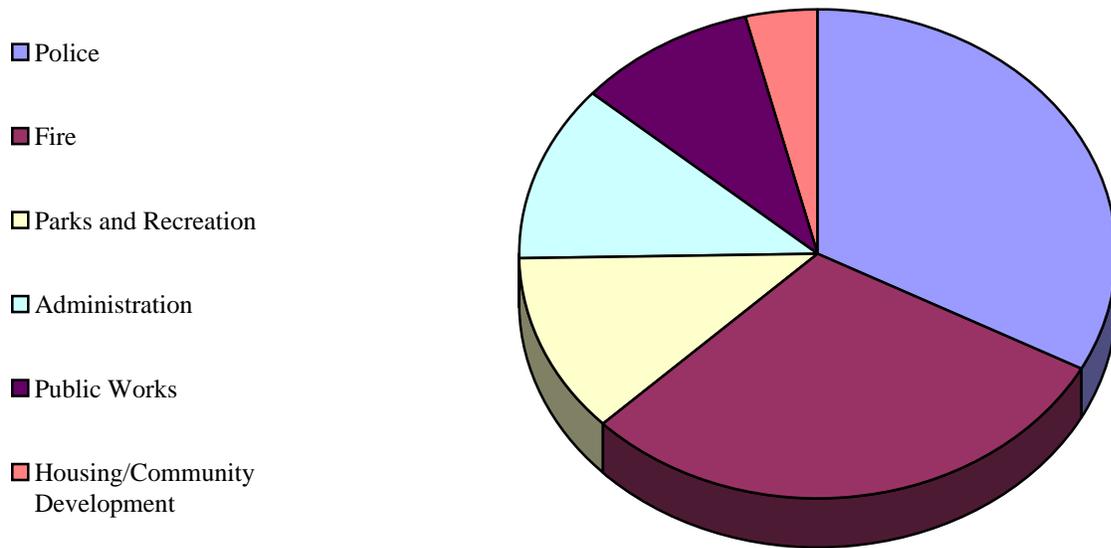
## All Funds by Department



Police	\$10,784,638	31%
Fire	\$9,766,088	28%
Parks and Recreation	\$5,092,897	14%
Administration	\$3,621,075	10%
Public Works	\$3,458,040	10%
Housing/Community Development	\$1,394,879	4%
Police/Fire Pension	\$1,030,000	3%
<b>Total</b>	<b>\$35,147,617</b>	

# FY 2009 Personnel Service Expenditures

## General Fund by Department



Police	\$10,046,440	33%
Fire	\$9,282,263	30%
Parks and Recreation	\$3,624,271	12%
Administration	\$3,604,875	12%
Public Works	\$2,986,174	10%
Housing/Community Development	\$1,183,223	4%
<b>Total</b>	<b>\$30,727,246</b>	

**DEPARTMENT SUMMARY**

**Agency Funding**

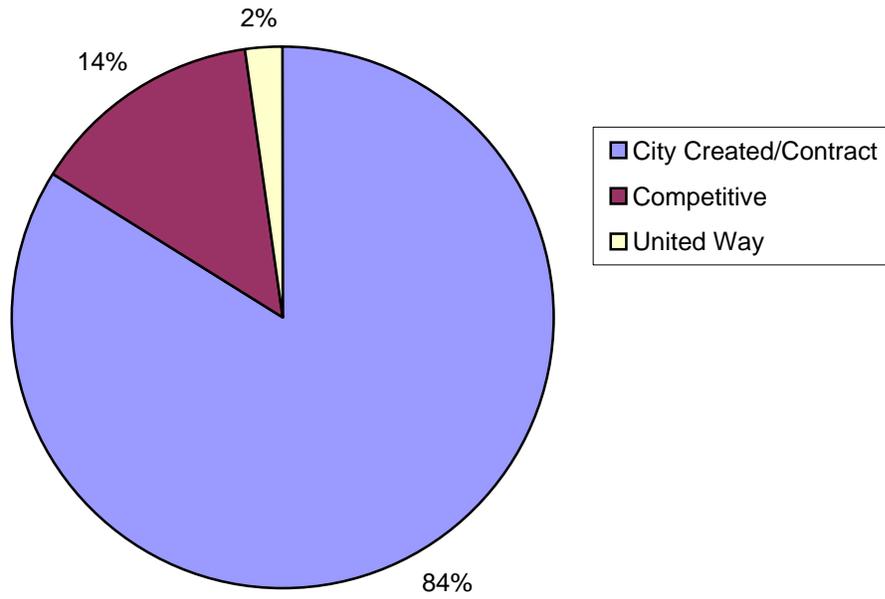
<u>City Created/Contract Agencies</u>	<u>FY 06/07 Actual</u>	<u>FY 07/08 Budget</u>	<u>FY 08/09 Requested</u>	<u>FY 08/09 Recommended</u>	<u>FY 08/09 Adopted</u>
BG/WC Drug Task Force	\$55,444	\$49,000	\$88,186	\$47,530	\$49,500
BG/WC Humane Society	\$86,281	\$88,490	\$95,000	\$85,835	\$85,835
BG/WC Regional Airport	\$53,625	\$53,625	\$53,625	\$53,155	\$53,155
BG/WC Welfare Center	\$44,125	\$45,255	\$46,600	\$43,895	\$43,895
Capitol Arts Alliance, Inc	\$60,477	\$70,000	\$70,000	\$67,900	\$67,900
Central Region ICC	\$50,000	\$51,280	\$51,280		\$51,280
Community Action--Child Services	\$75,000	\$76,920	\$75,000	\$74,615	\$74,615
Community Action--Transportation	\$162,500	\$222,375	\$222,375	\$215,700	\$215,700
Downtown Redevelopment Authority	\$106,200	\$106,200	\$106,200	\$103,000	\$103,000
Economic Development Authority	\$125,000	\$125,000	\$125,000	\$121,250	\$125,000
Hobson House Commission	\$55,666	\$57,091	\$64,491	\$55,375	\$55,375
Human Rights Commission	\$58,482	\$65,000	\$68,250	\$63,050	\$63,050
Friends of L&N Depot--Depot Management	\$69,286.50	\$79,716	\$63,773	\$63,770	\$63,770
Planning Commission Oper.	\$393,526	\$403,600	\$459,050	\$459,050	\$459,050
Planning Commission Code Enf	\$28,512	\$29,242	\$26,200	\$0	\$0
Planning Commission Historic Pres	\$45,000	\$46,152	\$48,250	\$48,250	\$48,250
Planning Commission Greenways	\$31,572	\$32,380	\$0	\$0	\$0
Planning Commission GIS	\$54,150	\$55,536	\$0	\$0	\$0
WC Regional Jail Inmate Mowing (Pride)	\$29,920	\$30,686	\$34,841	\$29,765	\$29,765
	<u>\$1,584,766.50</u>	<u>\$1,687,548</u>	<u>\$1,698,121</u>	<u>\$1,532,140</u>	<u>\$1,589,140</u>
<b>Competitive Agencies</b>					
American Red Cross**	\$0	\$0	\$21,200		\$0
BG Chamber Orchestra	\$0	\$10,000	\$20,000		\$10,000
BG International Festival	\$5,000	\$8,128	\$13,500		\$6,000
BG Junior Woman's Club	\$0	\$0	\$2,500		\$0
BG Technical College Adult Learning Center	\$0	\$0	\$10,000		\$0
BG Western Symphony Orchestra	\$0	\$2,600	\$12,000		\$7,500
BG-WC Emergency Management	\$25,015	\$25,655	\$27,454.65		\$0
BG-WC Operation P.R.I.D.E.	\$25,845	\$26,507	\$26,700		\$25,712
Fairview Community Health Center	\$226,790	\$200,000	\$200,000		\$194,000
Kentucky Special Events Medical Team	\$0	\$0	\$2,500		\$0
Kids on the Block, Inc.**	\$0	\$0	\$2,000		\$0
New Era Planning Association, Inc	\$3,101	\$3,180	\$4,000		\$4,000
Public Theatre of Kentucky	\$0	\$0	\$20,000		\$5,000
Southern Kentucky Model Aero Club	\$0	\$0	\$61,000		\$0
VSA Arts of Kentucky	\$0	\$10,000	\$25,000		\$9,700
	<u>\$285,751</u>	<u>\$286,070</u>	<u>\$447,854.65</u>	<u>\$327,230</u>	<u>\$261,912</u>
United Way of Southern Kentucky*	<u>\$58,000</u>	<u>\$43,354</u>	<u>\$42,000</u>	<u>\$42,000</u>	<u>\$42,000</u>
Total	\$1,928,518	\$2,016,972	\$2,187,976	\$1,901,370	\$1,893,052

\* United Way funding is based upon City employee pledges

\*\* Eligible for United Way funding

Agency funding totals approx. 3.56% of FY2009 General Fund Expenditures

# FY 2009 Agency Funding



City Created/Contract	\$1,589,140
Competitive	\$261,912
United Way	\$42,000
	<hr/>
Total	\$1,893,052

## Department Summary

### Legislative

	<u>FY 06/07 Actual</u>	<u>FY 07/08 Budget</u>	<u>FY 08/09 Adopted</u>
1111 Board of Commissioners	\$253,990	\$179,469	\$179,690
1112 Sister Cities Program	<u>\$2,258</u>	<u>\$22,550</u>	<u>\$3,650</u>
TOTAL:	\$256,248	\$202,019	\$183,340

**Department Summary**

**City Manager's Office**

	<b><u>FY 06/07 Actual</u></b>	<b><u>FY 07/08 Budget</u></b>	<b><u>FY 08/09 Adopted</u></b>
1211 City Manager	\$237,439	\$258,160	\$258,575
1212 Budget Office	\$2,594	\$4,650	\$3,975
1213 Internal Auditor	\$84,598	\$157,755	\$156,515
1221 Asst. City Manager/City Clerk	\$185,091	\$207,226	\$202,337
1222 Purchasing Agent	<u>\$24,423</u>	<u>\$86,264</u>	<u>\$89,972</u>
TOTAL:	\$534,143	\$714,055	\$711,374

## Department Summary

### Citizen Information and Assistance

	<u>FY 06/07 Actual</u>	<u>FY 07/08 Budget</u>	<u>FY 08/09 Adopted</u>
1303 CIA Administration	\$133,739	\$133,142	\$128,514
1313 Neighborhood Action Office	\$197,673	\$148,704	\$139,852
1321 City Clerk	-\$1,287	\$0	\$0
1322 City Central	\$145,738	\$158,108	\$149,666
1323 Public Information	<u>\$240,143</u>	<u>\$263,953</u>	<u>\$266,560</u>
TOTAL:	\$716,007	\$703,907	\$684,592

## Department Summary

### Finance

	<u>FY 06/07 Actual</u>	<u>FY 07/08 Budget</u>	<u>FY 08/09 Adopted</u>
1411 Chief Financial Officer	\$273,162	\$220,620	\$206,435
1421 Treasury	\$239,602	\$348,138	\$306,752
1422 Licensing	\$250,731	\$309,452	\$299,082
1432 Accounting	\$344,631	\$352,059	\$380,806
1434 Payroll	\$100,029	\$110,456	\$126,346
1442 MIS Training	<u>-\$382</u>	<u>\$0</u>	<u>\$0</u>
TOTAL:	\$1,207,773	\$1,340,725	\$1,319,421

## Department Summary

### Human Resources and Risk Management

	<u>FY 06/07 Actual</u>	<u>FY 07/08 Budget</u>	<u>FY 08/09 Adopted</u>
1511 Personnel Management	\$431,849	\$503,529	\$550,720
1512 Benefits and Insurance	\$4,707,697	\$5,746,581	\$4,747,401
1513 Safety and Training	\$715,932	\$918,893	\$1,880,214
1514 Employee & Organizational Dev.	\$80,227	\$144,087	\$112,900
1515 Workforce Diversity	<u>\$21,260</u>	<u>\$44,250</u>	<u>\$33,250</u>
TOTAL:	\$5,956,964	\$7,357,340	\$7,324,485

## Department Summary

### Law

	<u>FY 06/07 Actual</u>	<u>FY 07/08 Budget</u>	<u>FY 08/09 Adopted</u>
1611 City Attorney	\$85	\$40	\$40
1612 Legal Department	\$230,888	\$276,311	\$267,273
1621 Outside Legal Services	<u>\$159,041</u>	<u>\$45,000</u>	<u>\$45,000</u>
TOTAL:	\$390,014	\$321,351	\$312,313

**Department Summary**

**Information Technology**

	<b><u>FY 06/07 Actual</u></b>	<b><u>FY 07/08 Budget</u></b>	<b><u>FY 08/09 Adopted</u></b>
1711 IT Operations	<u>\$1,429,328</u>	<u>\$2,255,902</u>	<u>\$2,775,891</u>
TOTAL:	\$1,429,328	\$2,255,902	\$2,775,891

**Department Summary**

**Administrative Services**

	<b><u>FY 06/07 Actual</u></b>	<b><u>FY 07/08 Budget</u></b>	<b><u>FY 08/09 Adopted</u></b>
1911 Planning and Zoning	\$552,760	\$571,110	\$507,300
1912 BRADD	\$25,787	\$27,000	\$26,800
1921 Central Services	\$109,474	\$159,960	\$135,350
1924 PBX System	<u>\$173,240</u>	<u>\$200,930</u>	<u>\$200,930</u>
TOTAL:	\$861,261	\$959,000	\$870,380

## Department Summary

### Police

	<u>FY 06/07 Actual</u>	<u>FY 07/08 Budget</u>	<u>FY 08/09 Adopted</u>
2111 Police Administration	\$992,102	\$1,083,036	\$1,086,049
2112 Central Services	\$82,774	\$106,505	\$75,802
2121 Professional Standards	\$585,367	\$596,835	\$693,759
2122 Central Records	\$251,303	\$298,235	\$285,988
2123 Communications	\$1,130,456	\$1,526,119	\$1,747,849
2124 Evidence and Property	\$110,933	\$122,287	\$120,124
2126 Crime Scene Processing	\$16,744	\$20,600	\$19,077
2131 Criminal Investigations	\$1,245,431	\$1,484,400	\$1,313,974
2132 Critical Response Team	\$25,401	\$68,675	\$27,274
2134 Special Operations	\$630,990	\$821,107	\$822,829
2136 Traffic and Patrol	\$6,965,194	\$7,665,491	\$7,061,760
2137 Special Traffic Enforcement	<u>\$78,543</u>	<u>\$83,000</u>	<u>\$130,312</u>
TOTAL:	\$12,115,237	\$13,876,290	\$13,384,797

## Department Summary

### Fire

	<u>FY 06/07 Actual</u>	<u>FY 07/08 Budget</u>	<u>FY 08/09 Adopted</u>
2211 Fire Chief	\$1,030,458	\$1,032,343	\$1,068,774
2221 Fire Suppression	\$7,964,601	\$9,933,319	\$9,226,604
2231 Fire Prevention	\$440,379	\$425,434	\$423,433
2241 Fire Training	\$297,913	\$393,634	\$351,357
2251 Fire Repair Services	\$132,263	\$136,038	\$149,890
2252 Fire Stations/Buildings	<u>\$161,863</u>	<u>\$6,298,974</u>	<u>\$244,906</u>
TOTAL:	\$10,027,478	\$18,219,742	\$11,464,964

**Department Summary**

**Other Public Safety**

	<b><u>FY 06/07 Actual</u></b>	<b><u>FY 07/08 Budget</u></b>	<b><u>FY 08/09 Adopted</u></b>
2921 Police Fire Retirees	<u>\$1,323,633</u>	<u>\$1,380,000</u>	<u>\$1,436,000</u>
TOTAL:	\$1,323,633	\$1,380,000	\$1,436,000

## Department Summary

### Public Works

	<u>FY 06/07 Actual</u>	<u>FY 07/08 Budget</u>	<u>FY 08/09 Adopted</u>
3111 Public Works Director	\$221,983	\$237,951	\$247,508
3112 Field Engineering	\$166,535	\$167,089	\$213,284
3113 Planning and Design	\$1,761,391	\$1,252,868	\$591,591
3115 Storm Water Management	<u>\$770,721</u>	<u>\$960,340</u>	<u>\$672,535</u>
TOTAL:	\$2,920,630	\$2,618,248	\$1,724,918

## Department Summary

### Operations

	<u>FY 06/07 Actual</u>	<u>FY 07/08 Budget</u>	<u>FY 08/09 Adopted</u>
3311 General Supervision	\$201,416	\$239,425	\$228,977
3321 Weed/Alley Maintenance	\$336,944	\$299,245	\$212,580
3322 Brush, Leaf, Trash Removal	\$405,983	\$422,338	\$447,575
3323 Sweeping/Snow Removal	\$274,345	\$153,786	\$139,632
3331 Storm Drainage	\$489,957	\$320,540	\$342,048
3341 Maintenance/Overlay	\$941,787	\$1,055,427	\$1,178,977
3342 Sidewalk Reconstruction	\$373,390	\$1,668,354	\$1,407,241
3343 Street Traffic Control	\$313,483	\$383,312	\$365,003
3351 Provisional Services	<u>\$13,620</u>	<u>\$8,705</u>	<u>\$9,676</u>
TOTAL:	\$3,350,924	\$4,551,132	\$4,331,709

## Department Summary

### Fleet Management

	<u>FY 06/07 Actual</u>	<u>FY 07/08 Budget</u>	<u>FY 08/09 Adopted</u>
3411 General Supervision	\$159,514	\$156,359	\$146,922
3412 Inventory Control	\$35,736	\$58,438	\$55,927
3421 Vehicle Maintenance	\$1,148,842	\$1,230,363	\$1,492,065
3423 Accident Repairs	<u>\$12,197</u>	<u>\$46,340</u>	<u>\$39,328</u>
TOTAL:	\$1,356,289	\$1,491,500	\$1,734,242

**Department Summary**

**Buildings and Plant**

	<b><u>FY 06/07 Actual</u></b>	<b><u>FY 07/08 Budget</u></b>	<b><u>FY 08/09 Adopted</u></b>
3511 Custodial Services	\$182,355	\$186,107	\$186,107
3512 Facility Maintenance	\$657,679	\$689,280	\$636,971
3521 Street Lighting	<u>\$864,950</u>	<u>\$951,000</u>	<u>\$994,200</u>
TOTAL:	\$1,704,983	\$1,826,387	\$1,817,278

## Department Summary

### Landfills

	<u>FY 06/07 Actual</u>	<u>FY 07/08 Budget</u>	<u>FY 08/09 Adopted</u>
3611 General Supervision	\$504	\$0	\$0
3613 Maintenance and Monitoring	<u>\$67,359</u>	<u>\$123,159</u>	<u>\$123,159</u>
TOTAL:	\$67,864	\$123,159	\$123,159

**Department Summary**

**Transportation**

	<b><u>FY 06/07 Actual</u></b>	<b><u>FY 07/08 Budget</u></b>	<b><u>FY 08/09 Adopted</u></b>
3711 Airport Board	\$53,908	\$57,375	\$55,655
3712 Public Transit	<u>\$752,743</u>	<u>\$622,186</u>	<u>\$885,276</u>
TOTAL:	\$806,651	\$679,561	\$940,931

## Department Summary

### Parks

	<u>FY 06/07 Actual</u>	<u>FY 07/08 Budget</u>	<u>FY 08/09 Adopted</u>
4111 Parks Director	\$4,088,547	\$447,416	\$423,916
4121 Park Maintenance	<u>\$1,290,976</u>	<u>\$1,483,930</u>	<u>\$1,374,733</u>
TOTAL:	\$5,379,523	\$1,931,346	\$1,798,649

## Department Summary

### Recreation

	<u>FY 06/07 Actual</u>	<u>FY 07/08 Budget</u>	<u>FY 08/09 Adopted</u>
4211 Playgrounds	\$32,368	\$44,800	\$43,456
4222 Preston Miller Pool	\$856,045	\$891,292	\$953,564
4223 Instructional Swimming	\$6,364	\$22,781	\$19,414
4231 Fitness	\$329,482	\$337,236	\$321,560
4241 Special Populations	\$198,385	\$233,945	\$254,757
4251 Arts and Crafts	\$251	\$0	\$0
4261 Playschool	<u>-\$587</u>	<u>\$0</u>	<u>\$0</u>
TOTAL:	\$1,422,308	\$1,530,054	\$1,592,751

## Department Summary

### Athletics

	<u>FY 06/07 Actual</u>	<u>FY 07/08 Budget</u>	<u>FY 08/09 Adopted</u>
4311 General Supervision	\$703,860	\$725,338	\$714,575
4322 Tennis	\$9,392	\$10,836	\$11,808
4323 Soccer	\$4,999	\$5,000	\$4,850
4324 Basketball	\$20,021	\$28,794	\$30,506
4325 Volleyball	\$16,549	\$46,779	\$49,509
4327 Disc Golf	<u>\$5,292</u>	<u>\$3,000</u>	<u>\$2,910</u>
TOTAL:	\$760,112	\$819,747	\$814,158

## Department Summary

### Community Centers

	<u>FY 06/07 Actual</u>	<u>FY 07/08 Budget</u>	<u>FY 08/09 Adopted</u>
4411 Bowling Green Community Ctr.	\$220,932	\$267,206	\$271,512
4412 Parker Bennett Center	\$144,732	\$168,948	\$164,118
4413 Kummer/Little Community Ctr.	\$0	\$0	\$5,520
4421 Community Center Maint.	<u>\$298,082</u>	<u>\$590,017</u>	<u>\$556,099</u>
TOTAL:	\$663,746	\$1,026,171	\$997,249

## Department Summary

### Golf Courses

	<u>FY 06/07 Actual</u>	<u>FY 07/08 Budget</u>	<u>FY 08/09 Adopted</u>
4511 Crosswinds Municipal Golf Course	\$939,453	\$1,118,168	\$1,059,775
4512 Paul Walker Municipal Course	\$152,525	\$257,110	\$192,467
4513 The Golf Course At Riverview	\$212,415	\$265,667	\$271,946
4521 Crosswinds Maintenance	\$628,427	\$674,418	\$723,789
4522 Paul Walker Maintenance	\$211,997	\$229,404	\$239,047
4523 Golf Course At Riverview Maint.	<u>\$202,490</u>	<u>\$227,724</u>	<u>\$235,603</u>
TOTAL:	\$2,347,307	\$2,772,491	\$2,722,627

## Department Summary

### Other Parks

	<u>FY 06/07 Actual</u>	<u>FY 07/08 Budget</u>	<u>FY 08/09 Adopted</u>
4611 Cemetery Administration	\$327,172	\$114,524	\$113,948
4612 Cemetery Maintenance	\$514,696	\$570,575	\$522,439
4621 Landscape	\$538,731	\$562,854	\$682,297
4622 Operation PRIDE	\$348,644	\$57,193	\$55,477
4631 Hobson House Commission	\$55,666	\$57,091	\$55,375
4632 Lost River Cave & Valley	\$12,000	\$0	\$0
4641 Arts Commission	<u>\$60,477</u>	<u>\$92,600</u>	<u>\$100,100</u>
TOTAL:	\$1,857,386	\$1,454,837	\$1,529,636

## Department Summary

### Housing & Community Development

	<u>FY 06/07 Actual</u>	<u>FY 07/08 Budget</u>	<u>FY 08/09 Adopted</u>
5111 Housing/CD Administration	\$3,300,218	\$1,003,090	\$543,423
5121 Economic Development	\$835,850	\$286,090	\$403,137
5131 Housing Assistance	\$4,053,798	\$3,236,596	\$3,264,011
5141 Building and Inspection	\$625,934	\$769,648	\$679,260
5151 Code Enforcement	<u>\$477,587</u>	<u>\$611,938</u>	<u>\$547,514</u>
TOTAL:	\$9,293,387	\$5,907,362	\$5,437,345

**Department Summary**

**Community Services**

	<b><u>FY 06/07 Actual</u></b>	<b><u>FY 07/08 Budget</u></b>	<b><u>FY 08/09 Adopted</u></b>
6111 Health Services	\$226,790	\$200,000	\$194,000
6121 Human Services	\$2,405,980	\$2,577,181	\$507,095
6131 Other Community Services	<u>\$175,487</u>	<u>\$185,916</u>	<u>\$166,770</u>
TOTAL:	\$2,808,257	\$2,963,097	\$867,865

## Department Summary

### Bonds

	<u>FY 06/07 Actual</u>	<u>FY 07/08 Budget</u>	<u>FY 08/09 Adopted</u>
7101 1999 Quint Truck Note	\$0	\$133,000	\$0
7102 1996 Community Center Bonds	\$723,648	\$0	\$0
7103 1999 Preemption System Note	\$0	\$25,000	\$30,700
7104 2004 GO Bonds	\$1,102,244	\$1,103,100	\$1,108,000
7105 2002 Fleet Note	\$0	\$31,500	\$0
7106 2002 Police Headquarters Bonds	\$568,304	\$571,000	\$566,500
7107 2007 GO Bonds	\$222,222	\$1,256,500	\$941,900
7108 1995 Soccer Complex Bonds	\$188,873	\$188,500	\$187,000
7109 1997 800 Trunking System Bonds	\$198,930	\$0	\$0
7110 1998 Northside Fire Station Bonds	\$159,453	\$160,500	\$161,500
7111 2000 GO Bonds	\$1,197,923	\$1,196,300	\$1,197,000
7112 2002 WKU Bonds	\$1,668,250	\$1,818,500	\$1,968,000
7113 1997 Rescue Pumper Note	\$0	\$27,700	\$0
7114 2004 Fire Platform Truck Note	\$0	\$101,300	\$85,300

## Department Summary

### Bonds (continued)

	<u>FY 06/07 Actual</u>	<u>FY 07/08 Budget</u>	<u>FY 08/09 Adopted</u>
7115 2004 Fleet & Equip Lease	\$0	\$138,800	\$136,200
7116 2003 KLC Refinancing Lease	\$0	\$517,500	\$388,800
7117 2001 Depot Lease	\$0	\$94,800	\$91,700
7118 2005 Fleet Lease	\$0	\$213,100	\$213,000
7119 2005 Copier Lease	\$0	\$62,500	\$0
7120 2001 Fleet Lease	\$0	\$179,000	\$0
7121 2000 Greenwood Property Lease	\$0	\$130,000	\$0
7122 2005 Fire Pumper Lease	\$0	\$47,000	\$47,000
7123 2005 14th Street/Lapsley Lease	\$0	\$136,000	\$136,000
7124 2007 Pumper & Quint	\$0	\$129,900	\$132,000
7125 WCWD SC Industrial Park Bonds	\$0	\$13,100	\$11,000
7126 WCWD Russellville Road Loan	\$0	\$47,900	\$48,000
7127 2008 GO Bonds - Fire	\$0	\$0	\$540,000
7128 2007 GO Bonds - ITA	<u>\$0</u>	<u>\$47,900</u>	<u>\$1,430,800</u>
TOTAL:	\$6,029,846	\$8,370,400	\$9,420,400

## Department Summary

### Notes

	<u>FY 06/07 Actual</u>	<u>FY 07/08 Budget</u>	<u>FY 08/09 Adopted</u>
7301 Beautification Building Note	\$136,167	\$0	\$0
7302 2003 Fleet & Equip. Note	\$246,852	\$0	\$0
7303 2004 Fleet & Equip. Note	\$136,058	\$0	\$0
7304 1999 Quint Truck Note	\$51,407	\$0	\$0
7305 1999 Preemption System Note	\$22,700	\$0	\$0
7306 2002 Fleet Note	\$31,752	\$0	\$0
7307 1997 Fire Rescue Pumper	\$27,487	\$0	\$0
7308 2004 Fire Platform Truck Note	\$107,215	\$0	\$0
7309 2004 Computer Note	<u>\$89,306</u>	<u>\$0</u>	<u>\$0</u>
TOTAL:	\$848,943	\$0	\$0

## Department Summary

### Capital Leases

	<u>FY 06/07 Actual</u>	<u>FY 07/08 Budget</u>	<u>FY 08/09 Adopted</u>
7501 2003 KLC Refinancing Lease	\$524,946	\$0	\$0
7502 2001 Depot Lease	\$97,579	\$0	\$0
7504 2005 Fleet Lease	\$228,411	\$0	\$0
7505 2005 Copier Lease	\$62,403	\$0	\$0
7506 2001 Fleet Lease	\$193,532	\$0	\$0
7507 2000 Greenwood Property Lease	\$36,282	\$0	\$0
7508 2004 Cave Mill/Dishman Lease	\$177,912	\$0	\$0
7509 2005 Fire Pumper Lease	\$46,754	\$0	\$0
7511 2005 14th Street/Lapsley Lease	<u>\$135,763</u>	<u>\$0</u>	<u>\$0</u>
TOTAL:	\$1,503,583	\$0	\$0

## Department Summary

### Intergovernmental

	<u>FY 06/07 Actual</u>	<u>FY 07/08 Budget</u>	<u>FY 08/09 Adopted</u>
8111 Conv. & Visitors Bureau/Conv. Ctr	\$1,571,352	\$1,986,075	\$1,170,825
8131 Humane Society	\$85,741	\$88,490	\$85,835
8141 Warren County Water District	\$54,803	\$0	\$0
8142 Corvette Tax District	<u>\$67,800</u>	<u>\$65,000</u>	<u>\$50,000</u>
TOTAL:	\$1,779,696	\$2,139,565	\$1,306,660

**Department Summary**

**Contingency**

	<b><u>FY 06/07 Actual</u></b>	<b><u>FY 07/08 Budget</u></b>	<b><u>FY 08/09 Adopted</u></b>
8911 Contingency Allocation	<u>\$0</u>	<u>\$297,000</u>	<u>\$293,800</u>
TOTAL:	\$0	\$297,000	\$293,800

## Department Summary

### Other Financing Uses

	<u>FY 06/07 Actual</u>	<u>FY 07/08 Budget</u>	<u>FY 08/09 Adopted</u>
9111 Transfers Out General Fund	\$0	\$0	\$95,600
9121 Transfers Out Special Revenues	\$1,369,304	\$1,362,350	\$3,122,115
9131 Transfers Out Capital Projects	\$3,125,167	\$2,860,500	\$1,375,000
9141 Transfers Out Debt Service	\$8,158,567	\$8,322,500	\$9,420,500
9151 Transfers Out Enterprises	\$2,702,219	\$2,758,343	\$2,475,632
9161 Transfers Out Internals	<u>\$127,500</u>	<u>\$0</u>	<u>\$0</u>
TOTAL:	\$15,482,757	\$15,303,693	\$16,488,847