

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held November 15, 2022**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on November 15, 2022. Mayor Todd Alcott called the meeting to order. An invocation was provided by The Foundry Executive Director, Business and Executive Coach with Focal Point Coaching & Training, and Pastor at Transformation Christian Center Dr. Terry Daniels. Following the invocation, all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Dana Beasley-Brown, Commissioner Melinda Hill, Commissioner Sue Parrigin, Commissioner Carlos Bailey and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

AWARDS & RECOGNITIONS

Mayor Todd Alcott recognized the City on receiving four (4) marketing awards by the Kentucky Travel Industry Association (KTIA) for the Fountain Row launch, advertising and promotional items.

City Manager Jeffery B. Meisel congratulated the Bowling Green Parks and Recreation's Adaptive Sports South Central Kentucky Program for receiving the Class IV Outstanding Program Award and Overall Program of the Year Award in the State.

He also recognized Parks and Recreation Special Populations Coordinator Cameron Levis for being named Professional of the Year by the Kentucky Recreation and Parks Society.

CITY MANAGER

The City Manager reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

He also requested a closed session for the purpose of deliberations on the future acquisition of real property by the City as publicity would likely affect the value of the specific piece of property to be acquired by the City, and for discussions or hearings which might lead to the appointment, discipline or dismissal of an individual employee without restricting the employee's right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret, and additional for discussions related to a contract. Action may follow. Motion was made by Hill and seconded by Beasley-Brown to convene in closed session following the regular meeting pursuant to KRS 61.810 (1) (b), (f) and (n). Mayor Alcott called for roll call vote.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Motion to convene in closed session pursuant to KRS 61.810 (1) (b), (f) and (n) was approved by unanimous vote.

APPROVAL OF MINUTES

Regular Meeting November 1, 2022.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Parrigin and seconded by Hill to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Motion to approve the minutes of the regular meeting of November 1, 2022 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2022 – 240

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF ABDELRHMAN ALI TO THE POSITION OF GEOGRAPHIC INFORMATION SYSTEM (GIS) ENGINEER IN THE INFORMATION TECHNOLOGY DEPARTMENT

Summary of Municipal Order No. 2022 – 240 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Human Resources Director Erin Hulsey reviewed and recommended the appointment of Abdelrhman Ali to GIS Engineer in the Information Technology (IT) Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 240 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 241

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF MICHAEL RAINWATER TO THE POSITION OF PARKS FACILITY MAINTAINER I IN THE PARKS AND RECREATION DEPARTMENT

Summary of Municipal Order No. 2022 – 241 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Human Resources Director Erin Hulsey reviewed and recommended the appointment of Michael Rainwater to Parks Facility Maintainer I in the Parks and Recreation Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 241 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 242

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF JORDAN TYREE TO THE POSITION OF POLICE OFFICER IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2022 – 242 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Human Resources Director Erin Hulsey reviewed and recommended the appointment of Jordan Tyree to Police Officer in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 242 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 243

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2023-21 FOR SYNOLOGY STORAGE SOLUTION FROM TRACE3, LLC OF IRVINE, CALIFORNIA IN THE AMOUNT OF \$111,306.70

Summary of Municipal Order No. 2022 – 243 was read by the City Clerk. Motion was made by Bailey and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2023-21 for Synology storage solution from Trace3, LLC in the amount of \$111,306.70. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 243 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 244

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING THE PURCHASE OF A TRUCK THROUGH NONCOMPETITIVE NEGOTIATIONS WITH GREENWOOD FORD OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$51,092.68

Summary of Municipal Order No. 2022 – 244 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval to purchase a truck for the Parks and Recreation Department through noncompetitive negotiations with Greenwood Ford in the amount of \$51,092.68. He further said the truck would be in the downtown Entertainment Destination Center (EDC) for clean-up and maintenance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 244 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 245

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING MOBILE RADIO COMMUNICATIONS TOWER REPAIR FROM MOTOROLA

SOLUTIONS, INC. OF CHICAGO, ILLINOIS IN THE AMOUNT OF
\$74,525.92

Summary of Municipal Order No. 2022 – 245 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval of mobile radio communications tower repair, located on a tower in Smiths Grove, from Motorola Solutions, Inc. in the amount of \$74,525.92. The damage was caused from the December tornado. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 245 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 246

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING
SIDEWALK REPAIRS FROM PRECISION CONCRETE CUTTING OF
CLARKSVILLE, TENNESSEE IN THE AMOUNT OF \$55,000

Summary of Municipal Order No. 2022 – 246 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of sidewalk repairs from Precision Concrete Cutting in the amount of \$55,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 246 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 247

MUNICIPAL ORDER APPROVING ACTIONS OF THE CITY
MANAGER AND ACCEPTING THE EMERGENCY PURCHASE OF A
UTILITY VAN FROM ALL-STATE FORD OF LOUISVILLE,
KENTUCKY IN THE AMOUNT OF \$69,648

Summary of Municipal Order No. 2022 – 247 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval for the emergency purchase of a utility van for the Public Works Department, Operations Division, from All-State Ford in the amount of \$69,648. It was added the emergency purchase was necessary due to low inventory and the inability to fulfill a prior bid award. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 247 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 248

MUNICIPAL ORDER APPROVING CONSTRUCTION AND
ACCEPTING MAINTENANCE OF SPRINGWATER SUBDIVISION
SECTION 3

Summary of Municipal Order No. 2022 – 248 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Meisel recommended approval and acceptance of construction and maintenance of 1,569 linear feet of roadway and associated sidewalk and storm sewer in Springwater Subdivision Section 3. It was said the specifications meet all standards by the City-County Planning Commission and City Public Works Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 248 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 52
(First Reading – Non-Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 8.96 ACRES FROM RM-2 (TWO-FAMILY RESIDENTIAL) AND RM-3 (TOWNHOUSE/MULTI-FAMILY RESIDENTIAL) TO RM-3 (TOWNHOUSE/MULTI-FAMILY RESIDENTIAL) LOCATED AT THE SOUTHEAST CORNER OF FIELDS DRIVE AND JEFFERSON COURT, PRESENTLY OWNED BY M.A. WILLIAMS PROPERTIES

Title and summary of Ordinance No. BG2022 – 52 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for the first and non-binding reading of said Ordinance. Meisel explained the rezoning was a unanimous recommendation from the City-County Planning Commission. There was discussion related to a Flood Plain within the rezoned property, and City-County Planning Commission Executive Director Ben Peterson confirmed the developer was aware and planned to make appropriate accommodations and improvements. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2022 – 52 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 53
(First Reading – Non-Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 3.3816 ACRES FROM AG (AGRICULTURE) TO GB (GENERAL BUSINESS) LOCATED AT 0 RUSSELLVILLE ROAD, PRESENTLY OWNED BY BINA R. SONI

Title and summary of Ordinance No. BG2022 – 53 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the first and non-binding reading of said Ordinance. Meisel explained the rezoning consisted of a majority vote, 4 to 1, in favor of the recommendation from the City-County Planning Commission. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2022 – 53 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 54
(First Reading – Non-Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A PORTION OF A TRACT OF LAND CONTAINING 10.50 ACRES FROM AG (AGRICULTURE) AND RM-3 (TOWNHOUSE/MULTI-FAMILY RESIDENTIAL) TO RM-4 (MULTI-FAMILY RESIDENTIAL) LOCATED AT THE NORTHEAST CORNER OF THE INTERSECTION OF THE SOUTHWEST PARKWAY AND KOBE WAY, PRESENTLY OWNED BY SMP PROPERTIES, LLC AND WESTEN APARTMENTS, LLC

Title and summary of Ordinance No. BG2022 – 54 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for the first and non-binding reading of said Ordinance. Meisel explained the rezoning was a unanimous recommendation from the City-County Planning Commission. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2022 – 54 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 55
(First Reading – Non-Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 2.29 ACRES FROM AG (AGRICULTURE) AND R-E (RESIDENTIAL ESTATE) TO HI (HEAVY INDUSTRIAL) LOCATED AT 0 FRED MADISON ROAD, PRESENTLY OWNED BY THE INTER-MODAL TRANSPORTATION AUTHORITY, INC.

Title and summary of Ordinance No. BG2022 – 55 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for the first and non-binding reading of said Ordinance. Meisel explained the rezoning was a unanimous recommendation from the City-County Planning Commission. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2022 – 55 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 49
(Second Reading – Binding)

ORDINANCE AMENDING CODE OF ORDINANCES
ORDINANCE AMENDING CODE OF ORDINANCES CHAPTER 18
(OCCUPATIONAL LICENSE FEES AND TAXES) TO MAKE
REVISIONS REFLECTING LEGISLATIVE CHANGES IN
KENTUCKY REVISED STATUTE RELATED TO THE TRANSIENT
ROOM TAX AND OTHER ADMINISTRATIVE CHANGES

Title and summary of Ordinance No. BG2022 – 49 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Ordinance No. BG2022 – 49 was adopted by unanimous vote.

ORDINANCE NO. BG2022 – 50
(Second Reading – Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TWO TRACTS OF LAND CONTAINING
1.85 ACRES FROM HB (HIGHWAY BUSINESS) TO LI (LIGHT
INDUSTRIAL) LOCATED AT 2456 RUSSELLVILLE ROAD AND 0
ENTERPRISE COURT, PRESENTLY OWNED BY WAYNE AND
ELVA OVERHOLT

Title and summary of Ordinance No. BG2022 – 50 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Ordinance No. BG2022 – 50 was adopted by unanimous vote.

ORDINANCE NO. BG2022 – 51
(Second Reading – Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TWO TRACTS OF LAND CONTAINING
1.95 ACRES FROM HB (HIGHWAY BUSINESS) TO RM-3
(TOWNHOUSE/MULTI-FAMILY RESIDENTIAL) LOCATED AT
2424 AND 2428 RUSSELLVILLE ROAD, PRESENTLY OWNED BY
JABER PROPERTIES, LLC

Title and summary of Ordinance No. BG2022 – 51 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Ordinance No. BG2022 – 51 was adopted by unanimous vote.

WORK SESSION

The purpose of the work session was to discuss homelessness and affordable housing. Mayor Alcott led discussions, and recapped the previous work session and discussions related to homelessness with local non-profits, and the City determined the top (4) requests from the non-profits included: the City take an active leadership role to help the homeless; assistance to innovate long-term solutions to help the homeless; the City create an Affordable Housing Trust Fund, and the City to help support more affordable housing. The Mayor further proposed two (2) solutions and the first proposal was to create

the BG Collaborative House where the City could invest \$1 million of American Rescue Plan Act (ARPA) funding toward the renovations of a building owned and overseen by the Salvation Army. The funding for the project would require a Memorandum of Agreement between the City and Salvation Army. In addition, the proposal would include investing an additional \$1 million in ARPA funds for the non-profit collaborative BG House operation, and all funds must be shown to provide shelter and case management for the homeless and 25% of all operations funds must be utilized by other non-profits assisting with the BG House. Furthermore, the second proposal relates to affordable housing and would include \$2 million of ARPA funds be granted towards affordable housing and through the City's Neighborhood and Community Services Department, a grant process would be established for local housing developers to become involved and create affordable housing in the City. The Mayor noted it would be a one-time grant opportunity. Several non-profit agencies spoke to address issues related to homelessness and affordable housing. The Mayor advised the Memorandum of Agreement between the City and Salvation Army would be recommended for approval at the next Board of Commissioners meeting.

CLOSED SESSION

After a brief recess to clear the Commission Chamber, the Board of Commissioners met at approximately 7:05 p.m. in closed session pursuant to KRS 61.810 (1) (b), (f) and (n) as previously approved.

OPEN SESSION

Following a closed session, the Board of Commissioners agreed to take action and Municipal Order No. 2022 – 249 was added to the agenda.

MUNICIPAL ORDER NO. 2022 – 249

MUNICIPAL ORDER APPROVING THE DEMOTION OF MICHAEL KEFFER TO THE POSITION OF POLICE SERGEANT IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2022 – 249 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

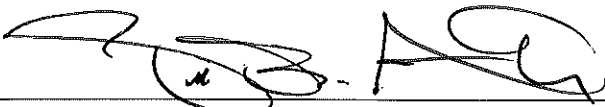
ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 249 was approved by unanimous vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 7:30 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: December 6, 2022

APPROVED: 
Mayor, Chairman of Board of Commissioners

ATTEST: 
City Clerk

Minutes prepared by City Clerk Ashley Jackson