



## NATURALIZEBG YEAR 2024 GUIDELINES

### What is NaturalizeBG?

**NaturalizeBG** is a scholarship program sponsored by the City of Bowling Green that aims at increasing opportunities for Legal Permanent Residents living in the City of Bowling Green who face economic obstacles to becoming naturalized U.S. citizens. The **NaturalizeBG** scholarship has awarded over 51 total scholarship since 2018 totaling over \$20,000 in funds.

### Who Can Apply?

Any United States Legal Permanent Resident (LPR) “green card holder” who is eligible for U.S. Citizenship, is a resident of the City of Bowling Green and meets certain income requirements. Applicant must have completed the *Form N-400, Application for Naturalization* or the *N-600 Application for Certificate of Citizenship*, on the United States Citizenship and Immigration Services website at [www.uscis.gov](http://www.uscis.gov), or complete either form within 90 days of receipt of award.

**N-400 Applicants are eligible to apply for funds ANY TIME prior to filing the N-400 and up until before going to the Interview with U.S.C.I.S and taking Civics Exam.**

**N-600 Applicants are eligible to apply ANY TIME prior to filing the N-600 and up until 30 days after receipt of Certificate of Citizenship**

### What will the NaturalizeBG program cover?

This program is reimbursement based, meaning you must pay for the application and biometric services fee, and then receive reimbursement for approved expenses from the City of Bowling Green.

- The scholarship will only cover a **total of \$405**, which is either a partial or full reimbursement (N-400 reduced application fee due to USCIS of \$320, plus biometric Services Fee = \$85)
- The scholarship **WILL NOT** pay for legal or attorney fees incurred in the preparation of the citizenship application.

### How many scholarships will be awarded this year?

- **This year the City of Bowling Green will award (32) thirty-two scholarships by June 30, 2024.** Applications are accepted on a first-come, first-served basis. Scholarships will be awarded until funds are exhausted.

### What are the Conditions?

- Funds will not be made available unless a copy of the Certificate of Naturalization is provided.
- Applicant must provide documentation of fee payment (Notice of Action, copy of check, bank statement, etc). The City will do a partial reimbursement of the N-400 or N-600 if applicant has to pay full application fee or it will provide a full reimbursement if applicant qualifies for the reduced fee waiver. The City will not reimburse for attorney and/or preparer fees.
- The City of Bowling Green reserves the right to decline any application and change any requirements/guidelines. Incomplete applications will not be considered.
- By accepting funds from the City of Bowling Green, you authorize the City to take and use photos in promotional materials and publications.

### For more information contact:

Leyda Becker, International Communities Liaison, at (270) 393-3766 or email [Leyda.becker@bgky.org](mailto:Leyda.becker@bgky.org)  
Visit our website at: <http://www.bgky.org/ncs/icl>



## CITY OF BOWLING GREEN'S CITIZENSHIP SCHOLARSHIP FY 2024 APPLICATION FORM

*NaturalizeBG is program sponsored by the City of Bowling Green that aims at increasing opportunities for Legal Permanent Residents (green card holders) living in the City of Bowling Green who face economic obstacles to becoming naturalized U.S. citizens. PLEASE READ ATTACHED GUIDELINES AND SCHOLARSHIP FLOWCHART BEFORE COMPLETING APPLICATION.*

### PERSONAL INFORMATION

First Name:		Last Name:	
Mailing Address:			
Email Address:		Phone Number:	
Date of birth:	Age:	Gender:	
Country of Origin:		Language(s) Spoken:	
Number of Years in the U.S.:		Number of Years in Bowling Green:	
Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No		If Yes, write the date and charge of felony:	
Place/Location of Employment:			
Have you already applied for U.S. Naturalization?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, did you have to pay an application fee?		<input type="checkbox"/> Yes	<input type="checkbox"/> No

### TOTAL GROSS ANNUAL HOUSEHOLD INCOME

In the column showing the number of people in your household, circle (only one) income range that totals the gross annual household income. Here is an example to calculate your gross annual income:

*\$ per hour x hours per week = weekly gross income (\$15 per hour X 40 hours per week = \$600)  
Take weekly gross income x weeks worked per year = gross annual income (\$600 X 52 weeks = \$31,200)*

Calculate gross annual income for every working member of your household and add everyone's income together to get the gross annual household income. Circle one option below:

1 Person	2 Persons	3 Persons	4 Persons
\$0-\$27,200	\$0-\$31,100	\$0-\$35,000	\$0-\$38,850
\$27,201-\$59,744	\$31,101-\$68,269	\$35,001-\$76,794	\$38,851-\$85,319
Over \$59,745	Over \$68,270	Over \$76,795	Over \$85,320
5 Persons	6 Persons	7 Persons	8 Persons
\$0-\$42,000	\$0-\$45,100	\$0-\$48,200	\$0-\$51,300
\$42,001-\$92,194	\$45,101-\$99,000	\$48,201-\$105,806	\$51,301-\$112,681
Over \$92,195	Over \$99,001	Over \$105,807	Over \$112,682



## NATURALIZEBG

For Internal Use

Application Number:

Date Received:

### PROOF OF RESIDENCY IN THE CITY LIMITS OF BOWLING GREEN (MUST PROVIDE AT LEAST ONE COPY)

- |  |  |
|--|--|
| <input type="checkbox"/> Lease Apartment / House | <input type="checkbox"/> Utility Bill (Electric, Gas, Water, etc.) |
| <input type="checkbox"/> Driver's License        | <input type="checkbox"/> Other?                                    |

### WHY DO YOU WANT TO BECOME A U.S. CITIZEN? (PLEASE ANSWER IN THE BOX BELOW)

### HOW DO YOU FEEL U.S. CITIZENSHIP WILL ALLOW YOU TO ADVANCE IN YOUR CURRENT OR FUTURE JOB/CAREER OPPORTUNITIES? (PLEASE ANSWER IN THE BOX BELOW)

### COMMITMENT CONTRACT (ALL ITEMS MUST BE CHECKED BEFORE SIGNING)

- I am eligible to apply for U.S. Citizenship and have completed the N-400 form or the N-600 form **OR** will complete the N-400 or the N-600 within 90 days of award.
- I understand this scholarship is reimbursement based and if awarded I will have to provide proof of citizenship in order to be reimbursed.
- I have provided a copy of proof of residency in the city of Bowling Green.
- I certify that the above information is true and accurate to the best of my knowledge and fully understand that his information is subject to verification by the City of Bowling Green upon their request. Falsifying this information will result in the payback of funds and agree to comply with all program guidelines.

APPLICANT SIGNATURE:

DATE:

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**Please complete all sections of the application, provide all requested copies and return to:**

Leyda Becker, International Communities Liaison  
707 East Main Avenue, P.O. Box 430  
Bowling Green, KY 42102-0430  
Email: [leyda.becker@bgky.org](mailto:leyda.becker@bgky.org)  
Phone: (270)393-3766 OR text (270)935-8960

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