

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held March 19, 2024**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on March 19, 2024. Mayor Todd Alcott called the meeting to order. Living Hope Baptist Church Pastor of Local Impact Missions Jacob Brumley provided the invocation and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Dana Beasley-Brown, Commissioner Melinda Hill, Commissioner Sue Parrigin, Commissioner Carlos Bailey and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

AWARDS AND RECOGNITIONS

City Manager Jeffery B. Meisel recognized the Neighborhood and Community Services Department Housing Division and Housing Division Manager Elvira Ramic for receiving 99.98% accuracy on Housing and Urban Development (HUD) calculations, which was determined following an evaluation of the Voucher Management System (VMS).

He also acknowledged Parks and Recreation Community Center Coordinator Jkeyah Patterson for receiving the Changemaker Award at the the Ties for Change Benefit for her service to the community and leadership at Parker Bennett Community Center, Boys and Girls Club and Jonesville Academy.

CITY MANAGER

Meisel reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

Also, a closed session was requested for the purpose of deliberations on the future acquisition and sale of real property by the City as publicity would likely affect the value of the specific piece of property to be acquired or sold by the City related to a road project and community project, and (g) discussions between a public agency and a representative of a business entity and discussions concerning a specific proposal, as open discussions would jeopardize the siting, retention, expansion or upgrading of the business. Motion was made by Parrigin and seconded by Hill to convene in closed session following the regular meeting pursuant to KRS 61.810 (1) (b) and (g). Mayor Alcott called for a roll call vote.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Motion to convene in closed session pursuant to KRS 61.810 (1) (b) and (g) was approved by unanimous vote.

APPROVAL OF MINUTES

Regular Meeting March 5, 2024.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Hill and seconded by Bailey to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
Voting Nay: None

Motion to approve the minutes of the regular meeting of March 5, 2024 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2024 – 47

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENTS OF CAELIN BURCH, TRAVIS COLISAO, JULIO DELGADO, SARAH EPLEY, LAURA FERGUSON, CHRISTOPHER KING AND SKYLER PRICE TO THE POSITION OF POLICE OFFICER IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2024 – 47 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Human Resources Manager Lori Gray reviewed and recommended the appointments of Caelin Burch, Travis Colisao, Julio Delgado, Sarah Epley, Laura Ferguson, Christopher King and Skyler Price to Police Officer in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
Voting Nay: None

Municipal Order No. 2024 – 47 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 48

MUNICIPAL ORDER AUTHORIZING RENEWAL OF BID #2023-45 FOR POLICE DEPARTMENT UNIFORMS FROM CMS UNIFORMS & EQUIPMENT COMPANY, INC. OF NASHVILLE, TENNESSEE, GALLS, LLC OF LEXINGTON, KENTUCKY AND NAT'S OUTDOOR SPORTS OF BOWLING GREEN, KENTUCKY

Summary of Municipal Order No. 2024 – 48 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval to renew Bid #2023-45 for Police Department uniforms from CMS Uniforms & Equipment Company, Inc., Galls, LLC and Nat's Outdoor Sports. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
Voting Nay: None

Municipal Order No. 2024 – 48 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 49

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING A PROPOSAL FROM VALOR OIL OF BOWLING GREEN, KENTUCKY RELATED TO A REQUEST FOR PROPOSALS FOR MOTOR FUEL SUPPLY CONTRACTS, RFP #2023-28, AND FURTHER APPROVING THE LEGAL DEPARTMENT AND CITY STAFF TO ENTER INTO A

CONTRACT WITH BOWLING GREEN MUNICIPAL UTILITIES AND
VALOR OIL

Summary of Municipal Order No. 2024 – 49 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended approval of a proposal from Valor Oil related to RFP #2023-28 for motor fuel supply contract, and further authorize the Legal Department and City staff to enter into a contract with Bowling Green Municipal Utilities and Valor Oil. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 49 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 50

MUNICIPAL ORDER APPROVING THE PUBLIC TRANSIT
AGENCY SAFETY PLAN (PTASP) UPDATE FOR THE CITY OF
BOWLING GREEN TRANSIT PROGRAM AND AUTHORIZING ITS
SUBMISSION TO THE FEDERAL TRANSPORTATION
ADMINISTRATION (FTA)

Summary of Municipal Order No. 2024 – 50 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval of the Public Transit Agency Safety Plan (PTASP) update for the City's Transit Program and authorizing submission to the Federal Transportation Administration (FTA). Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 50 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 51

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF A
GRANT APPLICATION FOR FUNDING THROUGH THE 2023
STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE
(SAFER) GRANT FROM THE U.S. DEPARTMENT OF HOMELAND
SECURITY IN AN AMOUNT UP TO \$3,835,166

Summary of Municipal Order No. 2024 – 51 was read by the City Clerk. Motion was made by Bailey and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval to submit a grant application for funding through the 2023 Staffing for Adequate Fire and Emergency Response (SAFER) Grant from the U.S. Department of Homeland Security in an amount up to \$3,835,166. It was reported if the grant was awarded, it would fund up to twelve (12) new firefighters. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 51 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 52

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF AN AWARD FOR KENTUCKY COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS FUNDING FROM THE KENTUCKY DEPARTMENT FOR LOCAL GOVERNMENT IN THE AMOUNT OF \$386,488

Summary of Municipal Order No. 2024 – 52 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval to accept an award from the Kentucky Community Development Block Grant Coronavirus funding from the Kentucky Department for Local Government (KDLA) in the amount of \$386,488. The funding would be used to design and construct a linear park along Jennings Creek. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 52 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 53

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF AN AWARD FOR KENTUCKY COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS FUNDING FROM THE KENTUCKY DEPARTMENT FOR LOCAL GOVERNMENT IN THE AMOUNT OF \$250,000

Summary of Municipal Order No. 2024 – 53 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended approval to accept an award from the Kentucky Community Development Block Grant Coronavirus funding from the Kentucky Department for Local Government (KDLA) in the amount of \$250,000. The funding would be used for a live-fire training unit for the Fire Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 53 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 54

MUNICIPAL ORDER AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO GRANT AGREEMENTS FOR FLEXIBLE NEIGHBORHOOD GRANTS WITH VARIOUS ORGANIZATIONS

Summary of Municipal Order No. 2024 – 54 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of the Flexible Neighborhood Grants with Hillview Mills Homeowners Association for \$7,500 and Eaglestone Villas Condo Association for \$2,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None
Municipal Order No. 2024 – 54 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 55

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF
JOHN SIMMS TO THE URBAN GROWTH DESIGN REVIEW BOARD

Summary of Municipal Order No. 2024 – 55 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Mayor Alcott recommended the reappointment of John Simms to the Urban Growth Design Review Board, and with no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None
Municipal Order No. 2024 – 55 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 56

MUNICIPAL ORDER APPROVING THE APPOINTMENTS OF
DERRICK HUFF AND JOHN HUGHES TO THE BOWLING GREEN
AREA CONVENTION AND VISITORS BUREAU

Summary of Municipal Order No. 2024 – 56 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Mayor Alcott recommended the appointments of Derrick Huff and John Hughes to the Bowling Green Area Convention and Visitors Bureau, and with no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None
Municipal Order No. 2024 – 56 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 57

MUNICIPAL ORDER APPROVING USE OF THE ALTERNATE
ZONING PROCEDURE AS OUTLINED IN THE CITY-COUNTY
PLANNING COMMISSION ZONING ORDINANCE

Summary of Municipal Order No. 2024 – 57 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel explained following the Board of Commissioners Strategic Goal Planning Work Session, it was recommended to start using the alternate zoning procedure already available to the City and County pursuant to the City-County Planning Commission Zoning Ordinance. He reported 95% of rezoning requests are unopposed and by using the alternate zoning procedure, the City would not be required to take action on each rezoning request. However, a request could be made by the legislative body or aggrieved person within 21 days of the City-County Planning Commission hearing, which would then require Board of Commissioner review and approval. The procedure would have a positive impact on the City by shortened agendas and cost reduction on ordinance publications. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None
Municipal Order No. 2024 – 57 was approved by unanimous vote.

ORDINANCE NO. BG2024 – 4
(Second Reading – Binding)
ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 8 (CEMETERIES) OF THE
CITY OF BOWLING GREEN CODE OF ORDINANCES

Title and summary of Ordinance No. BG2024 – 4 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None
Ordinance No. BG2024 – 4 was adopted by unanimous vote.

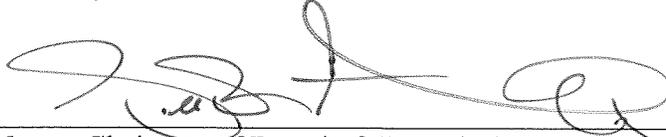
CLOSED SESSION

Following a brief recess to clear the Commission Chamber, the Board of Commissioners met at approximately 5:05 p.m. in closed session pursuant to KRS 61.810 (1) (b) and (g) as previously approved.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 7:05 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: April 16, 2024

APPROVED: 
Mayor, Chairman of Board of Commissioners

ATTEST: 
City Clerk

Minutes prepared by City Clerk Ashley Jackson