

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held November 16, 2021**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on November 16, 2021. Mayor Todd Alcott called the meeting to order. An invocation was given by Rev. Ashin Can-do-bha-sa and translated in English by Jimmy Nyunt and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Dana Beasley-Brown, Commissioner Melinda Hill, Commissioner Sue Parrigin, Commissioner Carlos Bailey and Mayor Todd Alcott. Absent: None. There was a full quorum of the Board of Commissioners.

CITY MANAGER

City Manager Jeffery B. Meisel recognized the Bowling Green Fire Department on the positive submission of the annual compliance report for the accreditation program. He also congratulated the Finance Department for obtaining its tenth consecutive Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA).

Meisel further requested a closed session for discussions of proposed or pending litigation against or on behalf of the City. Motion was made by Hill and seconded by Parrigin to convene in closed session following the regular meeting pursuant to KRS 61.810 (1) (c). Mayor Alcott called for roll call vote.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Motion to convene in closed session pursuant to KRS 61.810 (1) (c) was approved by unanimous vote.

APPROVAL OF MINUTES

Minutes of Regular Meeting November 2, 2021.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Hill and seconded by Bailey to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Motion to approve the minutes of the regular meeting of November 16, 2021 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2021 – 195

**MUNICIPAL ORDER APPROVING THE PROMOTION OF STEPHEN
EPLEY TO THE POSITION OF IT MANAGER IN THE
INFORMATION TECHNOLOGY DEPARTMENT**

Summary of Municipal Order No. 2021 – 195 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Information Technology (IT) Director Donnita Weeks reviewed and recommended the promotion of Stephen Epley to IT Manager in the IT Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 195 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 196

MUNICIPAL ORDER APPROVING THE CAREER PATH
ADVANCEMENT OF RYAN DENBOW TO THE POSITION OF
OPERATIONS TECHNICIAN II IN THE PUBLIC WORKS
DEPARTMENT

Summary of Municipal Order No. 2021 – 196 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Public Works Director Greg Meredith reviewed and recommended the career path advancement of Ryan Denbow to Operations Technician II in the Operations Division of Public Works. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 196 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 197

MUNICIPAL ORDER APPROVING THE PROMOTION OF
MITCHELL SALTSMAN TO THE POSITION OF PARKS FACILITY
MAINTAINER II IN THE PARKS AND RECREATION
DEPARTMENT

Summary of Municipal Order No. 2021 – 197 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Parks and Recreation Director Brent Belcher reviewed and recommended the promotion of Mitchell Saltsman to Parks Facility Maintainer II in the Parks and Recreation Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 197 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 198

MUNICIPAL ORDER APPROVING THE PROBATIONARY
APPOINTMENT OF MAURICE MORRISON TO THE POSITION OF
OFFICE ASSOCIATE IN THE PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2021 – 198 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Human Resources

Director Erin Hulsey reviewed and recommended the appointment of Maurice Morrison to Office Associate in the Fleet Division of Public Works. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 198 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 199

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF
PHYLLIS ANDERSON TO THE HUMAN RIGHTS COMMISSION

Summary of Municipal Order No. 2021 – 199 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Mayor Alcott reviewed and recommended the appointment of Phyllis Anderson to the Human Rights Commission. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 199 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 200

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF
GARY COUNTS AND APPOINTMENT OF TRACY MOSLEY TO
THE CONTRACTORS LICENSING BOARD

Summary of Municipal Order No. 2021 – 200 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Mayor Alcott reviewed and recommended the reappointment of Gary Counts and appointment of Tracy Mosely to the Contractors Licensing Board. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 200 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 201

MUNICIPAL ORDER AUTHORIZING SOFTWARE SUBSCRIPTION
SERVICES FROM TYLER TECHNOLOGIES, INC. IN THE AMOUNT
OF \$127,506.16 FOR FISCAL YEAR 2022

Summary of Municipal Order No. 2021 – 201 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel recommended approval of the annual software subscription services from Tyler Technologies in the amount of \$127,506.16 for Fiscal Year 2022. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 201 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 202

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR KENTUCKY COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS HOUSING FUNDING TO THE KENTUCKY DEPARTMENT FOR LOCAL GOVERNMENT IN AN AMOUNT UP TO \$1,000,000.

Summary of Municipal Order No. 2021 – 202 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel explained the grant application was for the Kentucky Community Development Block Grant coronavirus housing fund through the Kentucky Department for Local Government in the amount of \$1,000,000. He added the funding would be used to partner with Live the Dream to build 4 or 5 duplexes for low income housing. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 202 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 203

MUNICIPAL ORDER APPROVING THE FISCAL YEAR 2022 SIDEWALK PROJECT LOCATIONS, INCLUDING DESIGN AND SURVEY AND AUTHORIZING THE CITY LAW DEPARTMENT TO NEGOTIATE THE PURCHASE OF PROPERTIES NECESSARY FOR THESE PROJECTS, AND FURTHER AUTHORIZING APPROPRIATE CITY OFFICIALS TO EXECUTE DEEDS, EASEMENTS AND OTHER DOCUMENTS RELATED TO LAND PURCHASES NECESSARY FOR THE PROJECTS

Summary of Municipal Order No. 2021 – 203 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended the Fiscal Year 2022 sidewalk project locations located at Morgantown Road from Loop Street to Old Morgantown Road, Creekwood Avenue from Russellville Road to Spring Creek Avenue, Rodes Drive from Ridgecrest Way to Loving Way, Riverwood Avenue from Ridgecrest Avenue to 31W Bypass, and Rockingham Avenue from Fairview Avenue to Bowling Green High School south entrance. He did mention Euclid Avenue between Covington Street and Wakefield Street was selected as a candidate project, however due to significant opposition from the neighborhood, it was eliminated from the sidewalk project. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2021 – 203 was approved by unanimous vote.

ORDINANCE NO. BG2021 – 42

(Second Reading – Binding)

ORDINANCE GRANTING FRANCHISE RELATED TO TELECOMMUNICATIONS SYSTEM

ORDINANCE GRANTING A NON-EXCLUSIVE TELECOMMUNICATIONS (OR RELATED NON-CABLE) FRANCHISE TO OPEN FIBER KENTUCKY COMPANY, LLC, A FOREIGN LIMITED LIABILITY COMPANY, FOR THE USE OF RIGHTS-OF-WAY FOR THE OPERATION AND MAINTENANCE OF A TELECOMMUNICATIONS (OR RELATED NON-CABLE) SYSTEM WITHIN THE CITY OF BOWLING GREEN, KENTUCKY AND FURTHER AUTHORIZING THE EXECUTION OF A FRANCHISE AGREEMENT

Title and summary of Ordinance No. BG2021 – 42 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
Voting Nay: None

Ordinance No. BG2021 – 42 was adopted by unanimous vote.

ORDINANCE NO. BG2021 – 43
(Second Reading – Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TWO TRACTS OF LAND CONTAINING 1.6358 ACRES FROM LI (LIGHT INDUSTRIAL) TO RM-4 (MULTI-FAMILY RESIDENTIAL) LOCATED AT 0 ENTERPRISE COURT, PRESENTLY OWNED BY WAYNE AND ELVA OVERHOLT WITH MNM, LLC AS THE APPLICANT.

Title and summary of Ordinance No. BG2021 – 43 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
Voting Nay: None

Ordinance No. BG2021 – 43 was adopted by unanimous vote.

ORDINANCE NO. BG2021 – 44
(Second Reading – Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 20.45 ACRES FROM AG (AGRICULTURE) AND RM-3 (TOWNHOUSE/MULTI-FAMILY RESIDENTIAL) TO LI (LIGHT INDUSTRIAL) LOCATED AT 0 KOBE WAY AND A PORTION OF 263 JOHN D JONES ROAD, PRESENTLY OWNED BY WESTEN APARTMENTS, LLC

Title and summary of Ordinance No. BG2021 – 44 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None
Ordinance No. BG2021 – 44 was adopted by unanimous vote.

ORDINANCE NO. BG2021 – 45
(Second Reading – Binding)
ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER ONE TO THE
CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING
BUDGET FOR FISCAL YEAR 2022

Title and summary of Ordinance No. BG2021 – 45 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None
Ordinance No. BG2021 – 45 was adopted by unanimous vote.

WORK SESSION

A work session was held to discuss the American Rescue Plan Act (ARPA) funding. Neighborhood and Community Services Director Brent Childers explained City staff developed general framework to propose how ARPA funds should be invested with the focus being on recovery of local economy, investments for the community, impacts of COVID-19 and the City's Strategic Plan. He further added the total award was over \$16.5 million of ARPA funding with the first installment received in 2021 and a second installment expected in 2022, and all funds would be required to be spent by December 31, 2026. The U.S. Treasury has yet to finalize the rules for how cities can allocate or spend the funding, however based on the interim rule of eligible categories staff established an investment strategy which included the following: revenue replacement at 50%; target low income specific to affordable housing at 25% and non-profits at 2.5%; those affected by negative economic impacts such as tourism and hospitality at 5%, labor force investments at 10%, tourism marketing at 2.5% and a Main Street Business Fund at 2.5%, and infrastructure investment associated with fiber to the home plan at 2.5%. Once discussion concluded, it was determined the Board of Commissioners would need some additional time to review the strategy and make a final decision on how the ARPA funds would be spent.

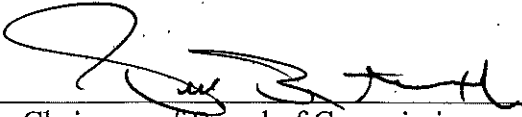
CLOSED SESSION

Following a brief recess to clear the Commission Chamber, the Board of Commissioners met at approximately 6:08 p.m. in closed session pursuant to KRS 61.810 (1) (c) as previously approved.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 6:30 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: December 7, 2021

APPROVED: 
Mayor, Chairman of Board of Commissioners

ATTEST: 
City Clerk

Minutes prepared by City Clerk Ashley Jackson