

**MINUTES of REGULAR MEETING  
of the BOARD of COMMISSIONERS  
of the CITY of BOWLING GREEN, KENTUCKY  
held January 6, 2026**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on January 6, 2026. Mayor Todd Alcott called the meeting to order. An invocation was provided by Next Level Church Pastor Sam Hunter and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown, Commissioner Melinda Hill, Commissioner Sue Parrigin and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

**CITY MANAGER**

City Manager Jeffery B. Meisel requested the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

Downtown Development Coordinator Telia Butler recognized and thanked many sponsors that contributed to A BETTER BGKY INC. for Fountain Row Friday, Harvest Festival, Scare of the Square, Downtown Duck Drop and Downtown Light Up events.

Meisel requested a closed session for the purpose of deliberations on the future acquisition of real property by the City as publicity would likely affect the value of the specific piece of property to be acquired by the City. Motion was made by Hill and seconded by Bailey to convene in closed session following the regular meeting pursuant to KRS 61.810 (1) (b). Mayor Alcott called for a roll call vote.

ROLL CALL:        Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
                      Voting Nay: None

Motion to convene in closed session pursuant to KRS 61.810 (1) (b) was approved by unanimous vote.

**APPROVAL OF MINUTES**

Regular Meeting December 16, 2025.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Parrigin and seconded by Hill to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:        Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
                      Voting Nay: None

Minutes of the regular meeting of December 16, 2025 was approved by unanimous vote.

**REGULAR AGENDA**

**MUNICIPAL ORDER NO. 2026 – 1**

**MUNICIPAL ORDER APPROVING THE PROMOTION OF MICHAEL  
NETHERTON TO THE POSITION OF CREW LEADER IN THE  
PARKS AND RECREATION DEPARTMENT**

Summary of Municipal Order No. 2026 – 1 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Human Resources Manager Tiara Britt recommended the promotion of Michael Netherton to the position of Crew Leader in the Parks and Recreation Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott

Voting Nay: None

Municipal Order No. 2026 – 1 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2026 – 2**

**MUNICIPAL ORDER APPROVING THE CAREER PATH ADVANCEMENT OF DAVID ADAMS TO THE POSITION OF OPERATIONS MAINTENANCE TECHNICIAN II IN THE PUBLIC WORKS DEPARTMENT**

Summary of Municipal Order No. 2026 – 2 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Public Works Director Andy Souza recommended the career path advancement of David Adams to the position of Operations Maintenance Technician II in the Public Works Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott

Voting Nay: None

Municipal Order No. 2026 – 2 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2026 – 3**

**MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENTS OF TREVOR CLARK, COLLIN GREGORY, KOLTON MILLS AND ADAM RONE TO THE POSITION OF POLICE CADET II IN THE POLICE DEPARTMENT**

Summary of Municipal Order No. 2026 – 3 was read by the City Clerk. Motion was made by Bailey and seconded by Parrigin for consideration of said Municipal Order. Human Resources Manager Lori Gray reviewed and recommended the appointments of Trevor Clark, Collin Gregory, Kolton Mills and Adam Rone to the position of Police Cadet II in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott

Voting Nay: None

Municipal Order No. 2026 – 3 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2026 – 4**

**MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2026-27 FOR CANCER AND CARDIAC SCREENINGS FOR THE FIRE DEPARTMENT FROM UNITED DIAGNOSTIC SERVICES IN AN AMOUNT NOT TO EXCEED \$144,500**

Summary of Municipal Order No. 2026 – 4 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2026-27 for cancer and cardiac screenings for the Fire Department from United Diagnostic Services in an amount not to exceed \$144,500. Deputy Fire Chief Brett Smith made remarks about the screenings and answered questions regarding the benefits. Meisel also indicated the project would be funded by a recent Assistance to Firefighters Grant the City was awarded. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott

Voting Nay: None

Municipal Order No. 2026 – 4 was approved by unanimous vote.

#### MUNICIPAL ORDER NO. 2026 – 5

#### MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2026-28 FOR THREE SPRINGS ROAD AND FIELDSTONE BOULEVARD SIDEWALKS FROM BAKER CONTRACTING LLC IN AN AMOUNT NOT TO EXCEED \$335,730

Summary of Municipal Order No. 2026 – 5 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2026-28 for the Three Springs Road and Fieldstone Boulevard sidewalks from Baker Contracting LLC in an amount not to exceed \$335,730. He also stated the project would be partially funded by a recent Transportation Alternatives Program (TAP) grant the City was awarded. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott

Voting Nay: None

Municipal Order No. 2026 – 5 was approved by unanimous vote.

#### MUNICIPAL ORDER NO. 2026 – 6

#### MUNICIPAL ORDER APPROVING A JOB DEVELOPMENT INCENTIVE PROGRAM EMPLOYEE WITHHOLDINGS CREDIT AGREEMENT WITH AKFA ALUMINUM SOLUTIONS US LLC

Summary of Municipal Order No. 2026 – 6 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Assistant City Manager Schaller-Ward reviewed the incentive agreement which was estimated to create 331 new jobs with a total capital investment estimated at \$80 million. She also outlined the incentive program which provides up to 1% return of the withholdings from the creation of new jobs to maximize the 3% credit from the State. It was further said at the current 2% withholding rate, the City's total 1% withholding credit to the company was estimated to be worth approximately \$1.58 million over the 10-year period. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott

Voting Nay: None

Municipal Order No. 2026 – 6 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 7

MUNICIPAL ORDER AUTHORIZING THE MAYOR TO EXECUTE ARTICLES OF AMENDMENT TO ARTICLES OF INCORPORATION OF THE INTER-MODAL TRANSPORTATION AUTHORITY, INC. AND RESTATED ARTICLES OF INCORPORATION OF BOWLING GREEN ITA, INC.

Summary of Municipal Order No. 2026 – 7 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel recommended approval of the Articles of Amendment to Articles of Incorporation of the Inter-Modal Transportation Authority, Inc. and Restated Articles of Incorporation of the newly named Bowling Green ITA, Inc. He further said the action was necessary as the ITA, formally Inter-Modal Transportation Authority, Inc., was recommending a renaming and the acronym would now be for Infrastructure Technology Acreage. Bowling Green ITA, Inc. Attorney D. Gaines Penn of English, Lucas, Priest and Owsley, LLP made some brief remarks. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:        Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
                      Voting Nay: None

Municipal Order No. 2026 – 7 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 8

MUNICIPAL ORDER APPROVING AND AUTHORIZING OUT-OF-TOWN TRAVEL EXPENSES FOR MAYOR TODD ALCOTT TO ATTEND LEADERSHIP KENTUCKY IN LEXINGTON, KENTUCKY

Summary of Municipal Order No. 2026 – 8 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Mayor Alcott recommended the approval of his travel to attend the final Leadership Kentucky in Lexington, Kentucky. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:        Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
                      Voting Nay: None

Municipal Order No. 2026 – 8 was approved by unanimous vote.

ORDINANCE NO. BG2025 – 32  
(Second Reading – Binding)  
ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 2 (ADMINISTRATION),  
SUBCHAPTER 2-17 (HUMAN RIGHTS COMMISSION) OF THE  
CITY OF BOWLING GREEN CODE OF ORDINANCES

Title and summary of Ordinance No. BG2025 – 32 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the second and binding reading of said Ordinance. With no further discussion, a roll call vote was taken.

ROLL CALL:        Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
                      Voting Nay: None

Ordinance No. BG2025 – 32 was adopted by unanimous vote.

## WORK SESSION

Parks and Recreation Department Director Brent Belcher provided opening remarks regarding the Parks Master Plan prepared by MKSK Principal Andy Knight and Pros Consulting President Leon Younger. A briefing of the Master Plan was reviewed by Mr. Knight. The process and timelines were discussed, as well as the community engagement aspect, which included over 2,500 Bowling Green voices engaged from January – October. Mr. Knight and Mr. Younger confirmed 1,030 plus individuals were engaged at community events, over 150 were engaged at three (3) community meetings, 533 responses to an online survey, 25 stakeholders engaged at roundtables and 503 responses were received from a statistically valid survey. The Master Plan vision and recommendations were summarized, and the recommendation themes included: enhance connectivity, maintain and improve existing parks facilities, create awareness, expand the geographic reach, promote parks and recreation, foster natural spaces, invest in new facilities, enhance programming, strengthen and establish partnerships and improve operational preparedness. The Commission for Accreditation of Park and Recreation Agencies (CAPRA) was discussed and the plan recommended for the Bowling Green Parks and Recreation Department to become accredited. The implementation and next steps were reviewed, including short-term, mid-term and long-term timelines. Following some discussion, it was determined to continue conversation about the Parks Master Plan at the upcoming Board of Commissioners special work session/strategic goal planning on January 22<sup>nd</sup>, and tentatively approve the plan in February.

## PUBLIC COMMENTS

Mayor Alcott opened the floor for any public comments. Mark Davis spoke of concerns about vehicles speeding in the Crossridge Subdivision.

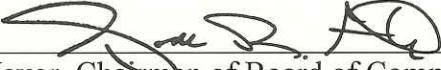
## CLOSED SESSION

Following a brief recess to clear the Commission Chamber, the Board of Commissioners met at approximately 6:00 p.m. in closed session pursuant to KRS 61.810 (1) (b) as previously approved.

## ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 6:30 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: January 20, 2026

APPROVED:   
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Mayor, Chairman of Board of Commissioners

ATTEST:   
\_\_\_\_\_  
City Clerk

Minutes prepared by City Clerk Ashley Jackson