

**MINUTES of REGULAR MEETING  
of the BOARD of COMMISSIONERS  
of the CITY of BOWLING GREEN, KENTUCKY  
held OCTOBER 15, 2019.**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on October 15, 2019. Mayor Bruce Wilkerson called the meeting to order. An invocation was given by Fire Department Chaplain Kevin Lashley and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Sue Parrigin, Commissioner Dana Beasley-Brown, Commissioner Brian "Slim" Nash and Mayor Bruce Wilkerson. Absent: Commissioner Joe W. Denning. There was a quorum of the Board of Commissioners.

**CITY MANAGER**

City Manager Jeffery B. Meisel had no comments at this time.

**APPROVAL OF MINUTES**

Minutes of Regular Meeting October 1, 2019.

Minutes of the above-referenced meeting was distributed to the Board of Commissioners with the Agenda for review. Motion was made by Parrigin and seconded by Beasley-Brown to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:        Voting Yea: Parrigin, Beasley-Brown, Nash and Wilkerson  
                      Voting Nay: None

Motion to approve the minutes of the regular meeting of October 1, 2019 was approved by unanimous vote.

**REGULAR AGENDA**

**MUNICIPAL ORDER NO. 2019 - 172.**

**MUNICIPAL ORDER APPROVING THE PROMOTION OF KEVIN  
LASHLEY TO THE POSITION OF COMPANY COMMANDER IN  
THE FIRE DEPARTMENT**

Summary of Municipal Order No. 2019 - 172 was read by the City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. Fire Chief Jason Colson reviewed and recommended the promotion. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:        Voting Yea: Parrigin, Beasley-Brown, Nash and Wilkerson  
                      Voting Nay: None

Municipal Order No. 2019 - 172 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 - 173

MUNICIPAL ORDER APPROVING THE PROMOTIONS OF  
DONNITA WEEKS AND EMILEE WOODS TO THE POSITION OF  
IT MANAGER IN THE INFORMATION TECHNOLOGY  
DEPARTMENT

Summary of Municipal Order No. 2019 - 173 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Chief Information Officer Lynn Hartley reviewed and recommended the promotions. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Parrigin, Beasley-Brown, Nash and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2019 - 173 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 - 174

MUNICIPAL ORDER APPROVING THE PROMOTION OF DAVID  
DELP TO THE POSITION OF OPERATIONS DIVISION MANAGER  
IN THE PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2019 - 174 was read by the City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. Public Works Director Greg Meredith reviewed and recommended the promotion. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Parrigin, Beasley-Brown, Nash and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2019 - 174 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 - 175

MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF  
BETH HELTSLEY AND CONNIE PITTMAN TO THE BOWLING  
GREEN COMMUNITY TREE ADVISORY BOARD

Summary of Municipal Order No. 2019 - 175 was read by the City Clerk. Motion was made by Nash and seconded by Beasley-Brown for consideration of said Municipal Order. Mayor Wilkerson recommended the two reappointments to the Tree Advisory Board. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Parrigin, Beasley-Brown, Nash and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2019 - 175 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 - 176

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID  
#2020-23 FOR PANASONIC VIDEO MANAGEMENT EQUIPMENT

FROM JBK NETWORK CONSULTING, LTD OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$50,080.44

Summary of Municipal Order No. 2019 - 176 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel reviewed and recommended approval of the bid. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Nash and Wilkerson  
Voting Nay: None

Municipal Order No. 2019 - 176 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 - 177

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2019-14 FOR SMALLHOUSE ROAD TURN LANE IMPROVEMENTS FROM SCOTTY'S CONTRACTING AND STONE, LLC OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$75,797.19

Summary of Municipal Order No. 2019 - 177 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel reviewed and recommended approval of the bid. In response to a question, Public Works Director Grég Meredith said curb was not included in the bid but could be considered in the future. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Nash and Wilkerson  
Voting Nay: None

Municipal Order No. 2019 - 177 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 - 178

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2020-25 FOR FISCAL YEAR 2020 STREET OVERLAY FROM SCOTTY'S CONTRACTING AND STONE, LLC OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$1,701,351.50, AND FURTHER AUTHORIZING STAFF TO ADD ADDITIONAL STREETS TO THIS UNIT PRICE BID FOR A TOTAL PROJECT AMOUNT NOT TO EXCEED \$2,000,000

Summary of Municipal Order No. 2019 - 178 was read by the City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. Meisel recommended approval of the street overlay project which includes 18.45 miles of paving and 23 handicapped ramp replacements, and further allow for staff to add additional streets in an amount not exceed \$2,000,000. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Nash and Wilkerson  
Voting Nay: None

Municipal Order No. 2019 - 178 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2019 - 179**

**MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF A GRANT FROM THE U.S. DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE THROUGH THE BULLETPROOF VEST PARTNERSHIP PROGRAM IN THE AMOUNT OF \$12,531.54**

Summary of Municipal Order No. 2019 - 179 was read by the City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended acceptance of the grant with a 50% match for the purchase of thirty (30) vests. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Parrigin, Beasley-Brown, Nash and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2019 - 179 was approved by unanimous vote.

**ORDINANCE NO. BG2019 - 45  
(First Reading)**

**ORDINANCE RENAMING STREET**

**ORDINANCE APPROVING THE RENAMING OF A PORTION OF BEAUTY AVENUE TO MAINTENANCE AVENUE**

Title and summary of Ordinance No. BG2019 - 45 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for first reading of said Ordinance. Meisel stated this renaming was a request by the City's Parks and Recreation Department and explained the Parks maintenance facility was the only property located off of the dead end street and no other property owner approvals were required. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Parrigin, Beasley-Brown, Nash and Wilkerson  
                          Voting Nay: None

First reading of Ordinance No. BG2019 - 45 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2019 - 180**

**MUNICIPAL ORDER AUTHORIZING PAYMENT TO THE WARREN COUNTY PROPERTY VALUATION ADMINISTRATOR FOR FISCAL YEAR 2020**

Summary of Municipal Order No. 2019 - 180 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel recommended the payment to the Warren County PVA. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Parrigin, Beasley-Brown, Nash and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2019 - 180 was approved by unanimous vote.

ORDINANCE NO. BG2019 - 46  
(First Reading)  
ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER ONE TO THE  
CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING  
BUDGET FOR FISCAL YEAR 2020

Title and summary of Ordinance No. BG2019 - 46 was read by the City Clerk. Motion was made by Nash and seconded by Parrigin for first reading of said Ordinance. Meisel recommended approval of the first budget amendment to the Fiscal Year 2020 budget. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Parrigin, Beasley-Brown, Nash and Wilkerson  
                  Voting Nay: None

First reading of Ordinance No. BG2019 - 46 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 - 181

MUNICIPAL ORDER AUTHORIZING A TAX-EXEMPT LOAN IN  
THE AMOUNT OF \$1,531,518 WITH J.P. MORGAN CHASE BANK,  
N.A. IN ORDER TO PROVIDE FINANCING FOR TWO (2) FIRE  
TRUCKS.

Summary of Municipal Order No. 2019 - 181 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. At the request of the City Manager, Assistant City Manager/Chief Financial Officer Katie Schaller-Ward reviewed and recommended approval of the tax-exempt loan at a fixed interest rate of 1.95% in the amount of \$1,531,518 to finance two (2) fire trucks. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Parrigin, Beasley-Brown, Nash and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2019 - 181 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 - 182

MUNICIPAL ORDER APPROVING TAX INCREMENT FINANCING  
DISTRICT SUMMARY OF 2018 INCREMENTAL REVENUE AND  
AUTHORIZING DISTRIBUTIONS TO THE APPROPRIATE  
RECIPIENTS

Summary of Municipal Order No. 2019 - 182 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Assistant City Manager/Chief Financial Officer Katie Schaller-Ward acknowledged the work of Assistant Chief Financial Officer Sean Weeks for examining and preparing the summary information. She reported the calculated 2018 incremental revenues were \$1,420,298 within the project area with the amount of \$1,136,238 (80%) to Warren County Downtown Economic Development Authority and other entities, and the City retained 20%, for an amount of \$284,060. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Nash and Wilkerson  
Voting Nay: None  
Municipal Order No. 2019 - 182 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 - 183

MUNICIPAL ORDER APPROVING AND AUTHORIZING OUT-OF-TOWN TRAVEL EXPENSES FOR CITY MANAGER JEFFERY MEISEL TO ATTEND THE KENTUCKY LEAGUE OF CITIES CONFERENCE IN COVINGTON, KENTUCKY

Summary of Municipal Order No. 2019 - 183 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Nash and Wilkerson  
Voting Nay: None  
Municipal Order No. 2019 - 183 was approved by unanimous vote.

ORDINANCE NO. BG2019 - 43

(Second Reading)

ORDINANCE AMENDING ZONING ORDINANCE

ORDINANCE AMENDING ARTICLES 1, 3, 4 AND 5 OF THE ZONING ORDINANCE FOR THE CITY OF BOWLING GREEN, KENTUCKY AS RECOMMENDED BY THE CITY-COUNTY PLANNING COMMISSION

Title and summary of Ordinance No. BG2019 - 43 was read by the City Clerk. Motion was made by Nash and seconded by Parrigin for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Nash and Wilkerson  
Voting Nay: None  
Ordinance No. BG2019 - 43 was adopted by unanimous vote.

ORDINANCE NO. BG2019 - 44

(Second Reading)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A PORTION OF TWO TRACTS OF LAND CONTAINING 1.053 ACRE FROM RS-1A (SINGLE FAMILY RESIDENTIAL) TO RS-1D (SINGLE FAMILY RESIDENTIAL) LOCATED AT 2929 SMALLHOUSE ROAD, PRESENTLY OWNED BY JAMES AND SALLY BROWN

Title and summary of Ordinance No. BG2019 - 44 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Parrigin, Beasley-Brown, Nash and Wilkerson  
                  Voting Nay: None  
Ordinance No. BG2019 - 44 was adopted by unanimous vote.

### WORK SESSION

Discuss proposed revisions to the Employee Medical Benefit Plan. Benefits Manager Lori Gray provided a presentation of new benefits, new plan designs and an additional medical plan. She explained Genetics4Health would be a new voluntary benefit to offer genetic testing to evaluate a person's genes to allow the healthcare provider to better tailor drug therapy to suit the unique needs of their body. She also reviewed the proposal to change from Symetra to Minnesota Life Group Term Life Insurance with all current coverage being grandfathered and remain the same. The Health Reimbursement Account (HRA) for retirees does not include a timeframe to use the funds, however it was proposed retirees would have 24 months from date of retirement to use the funds in the HRA account. Also, the Prescription Drug Plan proposal included the City's new Pharmacy Benefits Manager as TrueRx and a new co-pay structure was reviewed. An additional medical plan was discussed and it would be referred to as Reference Based Pricing (RBP). The RBP does not use a provider network to reduce costs, but the plan pays providers a fair and reasonable fee for services, which allows the member to seek treatment from any provider. In addition, the plan would not be based on deductibles, rather it would be a copayment plan. The advantages of the RBP were reviewed and said to provide members the freedom to use any provider, direct contracting with providers for reduced bill rate, savings of 20%-30% compared to the current plan and balance bills would be rare and settled through negotiation. Ms. Gray further explained the copayment structure, as well as the new premiums.

Discuss proposed amendments to Chapter 5 (Animals) of the City of Bowling Green Code of Ordinances. Director of the Bowling Green Warren County Humane Society Lorri Hare spoke about ways to manage the feral cat population in the community. She discussed the trap, neuter and return (TNR) program which was proven to be effective. She also explained the shelter, neuter and return (SNR) program was another option and described if a stray cat was brought into the Humane Society it is spayed, neutered, chipped, ear tipped and if healthy, the cat would be released into society. The goal of the community cat programs would be to decrease strays and assist the City and County's Animal Control Offices with battling this ongoing issue. Ms. Hare confirmed she wants the Humane Society to take charge of educating the public and being a primary point of contact, which in return should eliminate the number of calls received by Animal Control offices. The Best Friends Animal Society Attorney Akisha Townsend Eaton made some remarks and following further discussion, it was determined no amendments would be required to Chapter 5 (Animals) of the City of Bowling Green Code of Ordinances at this time. Furthermore, the Board of Commissioners agreed to start the program on a trial bases and requested the Humane Society report back on the progress, and if needed Chapter 5 (Animals) could be amended at a later time.

### PUBLIC COMMENTS

Following the regular agenda, Mayor Wilkerson opened the floor for any public comments about items not included on the agenda. Jennifer Morlan encouraged the Board of Commissioners to partake in fasting with her church and spoke in support of a fairness ordinance. Francis Wilson believed there are prevalent issues in the area to include jobs out of college, no money for business

start-ups, fairness, minimum wage, rent rising too fast, rampant development in low income areas not regulated, and rising student poverty and homelessness.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 6:25 p.m., Mayor Wilkerson declared this meeting adjourned.

ADOPTED: November 5, 2019

APPROVED: Bruce Wilkerson  
Mayor, Chairman of Board of Commissioners

ATTEST: Ashley Jackson  
City Clerk

*Minutes prepared by City Clerk Ashley Jackson*