

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held SEPTEMBER 3, 2019**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on September 3, 2019. Mayor Pro Tem Sue Parrigin called the meeting to order. An invocation was given by Commissioner Sue Parrigin and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Dana Beasley-Brown, Commissioner Joe W. Denning, Commissioner Brian "Slim" Nash and Mayor Pro Tem/Commissioner Sue Parrigin. Absent: Mayor Bruce Wilkerson. There was a quorum of the Board of Commissioners.

PUBLIC HEARING

Bond Counsel Attorney Laura Theilmann of Frost Brown Todd, LLC conducted a public hearing to give notice of the issuance by the City of Bowling Green, Kentucky for Industrial Building Revenue Bonds, Series 2019, WKU Student Life Foundation, Inc. project. Ms. Theilmann reviewed the project which includes construction of two (2) new residence halls in a pod style arrangement and explained under the federal tax code the public hearing is required and the notice of public hearing was advertised as required on August 27, 2019. Ms. Theilmann inquired if anyone from the public wished to speak and with no comments, the public hearing was closed.

AWARDS AND RECOGNITIONS

Mayor Pro Tem/Commissioner Sue Parrigin congratulated Bowling Green East Little League on advancing to the Little League World Series.

CITY MANAGER

City Manager Jeffery B. Meisel had no comments.

APPROVAL OF MINUTES

Minutes of Regular Meeting August 20, 2019.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Denning and seconded by Nash to approve said minutes as written. Mayor Pro Tem Parrigin asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash and Parrigin
 Voting Nay: None

Motion to approve the minutes of the regular meeting of August 20, 2019 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2019 – 150

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2020-10 FOR THE DEMOLITION AND SINKHOLE REPAIR CONTRACT FROM SCOTT & RITTER, INC. OF BOWLING GREEN, KENTUCKY IN THE TOTAL AMOUNT NOT TO EXCEED \$130,000

Summary of Municipal Order No. 2019 – 150 was read by the City Clerk. Motion was made by Nash and seconded by Beasley-Brown for consideration of said Municipal Order. Neighborhood and Community Services Director Brent Childers explained this is a unit base bid for any unknown demolition and sinkhole repairs as needed. Mayor Pro Tem Parrigin asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash and Parrigin
 Voting Nay: None

Municipal Order No. 2019 – 150 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 – 151

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2020-11 FOR BUTLER WAY SIDEWALK RECONSTRUCTION FROM JC BREWER CONSTRUCTION OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$336,549

Summary of Municipal Order No. 2019 – 151 was read by the City Clerk. Motion was made by Nash and seconded by Denning for consideration of said Municipal Order. Meisel reviewed and recommended approval of the bid for Butler Way sidewalk reconstruction. Mayor Pro Tem Parrigin asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash and Parrigin
 Voting Nay: None

Municipal Order No. 2019 – 151 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 – 152

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING THE PURCHASE OF ELEVEN (11) ADDITIONAL DODGE CHARGERS FOR THE POLICE DEPARTMENT, ADMINISTRATION DIVISION, UNDER BID #2019-31 FROM GILLIE HYDE CHRYSLER, INC. OF GLASGOW, KENTUCKY IN THE TOTAL AMOUNT OF \$259,171

Summary of Municipal Order No. 2019 – 152 was read by the City Clerk. Motion was made by Nash and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval to purchase an additional eleven (11) Dodge Chargers for the Administration Division under previous Bid #2019-31 at the same unit price. Meisel further reviewed and recommended approval of the next item, Municipal Order No. 2019 – 153, which was for the purchase of an additional three (3) Dodge Chargers for the Patrol Division under Bid #2019-32 at the

same unit price. It was also indicated the vehicles will be 2020 models. Mayor Pro Tem Parrigin asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash and Parrigin
 Voting Nay: None

Municipal Order No. 2019 – 152 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 – 153

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING THE PURCHASE OF THREE (3) ADDITIONAL DODGE CHARGERS FOR THE POLICE DEPARTMENT, PATROL DIVISION, UNDER BID #2019-32 FROM GILLIE HYDE CHRYSLER, INC. OF GLASGOW, KENTUCKY IN THE TOTAL AMOUNT OF \$75,510

Summary of Municipal Order No. 2019 – 153 was read by the City Clerk. Motion was made by Nash and seconded by Beasley-Brown for consideration of said Municipal Order. In response to a question by Commissioner Denning, Assistant Police Chief Josh Hughes explained there were no issues with the current fleet of Dodge Chargers. Mayor Pro Tem Parrigin asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash and Parrigin
 Voting Nay: None

Municipal Order No. 2019 – 153 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 – 154

MUNICIPAL ORDER AUTHORIZING SUBMISSION OF AN APPLICATION TO THE U. S. DEPARTMENT FOR HOUSING AND URBAN DEVELOPMENT FOR FUNDING UNDER THE FISCAL YEAR 2019 MAINSTREAM VOUCHER PROGRAM

Summary of Municipal Order No. 2019 – 154 was read by the City Clerk. Motion was made by Denning and seconded by Nash for consideration of said Municipal Order. Meisel reviewed and recommended approval to submit a grant application through the Fiscal Year 2019 Mainstream Voucher Program to fund housing for non-elderly and disabled individuals between the ages of 18-62. He also said the grant requires an 80% utilization rate within the first year. Neighborhood and Community Services Director Brent Childers confirmed there are approximately 172 disabled individuals on an existing waiting list and are eligible for the program. In response to a question by Commissioner Beasley-Brown, Mr. Childers stated the application will be submitted prior to the upcoming deadline, with award scheduled for early fall, and funding could be available as early as February. Mayor Pro Tem Parrigin asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash and Parrigin
 Voting Nay: None

Municipal Order No. 2019 – 154 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 – 155

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION THROUGH THE KENTUCKY FIRE COMMISSION THERMAL IMAGING CAMERA GRANT PROGRAM IN AN AMOUNT UP TO \$3,200 FOR THE FIRE DEPARTMENT

Summary of Municipal Order No. 2019 – 155 was read by the City Clerk. Motion was made by Nash and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval to submit a grant for the purchase of thermal imaging cameras for the new Lovers Lane Fire Station. Mayor Pro Tem Parrigin asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash and Parrigin
 Voting Nay: None

Municipal Order No. 2019 – 155 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 – 156

MUNICIPAL ORDER AUTHORIZING A SUBRECIPIENT AGREEMENT BETWEEN THE CITY OF BOWLING GREEN AND BOWLING GREEN HUMAN RIGHTS COMMISSION FOR YEAR 16 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM FUNDING IN THE AMOUNT OF \$34,000

Summary of Municipal Order No. 2019 – 156 was read by the City Clerk. Motion was made by Nash and seconded by Denning for consideration of said Municipal Order. Meisel reviewed and recommended the Subrecipient Agreement between the City and the Human Rights Commission for CDBG program funding in the amount of \$34,000 for the Fair Housing Education and Outreach Program. Commissioner Nash asked the Human Rights Commission to verify if complaints are taken related to housing discrimination, and Human Rights Commission Executive Director Alice Waddell confirmed complaints are documented with no recourse. Mayor Pro Tem Parrigin asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash and Parrigin
 Voting Nay: None

Municipal Order No. 2019 – 156 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 – 157

MUNICIPAL ORDER AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO GRANT AGREEMENTS FOR SELECT NEIGHBORHOOD ACTION PROGRAM (SNAP) GRANTS WITH VARIOUS NEIGHBORHOODS

Summary of Municipal Order No. 2019 – 157 was read by the City Clerk. Motion was made by Nash and seconded by Denning for consideration of said Municipal Order. Meisel acknowledged this is the 21st year for the program and recommended approval to award eleven (11) SNAP grants, completely or partially, in the total amount of \$54,599.14. He remarked the funding for the program is budgeted by the City and includes some carryover funds from previous years. Commissioner Nash

commended Neighborhood Services Coordinator Karen Foley for her efforts and dedication to the program. In response to a question, Ms. Foley explained the SNAP grants are available for any neighborhoods and not just formalized associations, and she took time to thank the neighborhoods for the hard work spent on the grant application, as well as the Board of Commissioners and City management for the years of support. Additionally, a question was asked about how to obtain information on SNAP grants, and Ms. Foley suggested obtaining information from the City's website and signing up to receive communications through the electronic newsletter. Mayor Pro Tem Parrigin asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash and Parrigin
Voting Nay: None

Municipal Order No. 2019 – 157 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 – 158

MUNICIPAL ORDER APPROVING CONSTRUCTION AND
ACCEPTING MAINTENANCE OF MOSS MEADOWS
SUBDIVISION SECTION II

Summary of Municipal Order No. 2019 – 158 was read by the City Clerk. Motion was made by Nash and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended acceptance of City maintenance for approximately 3,612 linear feet at Moss Meadows Subdivision Section II. Mayor Pro Tem Parrigin asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash and Parrigin
Voting Nay: None

Municipal Order No. 2019 – 158 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 – 159

MUNICIPAL ORDER APPROVING CONSTRUCTION AND
ACCEPTING MAINTENANCE OF CREEKWOOD VILLAGE
SUBDIVISION SECTION II

Summary of Municipal Order No. 2019 – 159 was read by the City Clerk. Motion was made by Nash and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended acceptance of City maintenance for approximately 2,695 linear feet at Creekwood Village Subdivision Section II. Mayor Pro Tem Parrigin asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash and Parrigin
Voting Nay: None

Municipal Order No. 2019 – 159 was approved by unanimous vote.

ORDINANCE NO. BG2019 – 37

(Second Reading)

ORDINANCE PROVIDING FOR ISSUANCE OF INDUSTRIAL BUILDING REVENUE BONDS

AN ORDINANCE OF THE CITY OF BOWLING GREEN,
KENTUCKY, (I) AUTHORIZING THE ISSUANCE OF ITS

INDUSTRIAL BUILDING REVENUE BONDS, SERIES 2019 (WKU STUDENT LIFE FOUNDATION, INC. PROJECT), IN ONE OR MORE SERIES, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$42,000,000, THE PROCEEDS OF WHICH SHALL BE LOANED TO THE WKU STUDENT LIFE FOUNDATION, INC. TO (I) FINANCE CAPITAL ADDITIONS AND IMPROVEMENTS AND (II) TAKE OTHER RELATED ACTION

Title and summary of Ordinance No. BG2019 - 37 was read by the City Clerk. Motion was made by Denning and seconded by Beasley-Brown for second reading of said Ordinance. Staff reiterated this is a conduit bond and allows for WKU to take advantage of tax exemption and a low interest rate, and there are no payment obligations by the City. Assistant City Manager/Chief Financial Officer Katie Schaller-Ward responded to a question and explained this bond does not impact the City from issuing future bonds beginning Calendar Year 2020. Mayor Pro Tem Parrigin asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash and Parrigin
Voting Nay: None

Ordinance No. BG2019 - 37 was adopted by unanimous vote.

ORDINANCE NO. BG2019 - 38

(Second Reading)

ORDINANCE RELATING TO PROPERTY TAX RATES

ORDINANCE SETTING 2019 PROPERTY TAX RATES, FRANCHISE TAX RATES AND IMPROVEMENT ASSESSMENT RATES, AND SETTING FORTH GUIDELINES FOR PAYMENT, PENALTY AND INTEREST

Title and summary of Ordinance No. BG2019 - 38 was read by the City Clerk. Motion was made by Nash and seconded by Beasley-Brown for second reading of said Ordinance. Meisel explained the tax rate will remain the same with no increase. Mayor Pro Tem Parrigin asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash and Parrigin
Voting Nay: None

Ordinance No. BG2019 - 38 was adopted by unanimous vote.

ORDINANCE NO. BG2019 - 39

(Second Reading)

ORDINANCE ANNEXING RIGHT-OF-WAY BY CONSENT

ORDINANCE ANNEXING 0.491 ACRE OF RIGHT-OF-WAY LOCATED ON CEMETERY ROAD AT THE INTERSECTION OF BRITWAY DRIVE AND INDIAN HILLS DRIVE, PRESENTLY OWNED BY THE COMMONWEALTH OF KENTUCKY TRANSPORTATION CABINET WITH SAID TERRITORY BEING CONTIGUOUS TO EXISTING CITY LIMITS

(Minutes-Board of Commissioners-September 3, 2019)

Title and summary of Ordinance No. BG2019 - 39 was read by the City Clerk. Motion was made by Denning and seconded by Nash for second reading of said Ordinance. Mayor Pro Tem Parrigin asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Denning, Nash and Parrigin
 Voting Nay: None

Ordinance No. BG2019 - 39 was adopted by unanimous vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:15 p.m., Mayor Pro Tem Parrigin declared this meeting adjourned.

ADOPTED: September 17, 2019

APPROVED: Bruce Wilkerson
Mayor Pro Tem, Chairman of Board of Commissioners

ATTEST: Ashley Jackson
City Clerk

Minutes prepared by City Clerk Ashley Jackson