

**MINUTES of SPECIAL MEETING  
of the BOARD of COMMISSIONERS  
of the CITY of BOWLING GREEN, KENTUCKY  
held JUNE 26, 2018**

The Board of Commissioners of the City of Bowling Green, Kentucky met in special session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 3:30 p.m. on June 26, 2018. Mayor Bruce Wilkerson called the meeting to order. Assistant City Manager/City Clerk Katie Schaller-Ward called the roll, and the following members were present: Commissioner Brian "Slim" Nash, Commissioner Sue Parrigin, Commissioner Rick Williams, Commissioner Joe W. Denning and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

Mayor Wilkerson explained this special meeting was taking place because the July 3, 2018 regular meeting of the Board of Commissioners was canceled to avoid a conflict with the annual Thunderfest Fireworks event scheduled for the same evening.

**SPECIAL AGENDA**

**ORDINANCE NO. BG2018 - 30**

(Second Reading)

**ORDINANCE RELATING TO BUDGET AMENDMENT**

**ORDINANCE APPROVING AMENDMENT NUMBER THREE TO  
THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL  
OPERATING BUDGET FOR FISCAL YEAR 2018**

Title and summary of Ordinance No. BG2018 - 30 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
                          Voting Nay: None

Ordinance No. BG2018 - 30 was adopted by unanimous vote.

**MUNICIPAL ORDER NO. 2018 - 116**

**MUNICIPAL ORDER APPROVING THE PROMOTION OF ROBBY  
L. GILLIAM TO THE POSITION OF DEPUTY FIRE CHIEF IN THE  
FIRE DEPARTMENT**

Summary of Municipal Order No. 2018 - 116 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Denning for consideration of said Municipal Order. Meisel noted this promotion stems from the upcoming retirement of Deputy Fire Chief Jason Sowders. Fire Chief Jason Colson reviewed qualifications and recommended the promotion. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2018 - 116 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2018 - 117**

**MUNICIPAL ORDER APPROVING THE PROMOTIONS OF MICHAEL J. DELANEY TO THE POSITION OF DEPUTY POLICE CHIEF, CHARLES D. CASEY TO THE POSITION OF ASSISTANT POLICE CHIEF, GEOFFREY P. GLEITZ TO THE POSITION OF POLICE CAPTAIN AND ERIK B. WOODWARD TO THE POSITION OF POLICE SERGEANT IN THE POLICE DEPARTMENT**

Summary of Municipal Order No. 2018 - 117 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. Meisel stated these promotions were due to the recent retirement of Deputy Police Chief Kevin Wiles. Police Chief Doug Hawkins provided a summary of qualifications for each recommended promotion. Once all discussion ended, a roll call vote was taken.

ROLL CALL:       Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2018 - 117 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2018 - 118**

**MUNICIPAL ORDER AUTHORIZING AND ACCEPTING NEGOTIATIONS AFTER SEALED BIDDING FOR A PORTION OF BID #2018-54 FOR THE SLOAN CONVENTION CENTER FISCAL YEAR 2018 CAPITAL PROJECTS INTERIOR WORK FROM SUNBELT CONSTRUCTION, INC. OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$266,000**

Summary of Municipal Order No. 2018 - 118 was read by the Assistant City Manager/City Clerk. Motion was made by Williams and seconded by Parrigin for consideration of said Municipal Order. Meisel indicated this item was already approved by The Convention Center Corporation and provides for the acceptance of a portion of the bid to complete ceiling tile, grid and lighting replacements in the kitchen, meeting rooms and board room. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2018 - 118 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2018 - 119**

**MUNICIPAL ORDER AUTHORIZING AND ACCEPTING THE PURCHASE OF PULSAR CHLORINE BRIQUETTES FROM SPEAR CORPORATION OF ROACHDALE, INDIANA FOR FISCAL YEAR 2019 IN AN AMOUNT NOT TO EXCEED \$67,000 FOR THE PARKS AND RECREATION DEPARTMENT**

Summary of Municipal Order No. 2018 - 119 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal

Order. Meisel reviewed and recommended the annual purchase. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
Voting Nay: None

Municipal Order No. 2018 - 119 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 120

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2018-56 FOR CONCRETE FROM KENWAY CONCRETE OF KY, LLC OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$52,530

Summary of Municipal Order No. 2018 - 120 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended award of the annual bid for concrete to be used by various departments. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
Voting Nay: None

Municipal Order No. 2018 - 120 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 121

MUNICIPAL ORDER AUTHORIZING AND APPROVING AN AGREEMENT THROUGH NONCOMPETITIVE NEGOTIATIONS WITH HDR ENGINEERING INC. FOR ENGINEERING DESIGN AND CONSTRUCTION INSPECTION SERVICES FOR WEST END GREENWAY AND INTERSECTION IMPROVEMENTS IN THE AMOUNT OF \$126,036

Summary of Municipal Order No. 2018 - 121 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. Meisel recommended approval of the contract utilizing a State approved engineering firm since the costs will be paid by a Transportation Alternatives Program (TAP) grant previously received. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
Voting Nay: None

Municipal Order No. 2018 - 121 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 122

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION AND ACCEPTANCE OF A GRANT APPLICATION WITH THE FEDERAL TRANSIT ADMINISTRATION FOR FEDERAL FISCAL YEAR 2019 TRANSPORTATION ASSISTANCE UNDER THE SECTION 5307 AND 5339 PROGRAMS

Summary of Municipal Order No. 2018 - 122 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. Meisel reviewed and recommended approval of the annual request for federal transit funding. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2018 - 122 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2018 - 123**

**MUNICIPAL ORDER APPROVING THE CONTINUATION OF THE PUBLIC TRANSIT AGREEMENT WITH COMMUNITY ACTION OF SOUTHERN KENTUCKY, INC. FOR PUBLIC TRANSIT SERVICES FOR FISCAL YEAR 2019**

Summary of Municipal Order No. 2018 - 123 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel indicated the Agency Appropriation Agreement language for public transit services was combined with the Public Transit Agreement, which was associated with the bid for contract services, to establish one agreement moving forward. He recommended approval for continuation of the contract for another year. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2018 - 123 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2018 - 124**

**MUNICIPAL ORDER APPROVING AND AUTHORIZING PAYMENT TO THE AFRICAN AMERICAN MUSEUM / BOWLING GREEN AREA, INC. IN THE AMOUNT OF \$58,000**

Summary of Municipal Order No. 2018 - 124 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Denning for consideration of said Municipal Order. Meisel recounted the City executed the African American Museum Funding Agreement in 2011 to provide funding to help with startup costs for the creation of the museum. He reported that only two previous requests for payment had been received and processed, leaving \$58,000 still available under the original agreement. The final payment from the City would be used to hire a manager to manage the museum and train volunteers as tour guides. African American Museum / Bowling Green Area, Inc. Chairman John Harbin provided a brief update regarding the museum located at 1783 Chestnut Street, which was currently being operated solely on a volunteer basis. Once the discussion ended, a roll call vote was taken.

ROLL CALL:           Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2018 - 124 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 125

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF DEAN WARREN AND APPOINTMENT OF MARY VITALE TO THE CITY-COUNTY PLANNING COMMISSION OF WARREN COUNTY

Summary of Municipal Order No. 2018 - 125 was read by the Assistant City Manager/City Clerk. Motion was made by Williams and seconded by Denning for consideration of said Municipal Order. Mayor Wilkerson recommended the appointment and reappointment. He also responded to questions from Commissioner Nash about the selection of Ms. Vitale over another individual who has expressed an interest to serve. Once the discussion ended, a roll call vote was taken.

ROLL CALL:           Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2018 - 125 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 126

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF KATHLEEN BROWN TO THE HOUSING AUTHORITY OF BOWLING GREEN

Summary of Municipal Order No. 2018 - 126 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. Mayor Wilkerson recommended the appointment of Ms. Brown who would replace Hilda Sarver as a resident member on the Housing Authority Board of Directors. On behalf of Housing Authority of Bowling Green Executive Director Abraham Williams who could not attend the meeting, Shannah Banks read a statement in support of reappointing Hilda Sarver for her hard work and dedication to the Housing Authority. Several Housing Authority residents, friends and family of Ms. Sarver, including Sharon Harrell, Ronald Williams, John Lancaster, Bobby Joe Green, Howard Bailey, Pastor John Lee and Kenetha Bryant also spoke in support of her reappointment and urged the Board of Commissioners to keep her on the Housing Authority Board.

At the request of Commissioner Nash, Mayor Wilkerson affirmed his recommendation was based on who he felt was the appropriate individual at this time and Ms. Brown had the requisite qualifications. He reiterated he had nothing against Ms. Sarver and appreciated her dedication and service to the Housing Authority, recounting he had previously reappointed her in the past.

Commissioner Denning stated the Mayor has the authority to appoint individuals to the various boards and commissions of the City, and these individuals are given the privilege to serve at the Mayor's discretion and in accordance with designated term limits. He remarked no one opposed Ms. Sarver and this recommendation was not a negative reflection on her as an individual.

Commissioner Parrigin mentioned the recent accolades received by the Housing Authority and expressed her appreciation to everyone associated with the Housing Authority and all the good work going on there.

Commissioner Nash stated he completely agreed with Commissioner Denning that this appointment was at the Mayor's discretion and did not need the Board of Commissioners approval, but appreciated that the Mayor continued to bring his recommendations to the Board for consideration. He also concurred that Ms. Brown would be a qualified individual, however he expressed concerns about whether this recommendation was retribution stemming from a decision whereby the Mayor disagreed with a decision of the majority of the Housing Authority Board. He urged that appointments should not be political issues and that it should be about the right person in the right position. Reiterating his vote was not against Ms. Brown but was an effort to stand up for what he believed was the right thing, Commissioner Nash declared he would vote against this recommendation.

Commissioner Williams commended Ms. Sarver for her work and agreed she is a wonderful person and he hoped she would continue to support everyone as she has. He also stated this recommendation was not a reflection on Ms. Sarver's abilities or dedication. He noted that terms end and new people are brought on board.

Hilda Sarver stated she had no intention of speaking about this issue, however she felt after listening to the discussion it was important to come forward. She understood that her term ends on June 30<sup>th</sup> and she only wants what is best for the Housing Authority. She commented she had hoped she would be reappointed and asked the Mayor to reconsider, but regardless of the decision, she would continue to be active with the Housing Authority. Following the discussion, a roll call vote was taken.

ROLL CALL:           Voting Yea: Parrigin, Williams and Wilkerson  
                          Voting Nay: Nash and Denning  
Municipal Order No. 2018 - 126 was approved by majority vote.

ADJOURNMENT

This being a special meeting and with no further business to come before the Board of Commissioners, at approximately 5:10 p.m., Mayor Wilkerson declared this meeting adjourned.

ADOPTED: July 17, 2018

APPROVED: Bennie Wilkerson  
Mayor, Chairman of Board of Commissioners

ATTEST: Katie Schaller Ward  
City Clerk