

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held November 4, 2025**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on November 4, 2025. Mayor Todd Alcott called the meeting to order. An invocation was provided by Jacob Stevens and all present recited the Pledge of Allegiance, led by Elizabeth Stevens. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown, Commissioner Melinda Hill, Commissioner Sue Parrigin and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

AWARDS AND RECOGNITIONS

The Bowling Green Junior Golf Program and its volunteers were acknowledged. During the 2025 Junior Golf Tournament, Rowdy Harris was recognized as overall boy's division champion, and Caroline Childers as overall girl's division champion.

CITY MANAGER

City Manager Jeffery B. Meisel reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

APPROVAL OF MINUTES

Regular Meeting October 21, 2025.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Hill and seconded by Parrigin to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Minutes of the regular meeting of October 21, 2025 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2025 – 267

MUNICIPAL ORDER APPROVING THE CAREER PATH
ADVANCEMENT OF DAVID WEBB TO THE POSITION OF
OPERATIONS MAINTENANCE TECHNICIAN III AND AUSTIN
JONES AND JOHN LYONS TO THE POSITION OF OPERATIONS
MAINTENANCE TECHNICIAN II IN THE PUBLIC WORKS
DEPARTMENT

Summary of Municipal Order No. 2025 – 267 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Public Works Department Director Andy Souza reviewed and recommended the career path advancement of David Webb to the position of Operations Maintenance Technician III and Austin Jones and John Lyons to the

position of Operations Maintenance Technician II in the Public Works Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 267 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 268

MUNICIPAL ORDER APPROVING THE PROMOTIONS OF DANIEL ASHLEY TO THE POSITION OF BATTALION CHIEF, KYLE HAMPTON TO THE POSITION OF CAPTAIN AND DYLAN HAWKINS TO THE POSITION OF ENGINEER IN THE FIRE DEPARTMENT

Summary of Municipal Order No. 2025 – 268 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel congratulated Tim Buchanon on his recent retirement with over 23 years of service. Fire Chief Justin Brooks explained due to the retirement, it opened up opportunities for advancement. He recommended the promotions of Daniel Ashley to the position of Battalion Chief, Kyle Hampton to the position of Captain and Dylan Hawkins to the position of Engineer in the Fire Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 268 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 269

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF AIMEE MILLER TO THE POSITION OF ASSISTANT CHIEF FINANCIAL OFFICER IN THE FINANCE DEPARTMENT

Summary of Municipal Order No. 2025 – 269 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Human Resources Manager Tiara Britt reviewed and recommended the appointment of Aimee Miller to the position of Assistant Chief Financial Officer in the Finance Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 269 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 270

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF HEAVEN SANCHEZ TO THE POSITION OF PARKS FORESTER/ARBORIST IN THE PARKS AND RECREATION DEPARTMENT

Summary of Municipal Order No. 2025 – 270 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Human Resources Manager Tiara Britt reviewed and recommended the appointment of Heaven Sanchez to the position of Parks Forester/Arborist in the Parks and Recreation Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 270 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 271

MUNICIPAL ORDER APPROVING THE PROBATIONARY
APPOINTMENT OF HUNTER HAYES TO THE POSITION OF
OPERATIONS MAINTENANCE TECHNICIAN I IN THE PUBLIC
WORKS DEPARTMENT

Summary of Municipal Order No. 2025 – 271 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Human Resources Manager Tiara Britt reviewed and recommended the appointment of Hunter Hayes to the position of Operations Maintenance Technician I in the Public Works Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 271 was approved by unanimous vote.

ORDINANCE NO. BG2025 – 26

(First Reading – Non-Binding)

ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE REPEALING AND REVISING CHAPTER 21 (PUBLIC
INFRASTRUCTURE, RIGHTS-OF-WAY AND STORMWATER),
SUBCHAPTER 21-2 (STORMWATER QUALITY) RELATED TO
STORMWATER REQUIREMENTS OF THE CITY OF BOWLING
GREEN CODE OF ORDINANCES

Title and summary of Ordinance No. BG2025 – 26 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for the first and non-binding reading of said Ordinance. Meisel reviewed and recommended the repealing and revising of Chapter 21 (Public Infrastructure, Rights-of-Way and Stormwater), Subchapter 21-2 (Stormwater Quality) of the City of Bowling Green Code of Ordinances. The amendments recommended by the Public Works Department, Environmental Compliance Division, included the addition of fee-in-lieu of construction (FILOC) for residential properties, and stormwater utility for commercial properties. It was clarified the stormwater utility fee being proposed was \$4 per household and would go into effect January 1, 2027, and the fee may be adjusted every five (5) years. However, the FILOC would be effective following adoption of the ordinance for new commercial development. After further discussion, Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2025 – 26 was approved by unanimous vote.

ORDINANCE NO. BG2025 – 27

(First Reading – Non-Binding)

ORDINANCE PROVIDING FOR ISSUANCE OF WATER AND SEWER
REVENUE BOND ANTICIPATION NOTES

ORDINANCE OF THE CITY OF BOWLING GREEN, KENTUCKY,
AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF CITY
OF BOWLING GREEN, KENTUCKY WATER AND SEWER
REVENUE BOND ANTICIPATION NOTES, SERIES 2025 FOR THE
PURPOSE OF FINANCING THE CONSTRUCTION OF ADDITIONS,
EXPANSIONS AND IMPROVEMENTS TO ITS WATER AND
WASTEWATER SYSTEM

Title and summary of Ordinance No. BG2025 – 27 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the first and non-binding reading of said Ordinance. At the request of the City Manager, Bowling Green Municipal Utilities (BGMU) General Manager Mark Iverson reviewed and recommended the approval of the Water and Sewer Revenue Bond Anticipation Notes, Series 2025 for the purpose of financing the construction of additions, expansions and improvements to BGMU's water and wastewater system. He said the bond anticipation notes was the first phase, a final financing package would follow at a later date to complete the projects. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2025 – 27 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 272

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2026-15 FOR FISCAL YEAR 2026 STREET OVERLAY PROJECT FROM SCOTTY'S CONTRACTING & STONE, LLC IN AN AMOUNT NOT TO EXCEED \$1,999,995

Summary of Municipal Order No. 2025 – 272 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2026-15 for Fiscal Year 2026 street overlay project from Scotty's Contracting & Stone, LLC in an amount not to exceed \$1,999,995. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 272 was approved by unanimous vote.

ORDINANCE NO. BG2025 – 28

(First Reading – Non-Binding)

ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER ONE TO THE
CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING
BUDGET FOR FISCAL YEAR 2026

Title and summary of Ordinance No. BG2025 – 28 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for the first and non-binding reading of said Ordinance. Meisel reviewed and recommended approval of Budget Amendment No. One to the budget. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2025 – 28 was approved by unanimous vote.

ORDINANCE NO. BG2025 – 29

(First Reading – Non-Binding)

ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE REPEALING CHAPTER 7 (CABLE
COMMUNICATIONS) OF THE CITY OF BOWLING GREEN CODE
OF ORDINANCES

Title and summary of Ordinance No. BG2025 – 29 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for the first and non-binding reading of said Ordinance. Meisel reviewed and recommended Chapter 7 (Cable Communications) be repealed in its entirety of the City of Bowling Green Code of Ordinances. It was explained a previously adopted ordinance established updated regulations for a cable franchise, making Chapter 7 no longer necessary. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2025 – 29 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 273

MUNICIPAL ORDER APPROVING THE APPOINTMENTS OF KIM
ADWELL AND SCOTT LINDSEY TO THE BOWLING GREEN AREA
CONVENTION AND VISITORS BUREAU

Summary of Municipal Order No. 2025 – 273 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Mayor Alcott recommended the appointments of Kim Adwell and Scott Lindsey to the Bowling Green Area Convention and Visitors Bureau. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 273 was approved by unanimous vote.

ORDINANCE NO. BG2025 – 24

(Second Reading – Binding)

ORDINANCE RELATING TO CLASSIFICATION/PAY SCHEDULE

ORDINANCE AMENDING THE CLASSIFICATION/PAY SCHEDULE
“G” FOR GENERAL CLASSIFIED AND “U” FOR UNCLASSIFIED
PART-TIME EMPLOYEES OF THE CITY OF BOWLING GREEN
FOR FISCAL YEAR 2026

Title and summary of Ordinance No. BG2025 – 24 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Ordinance No. BG2025 – 24 was adopted by unanimous vote.

ORDINANCE NO. BG2025 – 25
(Second Reading – Binding)
ORDINANCE RENAMING STREET

ORDINANCE APPROVING THE RENAMING OF CYPRESS WOOD
LANE TO GATOR WAY

Title and summary of Ordinance No. BG2025 – 25 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Ordinance No. BG2025 – 25 was adopted by unanimous vote.

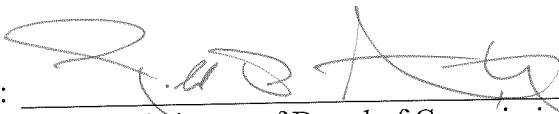
PUBLIC COMMENTS


Mayor Alcott opened the floor for any public comments. Mary Steele spoke on the importance of mental health.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:50 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: November 18, 2025

APPROVED: 
Mayor, Chairman of Board of Commissioners

ATTEST: 
City Clerk

Minutes prepared by City Clerk Ashley Jackson