

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held JUNE 4, 2013**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 7:00 p.m. on June 4, 2013. Mayor Bruce Wilkerson called the meeting to order and gave the invocation. All present recited the Pledge of Allegiance. Assistant City Manager/City Clerk Katie Schaller called the roll, and the following members were present: Commissioner Melinda M. Hill, Commissioner Bill Waltrip, Commissioner Rick Williams and Mayor Bruce Wilkerson. Absent: Commissioner Joe W. Denning. There was a quorum of the Board of Commissioners.

AWARDS & RECOGNITIONS

Mayor Wilkerson asked if there were any awards or announcements to be made at this time, and there were none.

CITY MANAGER

City Manager Kevin D. DeFebbo reminded everyone that Fourth of July was one month away and the fireworks season would begin to ramp up. He mentioned that the *Fireworks Courtesy* and *Fireworks Safety* public service announcements (PSA) would begin airing on Channel 4 and other cable network stations, through the City's website and on YouTube.

APPROVAL OF MINUTES

Minutes of Regular Meeting May 21, 2013

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Williams and seconded by Hill to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None

Motion to approve the minutes of the regular meeting of May 21, 2013 was approved by unanimous vote.

PUBLIC COMMENTS

Mayor Wilkerson opened the floor for any public comments and there were none.

REGULAR AGENDA

**ORDINANCE NO. BG2013 - 11
(Second Reading)**

ORDINANCE AMENDING INTERLOCAL AGREEMENT WITH WARREN COUNTY

ORDINANCE AMENDING INTERLOCAL COOPERATION
AGREEMENT WITH WARREN COUNTY RELATED TO PUBLIC
SAFETY MOBILE RADIO COMMUNICATIONS SYSTEM

Title and summary of Ordinance No. BG2013 - 11 was read by the Assistant City Manager/City Clerk. Motion was made by Waltrip and seconded by Hill for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Waltrip, Williams and Wilkerson
Voting Nay: None

Ordinance No. BG2013 - 11 was adopted by unanimous vote.

ORDINANCE NO. BG2013 - 12

(Second Reading)

ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER THREE TO
THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL
OPERATING BUDGET FOR FISCAL YEAR 2013

Title and summary of Ordinance No. BG2013 - 12 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Waltrip for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Waltrip, Williams and Wilkerson
Voting Nay: None

Ordinance No. BG2013 - 12 was adopted by unanimous vote.

MUNICIPAL ORDER NO. 2013 - 79

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF
JENNIFER COMER TO THE BOWLING GREEN COMMUNITY
TREE ADVISORY BOARD

Summary of Municipal Order No. 2013 - 79 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. Mayor Wilkerson indicated this was an appointment to fill the unexpired term of Chris Palmer who had to step down. He recognized Ms. Comer who was in the audience. With no other discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Waltrip, Williams and Wilkerson
Voting Nay: None

Municipal Order No. 2013 - 79 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2013 - 80

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF
JERRY WILDER AND APPOINTMENT OF RYAN DEARBONE TO
THE CITY OF BOWLING GREEN CODE ENFORCEMENT BOARD

Summary of Municipal Order No. 2013 - 80 was read by the Assistant City Manager/City Clerk. Motion was made by Waltrip and seconded by Hill for consideration of said Municipal Order. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2013 - 80 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2013 - 81

**MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF
JASON SMITH AND APPOINTMENT OF BRIAN LOWDER TO
THE HISTORIC PRESERVATION BOARD**

Summary of Municipal Order No. 2013 - 81 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Waltrip for consideration of said Municipal Order. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2013 - 81 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2013 - 82

**MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF
TIM KNIPP, DAN RILEY AND MIKE HUGHES TO THE BOWLING
GREEN AREA CONVENTION AND VISITORS BUREAU**

Summary of Municipal Order No. 2013 - 82 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2013 - 82 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2013 - 83

**MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID
#2013-38 FOR CISCO HARDWARE / SOFTWARE AND
MISCELLANEOUS EQUIPMENT / CABLING FROM POMEROY OF
LOUISVILLE, KENTUCKY IN THE TOTAL AMOUNT OF
\$30,927.50**

Summary of Municipal Order No. 2013 - 83 was read by the Assistant City Manager/City Clerk. Motion was made by Waltrip and seconded by Williams for consideration of said Municipal Order. DeFebbo indicated that access to the City's indoor wireless network (WiFi) was currently restricted and it was time to expand the WiFi in some of the City's facilities for more general access and use. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None
Municipal Order No. 2013 - 83 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2013 - 84

MUNICIPAL ORDER AUTHORIZING PUBLIC SAFETY SOFTWARE SUBSCRIPTION SERVICES FROM INFOR PUBLIC SECTOR, INC. (FORMERLY ENROUTE EMERGENCY SYSTEMS) IN THE AMOUNT OF \$65,901.99 FOR FISCAL YEAR 2014

Summary of Municipal Order No. 2013 - 84 was read by the Assistant City Manager/City Clerk. Motion was made by Waltrip and seconded by Hill for consideration of said Municipal Order. DeFebbo recounted that the EnRoute software platform was upgraded last summer which provided for a reduced maintenance cost this year under Infor Public Sector. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None
Municipal Order No. 2013 - 84 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2013 - 85

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2013-4, FOLLOWING NEGOTIATIONS AS AUTHORIZED BY THE KENTUCKY REVISED STATUTES, FROM MOTOROLA SOLUTIONS, INC. FOR A JOINT CITY OF BOWLING GREEN AND WARREN COUNTY PUBLIC SAFETY MOBILE RADIO COMMUNICATIONS SYSTEM IN THE TOTAL AMOUNT OF \$7,000,000; APPROVING AGREEMENT WITH MOTOROLA SOLUTIONS, INC. AND AUTHORIZING THE PUBLIC SAFETY MOBILE RADIO SYSTEM AGENCY (“AGENCY”) CREATED BY THE CITY AND WARREN COUNTY PURSUANT TO THE INTERLOCAL COOPERATION AGREEMENT ESTABLISHING A PUBLIC SAFETY MOBILE RADIO COMMUNICATIONS SYSTEM TO EXECUTE THIS AGREEMENT ON BEHALF OF THE CITY AND COUNTY; APPROVING AND AUTHORIZING APPROPRIATE CITY OFFICIALS TO PAY THE CITY’S PORTION OF THIS AGREEMENT THROUGH THE PAYMENT OF DEDICATED RESERVED FUNDS, LOANS OR A COMBINATION OF BOTH; AUTHORIZING AND DIRECTING THE CITY’S CHIEF FINANCIAL OFFICER TO OBTAIN ANY NECESSARY LOANS AT RATES AND FOR TERMS IN THE BEST INTERESTS OF THE CITY; AND AUTHORIZING THE CITY TO MAINTAIN APPROPRIATE FINANCIAL ACCOUNTS TO INVEST FUNDS COLLECTED ON BEHALF OF THE AGENCY AND TO PAY ACCOUNTS AUTHORIZED AND DIRECTED BY THE AGENCY

Summary of Municipal Order No. 2013 - 85 was read by the Assistant City Manager/City Clerk. Motion was made by Waltrip and seconded by Hill for consideration of said Municipal Order. DeFebbo reviewed the request for proposal (RFP) process undertaken and the negotiated agreement with Motorola, which would be overseen by the Public Safety Mobile Radio System Agency. He detailed that the City's portion of the project would be paid using cash savings in the amount of \$2.2 million and a bank loan to cover the balance of approximately \$1 million. Mayor Wilkerson thanked the members of the Agency for all their hard work. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2013 - 85 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2013 - 86

MUNICIPAL ORDER AUTHORIZING A CHANGE ORDER TO THE CONTRACT WITH PARLAYNE OUTDOOR SOLUTIONS OF BOWLING GREEN, KENTUCKY FOR LAMPKIN PARK COBB FIELD RENOVATION (BID #2013-20) IN THE AMOUNT OF \$5,500, FOR A TOTAL PROJECT COST OF \$28,318

Summary of Municipal Order No. 2013 - 86 was read by the Assistant City Manager/City Clerk. Motion was made by Waltrip and seconded by Williams for consideration of said Municipal Order. DeFebbo reviewed the project which was initially awarded administratively. He also recommended approval of the change order to enhance the irrigation pump system by installing a booster pump, thereby pushing the total project cost over \$25,000. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2013 - 86 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2013 - 87

MUNICIPAL ORDER ACCEPTING THE INTER-MODAL TRANSPORTATION AUTHORITY, INC. FISCAL YEAR 2014 OPERATING BUDGET AND FINANCIAL STATEMENTS ENDING JUNE 30, 2012

Summary of Municipal Order No. 2013 - 87 was read by the Assistant City Manager/City Clerk. Motion was made by Waltrip and seconded by Williams for consideration of said Municipal Order. DeFebbo recounted this item was presented at the work session earlier in the day. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2013 - 87 was approved by unanimous vote.

ORDINANCE NO. BG2013 - 13
(First Reading)

ORDINANCE ADOPTING ANNUAL CITY BUDGET

ORDINANCE ADOPTING THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING BUDGET FOR FISCAL YEAR BEGINNING JULY 1, 2013 AND ENDING JUNE 30, 2014, BY ESTIMATING REVENUES AND APPROPRIATING FUNDS FOR THE OPERATION OF CITY GOVERNMENT

Title and summary of Ordinance No. BG2013 - 13 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Waltrip for first reading of said Ordinance. DeFebbo reviewed the budget recommendation which was presented at the May 21st work session and reflected no tax increase with revenues growing at about 2%, provided for the upgraded radio system, addressed stormwater, sidewalk and facility improvement needs, and included some selected equipment replacement as well as a modest increase in wages. Mayor Wilkerson commended staff for how well the budget was put together. With no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None

First reading of Ordinance No. BG2013 - 13 was approved by unanimous vote.

ORDINANCE NO. BG2013 - 14

(First Reading)

ORDINANCE RELATING TO CLASSIFICATION/PAY SCHEDULES

ORDINANCE AMENDING THE CLASSIFICATION/PAY SCHEDULES "G" FOR GENERAL CLASSIFIED, "S" FOR PROTECTIVE / SWORN, "D" FOR DEPARTMENT HEAD / MANAGEMENT, AND "U" FOR UNCLASSIFIED PART-TIME EMPLOYEES, AND AUTHORIZING PAY INCREASES FOR FISCAL YEAR 2014

Title and summary of Ordinance No. BG2013 - 14 was read by the Assistant City Manager/City Clerk. Motion was made by Waltrip and seconded by Williams for first reading of said Ordinance. DeFebbo reviewed the requirement for the Board to approve changes in the classification/pay schedules as recommended in the budget proposal by ordinance. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None

First reading of Ordinance No. BG2013 - 14 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2013 - 88

MUNICIPAL ORDER AUTHORIZING INSURANCE PREMIUM PAYMENTS TO THE KENTUCKY LEAGUE OF CITIES INSURANCE SERVICES (KLCIS) FOR INSURANCE COVERAGES OF GENERAL LIABILITY, PUBLIC OFFICIALS LIABILITY, LAW ENFORCEMENT LIABILITY, AUTOMOBILE LIABILITY AND

PHYSICAL DAMAGE, PROPERTY, AND WORKERS
COMPENSATION FOR FISCAL YEAR 2014

Summary of Municipal Order No. 2013 - 88 was read by the Assistant City Manager/City Clerk. Motion was made by Waltrip and seconded by Williams for consideration of said Municipal Order. At the City Manager's request, Safety/Risk Manager David Weisbrodt explained this was the last year of a three year rate guarantee with KLCIS. He highlighted the achieved savings and recommended deductible changes for FY2014. Mr. Weisbrodt also reported that the City's workers' compensation experience modification (EM) factor was 0.59, making Bowling Green the lowest compared to four other cities of similar size also insured through KLCIS which ranged from 0.86 to 1.17. He specified that this lower EM provided an annual savings to the City of almost \$250,000. Mr. DeFebbo commented that this record of achievement does not just happen and he praised Mr. Weisbrodt and other staff for managing the City's risk so well. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2013 - 88 was approved by unanimous vote.

ORDINANCE NO. BG2013 - 15
(First Reading)
ORDINANCE AMENDING ZONING ORDINANCE

ORDINANCE AMENDING ARTICLES 4 AND 5 OF THE ZONING
ORDINANCE FOR THE CITY OF BOWLING GREEN, KENTUCKY
AS RECOMMENDED BY THE CITY-COUNTY PLANNING
COMMISSION

Title and summary of Ordinance No. BG2013 - 15 was read by the Assistant City Manager/City Clerk. Motion was made by Waltrip and seconded by Williams for first reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None

First reading of Ordinance No. BG2013 - 15 was approved by unanimous vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 7:25 p.m., Mayor Wilkerson declared this meeting adjourned.

WORK SESSION

Prior to the regular meeting and with no action taken, the Board of Commissioners excluding Commissioner Denning, convened at 4:00 p.m. in the Commission Chamber of City Hall for a regular work session to discuss the following subjects: 1) an Economic Development update and review of the Inter-modal Transportation Authority's (ITA) Fiscal Year 2014 Operating Budget and Financial Audit for June 30, 2012; 2) a list of in-kind services provided by the City to various agencies and specific inter-agency cooperation/exchanges (also referred to as "Gives & Gets"); and 3) a proposal regarding

the use of goats to assist with the initial cleanup of Hunting Creek Cemetery, a privately owned cemetery, and the on-going maintenance of the property. There was a consensus of the Board of Commissioners expressed to proceed with the initial cleanup of the privately owned cemetery with funding provided through a donation by the property owner to assist with the cost. However, there was not a majority of the Board who supported the City taking over the on-going maintenance of the family owned cemetery in perpetuity. Mr. DeFebbo suggested that during negotiations with the property owner, the City would also seek to have the family establish a trust fund to assist with on-going cleanup and maintenance costs.

ADOPTED: _____

APPROVED: _____
Mayor, Chairman of Board of Commissioners

ATTEST: _____
City Clerk

Minutes prepared by Assistant City Manager/City Clerk Katie Schaller