

**MINUTES of REGULAR MEETING  
of the BOARD of COMMISSIONERS  
of the CITY of BOWLING GREEN, KENTUCKY  
held April 15, 2025**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on April 15, 2025. Mayor Todd Alcott called the meeting to order. The invocation was provided by the Children's Pastor Louis Tagliaboschi of Broadway United Methodist Church and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown, Commissioner Melinda Hill, Commissioner Sue Parrigin and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

**CITY MANAGER**

City Manager Jeffery B. Meisel reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments. He also mentioned the historic flooding the City recently received, totaling approximately 10.4 inches over a four (4) day period. The following were recognized: Public Works Department, Neighborhood and Community Services Department, Parks and Recreation Department, Police and Fire Departments, and Public Information Officer Deborah Highland-West, for all the hard work during and after the flooding.

CrowdSouth CEO Jason Heflin provided an overview on Bowling Green Works Outreach Campaign.

**APPROVAL OF MINUTES**

Regular Meeting April 1, 2025.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Hill and seconded by Bailey to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott

Voting Nay: None

Motion to approve the minutes of the regular meeting of April 1, 2025 was approved by unanimous vote.

**REGULAR AGENDA**

**MUNICIPAL ORDER NO. 2025 – 88**

MUNICIPAL ORDER APPROVING THE PROBATIONARY  
APPOINTMENTS OF JAMISON BARTRUG, NICHOLAS BROCK,  
ADAM FITZGERALD, TRENTON GOODROE, MARC HARGRAVE,  
BOBBY "ALEX" LEE, ANDERSON "RIO" NAPIER, DYLAN  
NICKEL, MOHAMMED RIDA, ELIJHAH SMITH, EMMA WATKINS  
AND EVAN WEBSTER TO THE POSITION OF POLICE OFFICER IN  
THE POLICE DEPARTMENT

Summary of Municipal Order No. 2025 – 88 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Human Resources Manager Lori Gray reviewed and recommended the appointments of Jamison Bartrug, Nicholas Brock, Adam Fitzgerald, Trenton Goodroe, Marc Hargrave, Bobby “Alex” Lee, Anderson “Rio” Napier, Dylan Nickel, Mohammed Rida, Elijah Smith, Emma Watkins and Evan Webster to Police Officer in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
                          Voting Nay:   None

Municipal Order No. 2025 – 88 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 89

MUNICIPAL ORDER APPROVING THE PROBATIONARY  
APPOINTMENT OF CASEY JOHNSON TO THE POSITION OF  
LANDSCAPE GARDENER IN THE PARKS AND RECREATION  
DEPARTMENT

Summary of Municipal Order No. 2025 – 89 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Human Resources Manager Tiara Britt reviewed and recommended the appointment of Casey Johnson to Landscape Gardener in the Parks and Recreation Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
                          Voting Nay:   None

Municipal Order No. 2025 – 89 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 90

MUNICIPAL ORDER APPROVING THE PURCHASE OF OFFICE  
FURNITURE FOR THE DOWNTOWN PUBLIC TRANSIT FACILITY  
IN THE AMOUNT OF \$75,367.03 WITH OFFICE RESOURCES, INC.  
THROUGH OMNIA PARTNERS COOPERATIVE PURCHASING  
CONTRACT

Summary of Municipal Order No. 2025 – 90 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval to purchase office furniture for the downtown public transit facility in the amount of \$75,367.03 with Office Resources, Inc. through Omnia Partners Cooperative Purchasing Contract. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
                          Voting Nay:   None

Municipal Order No. 2025 – 90 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 91

MUNICIPAL ORDER APPROVING THE PURCHASE OF SHELVING  
FOR THE PUBLIC SAFETY TRAINING CENTER AND FIRE  
STATION #5 IN THE AMOUNT OF \$128,822.94 WITH PATTERSON

POPE, INC. THROUGH SOURCEWELL COOPERATIVE  
PURCHASING CONTRACT

Summary of Municipal Order No. 2025 – 91 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval to purchase shelving for the Public Safety Training Center and Fire Station #5 in the amount of \$128,822.94 with Patterson Pope, Inc. through Sourcewell Cooperative Purchasing Contract. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
Voting Nay: None

Municipal Order No. 2025 – 91 was approved by unanimous vote.

ORDINANCE NO. BG2025 – 5  
(First Reading – Non-Binding)  
ORDINANCE ANNEXING PROPERTY BY CONSENT

ORDINANCE ANNEXING A TOTAL OF APPROXIMATELY 5.0269 ACRES OF PROPERTY LOCATED AT 5165 SCOTTSVILLE ROAD, WITH PROPERTY PRESENTLY OWNED BY GREENWOOD BAPTIST CHURCH OF BOWLING GREEN, KENTUCKY, INC., WITH SAID TERRITORY BEING CONTIGUOUS TO EXISTING CITY LIMITS

Title and summary of Ordinance No. BG2025 – 5 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the first and non-binding reading of said Ordinance. Meisel recommended the annexation of approximately 5.0269 acres of property located at 5165 Scottsville Road, with property presently owned by Greenwood Baptist Church of Bowling Green, Kentucky, Inc. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
Voting Nay: None

First Reading of Ordinance No. BG2025 – 5 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 92

MUNICIPAL ORDER RATIFYING EXECUTION OF DECLARATION  
OF A LOCAL STATE OF EMERGENCY RELATED TO THE  
FLOODING EVENT ON APRIL 2-7, 2025

Summary of Municipal Order No. 2025 – 92 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval to ratify execution of the Declaration of a Local State of Emergency related to the flooding event on April 2-7, 2025. He explained the declaration required immediate signature from Warren County Emergency Management, which was the reason for the retroactive approval. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
Voting Nay: None

Municipal Order No. 2025 – 92 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 93

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF ANGIE  
BASHAM TO THE HOUSING AUTHORITY OF BOWLING GREEN

Summary of Municipal Order No. 2025 – 93 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Mayor Alcott recommended the appointment of Angie Basham to the Housing Authority of Bowling Green. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
                          Voting Nay:   None

Municipal Order No. 2025 – 93 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 94

MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF  
RUSSELL BROWN, GREGORY SEATON AND JOHN WILLIAMS TO  
THE URBAN GROWTH DESIGN REVIEW BOARD

Summary of Municipal Order No. 2025 – 94 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Mayor Alcott recommended the reappointments of Russell Brown, Gregory Seaton and John Williams to the Urban Growth Design Review Board. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
                          Voting Nay:   None

Municipal Order No. 2025 – 94 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 95

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF  
THOMAS DOOLEY AND REAPPOINTMENT OF SANDRA  
FRANKLIN TO THE HOBSON HOUSE COMMISSION

Summary of Municipal Order No. 2025 – 95 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Mayor Alcott recommended the appointment of Thomas Dooley and reappointment of Sandra Franklin to the Hobson House Commission. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
                          Voting Nay:   None

Municipal Order No. 2025 – 95 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 96

MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF DR.  
DAN MYERS AND JILL PRICE TO THE BOWLING GREEN AUDIT  
COMMITTEE

Summary of Municipal Order No. 2025 – 96 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Mayor Alcott recommended the reappointments of Dr. Dan Myers and Jill Price to the Bowling Green Audit Committee. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
                          Voting Nay:   None

Municipal Order No. 2025 – 96 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 97

MUNICIPAL ORDER APPROVING AND AUTHORIZING OUT-OF-TOWN TRAVEL EXPENSES FOR COMMISSIONER SUE PARRIGIN TO ATTEND THE KENTUCKY LEAGUE OF CITIES CITY DAY/CITY NIGHT AND BOARD OF DIRECTORS MEETING IN FRANKFORT, KENTUCKY

Summary of Municipal Order No. 2025 – 97 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approving and authorizing out-of-town travel expenses for Commissioner Sue Parrigin to attend the Kentucky League of Cities City Day/City Night and Board of Directors meeting in Frankfort. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
                          Voting Nay:   None

Municipal Order No. 2025 – 97 was approved by unanimous vote.

ORDINANCE NO. BG2025 – 6

(First Reading – Non-Binding)

ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER THREE TO THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2025

Title and summary of Ordinance No. BG2025 – 6 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the first and non-binding reading of said Ordinance. Meisel recommended Budget Amendment No. Three to the City of Bowling Green Annual Operating Budget for Fiscal Year 2025. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Bailey, Beasley-Brown, Hill, Parrigin and Alcott  
                          Voting Nay:   None

First Reading of Ordinance No. BG2025 – 6 was approved by unanimous vote.

PUBLIC COMMENTS


Mayor Alcott opened the floor for any public comments. David Williams, Garry Chaffin, Joel Mallett and Stephen Burnette residents of Stone Crest Avenue and Hearth Stone Circle commented on the recent flooding in the neighborhood and explained it was believed to be from the development in Sterling Business Park. It was also recommended there be more oversight on development projects to prevent future issues such as flooding. Also, Marshall Beach a resident on Cave Mill Road, spoke about

his house being flooded and suggested the City purchase the property for a retention basin. Juan Fuentes of Shannon Way discussed the flooding at his rental house and explained there was no assistance available through Federal Emergency Management Agency (FEMA) due to the residence being a rental, and no flood insurance was available. City Manager Meisel recommended all residents affected by the flood to visit Buchanan Park to enroll in the FEMA process in order to qualify for assistance. The City would also be reviewing upcoming needs in various locations and subdivisions, as well as the stormwater division being heavily involved.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 6:00 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: May 6, 2025

APPROVED:   
Mayor, Chairman of Board of Commissioners

ATTEST:   
City Clerk

*Minutes prepared by City Clerk Ashley Jackson*