

**MINUTES of REGULAR MEETING  
of the BOARD of COMMISSIONERS  
of the CITY of BOWLING GREEN, KENTUCKY  
held SEPTEMBER 6, 2016**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on September 6, 2016. Mayor Bruce Wilkerson called the meeting to order. An invocation was given by Police Chaplain Mike Holian, and all present recited the Pledge of Allegiance. Assistant City Manager/City Clerk Katie Schaller-Ward called the roll, and the following members were present: Commissioner Sue Parrigin, Commissioner Rick Williams, Commissioner Joe W. Denning, Commissioner Melinda M. Hill and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

**PUBLIC HEARING**

Neighborhood and Community Services Director Brent Childers conducted a public hearing for the purpose of reviewing and receiving comments on proposed substantial amendments to the Annual Action Plans for Years 7 and 10 of the Community Development Block Grant (CDBG) Program. He reported a total of \$32,206 of unspent funds would be reallocated to United Way of Southern Kentucky for its new 2-1-1 initiative. The CDBG money would be used to reimburse United Way for calls received from Bowling Green residents. Mr. Childers stated the comment period regarding these Plan amendments would remain open through September 16, 2016.

Commissioner Hill inquired where the balance of the proposed \$50,000 total allocation to United Way would come from. Mayor Wilkerson indicated it would be from the general fund. Commissioner Parrigin commented about the benefits of this new program. There were no other public comments.

**AWARDS & RECOGNITIONS**

Mayor Wilkerson announced the retirements of Parks/Golf Maintenance Superintendent Tony Whitmer and Assistant Fire Chief Donnie Frye both with 21 years of service, and wished them well.

**CITY MANAGER**

City Manager Kevin D. DeFebbo requested a closed session for the purpose of discussion about the sale of real property by the City as publicity would likely affect the value of the specific piece of property to be sold, and for discussion of pending litigation against the City. Motion was made by Hill and seconded by Denning to convene in closed session following the regular meeting pursuant to KRS 61.810 (1) (b) and (c). Mayor Wilkerson called for roll call vote.

ROLL CALL:           Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson  
                          Voting Nay: None

Motion to convene in closed session pursuant to KRS 61.810 (1) (b) and (c) was approved by unanimous vote.

APPROVAL OF MINUTES

Minutes of Regular Meeting August 16, 2016

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Hill and seconded by Parrigin to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson  
                          Voting Nay: None

Motion to approve the minutes of the regular meeting of August 16, 2016 was approved by unanimous vote.

PUBLIC COMMENTS

Lydia Billion, initiator of Black Lives Matter in Bowling Green, spoke in favor of a fairness ordinance. She stated that not all fellow citizens were protected from discrimination. She urged the Board to take heed of what others before her have presented and to support the addition of LGBT protections. As the election approaches, Ms. Billion also stated they were educating the public about this issue.

REGULAR AGENDA

ORDINANCE NO. BG2016 - 26

(Second Reading)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 0.19 ACRE FROM GB (GENERAL BUSINESS) TO CB (CENTRAL BUSINESS) LOCATED AT 718 STATE STREET, PRESENTLY OWNED BY CMC PROPERTIES, LLC

Title and summary of Ordinance No. BG2016 - 26 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson  
                          Voting Nay: None

Ordinance No. BG2016 - 26 was adopted by unanimous vote.

ORDINANCE NO. BG2016 - 27

(Second Reading)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 0.99 ACRE FROM HB (HIGHWAY BUSINESS) TO RM-4 (MULTI-FAMILY RESIDENTIAL) LOCATED AT 556 EMMETT AVENUE, PRESENTLY OWNED BY NEW MILLENNIUM REAL ESTATE, LLC

Title and summary of Ordinance No. BG2016 - 27 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson  
                  Voting Nay: None

Ordinance No. BG2016 - 27 was adopted by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 169

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENTS OF RYAN D. BESSETTE, KEITH A. CASADA, JR., CODY W. HYMER, AUSTIN J. MEREDITH, ANDREW T. NEWTON AND WILLIAM G. SMITH TO THE POSITION OF POLICE OFFICER IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2016 - 169 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo reviewed the application, testing and interview processes, and he recommended the appointments. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2016 - 169 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 170

MUNICIPAL ORDER APPROVING THE PROMOTIONS OF TIMOTHY W. BUCHANON TO THE POSITION OF ASSISTANT FIRE CHIEF, DANIEL R. ASHLEY TO THE POSITION OF COMPANY COMMANDER/EMT, AND NEAL T. CLAYTON TO THE POSITION OF FIRE APPARATUS OPERATOR/EMT IN THE FIRE DEPARTMENT

Summary of Municipal Order No. 2016 - 170 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for consideration of said Municipal Order. DeFebbo mentioned a retirement opened a line of positions to be backfilled. Fire Chief Jason Colson reviewed the qualifications and recommended each promotion. Once the discussion ended, a roll call vote was taken.

ROLL CALL:       Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2016 - 170 was approved by unanimous vote.

There was a brief delay in proceedings while family and friends of those promoted and appointed cleared the Commission Chamber before the Board resumed its consideration of items.

MUNICIPAL ORDER NO. 2016 - 171

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2017-02 FOR SLOAN CONVENTION CENTER LOBBY FURNITURE FROM KERR OFFICE GROUP OF ELIZABETHTOWN, KENTUCKY IN THE AMOUNT OF \$67,750

Summary of Municipal Order No. 2016 - 171 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. As part of the facelift underway for the Sloan Convention Center, DeFebbo reviewed and recommended the bid award to replace the furniture. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2016 - 171 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 172

MUNICIPAL ORDER AUTHORIZING AND APPROVING AN AGREEMENT THROUGH NONCOMPETITIVE NEGOTIATIONS WITH ARNOLD CONSULTING ENGINEERING SERVICES OF BOWLING GREEN, KENTUCKY FOR ENGINEERING DESIGN AND CONSTRUCTION INSPECTION SERVICES FOR CREEKWOOD AVENUE TO MOSS MIDDLE SCHOOL GREENWAYS TRAIL IN THE AMOUNT OF \$31,220

Summary of Municipal Order No. 2016 - 172 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo reviewed and recommended the hiring of an engineer to design the greenways trail expansion which was being paid for with Transportation Alternatives Program (TAP) grant funds. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2016 - 172 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 173

MUNICIPAL ORDER APPROVING A CONTRACT THROUGH COOPERATIVE PURCHASE WITH KENNEY MACHINERY CORPORATION OF INDIANAPOLIS, INDIANA UNDER THE KENTUCKY STATE PRICING CONTRACT FOR THE TRADE-IN AND PURCHASE OF SEVEN TORO WORKMAN UTILITY VEHICLES, THREE TORO GREENSMaster 3150, ONE TORO SAND PRO 5040, AND ONE TORO 4300 FAIRWAY MOWER FOR THE PARKS AND RECREATION DEPARTMENT IN THE NET AMOUNT OF \$282,585.12

Summary of Municipal Order No. 2016 - 173 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. With the City now financially in a position to put money toward the replacement of older equipment as discussed in the FY2017 budget, DeFebbo reviewed and recommended the trade-in and purchase of equipment for Parks and Golf Maintenance. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2016 - 173 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2016 - 174**

**MUNICIPAL ORDER APPROVING A CONTRACT THROUGH COOPERATIVE PURCHASE WITH WHAYNE SUPPLY COMPANY OF BOWLING GREEN, KENTUCKY UNDER THE KENTUCKY STATE PRICING CONTRACT FOR THE TRADE-IN AND PURCHASE OF A SKID STEER LOADER AND BACKHOE ATTACHMENT FOR THE PARKS AND RECREATION DEPARTMENT IN THE NET AMOUNT OF \$53,196**

Summary of Municipal Order No. 2016 - 174 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. In line with the previous item, DeFebbo reviewed and recommended the trade-in and purchase of a backhoe for Parks Maintenance. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2016 - 174 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2016 - 175**

**MUNICIPAL ORDER APPROVING A CONTRACT THROUGH COOPERATIVE PURCHASE WITH DEERE AND COMPANY OF CARY, NORTH CAROLINA THROUGH WRIGHT IMPLEMENT 1, LLC OF BOWLING GREEN, KENTUCKY UNDER THE KENTUCKY STATE PRICING CONTRACT FOR THE TRADE-IN AND PURCHASE OF A JOHN DEERE 5075M UTILITY TRACTOR WITH A LOADER FOR THE PARKS AND RECREATION DEPARTMENT IN THE NET AMOUNT OF \$40,257.63**

Summary of Municipal Order No. 2016 - 175 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Also referencing the two previous Municipal Orders, DeFebbo reviewed and recommended the trade-in and purchase of a utility tractor for Parks Maintenance. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Parrigin, Williams, Hill and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2016 - 175 was approved by unanimous vote of those present. Commissioner Denning stepped out of the room before the vote was taken.

MUNICIPAL ORDER NO. 2016 - 176

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING THE PURCHASE OF THREE ADDITIONAL TRUCKS UNDER BID #2016-15 (PACKAGE D) FROM GILLIE HYDE AUTO GROUP OF GLASGOW, KENTUCKY IN THE TOTAL AMOUNT OF \$83,811

Summary of Municipal Order No. 2016 - 176 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo recommended the purchase of three trucks utilizing a previous bid award since the language of that bid held pricing for a one year period. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Parrigin, Williams, Hill and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2016 - 176 was approved by unanimous vote of those present.

MUNICIPAL ORDER NO. 2016 - 177

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2017-10 FOR THE PURCHASE OF A UTILITY VEHICLE FOR THE FIRE DEPARTMENT FROM CAMPBELL CHEVROLET OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$42,996

Summary of Municipal Order No. 2016 - 177 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo recommended the bid award. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2016 - 177 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 178

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2017-08 FOR FISCAL YEAR 2017 STREET OVERLAY FROM SCOTTY'S CONTRACTING AND STONE, LLC OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$1,582,863.40, AND FURTHER AUTHORIZING STAFF TO ADD ADDITIONAL STREETS TO THIS UNIT PRICE BID FOR A TOTAL PROJECT AMOUNT NOT TO EXCEED \$2,000,000

Summary of Municipal Order No. 2016 - 178 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo indicated the resurfacing budget amount was increased to \$2 million for FY2017. He recommended awarding the full amount. Public Works Director Greg Meredith responded to

questions regarding the list of streets to be paved and the ability to add more streets to help address the backlog of streets needing to be resurfaced. With no other discussion, a roll call vote was taken.

ROLL CALL:        Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson  
                      Voting Nay: None

Municipal Order No. 2016 - 178 was approved by unanimous vote.

**ORDINANCE NO. BG2016 - 28**

**(First Reading)**

**ORDINANCE REZONING REAL ESTATE**

**ORDINANCE REZONING A TRACT OF LAND CONTAINING 20.586 ACRES FROM AG (AGRICULTURE) TO PUD (PLANNED UNIT DEVELOPMENT) LOCATED ON RUSSELLVILLE ROAD, PRESENTLY OWNED BY COOK AND DAVENPORT, LLC**

Title and summary of Ordinance No. BG2016 - 28 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for first reading of said Ordinance. Mayor Wilkerson stated the City-County Planning Commission unanimously recommended this rezoning. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:        Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson  
                      Voting Nay: None

First reading of Ordinance No. BG2016 - 28 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2016 - 179**

**MUNICIPAL ORDER AUTHORIZING THE LEASE OF A PORTION OF 225 EAST THIRD AVENUE TO COMMUNITY ACTION OF SOUTHERN KENTUCKY, INC. AND AUTHORIZING THE MAYOR TO EXECUTE THE LEASE AGREEMENT**

Summary of Municipal Order No. 2016 - 179 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for consideration of said Municipal Order. DeFebbo recommended approval of the lease agreement. He also noted there was previously a 20-year lease agreement which had expired. Parks and Recreation Director Brent Belcher explained the only significant change to the lease agreement related to requiring a monthly payment for a prorated share of the building's utility costs. With no additional discussion, a roll call vote was taken.

ROLL CALL:        Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson  
                      Voting Nay: None

Municipal Order No. 2016 - 179 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2016 - 180**

**MUNICIPAL ORDER AUTHORIZING THE APPROVAL OF THE FUNDING POLICY FOR THE CITY OF BOWLING GREEN POLICE AND FIREFIGHTER'S PENSION FUND**

Summary of Municipal Order No. 2016 - 180 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Chief Financial Officer Jeff Meisel gave an overview of the history of the closed Pension Fund, which has 39 remaining participants, including the amount of past contributions from the City as well as cost of living adjustments (COLA) provided in previous years. He also outlined the principal components of the recommended Funding Policy which would provide clear direction for future City contributions and COLA amounts. Mr. Meisel reported that as of July 1, 2016 the Pension Fund actuarial study reflected 98.5% funded with future City contribution amounts based on a five year amortization of the unfunded liability at a 1% COLA to be approximately \$140,000 a year. Commissioner Williams appreciated having an expected plan in place to follow each year. After the discussion, a roll call vote was taken.

ROLL CALL:           Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2016 - 180 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2016 - 181**

**MUNICIPAL ORDER APPROVING THE SUBMISSION OF THE FISCAL YEAR 2016 SECTION EIGHT MANAGEMENT ASSESSMENT PROGRAM (SEMAP) CERTIFICATION FOR THE HOUSING CHOICE VOUCHER (HCV) PROGRAM**

Summary of Municipal Order No. 2016 - 181 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo reviewed the requirement to submit the SEMAP. He remarked the HCV Program was anticipated to once again receive a rating of High Performer. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2016 - 181 was approved by unanimous vote.

**ORDINANCE NO. BG2016 - 29**

**(First Reading)**

**ORDINANCE ANNEXING PROPERTY BY CONSENT**

**ORDINANCE ANNEXING A TOTAL OF APPROXIMATELY 234.79 ACRES OF PROPERTY LOCATED ON OR NEAR BLUEGRASS FARMS BOULEVARD AND PLANO ROAD, WITH PROPERTY PRESENTLY OWNED BY STANLEY DARR, KENNETH AND MARY GREGORY, NATCHER PARKWAY HOLDINGS, LLC, BRIAN KEITH MARR, WARREN COUNTY SCHOOL BOARD AND THE COMMONWEALTH OF KENTUCKY TRANSPORTATION CABINET, WITH SAID TERRITORY BEING CONTIGUOUS TO EXISTING CITY LIMITS; AND FURTHER APPROVING ASSOCIATED ECONOMIC DEVELOPMENT ANNEXATION INCENTIVE AGREEMENTS**



Title and summary of Ordinance No. BG2016 - 29 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for first reading of said Ordinance. DeFebbo recounted the Annexation Policy previously adopted to help incentivize growth of the city limits for economic development purposes. Neighborhood and Community Services Director Brent Childers stated consents were received from all property owners and the Annexation Policy played an integral part with receiving the consents from three of the property owners. He also pointed out having a City fire station nearby was determined to be very beneficial to the property owners. Mr. Childers described the location of the properties being annexed which contained two residences and mostly farm or undeveloped land. Mayor Wilkerson reiterated the City was not going after neighborhoods which do not want to be part of the city.

As the discussion continued, Mr. Childers responded to questions about the future installation of street lights and the portion of Plano Road right-of-way being included in this annexation. City Attorney Gene Harmon clarified Plano Road was a State maintained right-of-way and would remain that way regardless of a portion being annexed. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson

Voting Nay: None

First reading of Ordinance No. BG2016 - 29 was approved by unanimous vote.

**ORDINANCE NO. BG2016 - 30**

**(First Reading)**

**ORDINANCE EXPANDING WKU GATEWAY TO DOWNTOWN BOWLING GREEN TIF DEVELOPMENT AREA**

**ORDINANCE EXPANDING THE WKU GATEWAY TO DOWNTOWN BOWLING GREEN TAX INCREMENT FINANCING (TIF) DISTRICT TO CREATE A LOCAL TAX INCREMENT FINANCING DEVELOPMENT AREA IN A PORTION OF BLOCK 203, APPROVING A TAX INCREMENT FINANCING DEVELOPMENT PLAN FOR THE LOCAL TAX INCREMENT FINANCING AREA AND APPROVING THE SUPPLEMENT TO THE AMENDED AND RESTATED LOCAL PARTICIPATION AGREEMENT #4**

Title and summary of Ordinance No. BG2016 - 30 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for first reading of said Ordinance. City Attorney Gene Harmon provided an overview of the expansion of the local TIF development area to pick up the rest of Block 203, which previously only included a portion of the block in the expanded TIF District. He outlined the process undertaken to create the development plan, hold a public hearing, and to make minor amendments to various documents, such as the Local Participation Agreement and the Agreement on Sharing of Revenues. Mr. Harmon reported the Warren County Downtown Economic Development Authority has already considered and approved everything as well. With no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson

Voting Nay: None

First reading of Ordinance No. BG2016 - 30 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2016 - 182**

**MUNICIPAL ORDER APPROVING SUPPLEMENTAL SECOND AMENDED AND RESTATED AGREEMENT ON SHARING OF REVENUES RELATED TO THE BLOCK 203 EXPANSION OF THE WKU GATEWAY TO DOWNTOWN BOWLING GREEN TAX INCREMENT FINANCING (TIF) DEVELOPMENT AREA**

Summary of Municipal Order No. 2016 - 182 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for consideration of said Municipal Order. As discussed with Ordinance No. BG2016-30, City Attorney Gene Harmon reviewed the revisions to the Agreement based on how the incremental revenues for this project would be divided among the parties. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:        Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson  
                      Voting Nay: None

Municipal Order No. 2016 - 182 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2016 - 183**

**MUNICIPAL ORDER DECLARING 405 BEECH STREET SURPLUS PROPERTY AND AUTHORIZING SALE BY SEALED BIDS**

Summary of Municipal Order No. 2016 - 183 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo indicated this property was received through a Master Commissioners sale and had no public purpose. As surplus property, he recommended selling it to the highest bidder. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:        Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson  
                      Voting Nay: None

Municipal Order No. 2016 - 183 was approved by unanimous vote.

**CLOSED SESSION**

Following a brief recess to clear the Commission Chamber, the Board of Commissioners met at approximately 5:30 p.m. in closed session pursuant to KRS 61.810 (1) (b) and (c) as previously approved. DeFebbo confirmed no action was expected to follow the discussion.

**ADJOURNMENT**

Once all discussion concluded in closed session and there being no further business to come before the Board of Commissioners, at approximately 6:20 p.m., Mayor Wilkerson declared this meeting adjourned.

ADOPTED: September 20, 2016

APPROVED: Bruce Wilkinson  
Mayor, Chairman of Board of Commissioners

ATTEST: Katie Schaller-Ward  
City Clerk

*Minutes prepared by Assistant City Manager/City Clerk Katie Schaller-Ward*