

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held May 17, 2022**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on May 17, 2022. Mayor Todd Alcott called the meeting to order. An invocation was provided by Fire Captain and Chaplain Kevin Lashley and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Melinda Hill, Commissioner Sue Parrigin, Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

CITY MANAGER

City Manager Jeffery B. Meisel reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

APPROVAL OF MINUTES

Regular Meeting May 3, 2022.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Hill and seconded by Parrigin to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Motion to approve the minutes of the regular meeting of May 3, 2022 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2022 – 84

**MUNICIPAL ORDER APPROVING THE PROMOTION OF
CAMERON LEVIS TO THE POSITION OF SPECIAL POPULATIONS
COORDINATOR IN THE PARKS AND RECREATION
DEPARTMENT**

Summary of Municipal Order No. 2022 – 84 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Human Resources Director Erin Hulsey reviewed and recommended the promotion of Cameron Levis to Special Populations Coordinator in the Parks and Recreation Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 84 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 85

MUNICIPAL ORDER APPROVING THE PROMOTION OF PAMELA BOOSE TO THE POSITION OF CODE COMPLIANCE SUPPORT SPECIALIST IN THE NEIGHBORHOOD AND COMMUNITY SERVICES DEPARTMENT

Summary of Municipal Order No. 2022 – 85 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Neighborhood and Community Services (NCS) Director Brent Childers reviewed and recommended the promotion of Pamela Boose to Code Compliance Support Specialist in the NCS Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 85 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 86

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2022-48 FOR AFGHAN SUPPORT SERVICES FROM REFUGE BOWLING GREEN OF BOWLING GREEN, KENTUCKY IN AN AMOUNT NOT TO EXCEED \$90,000

Summary of Municipal Order No. 2022 – 86 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended the bid for Afghan support services from Rufuge Bowling Green in an amount not to exceed \$90,000. He further added the funding was from the recently approved Open Society Foundation Grant award. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 86 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 87

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2022-51 FOR THE 2022 PARKS MOWING PROGRAM PHASE II FROM BLUEGRASS LANDSCAPE, LLC OF BOWLING GREEN, KENTUCKY IN AN AMOUNT NOT TO EXCEED \$89,999

Summary of Municipal Order No. 2022 – 87 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended the bid for the 2022 Parks Mowing Program Phase 2, which included ten (10) locations, from Bluegrass Landscape, LLC in an amount not to exceed \$89,999. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 87 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 88

MUNICIPAL ORDER AUTHORIZING RENEWAL OF BID #2020-13 FOR ARBORICULTURAL SERVICES FROM BUSHELS & BLOOMS, LLC OF FRANKLIN, KENTUCKY IN A TOTAL AMOUNT NOT TO EXCEED \$55,000

Summary of Municipal Order No. 2022 – 88 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended the bid renewal for arboricultural services, for Parks and Recreation and other departments, from Bushels & Blooms, LLC in an amount not to exceed \$55,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 88 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 89

MUNICIPAL ORDER AUTHORIZING AND APPROVING BID #2022-47 FOR THE WESTEN STREET AND ROCKINGHAM AVENUE ROUNDABOUT CONSTRUCTION THROUGH NONCOMPETITIVE NEGOTIATIONS WITH SCOTTY'S CONTRACTING AND STONE, LLC OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$817,847.73, AND FURTHER AUTHORIZING THE CITY LAW DEPARTMENT TO NEGOTIATE THE ACQUISITION OF PROPERTIES NECESSARY FOR THE PROJECT, AND AUTHORIZING APPROPRIATE CITY OFFICIALS TO EXECUTE DEEDS, EASEMENTS AND OTHER DOCUMENTS RELATED TO LAND ACQUISITION NECESSARY FOR THE PROJECT

Summary of Municipal Order No. 2022 – 89 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended the bid for Westen Street and Rockingham Avenue roundabout construction. He explained the bid was over budget and staff went into negotiations with the one (1) bidder, Scotty's Contracting and Stone, LLC, for an amount of \$817,847.73. Meisel also recommended the authorization for the City Law Department to negotiate the acquisition of properties necessary for the project and authorize appropriate officials to execute deeds, easements and all other necessary documents. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 89 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 90

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR HOMELAND SECURITY GRANT FUNDS THROUGH THE KENTUCKY OFFICE OF HOMELAND SECURITY FOR THE PURCHASE OF SECURITY SURVEILLANCE

EQUIPMENT FOR THE INFORMATION TECHNOLOGY
DEPARTMENT IN THE AMOUNT OF \$162,226

Summary of Municipal Order No. 2022 – 90 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended the submission of an application for Homeland Security Grant funds through the Kentucky Office of Homeland Security for the purchase of security surveillance equipment for the Information Technology Department in the amount of \$162,226. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Municipal Order No. 2022 – 90 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 91

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN
APPLICATION FOR HOMELAND SECURITY GRANT FUNDS
THROUGH THE KENTUCKY OFFICE OF HOMELAND SECURITY
FOR THE PURCHASE OF AN EMERGENCY COMMUNICATIONS
RECORDING SYSTEM FOR THE POLICE DEPARTMENT IN THE
AMOUNT OF \$40,289

Summary of Municipal Order No. 2022 – 91 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended the submission of an application for Homeland Security Grant funds through the Kentucky Office of Homeland Security for the purchase of an emergency communications recording system for the Police Department in the amount of \$40,289. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Municipal Order No. 2022 – 91 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 92

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN
APPLICATION FOR HOMELAND SECURITY GRANT FUNDS
THROUGH THE KENTUCKY OFFICE OF HOMELAND SECURITY
FOR THE PURCHASE OF PORTABLE RADIOS FOR THE FIRE
DEPARTMENT IN THE AMOUNT OF \$70,981

Summary of Municipal Order No. 2022 – 92 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended the submission of an application for Homeland Security Grant funds through the Kentucky Office of Homeland Security for the purchase of portable radios for the Fire Department in the amount of \$70,981. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Municipal Order No. 2022 – 92 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 93

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION AND ACCEPTANCE OF A GRANT APPLICATION WITH THE FEDERAL TRANSIT ADMINISTRATION FOR FEDERAL FISCAL YEAR 2022 TRANSPORTATION ASSISTANCE UNDER THE SECTION 5307 AND 5339 PROGRAMS, AND FURTHER APPROVING STATE MATCH FUNDS

Summary of Municipal Order No. 2022 – 93 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended the submission and acceptance of a grant application with the Federal Transit Administration for Federal Fiscal Year 2022 Transportation Assistance under Section 5307 and 5339 Programs, and approval of State matching funds. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 93 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 94

MUNICIPAL ORDER APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE THE FOURTH AMENDED AND RESTATED LEASE AGREEMENT WITH CRAWDADDY ENTERPRISES, INC., D/B/A 440 MAIN RELATED TO THE LEASE OF CITY SIDEWALK AND IMPROVEMENTS

Summary of Municipal Order No. 2022 – 94 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel recommended the approval of the Fourth Amended and Restated Lease Agreement with 440 Main for a lease of City sidewalk and additional improvements. It was said 440 Main had installed a new awning and plans to install café barriers. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 94 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 21

(First Reading – Non-Binding)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TRACTS OF LAND CONTAINING 33.41 ACRES FROM AG (AGRICULTURE) AND R-E (RESIDENTIAL ESTATE) TO LI (LIGHT INDUSTRIAL) LOCATED AT 1597 AND 1609 GLASGOW ROAD AND 233 SUNNYSIDE-GOTTS ROAD, PRESENTLY OWNED BY MARGIE DUVALL

Title and summary of Ordinance No. BG2022 – 21 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the first and non-binding reading of said Ordinance. Meisel

stated the rezoning was a unanimous recommendation by the City-County Planning Commission. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2022 – 21 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 22
(First Reading – Non-Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 0.34
ACRE FROM RM-2 (TWO-FAMILY RESIDENTIAL) TO RS-1D
(SINGLE FAMILY RESIDENTIAL) LOCATED AT 1201 CABELL
DRIVE, PRESENTLY OWNED BY HUNTER MORROW

Title and summary of Ordinance No. BG2022 – 22 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for the first and non-binding reading of said Ordinance. Meisel stated the rezoning was a unanimous recommendation by the City-County Planning Commission. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2022 – 22 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 95

MUNICIPAL ORDER AUTHORIZING ACCEPTANCE OF WEST
KENTUCKY STATE AID FUNDING FOR EMERGENCIES (SAFE)
FUNDS RELATED TO THE SEVERE WEATHER EVENT ON
DECEMBER 11, 2021, AND FURTHER RATIFYING ACTIONS OF
THE MAYOR TO EXECUTE A MEMORANDUM OF AGREEMENT
WITH THE COMMONWEALTH OF KENTUCKY, DEPARTMENT OF
MILITARY AFFAIRS, DIVISION OF EMERGENCY MANAGEMENT

Summary of Municipal Order No. 2022 – 95 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel explained the West Kentucky State Aid Funding for Emergencies (SAFE) fund was established by Senate Bill 150 to cover damages and costs not funded by Federal Emergency Management Assistance (FEMA) from the December 11th tornado event. He recommended approval of the funds and ratifying actions of the Mayor to execute the Memorandum of Agreement with the State, Department of Military Affairs, Division of Emergency Management. Meisel reported the City was focused on using the funds for things such as: community tree replacement, greenway clean-up, tree and stump removal, and wages not related to overtime. It was said the City had submitted a request for about \$1.150 million in SAFE funds. Commissioner Hill requested the City look for ways to help small businesses who suffered from the storm damage. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 95 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 96

MUNICIPAL ORDER AUTHORIZING ADOPTION OF THE REVISED
CITY OF BOWLING GREEN FIRE PROMOTIONAL PROCEDURES

Summary of Municipal Order No. 2022 – 96 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Human Resources Director Erin Hulseley reviewed the revisions and recommended acceptance of the amended Fire Promotional Procedures. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 96 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 97

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF BARRY
PRUITT TO THE BOWLING GREEN AUDIT COMMITTEE

Summary of Municipal Order No. 2022 – 97 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Mayor Alcott reviewed and recommended the appointment of Barry Pruitt to the Audit Committee. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 97 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 98

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF ERIC
REED AND REAPPOINTMENT OF DR. MARTHA SALES TO THE
UNIVERSITY DISTRICT REVIEW COMMITTEE

Summary of Municipal Order No. 2022 – 98 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Mayor Alcott reviewed and recommended the appointment of Eric Reed and reappointment of Dr. Martha Sales to the University District Review Committee. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 98 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 18

(Second Reading – Binding)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A PORTION OF A TRACT OF LAND
CONTAINING 0.04 ACRE FROM HB (HIGHWAY BUSINESS) TO
RM-4 (MULTI-FAMILY RESIDENTIAL) LOCATED AT 0 COOKSEY

LANE, PRESENTLY OWNED BY THE HUB AT LOVERS LANE, LLC

Title and summary of Ordinance No. BG2022 – 18 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Ordinance No. BG2022 – 18 was adopted by unanimous vote.

ORDINANCE NO. BG2022 – 19
(Second Reading – Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 4.03 ACRES FROM HB (HIGHWAY BUSINESS) TO RM-4 (MULTI-FAMILY RESIDENTIAL) LOCATED AT 0 KENILWOOD WAY, PRESENTLY OWNED BY THREE SPRINGS HOSPITALITY, LLC

Title and summary of Ordinance No. BG2022 – 19 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Ordinance No. BG2022 – 19 was adopted by unanimous vote.

ORDINANCE NO. BG2022 – 20
(Second Reading – Binding)
ORDINANCE ANNEXING PROPERTY BY CONSENT

ORDINANCE ANNEXING 1.1647 ACRES OF PROPERTY LOCATED AT 1171 FREEPORT ROAD PRESENTLY OWNED BY THE INTER-MODAL TRANSPORTATION AUTHORITY, INC. WITH SAID TERRITORY BEING CONTIGUOUS TO EXISTING CITY LIMITS

Title and summary of Ordinance No. BG2022 – 20 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
Voting Nay: None

Ordinance No. BG2022 – 20 was adopted by unanimous vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:10 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: June 7, 2022

APPROVED: 
Mayor, Chairman of Board of Commissioners

ATTEST: Hope Spiller
Assistant City Clerk

Minutes prepared by City Clerk Ashley Jackson