

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held May 5, 2026**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on May 5, 2026. Mayor Todd Alcott called the meeting to order and provided the invocation. All present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown, Commissioner Melinda Hill, Commissioner Sue Parrigin and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

CITY MANAGER

City Manager Jeffery B. Meisel requested the audience to sign up at the back of the Commission Chamber to speak during public comments.

Meisel requested a closed session for the purpose of deliberations on the future acquisition of real property by the City as publicity would likely affect the value of the specific piece of property to be acquired by the City. Motion was made by Hill and seconded by Beasley-Brown to convene in closed session following the regular meeting pursuant to KRS 61.810 (1) (b). Mayor Alcott called for a roll call vote.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Motion to convene in closed session pursuant to KRS 61.810 (1) (b) was approved by unanimous vote.

APPROVAL OF MINUTES

Regular Meeting April 21, 2026.

Minutes of the above-referenced regular meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Parrigin and seconded by Bailey to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Minutes of the regular meeting of April 21, 2026 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2026 – 99

MUNICIPAL ORDER APPROVING THE PROMOTION OF
MACKENZIE STRODE TO THE POSITION OF STAFF
ACCOUNTANT I IN THE FINANCE DEPARTMENT

Summary of Municipal Order No. 2026 – 99 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Chief Financial Officer Erin Ballou recommended the promotion of Mackenzie Strode to the position of Staff Accountant I in the

Finance Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 99 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 100

MUNICIPAL ORDER APPROVING THE PROMOTIONS OF MICHAEL ELLIOTT TO THE POSITION OF ASSISTANT POLICE CHIEF, JAMES LEWIS TO THE POSITION OF POLICE CAPTAIN AND MATTHEW HUGHES TO THE POSITION OF POLICE SERGEANT IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2026 – 100 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Police Chief Michael Delaney acknowledged the recent retirement of Jason Scott with over 20 years of service to the City. He further recommended the promotions of Michael Elliott to the position of Assistant Police Chief, James Lewis to the position of Police Captain and Matthew Hughes to the position of Police Sergeant in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 100 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 101

MUNICIPAL ORDER AUTHORIZING AND APPROVING THE RENEWAL OF THE AMERICAN WORKFORCE NAVIGATOR AGREEMENT BY AND AMONG THE CITY OF BOWLING GREEN, WARREN COUNTY AND SOUTH CENTRAL WORKFORCE DEVELOPMENT BOARD

Summary of Municipal Order No. 2026 – 101 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel recommended the renewal of the American Workforce Navigator Agreement between the City, Warren County and South Central Workforce Development Board. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 101 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 102

MUNICIPAL ORDER APPROVING THE THIRD ANOTHER WAY PROGRAM FUNDING AGREEMENT WITH GOODWILL INDUSTRIES OF KENTUCKY, INC.

Summary of Municipal Order No. 2026 – 102 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed the

program and its benefits in the community and recommended approval of the Third Another Way Program Funding Agreement with Goodwill Industries of Kentucky, Inc. Goodwill Industries representatives provided a brief update and expressed gratitude for the continued support of the program. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 102 was approved by unanimous vote.

ORDINANCE NO. BG2026 – 8
(First Reading – Non-Binding)
ORDINANCE CLOSING A PUBLIC RIGHT-OF-WAY

ORDINANCE APPROVING THE CLOSING OF UNIMPROVED
RIGHT-OF-WAY LOCATED ON SCOTT LANE

Title and summary of Ordinance No. BG2026 – 8 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for the first and non-binding reading of said Ordinance. Meisel recommended approval to close an unimproved right-of-way located on Scott Lane as recommended by the City-County Planning Commission. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2026 – 8 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 103

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF
KENTUCKY TRANSPORTATION CABINET HIGHWAY
CONTINGENCY GRANT FUNDS IN THE AMOUNT OF \$185,000 FOR
SINKHOLE REPAIRS AT GRINSTEAD WAY AND CAMBRIDGE
WAY, AND FURTHER AUTHORIZING THE MAYOR TO EXECUTE
A MEMORANDUM OF AGREEMENT WITH THE
COMMONWEALTH OF KENTUCKY TRANSPORTATION CABINET,
DEPARTMENT OF HIGHWAYS

Summary of Municipal Order No. 2026 – 103 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel recommended acceptance of a grant award from the Kentucky Transportation Cabinet Highway Contingency Grant Funds in the amount of \$185,000 for sinkhole repairs at Grinstead Way and Cambridge Way and further authorize the Mayor to execute a Memorandum of Agreement with the Kentucky Transportation Cabinet. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 103 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 104

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION AND
ACCEPTANCE OF A GRANT WITH THE FEDERAL TRANSIT

ADMINISTRATION FOR FEDERAL FISCAL YEAR 2025
TRANSPORTATION ASSISTANCE UNDER THE SECTION 5307 AND
5339 PROGRAMS, AND FURTHER APPROVING STATE MATCHING
FUNDS

Summary of Municipal Order No. 2026 – 104 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel recommended submission and acceptance of a grant with the Federal Transit Administration (FTA) for Federal Fiscal Year 2025 Transportation Assistance under Section 5307 and 5339 Programs and further approving state matching funds. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 104 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 105

MUNICIPAL ORDER APPROVING THE YEAR 23 ANNUAL ACTION
PLAN OF THE CONSOLIDATED PLAN FOR COMMUNITY
DEVELOPMENT BLOCK GRANT ENTITLEMENT AND HOME
INVESTMENT PARTNERSHIPS PROGRAM FUNDING AND
AUTHORIZING ITS SUBMISSION TO THE U.S. DEPARTMENT OF
HOUSING AND URBAN DEVELOPMENT

Summary of Municipal Order No. 2026 – 105 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel recommended approval of the Year 23 Annual Action Plan of the Consolidated Plan for Community Development Block Grant Entitlement and Home Investment Partnerships Program Funding and authorizing submission to the U.S. Department of Housing and Urban Development. He explained the project would include Neighborhood Improvements Program in Census Block Group 102.4, which was the Delafield community, as well as local agency funding for the Bowling Green Human Rights Commissioner Fair Housing and Outreach Program and administrative costs. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 105 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 106

MUNICIPAL ORDER AUTHORIZING RENEWAL OF RFP #2023-39
FOR TRANSIT MANAGEMENT AND OPERATIONAL SERVICES
FROM RATP DEV USA IN THE AMOUNT OF \$105.76 PER REVENUE
HOUR

Summary of Municipal Order No. 2026 – 106 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel recommended renewal of RFP #2023-39 for transit management and operation services from RATP DEV USA in the amount of \$105.76 per revenue hour. He also introduced the new Transit Manager Pam Usher-Miller of GoBG Transit and Topper Transit. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

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ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None
Municipal Order No. 2026 – 106 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 107

MUNICIPAL ORDER RESCINDING MUNICIPAL ORDER NO. 2026-57 AND APPROVE ACKNOWLEDGEMENT THAT WINDSTREAM KENTUCKY EAST, LLC SHALL REMAIN PRESENT AND ABLE TO USE RIGHTS-OF-WAY FOR TELECOMMUNICATIONS (OR RELATED NON-CABLE) SYSTEM WITHIN THE CITY OF BOWLING GREEN

Summary of Municipal Order No. 2026 – 107 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Meisel recommended rescinding Municipal Order No. 2026-57 and approve acknowledgement that Windstream Kentucky East LLC shall remain present and able to use rights-of-way for telecommunications (or related non-cable) system within the city. He explained a name change was recently approved to Kinetic ABS KY, LLC, however now the company wishes to keep the original name of Windstream Kentucky East LLC. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None
Municipal Order No. 2026 – 107 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 108

MUNICIPAL ORDER APPROVING A DONATION FROM KOON FAMILY CHARITABLE FOUNDATION FOR THE BOWLING GREEN POLICE DEPARTMENT

Summary of Municipal Order No. 2026 – 108 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Meisel recommended approval of a donation from the Koon Family Charitable Foundation for the Bowling Green Police Department. The Board of Commissioners thanked the family for the generous donation of \$280,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None
Municipal Order No. 2026 – 108 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 109

MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF ERIC REED AND DR. MARTHA SALES TO THE UNIVERSITY DISTRICT REVIEW COMMITTEE

Summary of Municipal Order No. 2026 – 109 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Mayor Alcott recommended the reappointments of Eric Reed and Dr. Martha Sales to the University District Review Committee. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None
Municipal Order No. 2026 – 109 was approved by unanimous vote.

ORDINANCE NO. BG2026 – 7
(Second Reading – Binding)
ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER THREE TO
THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL
OPERATING BUDGET FOR FISCAL YEAR 2026

Title and summary of Ordinance No. BG2026 – 7 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None
Ordinance No. BG2026 – 7 was adopted by unanimous vote.

PUBLIC COMMENTS

Mayor Alcott opened the floor for any public comments. The following 5th grade students of Ms. Wendy McClure’s class at Potter Gray Elementary School presented ideas related to the BG2050 project of things they wish Bowling Green had in the year 2050: Anne Davis Phelps (airport), Bayley Roberts (gaming center), Marley Brown (roller derby rink), Eliza Wickstrom (Swig Drinks), Sutton Gilliam (children’s science museum), Lane Cherry (kids career center), Haizley Perez (children’s hospital), Scout Campbell (wildlife sanctuary), Harper Marson (dog park), Rhett Washer and William McMillian (Dave & Busters restaurant).

Also, Mark Davis spoke about vehicles speeding in the Crossridge Subdivision and suggested speed bumps be reconsidered in the city ordinance.

CLOSED SESSION

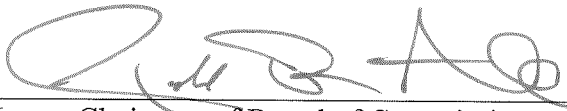
Following a brief recess, the Board of Commissioners met at approximately 5:35 p.m. in closed session pursuant to KRS 61.810 (1) (b) as previously approved.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:50 p.m., Mayor Alcott declared this meeting adjourned.

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ADOPTED: May 19, 2026

APPROVED: 

Mayor, Chairman of Board of Commissioners

ATTEST: Hope Spiller
Assistant City Clerk

Minutes prepared by City Clerk Ashley Jackson