

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

Program Year 2025 was the 22nd year of the City of Bowling Green CDBG Entitlement Program. Year 22 was the second year of the City's 5-year Consolidated Plan. This Consolidated Plan prioritized the need to make investments into a targeted area of neighborhoods and census tracts whose negative characteristics stand out in comparison to the City as a whole. This targeted area, the Bowling Green Reinvestment Area (BGRA), is composed of five census tracts, the City portion of one census tract, and the City portion of a census block group. To address the specific needs of each individual neighborhood within the BGRA, the City started the Neighborhood Improvements Program (NIP). Previously, HUD designated the Bowling Green Reinvestment Area as a Neighborhood Revitalization Strategy Area (NRSA). During this program year, the City continued work on projects in the fifth neighborhood of focus, Census Block Group 102.4. The West End Greenway Phase II project was completed, creating a greenway and sidewalk connection from the Delafield Neighborhood to critical services and employment opportunities in downtown Bowling Green. The City used CDBG funds to complete the necessary right-of-way acquisition for a sidewalk and street improvement project in Census Block Group 102.4, which is currently under construction.

Twelve properties and three businesses in the BGRA benefited from the City's Exterior Property Improvements Program in Program Year 2025. Also, funded in part with CDBG-DR monies, four new single family units were completed through a partnership with Habitat For Humanity of Bowling Green/Warren County, while Live the Dream Development Inc. started construction on six affordable rentals units. Additionally, the City allocated funding for the Bowling Green Human Rights Commission's Fair Housing Education and Outreach Program.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Met neighborhood improvements and economic opportunities goals through the completion of a greenway and sidewalk improvement project completed in Census Block Group 102.4. The City made progress towards its quality affordable housing goal as 4 new affordable housing units were completed in partnership with Habitat for Humanity and 6 more units are under construction in partnership with Live the Dream

Development, Inc. and are expected to be completed during Program Year 2026.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Administration	Administration	CDBG: \$ / HOME: \$88900	Other	Other	1	0	0.00%	1	0	0.00%
Public Facilities	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	3000	0	0.00%			
Public Improvements	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	3000	3000	100.00%	759	2000	263.50%
Quality Affordable Owner Housing	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Added	Household Housing Unit	16	4	25.00%	12	4	33.33%
Quality Affordable Owner Housing	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	10	0	0.00%			

Quality Affordable Rental Housing	Affordable Housing	CDBG: \$ / HOME: \$0	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		1000	0	0.00%
Quality Affordable Rental Housing	Affordable Housing	CDBG: \$ / HOME: \$0	Rental units rehabilitated	Household Housing Unit	7	0	0.00%	2	0	0.00%
Quality Affordable Rental Housing	Affordable Housing	CDBG: \$ / HOME: \$0	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	3	0	0.00%			
Quality Affordable Rental Housing	Affordable Housing	CDBG: \$ / HOME: \$0	Other	Other	1000	0	0.00%			

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City utilizes CDBG funding for neighborhood improvements in the BGRA to improve economic and affordable housing opportunities. During this program year the City invested funds in major pedestrian improvement projects, which increased access to economic opportunities by safely connecting residents of the BGRA to services and employment opportunities. The City also utilizes CDBG funding to assist the Bowling Green Human Rights Commission, which provides housing education and outreach to residents seeking information on fair housing laws and tenant rights.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	423	0
Black or African American	247	0
Asian	30	0
American Indian or American Native	0	0
Native Hawaiian or Other Pacific Islander	0	0
Other	63	0
Total	0	0
Hispanic	146	0
Not Hispanic	617	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Around 763 persons were served which includes four households receiving affordable home ownership and the remaining 759 receiving new pedestrian pathways for safer access to education, employment and essential services. Of the total persons served, 55% were White, 32% Black, 4% Asian, and 8% Other. Hispanics represent 19% of the persons served while Non-Hispanics accounted for 81% of persons served.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	1,198,543	557,886.68
HOME	public - federal	889,809	15,122.50

Table 3 - Resources Made Available

Narrative

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
BG Reinvestment Area	80	88	Neighborhood Improvements Program & Fair Housing and Outreach

Table 4 – Identify the geographic distribution and location of investments

Narrative

The City allocated 80% of its annual CDBG funding for the Neighborhood Improvements Program (NIP), the focus of the BG Reinvestment Area, and Year 22 was the 10th year of the City implementing NIP projects. The City expended 88% of its CDBG allocation in the BGRA through pedestrian improvements construction in Census Block Group 102.4 along with fair housing education and outreach. The City spent 12% of its allocation on administrative activities. Of the \$557,886.68 of CDBG funds expended in Program Year 2025, \$498,240.96 was spent directly in the BGRA in Census Block Group 102.4 on pedestrian improvements and in assistance to the Bowling Green Human Rights Commission.

A map of geographic distribution of CDBG expenditures is included in Appendix 3.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

While the City was not required to spend matching funds during Program Year 2025, it continues to utilize public right of way for the leveraging of federal funds on pedestrian improvements.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	0.00
2. Match contributed during current Federal fiscal year	0.00
3 .Total match available for current Federal fiscal year (Line 1 plus Line 2)	0.00
4. Match liability for current Federal fiscal year	0.00
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	0.00

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0.00	0.00	0.00	0.00	0.00

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0.00	0.00	0.00	0.00	0..00	0.00
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0.00	0.00	0.00	0.00	0.00	0.00
	Total	Women Business Enterprises	Male			
Contracts						
Number	0	0	0			
Dollar Amount	0.00	0.00	0.00			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0.00	0.00	0.00			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0.00	0.00	0.00	0.00	0.00	0.00

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired	0	0				
Businesses Displaced	0	0				
Nonprofit Organizations Displaced	0	0				
Households Temporarily Relocated, not Displaced	0	0				
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0.00	0.00	0.00	0.00	0.00	0.00

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	14	4
Number of Special-Needs households to be provided affordable housing units	0	0
Total	14	0

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	12	4
Number of households supported through Rehab of Existing Units	2	0
Number of households supported through Acquisition of Existing Units	0	0
Total	14	4

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City's goals were based on affordable housing projects in the BGRA. While Habitat for Humanity built four new houses with CDBG-DR funds, the goal was not met to due new units still under construction and a delay in additional new housing units not yet started. Construction and lease-up of the six remaining affordable housing units are expected to be completed in Program Year 2026 along with new affordable housing opportunities initiated in Census Block Group 102.4.

Discuss how these outcomes will impact future annual action plans.

In the next annual action plan, the City will account for the completion of more households supported through the production of new units.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	1	0
Moderate-income	3	0
Total	4	0

Table 13 – Number of Households Served

Narrative Information

Of the four houses completed by Habitat for Humanity, three were low-to-moderate income while one was low-income.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Bowling Green works with its local homeless service providers to provide access and reach out to the local homeless population. Barren River Area Safe Space (BRASS) provides a shelter to victims of domestic violence and their families. The Salvation Army provides a shelter to the homeless population and provides a food bank, clothing store and a kitchen to feed residents of the shelter. HOTEL INC provides outreach services to unsheltered homeless persons along with an array of other services including case management assessing the individual needs of the the unsheltered homeless.

Program Year 2025 saw the continued successful operation of the Live Nav Collaborative Center, a partnership of local nonprofits and led by the Salvation Army. The Center offers immediate sheltering, meal and clothing assistance; daily services including hygiene, meals, lockers, lockers, mail, transportation, and laundry services; and case management including, but not limited to, assistance with and referrals for health and mental care, job training and placement, housing, education, governmental benefit programs, drug rehabilitation, legal aid, transportation, and other social services designed to assist those in need find stability and become self-sufficient.

The City of Bowling Green administers over 750 Housing Choice Vouchers and offers a preference for homeless individuals and families. The City also previously requested and received additional Mainstream Vouchers for non-elderly disabled persons which includes a homeless preference. This program resulted in an expanded partnership with the Salvation Army, VA, LifeSkills, HOTEL INC, Bowling Green Human Rights Commission, and Department for Community Based Services.

As part of the City's Fair Housing Education and Outreach Program, the Bowling Green Human Rights Commission participates in the Homeless and Housing Coalition of South Central Kentucky's Room in the Inn initiative to shelter homeless people in the area.

United Way of Southern Kentucky's 2-1-1 is a community resource navigation service that connects individuals and families to essential health and human services. Under 2-1-1, numerous referrals were made for connecting the homeless to shelter opportunities. Initially funded by CDBG, this service continues to serve the community today.

Addressing the emergency shelter and transitional housing needs of homeless persons

For those with no place to go or in need of emergency shelter, the local Salvation Army homeless shelter provides a warm, safe place for men, women, and families to stay. The Salvation Army Center of Hope Residential Center offers both emergency stays to individuals seeking shelter and short-term residential programs to assist individuals and families regain their independence. Both a men's and women's dorm is available for housing individuals and several efficiency family unit apartments are available for parents or individuals with children.

The City partners with its homeless service providers to address emergency shelter and transitional housing needs. After receiving direction from local homeless service providers through the development of the previous Consolidated Plan, the City partnered with HOTEL INC for new transitional housing units for the homeless in the BG Reinvestment Area.

Hope House Ministries operates a transitional housing facility for women and men, which includes addiction recovery. Men's Addiction Recovery Campus (MARC) is a six month addiction recovery transitional housing program that assists people in moving toward personal accountability, self activation and empowerment for reentry into relationships, work and community.

United Way of Southern Kentucky's 2-1-1 is a community resource navigation service that connects individuals and families to essential health and human services. Under 2-1-1, numerous referrals are made for connecting the homeless to emergency shelter and transitional housing opportunities. Initially funded by CDBG, this service continues to serve the community today.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The State of Kentucky recently budgeted \$20,000,000 for a new crisis mental health intake center in Bowling Green. The unprecedented drop-in facility will help individuals with mental health and drug and alcohol issues to connect with local community partners, which could also address housing, health, social services, employment, education, or youth needs. As of the end of Program Year 2025 the project is under construction.

Initially started with CDBG-CV funding, the City partners with a local nonprofit to assist individuals with accessing employment at local industrial parks. The partnership is with a local

nonprofit which provides transitional housing and targets those exiting incarceration.

United Way of Southern Kentucky's 2-1-1 is a community resource navigation service that connects individuals and families to essential health and human services. Under 2-1-1, numerous referrals are made for helping low-income individuals and families receive assistance for housing, health, social services, employment, education, and youth needs. Initially funded by CDBG, this service continues to serve the community today.

Bowling Green and Warren County were the recipients of funded LIHTC projects resulting in 635 affordable rental units funded CDBG-DR, HOME, and tax-credit bonds. All of these units will add to the local supply of affordable housing stock helping individuals and families to avoid becoming homeless. Five major tax credit developments have all broken ground and one of these developments is leasing up as of the end of Program Year 2025.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City previously allocated \$2,000,000 for the Live Nav Collaborative Center, a one-stop-shop facility, to provide case management, laundry, showers, and many other resources to the unhoused population. The City continues to partner with the Salvation Army, Life Skills and other non-profits in this endeavor, which came online during Program Year 2024.

The City's Housing Choice Voucher Program gives a preference to homeless persons that have spent the last 30-45 days homeless. This provides an opportunity for families that are residing at the Salvation Army or domestic violence victims an opportunity to locate quality affordable housing. As part of this preference, the City partners with Hotel Inc. and Lifeskills as approved homeless service organizations for client verification. Hotel Inc.'s transitional housing program incorporates financial training and basic life skills training as part of their program. The goal is to make the family independent at the conclusion of the program.

Hope House Ministries' transitional housing program is available to men and women struggling with substance abuse, primarily be targeting men exiting incarceration. The program provides substance abuse services, financial literacy, job training, to provide participants with the skills to succeed in society while reducing recidivism rates.

United Way of Southern Kentucky's 2-1-1 is a community resource navigation service that connects individuals and families to essential health and human services. Under 2-1-1,

numerous referrals are made for helping homeless persons to gain access to transitional and affordable permanent housing opportunities. Initially funded by CDBG, this service continues to serve the community today.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Quality Affordable Housing is a priority of the Consolidated Plan and the City of Bowling Green. Efforts were made in Program Year 2025 to address this priority need. With the help of City resources, two separate affordable housing projects, created in partnership with both Live the Dream Development, Inc. and Habitat for Humanity, went out for bid in Program Year 2024. The Habitat for Humanity project is now complete, resulting in 4 CDBG-DR supported affordable housing units. Six more affordable housing units are under construction through the partnership with Live the Dream Development, Inc. and are expected to be completed in program Year 2026. The increase in affordable housing supply will reduce the burden of public housing constraints.

Live the Dream is a nonprofit of the local housing authority offering the most effective techniques for achieving homeownership and financial stability among LMI individuals and families and to avoid predatory lending practices. Housing Authority residents are often served by this program.

Construction continued for new tax-credit projects funded with CDBG-DR and HOME in Bowling Green resulting in 635 more affordable rental units. These developments create opportunities for public housing residents to transition to private housing, freeing up additional public housing units.

Continued funding for the Fair Housing Education program further assisted residents of the community in understanding their rights and responsibilities under the Federal Fair Housing Laws. This establishes important groundwork for households who are seeking homeownership opportunities. The Fair Housing Education program addresses the Suitable Living Environmental objective through the outcome of Availability/Accessibility. The City supplements this program with local funds as needed.

The City also provides Section 8 Housing Choice Vouchers for homeownership. At present 8 households are being assisted with mortgage payments.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The City's HCV program utilizes graduates of the Housing Authority's Homeowner program for Homeownership Vouchers. The City and the HABG have a history of partnering together for the creation and development of affordable housing opportunities.

Throughout Program Year 2025, Habitat for Humanity continued working towards developing

final plans for a future affordable housing development that will feature approximately 70 new units. The project is funded by nearly \$2.7 million in CDBG Disaster Recovery dollars and exists as a partnership between the City and Habitat. Habitat for Humanity educates low to moderate income families on sustainable home ownership. This new opportunity is available to anyone including neighboring public housing residents.

Additionally the City continued its partnership with Live the Dream Development, Inc., a subsidiary of the local housing authority that provides Homeownership Education Classes and one-on-one counseling to potential homebuyers to move them from rental to homeownership.

Actions taken to provide assistance to troubled PHAs

There are currently no troubled PHAs in Bowling Green.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City waives permit fees for nonprofits building single family homes. This incentive assisted organizations such as Live the Dream Development Inc., HOTEL INC, and Habitat for Humanity in meeting their goals of providing new affordable housing.

The City of Bowling Green has a limited number of policies that could affect the affordability of housing development and strives to ensure that its policies and regulations are not cost burdensome to affordable housing developers.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Construction continues on a mental health and addiction recovery drop-in center. The new facility will actively addresses mental health, substance abuse, and homelessness issues in Bowling Green.

The City contracts with RATP Dev to provide paratransit and fixed-route public transit service.

The Life Navigation Center remains open to the public to enhance local local non-profit coordination of services to the homeless community. The center offers shower rooms, laundry services, and ways for the community to stay safe during the warmer months.

The City employed two full-time Community Navigators to assist foreign-born and other residents with accessing services throughout Bowling Green and Warren County. Services can include, but are not limited to, finding ESL, employment and driver's license training.

Through a public-private partnership, the City completed a small business accelerator for low income, minority, and tornado impacted residents to establish businesses for the creation of new jobs and services in the community. The accelerator is home to numerous businesses and expects to be completely full for the first time in Program year 2026.

Funded by FEMA Hazard Mitigation Grant funds, seven new tornado shelters are pending approval for construction. The first tornado shelters in the City of Bowling Green, the project addresses an underserved need in times of inclement weather.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

During Program Year 2025, the City partnered with Live the Dream Development Inc. through a

locally funded exterior property improvements program. Under this program contractors are required under law to undertake lead safe work practices which results in a reduction in lead-based hazards when undertaking projects such as window and door replacements. Furthermore some projects with the potential to disturb paint surfaces undertook activities to encapsulate painting surfaces which also reduced lead-based paint hazards.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City partners with Hope House Ministries to provide a vehicle shuttle service for poverty-level families to access employment opportunities at local industrial parks.

The City's full-time Community Navigators assist all international residents with accessing such services. Additionally, the City completed continued implementing a strategic plan that connects our foreign-born population to employment, education, and career service opportunities.

Previously over \$130 Million in funding was awarded from the Commonwealth of Kentucky for 635 new affordable rental units in Bowling Green and Warren County. Progress continued on the construction of these units.

The City made Section 3 outreach efforts at the City of Bowling Green Section 8 Office, Bowling Green Human Rights Commission, Housing Authority of Bowling Green, and in local newspaper bid advertisements to notify low income persons of several CDBG contracting and labor opportunities.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

Please see Appendix F.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

A regional mental health and substance abuse treatment facility continues to progress. With \$20,000,000 awarded for construction, more than 30 leaders comprised of local and state officials, along with mental health professionals and law enforcement officers, are working together to find a solution where a person in crisis can receive immediate treatment typically bypassing the criminal and judicial systems as well as our hospital emergency rooms.

The City's full-time Community Navigators continue to strengthen coordination between public and private housing and social service agencies enhancing services to local residents.

To advance housing services to non-elderly persons with disabilities, the City of Bowling Green Housing Division continued partnering with local health and human service entities to

coordinate voluntary services and support to individuals to live independently. The vouchers are targeted towards the unmet need for housing assistance for non-elderly persons with disabilities meeting HUD median family income limits.

During each program year, the City continuously seeks ways to improve coordination with partnering agencies. During the planning and implementation of projects and programs each year, the City learns of new ways to enhance coordination. Actions taken to improve coordination include the following:

- Inviting additional agencies to attend the annual CDBG Public Hearings.
- Seek additional input from area agencies on needs in the community and challenges in providing services in compliance with CDBG program requirements.
- Informing area agencies of the City's CDBG funding priorities and initiatives to solicit partnerships, and avoid duplication and overlap of services.
- Provide greater technical assistance to agencies in need.
- Update Policies and Procedures, and Subrecipient Agreements to improve coordination and maximize efficiencies.
- Develop plans and strategies to gain greater flexibility within the CDBG requirements to adequately address neighborhood needs.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

To overcome the effects of the impediments identified in the City's analysis of impediments to fair housing, the City partners with the Bowling Green Human Rights Commission to development and implement a fair housing education and outreach program.

Under this partnership, the BGHRC annually conducts workshops and presentations targeting specific groups and members of the protected classes, and service providers to the protected classes. The service providers include landlords, lenders, builders, realtors, and community organizations. Outreach efforts are also provided through newsletters sent to the aforementioned service providers, and from information booths at forums, fairs, and other venues. The BGHRC also responds to fair housing inquiries, and assists citizens in filing and resolving housing discrimination complaints through mediation, education, and counseling.

To overcome language and cultural differences, the City's International Communities Liaison works with individual members and groups of the international community to assist with obtaining access to available services. The International Communities Liaison also works with service providers to better assist the international community.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The Department of Neighborhood and Community Services of the City of Bowling Green is responsible for the administration of the CDBG program. NCS staff prepares the 5 year Consolidated plan, the Annual Action Plan and the CAPER. NCS staff uses HUD's Integrated Data Information system (IDIS) and the City's New World financial software to manage both financial aspects of the program and the performance of the program.

All subrecipients must enter into a written agreement prior to release of funds from the City or any project activity by the Subrecipient; this agreement must also receive formal approval by the City Commission or City Manager. The agreement sets forth the proposed activities of the program and the responsibilities of both the Subrecipient and the City, particularly with respect to CDBG regulations. Staff conducts meetings with the subrecipient's key staff to review the agreement prior to approval. Any necessary clarifications of requirements are handled at that time. For subrecipients procuring construction services, the City provides a packet of 'Contractor Requirements' which outlines CDBG requirements.

To receive reimbursement of expenditures from the City, each Subrecipient must provide proper documentation, including a monthly report of activity, copies of invoices, and a request for payment. NCS staff verifies the invoice and documentation and processes for payment. As part of this verification process, a desk audit of each Subrecipient program is performed monthly, including a review of all activities undertaken with CDBG funds and determination of expense eligibility, to ensure that all programming and expenditures are within the parameters set in the written agreement and the regulations of the CDBG program. Immediate action is taken in the event there are discrepancies with the subrecipient's programming or expenditures, including contacting the subrecipient by telephone, electronic mail, or through a more comprehensive site visit. If there are unusual situations or problems identified through a desk review, NCS will schedule a field monitoring visit with the Subrecipient.

CDBG Year 22 funds primarily targeted the Bowling Green Reinvestment Area (BGRA). The majority of the Year 22 funds have been expended for the Neighborhood Improvements Program in Census Block Group 102.4 for multi-use paths and sidewalk improvements. The City monitored the labor standards and Section 3 requirements associated with the 102.4 construction contract. The City also conducts a grant agreement meeting and monitors the Bowling Green Human Rights Commission annually for a fair housing program.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City of Bowling Green began the planning process for the Year 22 Annual Action Plan with a public hearing on February 6, 2025. The Public Notice for the public hearing and comment period was published in the local newspaper on January 19, 2025. The Public Notice was posted on the City's website homepage. Previous subrecipients and other partners were also notified of the hearing. Held virtually in prior years due to the COVID-19 pandemic, the public hearing was hybrid in that it was conducted in-person at the neighborhood and community services, but also conducted online giving the public opportunity to participate from home. Because some individuals may not be able to attend the hearing, or do not wish to speak in public, written comments were also accepted through February 18, 2025.

The purpose of the February 6, 2025 meeting was to review past performance of the CDBG program and to obtain citizen's views on housing and community development needs in Census Block Group 102.4. City staff reviewed the principles and past activities of the CDBG program.

A draft of the Year 22 Action Plan was made available for public review and comment from March 24, 2025 to April 26, 2025. The Public Notice for the public hearing and comment period was posted on the City's website homepage on March 24, 2025. Previous subrecipients and other partners were also notified of the hearing. The draft of the Year 22 Action Plan was reviewed at a public hearing on April 3, 2025. NCS staff reviewed the planning process, and recommendations for funding. The City Commission approved the Year 21 Action Plan on May 6, 2025.

The availability of the Year 22 CAPER was posted on the City's website on September 10, 2026. Citizens were encouraged to submit comments by September 25, 2026. A public copy of the CAPER was made available in the Neighborhood and Community Services building and on the City's website. There were no public comments received.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Not applicable

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 24 CFR 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in 24 CFR §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

None. As a second year recipient of HOME funds, the City continued to develop policies and procedures during Program Year 2025.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 24 CFR 91.520(e) and 24 CFR 92.351(a)

None. As a second year recipient of HOME funds, the City continued to develop policies and procedures during Program Year 2025.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

None. As a second year recipient of HOME funds, the City continued to develop policies and procedures during Program Year 2025.

Describe other actions taken to foster and maintain affordable housing. 24 CFR 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 24 CFR 91.320(j)

None. As a second year recipient of HOME funds, the City continued to develop policies and procedures during Program Year 2025.

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	2	0	0	0	0
Total Labor Hours	1,577				
Total Section 3 Worker Hours	0				
Total Targeted Section 3 Worker Hours	0				

Table 14 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers	1				
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.	1				
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.	1				
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.					
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Table 15 – Qualitative Efforts - Number of Activities by Program

Narrative

The City had one Section 3 eligible project during the CAPER reporting period, the West End Greenway Phase II Project. Section 3 efforts during the procurement and award of the construction contractor include the following: 1) Contractors were informed of Section 3 requirements in the bid advertisement; 2) Bid advertisement notices were posted in the project area and at places currently serving a high concentration of Section 3 residents – Housing Authority of Bowling Green, Bowling Green Human Rights Commission and City of Bowling Green Section 3 Housing Choice Voucher Program Office; 3) Contractors were informed in detail of Section 3 requirements during the preconstruction conference for the project and; 4) Bid award notices were posted in the project area and at places currently serving a high concentration of Section 3 residents – Housing Authority of Bowling Green, Bowling Green Human Rights Commission and City of Bowling Green Section 3 Housing Choice Voucher Program Office.