

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held JANUARY 5, 2016**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on January 5, 2016. Mayor Bruce Wilkerson called the meeting to order. An invocation was given by McNeil Elementary School 5th grader Carrington Coppinger, and all present recited the Pledge of Allegiance. Assistant City Manager/City Clerk Katie Schaller-Ward called the roll, and the following members were present: Commissioner Sue Parrigin, Commissioner Rick Williams, Commissioner Joe W. Denning, Commissioner Melinda M. Hill and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

AWARDS & RECOGNITIONS

City Manager Kevin D. DeFebbo announced the City received its fourth consecutive *Distinguished Budget Presentation Award* for the Fiscal Year 2016 Annual Operating Budget from the Government Finance Officers Association (GFOA). He acknowledged the work of the Budget Team, Assistant City Manager/City Clerk Katie Schaller-Ward, Chief Financial Officer Jeff Meisel and Human Resources Director Michael Grubbs, and other Finance Department staff for achieving this accomplishment.

CITY MANAGER

City Manager Kevin D. DeFebbo requested a closed session for the purpose of discussion of proposed and pending litigation on behalf of the City related to the downtown TIF Block 6 Development. Motion was made by Hill and seconded by Williams to convene in closed session following the regular meeting pursuant to KRS 61.810 (1) (c). Mayor Wilkerson called for roll call vote.

ROLL CALL: Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson
 Voting Nay: None

Motion to convene in closed session pursuant to KRS 61.810 (1) (c) was approved by unanimous vote.

APPROVAL OF MINUTES

Minutes of Regular Meeting December 15, 2015

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Hill and seconded by Parrigin to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson
 Voting Nay: None

Motion to approve the minutes of the regular meeting of December 15, 2015 was approved by unanimous vote.

PUBLIC COMMENTS

Mayor Wilkerson opened the floor for any public comments and there were none.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2016 - 1

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF KATJA FORD TO THE POSITION OF ANIMAL CONTROL OFFICER IN THE NEIGHBORHOOD AND COMMUNITY SERVICES DEPARTMENT

Summary of Municipal Order No. 2016 - 1 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for consideration of said Municipal Order. DeFebbo reviewed and recommended the appointment. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 1 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 2

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF C. CAMERON LEVIS TO THE POSITION OF SPECIAL POPULATIONS INSTRUCTOR IN THE PARKS AND RECREATION DEPARTMENT

Summary of Municipal Order No. 2016 - 2 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo reviewed and recommended the appointment. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 2 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 3

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF PHIL LIENESCH TO THE GREENWAYS COMMISSION OF BOWLING GREEN AND WARREN COUNTY

Summary of Municipal Order No. 2016 - 3 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. Mayor Wilkerson recommended the appointment. With no other discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson
 Voting Nay: None
Municipal Order No. 2016 - 3 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 4

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF
MICHAEL HOLIAN TO THE CITY OF BOWLING GREEN BOARD
OF ETHICS

Summary of Municipal Order No. 2016 - 4 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Hill for consideration of said Municipal Order. Wilkerson recommended the reappointment. With no other discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson
 Voting Nay: None
Municipal Order No. 2016 - 4 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 5

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID
#2016-25 FOR POLICE VEHICLE EQUIPMENT FROM ON-DUTY
DEPOT OF OWENSBORO, KENTUCKY, LAW ENFORCEMENT
SUPPLY OF MARIETTA, GEORGIA AND TRUCKERS
LIGHTHOUSE OF NASHVILLE, TENNESSEE IN THE TOTAL
AMOUNT OF \$90,703.84

Summary of Municipal Order No. 2016 - 5 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo reviewed the bid to outfit the sixteen new patrol vehicles previously purchased. Mayor Wilkerson stated he appreciated the ability to select the lowest prices for each item to get the best overall price for the City. With no other discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson
 Voting Nay: None
Municipal Order No. 2016 - 5 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 6

MUNICIPAL ORDER AMENDING MUNICIPAL ORDER NO. 2015-
186 TO RESCIND THE AWARD APPROVING BID #2016-15
RELATED TO THE PURCHASE OF VEHICLES (PACKAGE C)
FROM SAM SWOPE AUTO GROUP OF LOUISVILLE, KENTUCKY
IN THE AMOUNT OF \$46,860.72; AND TO AUTHORIZE THE
AWARD OF PACKAGE C TO THE NEXT LOWEST BIDDER, JIM
JOHNSON NISSAN OF BOWLING GREEN, KENTUCKY, IN THE
AMOUNT OF \$48,956

Summary of Municipal Order No. 2016 - 6 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for consideration of said Municipal Order. DeFebbo reviewed the previous purchase award. Due to a delay in delivery and subsequent withdrawal of the bid from Sam Swope, he recommended the purchase for Package C from the next lowest bidder. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Denning, Hill and Wilkerson
 Voting Nay: None
 Abstain: Williams

Municipal Order No. 2016 - 6 was approved by majority vote. Commissioner Williams stated he is an employee of Jim Johnson Nissan.

MUNICIPAL ORDER NO. 2016 - 7

MUNICIPAL ORDER AMENDING MUNICIPAL ORDER NO. 2015-169 TO RESCIND THE AWARD APPROVING BID #2016-05 RELATED TO THE PURCHASE OF A SPECIALIZED SIGN TRUCK AND AMENDING MUNICIPAL ORDER NO. 2015-186 TO RESCIND THE AWARD APPROVING BID #2016-15 RELATED TO THE PURCHASE OF VEHICLES (PACKAGE B) FROM GILLIE HYDE AUTO GROUP OF GLASGOW, KENTUCKY; AUTHORIZING THE COOPERATIVE PURCHASE WITH CROSSROADS FORD OF FRANKFORT, KENTUCKY UNDER KENTUCKY STATE PRICING CONTRACT FOR THE PURCHASE OF THREE (3) TRUCKS IN THE AMOUNT NOT TO EXCEED \$111,951.80, AND FURTHER APPROVING THE PURCHASE AND INSTALLATION OF SPECIALTY UP-FITTING EQUIPMENT FOR THE SIGN TRUCK FROM STAMM MANUFACTURING OF FORT PIERCE, FLORIDA IN THE AMOUNT OF \$65,650

Summary of Municipal Order No. 2016 - 7 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo recounted the previous approvals to purchase three Ford F450 trucks and the news that those trucks are no longer available due to the manufacture's recent shutdown of production. In light of these developments, he explained it has now been determined that a Ford F350 platform could meet the minimum specifications, albeit not optimal. Therefore, he recommended proceeding with purchasing under a State pricing contract.

In response to questions from the Board, Purchasing Agent Marilyn Parrigin explained the potentially lengthy time delay to wait for production of the F450 to start back up again. She also identified the cost savings by going to the new platform through State pricing. Fleet Manager Kris Crowe also responded to a question regarding the capability of the F350 platform to meet the needs of the department under these circumstances. Once all the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 7 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 8

MUNICIPAL ORDER APPROVING A CONTRACT THROUGH COOPERATIVE PURCHASE WITH CROSSROADS FORD OF FRANKFORT, KENTUCKY UNDER THE KENTUCKY STATE PRICING CONTRACT FOR THE PURCHASE OF A TRUCK FOR THE PARKS AND RECREATION DEPARTMENT, LANDSCAPE DIVISION, IN AN AMOUNT NOT TO EXCEED \$45,450.60

Summary of Municipal Order No. 2016 - 8 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo explained there was one other vehicle included in the budget which was originally scheduled to be replaced with a Ford F450 platform, but with a different bed configuration. Based on the information presented with the previous Municipal Order No. 2016 - 7 and for the sake of time, he recommended the use of State pricing to complete this purchase as well. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 8 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 9

MUNICIPAL ORDER APPROVING CONTRACTS THROUGH COOPERATIVE PURCHASE WITH VARIOUS VENDORS UNDER KENTUCKY STATE PRICING CONTRACT FOR THE PURCHASE OF BRIDGESTONE, FIRESTONE AND GOODYEAR TIRES FOR THE PUBLIC WORKS DEPARTMENT, FLEET DIVISION IN AN AMOUNT NOT TO EXCEED \$78,000

Summary of Municipal Order No. 2016 - 9 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo reviewed the State pricing contracts available for the purchase of tires from local vendors and recommended their approval. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 9 was approved by unanimous vote.

ORDINANCE NO. BG2016 - 1

(First Reading)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 0.5176 ACRE FROM RM-3 (MULTI-FAMILY RESIDENTIAL) TO CB (CENTRAL BUSINESS) LOCATED AT 1202 STATE STREET, PRESENTLY OWNED BY VILSON AND ARIANA QEHAJA

Title and summary of Ordinance No. BG2016 - 1 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for first reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson
 Voting Nay: None

First reading of Ordinance No. BG2016 - 1 was approved by unanimous vote.

ORDINANCE NO. BG2016 - 2

(First Reading)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 7.63 ACRES FROM RS-1A (SINGLE FAMILY RESIDENTIAL) AND F (FLOODPLAIN) TO PUD (PLANNED UNIT DEVELOPMENT) AND F (FLOODPLAIN) LOCATED AT 1128 CAVE MILL ROAD, PRESENTLY OWNED BY BOWLING GREEN SENIOR LIVING, LLC

Title and summary of Ordinance No. BG2016 - 2 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for first reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson
 Voting Nay: None

First reading of Ordinance No. BG2016 - 2 was approved by unanimous vote.

ORDINANCE NO. BG2016 - 3

(First Reading)

ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 2 (ADMINISTRATION), SUBCHAPTER 2-6 (DEPARTMENT OF FINANCE) AND CHAPTER 25 (CODE OF ETHICS), SUBCHAPTER 25-12 (FINANCIAL DISCLOSURE) OF THE CITY OF BOWLING GREEN CODE OF ORDINANCES TO MAKE ADMINISTRATIVE REVISIONS

Title and summary of Ordinance No. BG2016 - 3 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for first reading of said Ordinance. DeFebbo outlined the proposed changes to mirror the recent reorganization of the Finance Department and creation of the Assistant Chief Financial Officer positions and removing reference to the former Comptroller position. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson
 Voting Nay: None

First reading of Ordinance No. BG2016 - 3 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 10

MUNICIPAL ORDER APPROVING THE DISPLAY OF FRAMED AND NAME PLATED PICTURE BOARDS RECOGNIZING ATHLETES FROM HIGH STREET SCHOOL AND STATE STREET SCHOOL IN THE F.O. MOXLEY COMMUNITY CENTER AS PRESENTED BY THE HIGH STREET SCHOOL - STATE STREET SCHOOL ATHLETIC HISTORY COMMITTEE

Summary of Municipal Order No. 2016 - 10 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for consideration of said Municipal Order. DeFebbo recounted the presentation which took place at the December 15th meeting and the request that formal action be taken to maintain the picture boards at the F.O. Moxley Community Center. Commissioner Denning inquired if it should be identified in the Municipal Order that the two schools were all black high schools during the era of segregation in Bowling Green. Both City Attorney Gene Harmon and Ms. Schaller-Ward explained the process to amend the Municipal Order from the floor.

Commissioner Denning made a motion, seconded by Hill, to amend the Municipal Order to indicate in the title and body of the document that both schools were all black high schools. Commissioner Williams thanked the committee members for all their efforts to identify the athletes in the pictures. With no further discussion, a roll call vote was taken on the motion to amend.

ROLL CALL: Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson
Voting Nay: None

Motion to amend Municipal Order No. 2016 - 10 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 10

As Amended

MUNICIPAL ORDER APPROVING THE DISPLAY OF FRAMED AND NAME PLATED PICTURE BOARDS RECOGNIZING ATHLETES FROM THE ALL BLACK HIGH STREET HIGH SCHOOL AND THE ALL BLACK STATE STREET HIGH SCHOOL IN THE F.O. MOXLEY COMMUNITY CENTER AS PRESENTED BY THE HIGH STREET SCHOOL - STATE STREET SCHOOL ATHLETIC HISTORY COMMITTEE

Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Denning, Hill and Wilkerson
Voting Nay: None

Municipal Order No. 2016 - 10 as amended was approved by unanimous vote.

CLOSED SESSION

Following a brief recess to clear the Commission Chamber, the Board of Commissioners met at approximately 5:00 p.m. in closed session pursuant to KRS 61.810 (1) (c) as previously approved. DeFebbo stated no action was expected to follow the discussion.

ADJOURNMENT

Once all discussion concluded in closed session and there being no further business to come before the Board of Commissioners, at approximately 5:45 p.m., Mayor Wilkerson declared this meeting adjourned.

ADOPTED: January 19, 2016

APPROVED: Bruce Wilkerson
Mayor, Chairman of Board of Commissioners

ATTEST: Katie Schaller Ward
City Clerk

Minutes prepared by Assistant City Manager/City Clerk Katie Schaller-Ward