

**MINUTES of REGULAR MEETING  
of the BOARD of COMMISSIONERS  
of the CITY of BOWLING GREEN, KENTUCKY  
held August 3, 2021**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on August 3, 2021. Mayor Todd Alcott called the meeting to order. An invocation was given by Mayor Alcott and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown, Commissioner Sue Parrigin and Mayor Todd Alcott. Absent: Commissioner Melinda Hill. There was a quorum of the Board of Commissioners.

**AWARDS AND RECOGNITIONS**

Operation P.R.I.D.E. Executive Director Melanie Lawrence presented a Residential P.R.I.D.E. Award to the Craig and Shankia Chappell Family for improvements made to the property at 1502 Nutwood Street. She also presented a Commercial P.R.I.D.E. Award to David Kimbel for improvements made to Better Hearing Centers Inc. located at 1824 U.S. 31W Bypass.

Mayor Todd Alcott announced the City received the Certificate of Excellence in Financial Reporting for the Fiscal Year 2020 Comprehensive Annual Financial Report (CAFR) from the Government Finance Officers Association (GFOA). He congratulated the Finance Department on the achievement.

**CITY MANAGER**

City Manager Jeffery Meisel had no comments at this time.

**APPROVAL OF MINUTES**

Minutes of Regular Meeting July 20, 2021 and Special Work Session July 22, 2021.

Minutes of the above-referenced meetings were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Parrigin and seconded by Bailey to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Bailey, Beasley-Brown, Parrigin and Alcott  
                  Voting Nay: None

Motion to approve the minutes of the regular meeting of July 20, 2021 and special work session meeting of July 22, 2021 were approved by unanimous vote.

**REGULAR AGENDA**

**MUNICIPAL ORDER NO. 2021 – 128**

**MUNICIPAL ORDER APPROVING THE PROMOTION OF JEFFERY  
WALDEN TO THE POSITION OF CREW SUPERVISOR II IN THE  
PUBLIC WORKS DEPARTMENT**

Summary of Municipal Order No. 2021 – 128 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel acknowledged the recent retirement of Crew Supervisor II Gary Hardin. Public Works Engineer Melissa Cansler recommended the promotion of Jeffery Walden to Crew Supervisor II in the Public Works Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Bailey, Beasley-Brown, Parrigin and Alcott  
                          Voting Nay: None

Municipal Order No. 2021 – 128 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 129

MUNICIPAL ORDER AUTHORIZING RENEWAL OF BID #2021-05 FOR FIRE DEPARTMENT UNIFORMS FROM GALLS, LLC OF LEXINGTON, KENTUCKY AND NAT’S OUTDOOR SPORTS OF BOWLING GREEN, KENTUCKY BASED ON UNIT PRICES

Summary of Municipal Order No. 2021 – 129 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended the renewal of the bid for Fire uniforms from Galls, LLC and Nat’s Outdoor Sports. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Bailey, Beasley-Brown, Parrigin and Alcott  
                          Voting Nay: None

Municipal Order No. 2021 – 129 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 130

MUNICIPAL ORDER APPROVING A CONTRACT THROUGH COOPERATIVE PURCHASE WITH BOYD CATERPILLAR OF BOWLING GREEN, KENTUCKY UNDER KENTUCKY STATE PRICING CONTRACT FOR THE PURCHASE OF A CATERPILLAR MINI EXCAVATOR IN THE AMOUNT OF \$68,970

Summary of Municipal Order No. 2021 – 130 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended the contract through cooperative purchase with Boyd Caterpillar under a Kentucky State Pricing Contract to purchase a Caterpillar mini excavator. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Bailey, Beasley-Brown, Parrigin and Alcott  
                          Voting Nay: None

Municipal Order No. 2021 – 130 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 131

MUNICIPAL ORDER AUTHORIZING AN AMENDMENT TO A TRANSPORTATION ALTERNATIVES PROGRAM (TAP) GRANT AWARD FROM THE KENTUCKY TRANSPORTATION CABINET IN THE AMOUNT OF \$400,547

Summary of Municipal Order No. 2021 – 131 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Parrigin for consideration of said Municipal Order. Meisel explained the amendment to the Transportation Alternatives Program (TAP) grant from the Kentucky Transportation Cabinet related to the next agenda item (Municipal Order No. 2021-132). He recommended approval of additional money to fund Bid #2021-30 for sidewalk ADA improvements. In response to a question from Commissioner Beasley-Brown, City Engineer Melissa Cansler explained the difference between City and State maintained roadways. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Parrigin and Alcott  
Voting Nay: None

Municipal Order No. 2021 – 131 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 132

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2021-30 FOR SIDEWALK ADA IMPROVEMENTS FROM SCOTT & MURPHY, INC. OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$1,247,030

Summary of Municipal Order No. 2021 – 132 was read by the City Clerk. Motion was made by Bailey and seconded by Parrigin for consideration of said Municipal Order. Meisel recommended approval of Bid #2021-30 for sidewalk ADA improvements from Scott & Murphy, Inc. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Parrigin and Alcott  
Voting Nay: None

Municipal Order No. 2021 – 132 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2021 – 133

MUNICIPAL ORDER APPROVING A JOB DEVELOPMENT INCENTIVE PROGRAM EMPLOYEE WITHHOLDINGS CREDIT AGREEMENT WITH UNION UNDERWEAR COMPANY, INC. D/B/A FRUIT OF THE LOOM

Summary of Municipal Order No. 2021 – 133 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Parrigin for consideration of said Municipal Order. At the request of the City Manager, Assistant City Manager/Chief Financial Officer Katie Schaller-Ward reviewed the incentive agreement which was estimated to create 50 new jobs with a total capital investment estimated at \$17 million. She also outlined the incentive program which provides up to 1% return of the withholdings from the creation of new jobs to maximize the 3% credit from the State, making the job development incentive worth approximately \$173,265 over a ten (10) year period. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Parrigin and Alcott  
Voting Nay: None

Municipal Order No. 2021 – 133 was approved by unanimous vote.

ORDINANCE NO. BG2021 – 30

(First Reading – Non-Binding)

ORDINANCE RELATING TO CLASSIFICATION/PAY SCHEDULE

ORDINANCE AMENDING THE CLASSIFICATION/PAY SCHEDULE  
“D” FOR DEPARTMENT HEAD / MANAGEMENT OF THE CITY OF  
BOWLING GREEN FOR FISCAL YEAR 2022

Title and summary of Ordinance No. BG2021 – 30 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the first and non-binding reading of said Ordinance. Meisel explained the amendment to the Classification Pay Schedule “D” for Department Head / Management was suggested in order to rename the title of Chief Information Officer to Information Technology Director. He also acknowledged the recent retirement of Chief Information Officer Lynn Hartley. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Bailey, Beasley-Brown, Parrigin and Alcott  
                          Voting Nay:   None

First Reading of Ordinance No. BG2021 – 30 was approved by unanimous vote.

ORDINANCE NO. BG2021 – 31  
(First Reading – Non-Binding)  
ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 2 (ADMINISTRATION) OF  
THE CITY OF BOWLING GREEN CODE OF ORDINANCES

Title and summary of Ordinance No. BG2021 – 31 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the first and non-binding reading of said Ordinance. Meisel stated the recommended amendment to Chapter 2 (Administration) of the City of Bowling Green Code of Ordinances was specifically for the Code Enforcement Division to be renamed to Code Compliance and Animal Protection Division. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Bailey, Beasley-Brown, Parrigin and Alcott  
                          Voting Nay:   None

First Reading of Ordinance No. BG2021 – 31 was approved by unanimous vote.

ORDINANCE NO. BG2021 – 32  
(First Reading – Non-Binding)  
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 0.21  
ACRE FROM RM-4 (MULTI-FAMILY RESIDENTIAL) TO CB  
(CENTRAL BUSINESS) LOCATED AT 719 CHESTNUT STREET,  
PRESENTLY OWNED BY CHESTNUT GROUP PROPERTIES, LLC

Title and summary of Ordinance No. BG2021 – 32 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for the first and non-binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Bailey, Beasley-Brown, Parrigin and Alcott  
                          Voting Nay:   None

First Reading of Ordinance No. BG2021 – 32 was approved by unanimous vote.

ORDINANCE NO. BG2021 – 28  
(Second Reading – Binding)  
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 1.00 ACRE FROM LI (LIGHT INDUSTRIAL) TO GB (GENERAL BUSINESS) LOCATED AT 0 RUSSELLVILLE ROAD, PRESENTLY OWNED BY VITA NOVA, LLC

Title and summary of Ordinance No. BG2021 – 28 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Bailey, Beasley-Brown, Parrigin and Alcott  
                  Voting Nay: None

Ordinance No. BG2021 – 28 was adopted by unanimous vote.

ORDINANCE NO. BG2021 – 29  
(Second Reading – Binding)  
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 2.9987 ACRES FROM AG (AGRICULTURE) AND HB (HIGHWAY BUSINESS) TO RM-4 (MULTI-FAMILY RESIDENTIAL) LOCATED AT 0 LOUISVILLE ROAD, PRESENTLY OWNED BY JJEM PROPERTIES, LLC

Title and summary of Ordinance No. BG2021 – 29 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Bailey, Beasley-Brown, Parrigin and Alcott  
                  Voting Nay: None

Ordinance No. BG2021 – 29 was adopted by unanimous vote.

PUBLIC COMMENTS


Mayor Alcott opened the floor for any public comments about items not included on the agenda. Stacy Webb of the Republican Women’s Club of South Central Kentucky expressed concern with the City for allowing false non-profit organizations, such as BG Anti-Eviction Network, to speak at the previous Board of Commissioners work session regarding homelessness, and furthermore, not allowing the public to make comments. In addition, she stated it was concerning if tax dollars funded a new position to help with homelessness, and Ms. Webb expressed dissatisfaction with a Commissioner who left the work session to speak with a citizen outside the meeting room.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:00 p.m., Mayor Alcott declared this meeting adjourned.

*(Minutes-Board of Commissioners-August 3, 2021)*

ADOPTED: August 17, 2021

APPROVED:   
Mayor, Chairman of Board of Commissioners

ATTEST: Hope Spiller  
Assistant City Clerk

*Minutes prepared by City Clerk Ashley Jackson*