

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held August 4, 2026**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on August 4, 2026. Mayor Todd Alcott called the meeting to order. Senior Pastor Dr. Gregg Farrell of Crossland Community Church provided the invocation, and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Dana Beasley-Brown, Commissioner Melinda Hill, Commissioner Sue Parrigin, Commissioner Carlos Bailey and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

CITY MANAGER

The Board of Commissioners recognized SKY Soccer Club U-14 boys on winning the Kentucky State Championship and the U-16 boys received a bid for the National Championship and finished runner-up at the Kentucky State Cup.

City Manager Jeffery B. Meisel congratulated Paralegal Rachel Danner on receiving the 2026 Sherry Ramsey Award from the Southern Kentucky Association of Paralegals.

Additionally, the Bowling Green Fire Department was acknowledged for being awarded recertification as an ISO Class 1 department, placing the department as one of the top-rated fire departments nationwide.

Meisel requested the audience to sign up at the back of the Commission Chamber to speak during public comments.

Kentucky League of Cities (KLC) Law Enforcement Consultant John Clark explained the Bowling Green Police Department had its safety and liability review, which takes place every three (3) years, and he awarded the police department with a Liability Score Card Inspection Award, scoring 100% since 2009.

APPROVAL OF MINUTES

Regular Meeting July 21, 2026.

Minutes of the above-referenced regular meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Hill and seconded by Beasley-Brown to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott

 Voting Nay: None

Minutes of the regular meeting of July 21, 2026 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2026 – 175

MUNICIPAL ORDER APPROVING THE PROMOTION OF DERRICK SANDERS TO THE POSITION OF CREW SUPERVISOR II IN THE PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2026 – 175 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Public Works Director Andy Souza reviewed and recommended the promotion of Derrick Sanders to the position of Crew Supervisor II in the Public Works Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 175 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 176

MUNICIPAL ORDER APPROVING THE PROMOTIONS OF DUSTIN JONES TO THE POSITION OF ASSISTANT FIRE CHIEF, TYLER CANNON TO THE POSITION OF CAPTAIN, MATT NAPIER AND ZACK SHUFFETT TO THE POSITION OF ENGINEER AND NICK ATKINS TO THE POSITION OF FIRE INSTRUCTOR IN THE FIRE DEPARTMENT

Summary of Municipal Order No. 2026 – 176 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Fire Chief Justin Brooks reviewed and recommended the promotions of Dustin Jones to the position of Assistant Fire Chief, Tyler Cannon to the position of Captain, Matt Napier and Zack Shuffett to the position of Engineer and Nick Atkins to the position of Fire Instructor in the Fire Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 176 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 177

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF KENTUCKY TRANSPORTATION CABINET HIGHWAY CONTINGENCY GRANT FUNDS IN THE AMOUNT OF \$140,000 FOR SINKHOLE REPAIRS AT KIWANIS DRIVE AND SHAWNEE WAY, AND FURTHER AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF AGREEMENT WITH THE COMMONWEALTH OF KENTUCKY TRANSPORTATION CABINET, DEPARTMENT OF HIGHWAYS

Summary of Municipal Order No. 2026 – 177 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and

recommended acceptance of the Kentucky Transportation Cabinet Highway Contingency Grant funds in the amount of \$140,000 for sinkhole repairs at Kiwanis Drive and Shawnee Way and further authorizing the Mayor to execute the Memorandum of Agreement. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 177 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 178

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING THE
REFURBISHMENT OF TWO (2) LEAF MACHINES THROUGH A
SOLE SOURCE FROM BROWN EQUIPMENT COMPANY IN THE
AMOUNT OF \$98,000

Summary of Municipal Order No. 2026 – 178 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended acceptance to refurbish two (2) leaf machines through a sole source from Brown Equipment Company in the amount of \$98,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 178 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 179

MUNICIPAL ORDER APPROVING A CONTRACT WITH VERMEER
HEARTLAND FOR THE PURCHASE OF A VERMEER MINI TRACK
LOADER WITH A TRAILER AND ATTACHMENTS IN THE
AMOUNT OF \$78,471.34 THROUGH SOURCEWELL COOPERATIVE
PURCHASING CONTRACT

Summary of Municipal Order No. 2026 – 179 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended a contract with Vermeer Heartland for the purchase of a Vermeer mini track loader with trailer and attachments in the amount of \$78,471.34 through Sourcewell Cooperative Purchasing Contract. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 179 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 180

MUNICIPAL ORDER APPROVING A CONTRACT WITH TRACE3
LLC FOR CISCO CX SECURITY ENTERPRISE AGREEMENT IN THE
TOTAL AMOUNT OF \$523,327.25 OVER A FIVE (5) YEAR PERIOD
UNDER NASPO VALUEPOINT COOPERATIVE PURCHASING
CONTRACT THROUGH KENTUCKY STATE PRICING CONTRACT

Summary of Municipal Order No. 2026 – 180 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended a contract with Trace3 LLC for Cisco CX Security Enterprise Agreement in the total amount of \$523,327.25 over a five (5) year period under NASPO ValuePoint Cooperative Purchasing Contract through Kentucky State Pricing Contract. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 180 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 181

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING SOFTWARE
SUBSCRIPTION SERVICES FROM TYLER TECHNOLOGIES, INC. IN
THE AMOUNT OF \$159,640.99 FOR FISCAL YEAR 2027

Summary of Municipal Order No. 2026 – 181 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended software subscription services from Tyler Technologies, Inc. in the amount of \$159,640.99 for Fiscal Year 2027. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 181 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 182

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING A
PROPOSAL FROM KELLEY CONSTRUCTION, INC. RELATED TO A
REQUEST FOR PROPOSALS FOR THE MUNICIPAL BUILDING
PROJECT, RFP #2026-55, IN THE AMOUNT OF \$2,579,697, AND
FURTHER APPROVING A CONSTRUCTION MANAGER AT RISK
FEE OF 3%

Summary of Municipal Order No. 2026 – 182 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel recommended accepting a proposal from Kelley Construction, Inc. related to a Request for Proposals (RFP) for the municipal building project in the amount of \$2,579.697 and further approving a construction manager at risk fee of 3%. Neighborhood and Community Services Director Brent Childers provided history and plans for the municipal building project in order to redesign the City Hall building and construct a new municipal building. He further explained, based on the selection process, it was recommended to contract with Kelley Construction, Inc. for the project. Following questions and discussion, Commissioner Parrigin explained she would have preferred to award the proposal to a local based firm, therefore the reason she would be voting no. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Bailey and Alcott
 Voting Nay: Parrigin

Municipal Order No. 2026 – 182 was approved by a majority vote.

MUNICIPAL ORDER NO. 2026 – 183

MUNICIPAL ORDER EXPRESSING THE DESIRE AND INTENT OF
THE CITY OF BOWLING GREEN TO FINANCE COSTS RELATED TO
FISCAL YEAR 2027 CAPITAL PROJECTS IN AN AMOUNT UP TO
\$42,500,000

Summary of Municipal Order No. 2026 – 183 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel requested approval to express the desire and intent to finance costs related to Fiscal Year 2027 capital projects, specifically the construction of the new Fire Station #9 and municipal building project in an amount up to \$42,500,000. He also said a bond would be issued next year. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 183 was approved by unanimous vote.

ORDINANCE NO. BG2026 – 13

(Second Reading – Binding)

ORDINANCE CLOSING A PUBLIC RIGHT-OF-WAY

ORDINANCE APPROVING THE CLOSING OF UNIMPROVED
RIGHT-OF-WAY LOCATED ON LONG AVENUE BETWEEN 687
AND 701 COVINGTON STREET

Title and summary of Ordinance No. BG2026 – 13 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Ordinance No. BG2026 – 13 was adopted by unanimous vote.

PUBLIC COMMENTS

Mayor Alcott opened the floor for any public comments. Mark Davis requested a speed bump in the Crossridge Subdivision.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:50 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: August 18, 2026

APPROVED: 
Mayor, Chairman of Board of Commissioners

ATTEST: 
City Clerk

Minutes prepared by City Clerk Ashley Jackson