

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held March 1, 2022**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on March 1, 2022. Mayor Todd Alcott called the meeting to order and provided an invocation. All present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Dana Beasley-Brown, Commissioner Melinda Hill, Commissioner Sue Parrigin, Commissioner Carlos Bailey and Mayor Todd Alcott. Absent: None. There was a full quorum of the Board of Commissioners.

CITY MANAGER

City Manager Jeffery B. Meisel reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

APPROVAL OF MINUTES

Regular Meeting February 15, 2022.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Hill and seconded by Bailey to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Motion to approve the minutes of the regular meeting of February 15, 2022 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2022 – 39

**MUNICIPAL ORDER APPROVING THE PROMOTION OF LIZETTE
GARCIA TO THE POSITION OF ADMINISTRATIVE ASSISTANT IN
THE PUBLIC WORKS DEPARTMENT**

Summary of Municipal Order No. 2022 – 39 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Public Works Director Greg Meredith reviewed and recommended the promotion of Lizette Garcia to Administrative Assistant in the Public Works Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 39 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 40

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF DOUG HOOTS TO THE POSITION OF OPERATIONS TECHNICIAN I IN THE PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2022 – 40 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Public Works Director Greg Meredith reviewed and recommended the appointment of Doug Hoots to Operations Technician I in the Operations Division of the Public Works Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
Voting Nay: None

Municipal Order No. 2022 – 40 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 41

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF ADAM SHOURDS TO THE HOUSING AUTHORITY OF BOWLING GREEN

Summary of Municipal Order No. 2022 – 41 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Commissioner Melinda Hill recommended the appointment of Adam Shourds to the Housing Authority Board. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
Voting Nay: None

Municipal Order No. 2022 – 41 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 42

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF TIM ROBINSON TO THE BOWLING GREEN-WARREN COUNTY REGIONAL AIRPORT BOARD

Summary of Municipal Order No. 2022 – 42 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Mayor Alcott recommended the appointment of Tim Robinson to the Airport Board. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
Voting Nay: None

Municipal Order No. 2022 – 42 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 43

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2022-29 FOR POLICE UNIFORMS FROM CMS UNIFORMS & EQUIPMENT, INC. OF NASHVILLE, TENNESSEE AND GALLS, LLC OF LEXINGTON, KENTUCKY BASED ON UNIT PRICES

Summary of Municipal Order No. 2022 – 43 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of the bid for Police uniforms from CMS Uniforms & Equipment, Inc. and Galls, LLC. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 43 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 44

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2022-34 FOR STORM RELATED RIGHT-OF-WAY REPAIRS FROM CONTRACTORS CORPORATION OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$154,325

Summary of Municipal Order No. 2022 – 44. was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of the bid with Contractors Corporation for right-of-way repairs from the recent tornado damage in the amount of \$154,325. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 44 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 45

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2022-31 FOR DISASTER DEBRIS MONITORING SERVICES FROM TETRA TECH, INC. OF LOUISVILLE, KENTUCKY IN AN AMOUNT NOT TO EXCEED \$100,000

Summary of Municipal Order No. 2022 – 45 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. At the request of the City Manager, Environmental Manager Matt Powell explained the City approved an emergency purchase for disaster debris monitoring services from Tetra Tech, Inc. following the tornado event. As required by Federal Emergency Management Agency (FEMA), a bid was released for the remaining work, and he recommended approval of the best evaluated bid with Tetra Tech, Inc. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 45 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 46

MUNICIPAL ORDER AUTHORIZING THE CONTINUATION OF A MOWING CONTRACT WITH AFFORDABLE LAWN CARE & PRESSURE WASHING, LLC OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$146,555.38

Summary of Municipal Order No. 2022 – 46 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Meisel recommended the continuation of a contract with Affordable Lawn Care & Pressure Washing, LLC for mowing services in the amount of \$146,555.38. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott

Voting Nay: None

Municipal Order No. 2022 – 46 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 9

(First Reading – Non-Binding)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 0.17 ACRE FROM GB (GENERAL BUSINESS) TO RM-4 (MULTI-FAMILY RESIDENTIAL) LOCATED AT 0 STATE STREET, PRESENTLY OWNED BY ROBERT E. PETRIE TESTAMENTARY TRUST, GEORGE D. LAWSON, JR., TRUSTEE WITH ROBERT AND VICKI CHAUDOIN AS THE APPLICANTS

Title and summary of Ordinance No. BG2022 – 9 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the first and non-binding reading of said Ordinance. The rezoning recommendation was unanimous from the City-County Planning Commission and the applicant Robert Chaudoin made some remarks on the tentative plans for the development, which faces Circus Square Park. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott

Voting Nay: None

First Reading of Ordinance No. BG2022 – 9 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 10

(First Reading – Non-Binding)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 0.8663 ACRE FROM RS-1A (SINGLE FAMILY RESIDENTIAL) AND RM-2 (TWO-FAMILY RESIDENTIAL) TO RS-1C (SINGLE FAMILY RESIDENTIAL) LOCATED AT 2410 FITZGERALD INDUSTRIAL DRIVE, PRESENTLY OWNED BY ELIJAH PROPERTIES, LLC

Title and summary of Ordinance No. BG2022 – 10 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for the first and non-binding reading of said Ordinance. The rezoning recommendation was unanimous from the City-County Planning Commission and Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott

Voting Nay: None

First Reading of Ordinance No. BG2022 – 10 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 47

MUNICIPAL ORDER APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT WITH THE KENTUCKY DEPARTMENT FOR LOCAL GOVERNMENT, A LEGALLY BINDING SUBRECIPIENT AGREEMENT WITH LIVE THE DREAM DEVELOPMENT, INC. AND ASSOCIATED EVIDENTIARY MATERIALS

Summary of Municipal Order No. 2022 – 47 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel recommended authorizing the Mayor to execute appropriate documents for the Community Development Block Grant the City was recently awarded. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 47 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 48

MUNICIPAL ORDER APPROVING AMENDED AND RESTATED WORKFORCE COORDINATOR AGREEMENT AMONG THE CITY OF BOWLING GREEN, WARREN COUNTY AND BOWLING GREEN AREA CHAMBER OF COMMERCE

Summary of Municipal Order No. 2022 – 48 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Parrigin for consideration of said Municipal Order. Meisel recommended the Amended and Restated Workforce Coordinator Agreement among the City, County and Chamber of Commerce. Chief Operating Officer/Chief Financial Officer Meredith Rozanski provided an overview of the project and described the importance of workforce investments in local high schools and recruitment efforts. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 48 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 11

(First Reading – Non-Binding)

ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER THREE TO THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2022

Title and summary of Ordinance No. BG2022 – 11 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the first and non-binding reading of said Ordinance. Meisel and Assistant City Manager/Chief Financial Officer Katie Schaller-Ward reviewed and recommended the third budget amendment of the Fiscal Year 2022 budget, mainly including

amendments for donations and grants. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2022 – 11 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 7
(Second Reading – Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 1.16 ACRES FROM AG (AGRICULTURE) TO OP-R (OFFICE/PROFESSIONAL - RESIDENTIAL) LOCATED AT 0 GLEN LILY ROAD, PRESENTLY OWNED BY SOUTHERN KENTUCKY FAIR, INC., WITH J.B. BRIDGEMAN AS THE APPLICANT

Title and summary of Ordinance No. BG2022 – 7 was read by the City Clerk. Motion was made by Bailey and seconded by Parrigin for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Ordinance No. BG2022 – 7 was adopted by unanimous vote.

ORDINANCE NO. BG2022 – 8
(Second Reading – Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TRACTS OF LAND CONTAINING 31.51 ACRES FROM AG (AGRICULTURE) AND RS-1A (SINGLE FAMILY RESIDENTIAL) TO RS-1D (SINGLE FAMILY RESIDENTIAL) LOCATED AT A PORTION OF 0 CLIFFORD WAY AND 0 JULIET WAY, AND 0 WHITECOTTEN DRIVE, PRESENTLY OWNED BY RIVERS LANDING EDGE, LLC, WITH MARK WILLIAMS AS THE APPLICANT

Title and summary of Ordinance No. BG2022 – 8 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Beasley-Brown, Hill, Parrigin, Bailey and Alcott
 Voting Nay: None

Ordinance No. BG2022 – 8 was adopted by unanimous vote.

WORK SESSION

The work session was held to discuss a proposed downtown Entertainment Destination Center (EDC). Neighborhood and Community Services Director Brent Childers explained an EDC was supported and further research was recommended by the Board of Commissioners in January of 2021. Following some research the City hosted a downtown focus group in October 2021 to gather some feedback. In December 2021 a Downtown Development Coordinator was hired and later the City

hosted a downtown stakeholders meeting in February 2022 to discuss an EDC. City Attorney Hillary Hightower reviewed the process to establish an EDC, which included amending the City's Code of Ordinances, public notice requirement for thirty (30) days and state site inspection and approval of the proposed EDC zone. A proposed map of the EDC area was reviewed and included portions of Chestnut Street down to Kentucky Street, which include the highest concentration of bars and restaurants in the downtown area. The EDC would be active during special events on Friday and Saturday within the hours of 11:00 a.m. and 10:00 p.m. each day. Some examples of special events would include City hosted or sponsored events, such as, Harvest Festival, Downtown Lights Up and Concerts in the Park, as well as Bowling Green Ball Park games and events, and SKyPAC and Capital Arts hosted events. Any special events that go through the special event approval process could request activation of the EDC. Mr. Childers further said research and other cities recommended a logoed to-go cup for single-use and the EDC participants would be responsible for purchasing the cups. These designated cups would be allowable in the specified zone area. The proposed responsibilities of the City included: the Parks and Recreation Department handling clean up and waste removal; Police Department dedicated to extra patrol during EDC hours; Public Works Department installing signage and possibly additional trash cans within the zone, and the Neighborhood and Community Services Department handling the public information campaign and working closely with the EDC vendors and the state to meet requirements. There were downtown business owners and residents who expressed concerns with an EDC causing additional noise, more trash, worsened shortage of restroom facilities and unclean sidewalks and streets.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 6:50 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: March 15, 2022

APPROVED: 
Mayor, Chairman of Board of Commissioners

ATTEST: 
City Clerk

Minutes prepared by City Clerk Ashley Jackson