

**MINUTES of REGULAR MEETING  
of the BOARD of COMMISSIONERS  
of the CITY of BOWLING GREEN, KENTUCKY  
held DECEMBER 18, 2018**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on December 18, 2018. Mayor Bruce Wilkerson called the meeting to order. Following an introduction by Commissioner Sue Parrigin, the invocation was given by Caroline Vaughn a 5<sup>th</sup> grader at McNeil Elementary School. All present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Rick Williams, Commissioner Brian "Slim" Nash, Commissioner Joe W. Denning, Commissioner Sue Parrigin and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

**AWARDS & RECOGNITIONS**

City Manager Jeffery B. Meisel thanked City staff, particularly Kim Lancaster, Courtenay Howell, Emily Angel, Karen Foley and Laura Harris, as well as many others for assisting with the City's Christmas Open House on December 7<sup>th</sup> at City Hall. He also acknowledged the Downtown Merchants and others for coordinating the Downtown Lights Up, and most importantly, the Parks and Recreation Landscape Division for the installation of the lights in Fountain Square Park.

Mr. Meisel congratulated the recipients of the Roads Scholar and Road Master Training Programs. The following members of the Public Works Operations Division were recognized: Barry Basham, Adam Jepson, Boris Kaelin Byrd, Allen Papp, James Goddard, Derrick Sigdestad, Wesley Jackson and Jeff Walden. Additionally, he recognized Fire Chief Jason Colson for receiving his Chief Fire Officer designation from the Commission on Professional Credentialing.

Commissioner Sue Parrigin announced Money Magazine, a Time Magazine publication, named the City of Bowling Green the best place to live in Kentucky.

Mayor Wilkerson introduced the Operation P.R.I.D.E. Award of the Year recipient to Bowling Green Municipal Utilities for beautifications to the water tower on Reservoir Hill. Water/Sewer Systems Manager Mike Gardner made some remarks and presented a video produced by Dr. Fouad Atalla of the projects phases.

**CITY MANAGER**

The City Manager had no further comments.

**APPROVAL OF MINUTES**

Minutes of Regular Meeting December 4, 2018

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Parrigin and seconded by Williams to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Williams, Nash, Denning, Parrigin and Wilkerson  
                      Voting Nay: None

Motion to approve the minutes of the regular meeting of December 4, 2018 was approved by unanimous vote.

CHANGE ORDER OF AGENDA

With no objections, Mayor Wilkerson changed the order of the agenda to bring forth the appointments for the Fire Department as the first item for consideration.

MUNICIPAL ORDER NO. 2018 - 262

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENTS OF MATTHEW "DYLAN" BOHN, BLAKE COMER, BRENNAN ELSAS, STEPHEN ESTES, JONATHAN HARRELL, JOSEPH HERNANDEZ, BENJAMIN HURT, TAYLOR KISER, JUSTIN MEREDITH, MATTHEW REYNOLDS, ZACHARY SHUFFETT AND CHARLES "CHASE" VOORHEES TO THE POSITION OF FIREFIGHTER IN THE FIRE DEPARTMENT

Summary of Municipal Order No. 2018 - 262 was read by the City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. Human Resources Director Erin Hulse reviewed and recommended the appointments of twelve (12) firefighters. She commended Human Resources Coordinator Tiger Tooley and the Fire Department Administration on the recruitment efforts. With no other discussion, a roll call vote was taken.

ROLL CALL:        Voting Yea: Williams, Nash, Denning, Parrigin and Wilkerson  
                      Voting Nay: None

Municipal Order No. 2018 - 262 was approved by unanimous vote.

RESUME REGULAR AGENDA

ORDINANCE NO. BG2018 - 47

(Second Reading)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 1.83 ACRES FROM HI (HIGHWAY INDUSTRIAL) TO GB (GENERAL BUSINESS) LOCATED AT 3031 NASHVILLE ROAD, PRESENTLY OWNED BY PROVIDENCE HOMES KY, LLC AND MATTHEW CRABTREE

Title and summary of Ordinance No. BG2018 - 47 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for second reading of said Ordinance. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:        Voting Yea: Williams, Nash, Denning, Parrigin and Wilkerson  
                      Voting Nay: None

Ordinance No. BG2018 - 47 was adopted by unanimous vote.

ORDINANCE NO. BG2018 - 48

(Second Reading)

ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 4 (ALCOHOLIC BEVERAGE CONTROL) OF THE CITY OF BOWLING GREEN CODE OF ORDINANCES TO AUTHORIZE ADDITIONAL CLASSES OF LICENSES AUTHORIZED BY STATE LAW, TO REVISE ONE FEE TO COMPLY WITH STATE LAW, AND FURTHER AUTHORIZE THE CITY ALCOHOLIC BEVERAGE CONTROL ADMINISTRATOR TO OBTAIN CRIMINAL BACKGROUNDS ON APPLICANTS FOR LICENSES

Title and summary of Ordinance No. BG2018 - 48 was read by the City Clerk. Motion was made by Nash and seconded by Parrigin for second reading of said Ordinance. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Williams, Nash, Denning, Parrigin and Wilkerson  
                  Voting Nay: None

Ordinance No. BG2018 - 48 was adopted by unanimous vote.

ORDINANCE NO. BG2018 - 49

(Second Reading)

ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 2 (ADMINISTRATION) OF THE CITY OF BOWLING GREEN CODE OF ORDINANCES MAKING VARIOUS ADMINISTRATIVE CHANGES

Title and summary of Ordinance No. BG2018 - 49 was read by the City Clerk. Motion was made by Parrigin and seconded by Williams for second reading of said Ordinance. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Williams, Nash, Denning, Parrigin and Wilkerson  
                  Voting Nay: None

Ordinance No. BG2018 - 49 was adopted by unanimous vote.

Mayor Wilkerson explained the approval of Mayor Pro Tem and Commissioner appointments to various Boards, Commissions and Committees were typically approved at the first meeting in January, however due to the cancelation of the January 1<sup>st</sup> Board of Commissioners meeting, it is now being recommended for approval. He further indicated he did not want to leave any Board, Commission or Committee without appropriate representation for a period of time, and mentioned the appointments would be acknowledged again at the January 15<sup>th</sup> Board of Commissioners meeting.

MUNICIPAL ORDER NO. 2018 - 256

MUNICIPAL ORDER ELECTING SUE PARRIGIN AS MAYOR PRO TEM

Summary of Municipal Order No. 2018 - 256 was read by the City Clerk. Motion was made by Williams and seconded by Denning for consideration of said Municipal Order. Commissioner Parrigin thanked the Board and community for the continued support. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Nash, Denning, Parrigin and Wilkerson

Voting Nay: None

Municipal Order No. 2018 - 256 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2018 - 257**

**MUNICIPAL ORDER APPROVING THE APPOINTMENT OF COMMISSIONER SUE PARRIGIN TO THE WARREN COUNTY DOWNTOWN ECONOMIC DEVELOPMENT AUTHORITY, INC.**

Summary of Municipal Order No. 2018 - 257 was read by the City Clerk. Motion was made by Nash and seconded by Denning for consideration of said Municipal Order. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Nash, Denning, Parrigin and Wilkerson

Voting Nay: None

Municipal Order No. 2018 - 257 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2018 - 258**

**MUNICIPAL ORDER APPROVING THE APPOINTMENT OF COMMISSIONER DANA BEASLEY-BROWN TO THE BARREN RIVER DISTRICT HEALTH BOARD AND JOB DEVELOPMENT INCENTIVE PROGRAM COMMITTEE**

Summary of Municipal Order No. 2018 - 258 was read by the City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. Mayor Wilkerson remarked Commissioner Dana Beasley-Brown was present and had no objection to the appointments. With no further discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Nash, Denning, Parrigin and Wilkerson

Voting Nay: None

Municipal Order No. 2018 - 258 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2018 - 259**

**MUNICIPAL ORDER APPROVING THE APPOINTMENT OF COMMISSIONER JOE W. DENNING TO THE BOWLING GREEN AUDIT COMMITTEE AND WORKFORCE RECRUITMENT AND OUTREACH COMMITTEE**

Summary of Municipal Order No. 2018 - 259 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Nash, Denning, Parrigin and Wilkerson

Voting Nay: None

Municipal Order No. 2018 – 259 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 – 260

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF COMMISSIONER BRIAN “SLIM” NASH TO THE BOWLING GREEN-WARREN COUNTY DRUG TASK FORCE, HOUSING AUTHORITY OF BOWLING GREEN AND JOB DEVELOPMENT INCENTIVE PROGRAM COMMITTEE

Summary of Municipal Order No. 2018 - 260 was read by the City Clerk. Motion was made by Parrigin and seconded by Denning for consideration of said Municipal Order. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Williams, Nash, Denning, Parrigin and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2018 – 260 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 – 261

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF MAYOR BRUCE WILKERSON TO THE BOWLING GREEN MUNICIPAL UTILITIES BOARD

Summary of Municipal Order No. 2018 – 261 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Williams, Nash, Denning, Parrigin and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2018 – 261 was approved by unanimous vote.

Municipal Order No. 2018 - 262 was previously considered at the beginning of the meeting.

MUNICIPAL ORDER NO. 2018 – 263

MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF CHUCK COATES AND JOE NATCHER TO SERVE ON THE INTER-MODAL TRANSPORTATION AUTHORITY, INC. BOARD OF DIRECTORS, AND AUTHORIZING THE SUBMISSION OF REAPPOINTMENTS TO THE WARREN COUNTY JUDGE EXECUTIVE

Summary of Municipal Order No. 2018 - 263 was read by the City Clerk. Motion was made by Williams and seconded by Nash for consideration of said Municipal Order. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Williams, Nash, Denning, Parrigin and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2018 - 263 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 264

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF  
MARY PHOENIX MCCUBBIN TO THE UNIVERSITY DISTRICT  
REVIEW COMMITTEE

Summary of Municipal Order No. 2018 - 264 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Williams, Nash, Denning, Parrigin and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2018 - 264 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 265

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF  
KRISTINA HUDDLESTON TO THE HUMAN RIGHTS  
COMMISSION

Summary of Municipal Order No. 2018 - 265 was read by the City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Williams, Nash, Denning, Parrigin and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2018 - 265 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 266

MUNICIPAL ORDER APPROVING REVISIONS TO THE RISK  
MANAGEMENT MANUAL FOR THE CITY OF BOWLING GREEN,  
KENTUCKY

Summary of Municipal Order No. 2018 - 266 was read by the City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. Safety and Risk Manager David Weisbrodt reviewed and recommended the revisions to the Risk Management Manual. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Williams, Nash, Denning, Parrigin and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2018 - 266 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 267

MUNICIPAL ORDER APPROVING A CONTRACT THROUGH  
COOPERATIVE PURCHASE WITH MOTOROLA SOLUTIONS OF  
SCHAUMBURG, ILLINOIS THROUGH MOBILE  
COMMUNICATIONS OF BOWLING GREEN, INC. OF BOWLING  
GREEN, KENTUCKY UNDER KENTUCKY STATE PRICING

**CONTRACT FOR THE PURCHASE OF NINE (9) PORTABLE  
RADIO'S IN THE TOTAL AMOUNT OF \$30,192.21**

Summary of Municipal Order No. 2018 - 267 was read by the City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. Meisel recommended the approval of a contract through cooperative purchase for portable radios for the Fire Department. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:        Voting Yea: Williams, Nash, Denning, Parrigin and Wilkerson  
                      Voting Nay: None

Municipal Order No. 2018 - 267 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2018 - 268**

**MUNICIPAL ORDER APPROVING A CONTRACT THROUGH  
COOPERATIVE PURCHASE WITH PAUL MILLER FORD OF  
LEXINGTON, KENTUCKY UNDER THE KENTUCKY STATE  
PRICING CONTRACT FOR THE PURCHASE OF TWO (2) FORD  
EXPLORERS FOR THE FIRE DEPARTMENT IN THE TOTAL  
AMOUNT OF \$59,392**

Summary of Municipal Order No. 2018 - 268 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel reviewed and recommended the purchase of two (2) Ford Explorers for the Fire Department. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:        Voting Yea: Williams, Nash, Denning, Parrigin and Wilkerson  
                      Voting Nay: None

Municipal Order No. 2018 - 268 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2018 - 269**

**MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID  
#2018-44 FOR CENSUS TRACT 112 SIDEWALK CONSTRUCTION  
FROM SCOTT & MURPHY, INC. OF BOWLING GREEN,  
KENTUCKY IN THE AMOUNT OF \$573,029.20**

Summary of Municipal Order No. 2018 - 269 was read by the City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. Meisel recommended approval of the bid for Census Tract 112 sidewalk construction and explained it includes a total of 3,500 feet of new sidewalk, curb and gutter located at North Lee Drive, Crewdson Drive, N. Sunrise Drive and Woodway Street, and Old Barren River Road. Grants Coordinator Nick Cook responded to a question and explained the new sidewalk construction would connect with existing sidewalks and walking paths at Lampkin Park. Commissioner Nash asked for clarification as to whether the newly constructed sidewalks were included on the Public Works Sidewalk Program list and if the locations were ranked highest in Census Tract 112. Neighborhood and Community Services Director Brent Childers explained the Sidewalk Program list includes sidewalks throughout the City, but the locations chosen for sidewalk construction in Census Tract 112 was decided upon separately based on needs and various factors. Mr. Childers further explained there were community meetings during the process and the Sidewalk Program list was taken into consideration during the process, however this project

will be funded through Community Development Block Grants (CDBG) funds. Commissioner Nash expressed his preference for using the primary Sidewalk Program list, as opposed to a separate process. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:        Voting Yea: Williams, Nash, Denning, Parrigin and Wilkerson  
                      Voting Nay: None

Municipal Order No. 2018 - 269 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2018 - 270**

**MUNICIPAL ORDER AUTHORIZING A CONTRACT THROUGH NONCOMPETITIVE NEGOTIATIONS WITH AMERICAN ENGINEERS, INC. OF GLASGOW, KENTUCKY FOR PROFESSIONAL SERVICES RELATED TO PROPERTY ACQUISITION SERVICES FOR SHIVE LANE CORRIDOR IMPROVEMENTS IN THE AMOUNT OF \$48,620**

Summary of Municipal Order No. 2018 - 270 was read by the City Clerk. Motion was made by Parrigin and seconded by Denning for consideration of said Municipal Order. Meisel reviewed and recommended the contract with American Engineers for property acquisition services for Shive Lane corridor improvements. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:        Voting Yea: Williams, Nash, Denning, Parrigin and Wilkerson  
                      Voting Nay: None

Municipal Order No. 2018 - 270 was approved by unanimous vote.

**ORDINANCE NO. BG2018 - 50**

**(First Reading)**

**ORDINANCE CLOSING A PUBLIC RIGHT-OF-WAY**

**ORDINANCE APPROVING THE CLOSING OF A PORTION OF OLD KENTUCKY STREET RIGHT-OF-WAY LOCATED FROM THE INTERSECTION OF EAST 4<sup>TH</sup> AVENUE TO APPROXIMATELY 700 FEET WEST OF THE INTERSECTION OF KENTUCKY STREET AND LOUISVILLE ROAD AND WEST RIVERVIEW DRIVE**

Title and summary of Ordinance No. BG2018 - 50 was read by the City Clerk. Motion was made by Nash and seconded by Williams for first reading of said Ordinance. Meisel recommended the closing of a portion of Old Kentucky Street. City-County Planning Commission Director Ben Peterson clarified the business owners requested this closure and the public right-of-way would be converted to a private right-of-way for additional parking. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:        Voting Yea: Williams, Nash, Denning, Parrigin and Wilkerson  
                      Voting Nay: None

First reading of Ordinance No. BG2018 - 50 was approved by unanimous vote.



**MUNICIPAL ORDER NO. 2018 - 271**

**MUNICIPAL ORDER ACCEPTING DONATION FROM HILL'S PET NUTRITION FOR IMPROVEMENTS TO HILL'S BARK PARK LOCATED AT HP THOMAS PARK**

Summary of Municipal Order No. 2018 - 271 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel thanked Hill's Pet Nutrition for the generous donation of up to \$7,500 for upgrades to the Hill's Bark Park at HP Thomas Park. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Williams, Nash, Denning, Parrigin and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2018 - 271 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2018 - 272**

**MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF 2019 GRANT FUNDS FROM THE APPALACHIA HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA) THROUGH THE OFFICE OF NATIONAL DRUG CONTROL POLICY IN THE AMOUNT OF \$36,000**

Summary of Municipal Order No. 2018 - 272 was read by the City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. Meisel recommended the grant award to be used for overtime expenses related to Bowling Green Police Officers assigned to the Bowling Green/Warren County Drug Task Force. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Williams, Nash, Denning, Parrigin and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2018 - 272 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2018 - 273**

**MUNICIPAL ORDER AUTHORIZING AND DIRECTING CITY STAFF TO INITIATE AN EVALUATION OF THE EXISTING CAD SOFTWARE SYSTEM, REVIEWING THE MOTOROLA CAD SYSTEM AVAILABLE ON THE KENTUCKY STATE PRICING CONTRACT AND BASED ON FINDINGS THAT THE MOTOROLA CAD SYSTEM MEETS THE CITY'S NEEDS, NEGOTIATING AN AGREEMENT FOR REVIEW BY THE BOARD OF COMMISSIONERS**

Summary of Municipal Order No. 2018 - 273 was read by the City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. Meisel recommended allowing City staff to evaluate and negotiate an agreement for a new CAD software system, as the current system is unreliable. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:            Voting Yea: Williams, Nash, Denning, Parrigin and Wilkerson  
                         Voting Nay: None  
Municipal Order No. 2018 - 273 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2018 - 274**

**MUNICIPAL ORDER AMENDING PROCEDURES RELATING TO ANNUAL FUNDING OF NONPROFIT ENTITIES RECEIVING CITY APPROPRIATIONS**

Summary of Municipal Order No. 2018 - 274 was read by the City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. At the request of the City Manager, Assistant City Manager/Chief Financial Officer Katie Schaller-Ward explained with changes to the Fiscal Year 2019 contract agreement for public transit services, it is recommended to remove Community Action of Southern Kentucky - Public Transit from the agency funding application process, as the funding provided for public transit services is part of the Federal grant and contract award process. Commissioner Nash asked if this revision could result in a reduction of public transportation funding, Schaller-Ward confirmed it was not anticipated, however the Board of Commissioners would continue to approve grants related to transit. With no further discussion, a roll call vote was taken.

ROLL CALL:            Voting Yea: Williams, Nash, Denning, Parrigin and Wilkerson  
                         Voting Nay: None  
Municipal Order No. 2018 - 274 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2018 - 275**

**MUNICIPAL ORDER APPROVING AMENDMENTS TO THE CITY OF BOWLING GREEN, KENTUCKY MANUAL OF PURCHASING POLICIES AND PROCEDURES**

Summary of Municipal Order No. 2018 - 275 was read by the City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. Assistant City Manager/Chief Financial Officer Katie Schaller-Ward reviewed and recommended amendments to the Manual of Purchasing Policies and Procedures. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:            Voting Yea: Williams, Nash, Denning, Parrigin and Wilkerson  
                         Voting Nay: None  
Municipal Order No. 2018 - 275 was approved by unanimous vote.

**ORDINANCE NO. BG2018 - 51**

**(First Reading)**

**ORDINANCE ANNEXING PROPERTY BY CONSENT**

**ORDINANCE ANNEXING A TOTAL OF APPROXIMATELY 6.58 ACRES OF PROPERTY LOCATED AT 618 LOVERS LANE, WITH PROPERTY PRESENTLY OWNED BY PROPERO II BOWLING GREEN, LLC, WITH SAID TERRITORY BEING CONTIGUOUS TO EXISTING CITY LIMITS; AND FURTHER APPROVING AN**

ASSOCIATED ECONOMIC DEVELOPMENT ANNEXATION  
INCENTIVE AGREEMENT

Title and summary of Ordinance No. BG2018 - 51 was read by the City Clerk. Motion was made by Williams and seconded by Denning for first reading of said Ordinance. Neighborhood and Community Services Director Brent Childers reviewed the annexation and mentioned the operator of this property is Arcadia Senior Living. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Nash, Denning, Parrigin and Wilkerson  
Voting Nay: None

First reading of Ordinance No. BG2018 - 51 was approved by unanimous vote.

PUBLIC COMMENTS

Following the regular agenda, Mayor Wilkerson opened the floor for any public comments about items not included on the agenda. Jennifer Morlan spoke in support of the Landlord Tenant Act, double pay and a meal for Police Officers on Christmas, housing assistance program at Lifeskills, helping the homeless and better transportation to Lovers Lane.

WORK SESSION

Neighborhood and Community Services Director Brent Childers introduced a work session discussion related to the regulations of temporary signs. The Board of Commissioners were asked to consider amending the ordinances related to maximum size, location and number of signs per parcel. Mr. Childers explained the project requires additional research and development and may take approximately twelve (12) months to finalize. Lloyd Ferguson spoke on behalf of the Realtor Association of Southern Kentucky in favor of reviewing and amending the temporary sign regulations.

In addition, Mayor Wilkerson recognized Commissioner Rick Williams as this was his last meeting and thanked him for his service. Commissioner Williams thanked the citizens, City staff, friends, family and God for the opportunity to be of service to the community.

ADJOURNMENT

Once all discussion concluded and there being no further business to come before the Board of Commissioners, at approximately 6:15 p.m., Mayor Wilkerson declared this meeting adjourned.

ADOPTED: January 15, 2019

APPROVED: Bruce Wilkerson  
Mayor, Chairman of Board of Commissioners

ATTEST: Ashley Jackson  
City Clerk

Minutes prepared by City Clerk Ashley Jackson