

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held March 5, 2024**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on March 5, 2024. Mayor Todd Alcott called the meeting to order. Barry Porter provided the invocation and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown, Commissioner Melinda Hill, Commissioner Sue Parrigin and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

CITY MANAGER

City Manager Jeffery B. Meisel reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

APPROVAL OF MINUTES

Regular Meeting February 20, 2024.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Bailey and seconded by Hill to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Motion to approve the minutes of the regular meeting of February 20, 2024 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2024 – 37

MUNICIPAL ORDER APPROVING THE PROMOTIONS OF LARRY
WEHR TO THE POSITION OF CAPTAIN AND DAN BUSELMEIER
TO THE POSITION OF ENGINEER IN THE FIRE DEPARTMENT

Summary of Municipal Order No. 2024 – 37 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Fire Chief Justin Brooks reviewed and recommended the promotions of Larry Wehr to Captain and Dan Buselmeier to Engineer in the Fire Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 37 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 38

MUNICIPAL ORDER APPROVING THE CAREER PATH
ADVANCEMENT OF MATTHEW BARROW TO THE POSITION OF
OPERATIONS TECHNICIAN III IN THE PUBLIC WORKS
DEPARTMENT

Summary of Municipal Order No. 2024 – 38 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Public Works Director Andy Souza reviewed and recommended the promotion of Matthew Barrow to Operations Technician III in the Public Works Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 38 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 39

MUNICIPAL ORDER APPROVING THE PROMOTION OF DERRICK
SANDERS TO THE POSITION OF CREW LEADER IN THE PUBLIC
WORKS DEPARTMENT

Summary of Municipal Order No. 2024 – 39 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Parrigin for consideration of said Municipal Order. Public Works Director Andy Souza reviewed and recommended the promotion of Derrick Sanders to Crew Leader in the Public Works Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 39 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 40

MUNICIPAL ORDER AUTHORIZING THE CONTINUATION OF A
CONTRACT WITH U.S. BANK TO PROVIDE BANKING SERVICES
FOR AN ADDITIONAL YEAR

Summary of Municipal Order No. 2024 – 40 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of the continued contract with U.S. Bank for banking services for an additional year. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 40 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 41

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING PREMIERONE SOFTWARE ANNUAL MAINTENANCE THROUGH A SOLE SOURCE FROM MOTOROLA SOLUTIONS, INC. OF CHICAGO, ILLINOIS IN THE AMOUNT OF \$115,734

Summary of Municipal Order No. 2024 – 41 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of the PremierOne Software annual maintenance through sole source from Motorola Solutions, Inc. in the amount of \$115,734. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 41 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 42

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING A PROPOSAL FROM ARNOLD CONSULTING ENGINEERING SERVICES OF BOWLING GREEN, KENTUCKY RELATED TO A REQUEST FOR QUALIFICATIONS FOR ENGINEERING AND DESIGN SERVICES FOR TORNADO SAFE ROOMS, BID #2024-35, IN AN AMOUNT NOT TO EXCEED \$235,000

Summary of Municipal Order No. 2024 – 42 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of Request for Qualifications (RFQ) for engineering and design services for tornado safe rooms through Bid #2024-35 from Arnold Consulting Engineering Services in an amount not to exceed \$235,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2024 – 42 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 43

MUNICIPAL ORDER AUTHORIZING THE PURCHASE OF TWO (2) COLUMBARIA FOR FAIRVIEW CEMETERY THROUGH NONCOMPETITIVE NEGOTIATIONS WITH ROSE HILL MONUMENTS OF CENTRAL CITY, KENTUCKY IN THE TOTAL AMOUNT OF \$75,000

Summary of Municipal Order No. 2024 – 43 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of purchasing two (2) columbaria for Fairview Cemetery through noncompetitive negotiations with Rose Hill Monuments in the total amount of \$75,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None
Municipal Order No. 2024 – 43 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 44

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE U.S. DEPARTMENT OF HOMELAND SECURITY THROUGH THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM IN AN AMOUNT UP TO \$171,643.79 FOR EQUIPMENT AND TRAINING FOR THE FIRE DEPARTMENT

Summary of Municipal Order No. 2024 – 44 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval to submit a grant application to the U.S. Department of Homeland Security through the Federal Emergency Management Agency Assistance to Firefighters Grant Program in an amount up to \$171,643.79 for equipment and training for the Fire Department. He further indicated it would include a 10% local match. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None
Municipal Order No. 2024 – 44 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 45

MUNICIPAL ORDER APPROVING CONSTRUCTION AND ACCEPTING MAINTENANCE OF RIVER’S LANDING EDGE SUBDIVISION SECTION 1

Summary of Municipal Order No. 2024 – 45 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Meisel recommended approval and acceptance of construction and maintenance of 5,214 linear feet of roadway and associated sidewalk and storm sewer of River’s Landing Edge Subdivision Section 1. It was said the specifications met all standards by the City-County Planning Commission and City Public Works Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None
Municipal Order No. 2024 – 45 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2024 – 46

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF JOY HUNT TO THE BOWLING GREEN-WARREN COUNTY REGIONAL AIRPORT BOARD

Summary of Municipal Order No. 2024 – 46 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Mayor Alcott recommended the

reappointment of Joy Hunt to the Bowling Green-Warren County Regional Airport Board, and with no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Municipal Order No. 2024 – 46 was approved by unanimous vote.

ORDINANCE NO. BG2024 – 4
(First Reading – Non-Binding)
ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 8 (CEMETERIES) OF THE
CITY OF BOWLING GREEN CODE OF ORDINANCES

Title and summary of Ordinance No. BG2024 – 4 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for the first and non-binding reading of said Ordinance. Meisel explained the amendments to Chapter 8 (Cemeteries) were mostly a clean-up to update some outdated language and employee titles, as well as include 10% of all the income from cremations and niches would be placed in the Perpetual Fund, which was already in place, just not specified in the ordinance. Additionally, Davis Hoffman Veterans Section was redacted from the ordinance since the section had no available graves, so an additional section was created for local veterans and named Staff Sergeant Brock Allen Beery. Furthermore, corner markers, headstones and other permanent landmarks of lots must be placed by a licensed and insured monument company. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.


ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

First Reading of Ordinance No. BG2024 – 4 was approved by unanimous vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:15 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: March 19, 2024

APPROVED: 
Mayor, Chairman of Board of Commissioners

ATTEST: 
City Clerk

Minutes prepared by City Clerk Ashley Jackson