

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held NOVEMBER 17, 2015**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on November 17, 2015. Mayor Bruce Wilkerson called the meeting to order. An invocation was given by Mayor Wilkerson, and all present recited the Pledge of Allegiance. Assistant City Manager/City Clerk Katie Schaller-Ward called the roll, and the following members were present: Commissioner Rick Williams, Commissioner Joe W. Denning, Commissioner Melinda M. Hill, Commissioner Sue Parrigin and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

PUBLIC HEARING

City Engineer Melissa Cansler conducted a public hearing to review the proposed use of Municipal Aid Program (Liquid Fuel Tax) funds, and Coal Severance and Processing Tax and Mineral Severance Tax funds for Fiscal Year 2016. She reported the Fiscal Year 2016 Liquid Fuel Tax (LFT) unencumbered balance was \$1,071,784 and projected revenues were \$1,487,000 with proposed expenditures totaling \$1,410,000. She reviewed the projects proposed for Street Resurfacing (Overlay) of 9.8 miles in the total amount of \$1,300,000 and sidewalk, curb and gutter repair in the amount of \$110,000. The total projected ending balance was designated to be \$1,148,784. Ms. Cansler further reported there was no projected increase in asphalt costs from the previous fiscal year.

Ms. Cansler also reported the Fiscal Year 2016 Coal-Mineral Severance Tax projected revenues were \$30,000, with an opening balance of \$9,283. She explained there were no specific projects to apply the Coal-Mineral Severance funds in Fiscal Year 2016; however, she identified these funds could be used for transportation safety related issues or the purchase of additional deicer should the need arise later in the year. The projected ending fund balance was \$39,283 for Coal-Mineral Severance.

In response to a question from Commissioner Denning regarding the number of downtown streets on the preliminary paving list, Ms. Cansler confirmed no preferential treatment was applied to the downtown streets. She explained some of the segments had been delayed from past years anticipating completion of underground utility projects in the downtown. With no further questions or comments, the public hearing was closed.

AWARDS & RECOGNITIONS

Mayor Wilkerson praised Bowling Green Police Officer Todd Porter for doing a fantastic job as the speaker for the VFW on Veterans Day. He also expressed his appreciation for Mr. Porter's service to the community as a Police Officer and in the military.

CITY MANAGER

In light of recent international events and at the request of the Board, City Manager Kevin D. DeFebbo indicated he arranged for Community Services Specialist/International Communities Liaison Leyda Becker to describe the difference between a refugee and an immigrant as well as provide an overview of the referral and resettlement process by which refugees enter the United States. Ms. Becker specified local governments had absolutely no role in the placement of refugees. She also explained that it takes 18-24 months before any refugee could be resettled in the United States. Of the 400 refugees to be located in Bowling Green in the coming year, Ms. Becker confirmed the countries of origin were already known and none were coming from Syria.

APPROVAL OF MINUTES

Minutes of Regular Meeting November 3, 2015

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Hill and seconded by Williams to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Motion to approve the minutes of the regular meeting of November 3, 2015 was approved by unanimous vote.

PUBLIC COMMENTS

Representatives from the Bowling Green Fairness Coalition and Kentuckians for Fairness, Don Langley, Sean Stevens and Patty Minter, urged the Board of Commissioners to consider adopting a fairness ordinance for Bowling Green. Mr. Langley provided an overview of proposed language to include anti-discrimination protections for sexual orientation and gender identity. He also mentioned other cities which have already passed such an ordinance. Mr. Stevens stated over 100 businesses in Bowling Green were in support of a fairness ordinance, and he provided a list of those businesses to the Board. Ms. Minter conveyed the Coalition collected nearly 1,000 individual signatures from Bowling Green residents in support of LGBT fairness. The stack of signature cards was handed to the City Clerk.

REGULAR AGENDA

ORDINANCE NO. BG2015 - 41

(Second Reading)

ORDINANCE RELATED TO WKU GATEWAY TO DOWNTOWN BOWLING GREEN TIF DEVELOPMENT AREA

ORDINANCE APPROVING AMENDED AND RESTATED LOCAL PARTICIPATION AGREEMENT #4 AND GENERAL OBLIGATION SUBLEASE AGREEMENT WITH MANHATTAN CAPITAL BG LLC RELATED TO THE WKU GATEWAY TO DOWNTOWN BOWLING GREEN TIF DEVELOPMENT AREA

Title and summary of Ordinance No. BG2015 - 41 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for second reading of said

Ordinance. Attorney Scott Bachert, representing the Warren County Downtown Economic Development Authority, Inc., reported the new bonds would be issued in a few weeks and everything else was on track and moving forward. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
Voting Nay: None

Ordinance No. BG2015 - 41 was adopted by unanimous vote.

MUNICIPAL ORDER NO. 2015 - 203

MUNICIPAL ORDER APPROVING THE CAREER PATH
ADVANCEMENT OF TRAVIS D. FINDLEY TO THE POSITION OF
OPERATIONS TECHNICIAN I IN THE PUBLIC WORKS
DEPARTMENT

Summary of Municipal Order No. 2015 - 203 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for consideration of said Municipal Order. DeFebbo reviewed the career path program which was established several years ago. Since all requirements were met, he recommended the promotion. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
Voting Nay: None

Municipal Order No. 2015 - 203 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2015 - 204

MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF
GARY COUNTS AND CHARLES A. MOSLEY TO THE
CONTRACTORS LICENSING BOARD

Summary of Municipal Order No. 2015 - 204 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. Mayor Wilkerson indicated these reappointments were for long standing members who represented specific specialties on the Contractors Licensing Board. Contractors Licensing Director Bob Appling confirmed the request for approval and the service provided by the individuals. Once the discussion concluded, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
Voting Nay: None

Municipal Order No. 2015 - 204 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2015 - 205

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID
#2016-14 FOR CAR FIRE TRAINING SYSTEM FROM FIREBLAST
GLOBAL INC. OF CORONA, CALIFORNIA IN THE TOTAL
AMOUNT OF \$48,306

Summary of Municipal Order No. 2015 - 205 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo reviewed the purchase for fire training purposes and recommended the bid award. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2015 - 205 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2015 - 206

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2016-17 FOR STRUCTURAL FIREFIGHTING TURNOUT GEAR FOR THE FIRE DEPARTMENT FROM BLUEGRASS UNIFORMS OF BOWLING GREEN, KENTUCKY AT A UNIT PRICE OF \$2,530 WITH A TOTAL AMOUNT NOT TO EXCEED \$75,900

Summary of Municipal Order No. 2015 - 206 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for consideration of said Municipal Order. DeFebbo recommended the bid award for firefighting gear. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2015 - 206 was approved by unanimous vote.

ORDINANCE NO. BG2015 - 42

(First Reading)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TWO TRACTS OF LAND CONTAINING 0.48 ACRE FROM RM-2 (TWO-FAMILY RESIDENTIAL) TO RM-4 (MULTI-FAMILY RESIDENTIAL) LOCATED AT 1115 AND 1119 GREENWOOD ALLEY, PRESENTLY OWNED BY WALTER AND DEBBIE YORK, WITH ZACHERY WILLIAMS AS CONTRACT VENDEE

Title and summary of Ordinance No. BG2015 - 42 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for first reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

First reading of Ordinance No. BG2015 - 42 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2015 - 207

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR URBAN WATERS SMALL GRANT (UWSG) FUNDS TO THE U.S. ENVIRONMENTAL PROTECTION AGENCY

FOR THE PURCHASE OF WATER QUALITY MONITORING
EQUIPMENT AND THE DEVELOPMENT OF AN EDUCATION
PROGRAM IN AN AMOUNT UP TO \$60,000

Summary of Municipal Order No. 2015 - 207 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo recommended submitting the grant application to help purchase needed equipment and to assist with an educational program to monitor and maintain water quality above and below the ground. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2015 - 207 was approved by unanimous vote.

ORDINANCE NO. BG2015 - 43

(First Reading)

ORDINANCE PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION BONDS

AN ORDINANCE OF THE CITY OF BOWLING GREEN, KENTUCKY AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016A AND TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016B IN AGGREGATE MAXIMUM PRINCIPAL AMOUNTS OF \$13,610,000 AND \$4,345,000, RESPECTIVELY, FOR THE PURPOSE OF REFUNDING IN ADVANCE OF MATURITY THE OUTSTANDING CITY OF BOWLING GREEN, KENTUCKY GENERAL OBLIGATION PUBLIC PROJECT BONDS, SERIES 2007B MATURING ON OR AFTER SEPTEMBER 1, 2017 AND THE CITY OF BOWLING GREEN, KENTUCKY TAXABLE GENERAL OBLIGATION PUBLIC PROJECT BONDS, SERIES 2007C MATURING ON OR AFTER SEPTEMBER 1, 2017, THE PROCEEDS OF WHICH IN TURN FINANCED THE COSTS OF THE ACQUISITION OF A LEASEHOLD ESTATE IN THE REAL PROPERTIES AND IMPROVEMENTS CONSTITUTING THE TRANSPARK; AUTHORIZING A FIRST SUPPLEMENTAL CONTRACT, LEASE & OPTION WITH THE INTER-MODAL TRANSPORTATION AUTHORITY, INC. (ITA) AND THE COUNTY OF WARREN, KENTUCKY WITH RESPECT TO THE TRANSPARK PROJECT; APPROVING FORMS OF BONDS; AUTHORIZING DESIGNATED OFFICERS TO EXECUTE AND DELIVER THE BONDS; AUTHORIZING AND DIRECTING THE FILING OF NOTICE WITH THE STATE LOCAL DEBT OFFICER; PROVIDING FOR THE PAYMENT AND SECURITY OF THE BONDS; CREATING BOND PAYMENT FUNDS AND ESCROW FUNDS; AUTHORIZING ACCEPTANCE OF THE BIDS OF THE BOND PURCHASERS FOR THE PURCHASE OF THE BONDS FOLLOWING THE ADVERTISED SALE OF THE BONDS; AND REPEALING INCONSISTENT ORDINANCES

Title and summary of Ordinance No. BG2015 - 43 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for first reading of said Ordinance. DeFebbo recounted the City previously issued General Obligation bonds in collaboration with Warren County to refinance the ITA debt. He reported that if the bonds were refinanced, the City and County could save money. Chief Financial Officer Jeff Meisel surmised that up to \$1.4 million could be saved through 2023. He said the advanced refunding would take place after the first of the new year while interest rates were still low. Mr. Meisel confirmed this refinancing would not extend the life of the bonds or add any new debt. Following the discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

First reading of Ordinance No. BG2015 - 43 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2015 - 208

MUNICIPAL ORDER APPROVING AND AUTHORIZING AGREEMENT WITH RAYMOND JAMES & ASSOCIATES, INC. TO SERVE AS FINANCIAL ADVISOR FOR THE CITY OF BOWLING GREEN RELATED TO THE ISSUANCE OF GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016A IN AN AGGREGATE PRINCIPAL AMOUNT OF \$13,610,000 AND TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016B IN AN AGGREGATE PRINCIPLE AMOUNT OF \$4,345,000

Summary of Municipal Order No. 2015 - 208 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Mayor Wilkerson noted this item related to the previous item, Ordinance No. BG2015 - 43. DeFebbo recommended approval of the agreement. With no other discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2015 - 208 was approved by unanimous vote.

WORK SESSION

Following the regular agenda, at approximately 5:10 p.m., the Board of Commissioners conducted a work session for a presentation of the proposed Bowling Green Parks and Recreation Master Plan. Parks and Recreation Director Brent Belcher introduced Patrick Hoagland with Brandstetter Carroll, who gave the presentation.

ADJOURNMENT

Once all discussion concluded and there being no further business to come before the Board of Commissioners, at approximately 5:45 p.m., Mayor Wilkerson declared this meeting adjourned.

ADOPTED: _____

APPROVED: _____
Mayor, Chairman of Board of Commissioners

(Minutes-Board of Commissioners-November 17, 2015)

ATTEST: _____
City Clerk

Minutes prepared by Assistant City Manager/City Clerk Katie Schaller-Ward