

April 2026

Caretaker REPORT

DEPARTMENT OF PUBLIC WORKS



69

Professionals



Admin
3

Planning &
Design
10

Environmental
Compliance
4

Facilities
4

Operations
35

Fleet
13

BOWLING GREEN STORMWATER UTILITY



CLEAN WATER.
STRONGER COMMUNITY.



COUNTDOWN
08 MONTHS
LEFT



PROTECTING
OUR ENVIRONMENT



MANAGING
FLOODING



BUILDING A
BETTER COMMUNITY



www.bgky.org/swu

PUBLIC WORKS DIRECTOR
ANDY SOUZA



(270) 393-3657 ANDY.SOUZA@BGKY.ORG

Available on our website
www.bgky.org/publicworks



Operations

Ryan Johnson, Manager
(270) 393-3204

Street Maintenance * Sidewalks * Signals * Signs * Plowing * Road Closures
Leaf Pick-up * Dead Animal Removal * Curb Painting * ROW Trimming * Storm Drains

Summary: Operations completed **109 work orders** in April. Operations repaired/installed **2** traffic signals and **60** signs. **1** injection well was drilled. There were **48 miles** of added maintenance from subdivision acceptance this year (1.96 miles in 2025, 6.53 miles in 2024). **Curb painting started this month. Curbs are painted every 3-years.**

April 2026



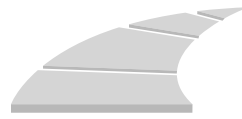
Potholes
Repaired

21



Street
Sweeping
Hours/Miles

110/98



L/ft
Sidewalks
Repaired

30



Tons of
Asphalt Used

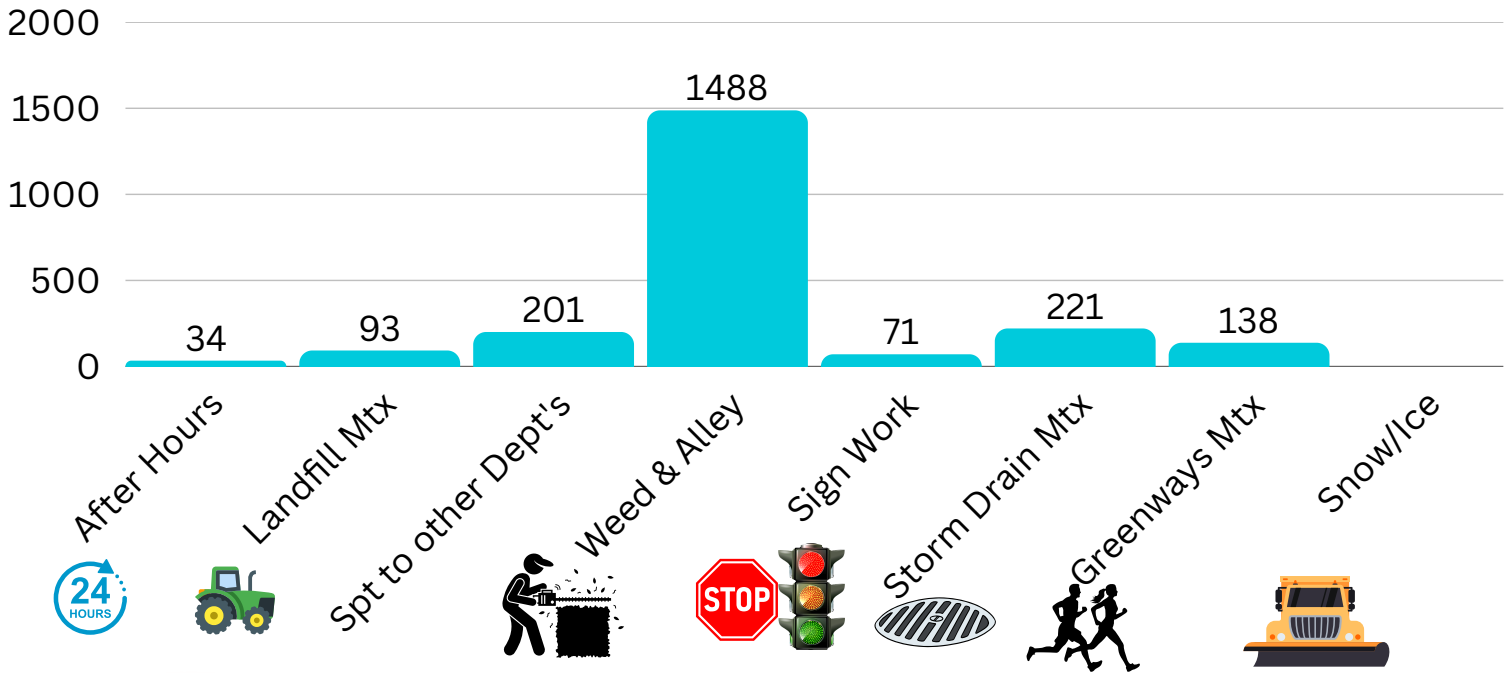
47



Operations Maintenance Technician I, Tony Joiner, mows the grass on the city's recently acquired lots along **Cave Mill Road**. These lots are slated to be transformed into stormwater basins. (April 2)

Operations Hours

● April



35 Solar Lights Installed	3 Greenway Sections Enhanced	\$112,000 Total Investment
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Operations Manager Ryan Johnson unloads solar light poles at the Operations facility. This summer, solar lighting will be installed along three sections of the greenway as part of a coordinated test project with BikeWalkBG. The selected sections for this initiative included [Sandra Street](#), [Atlanta Way](#), and [Cemetery Road](#). (April 7)

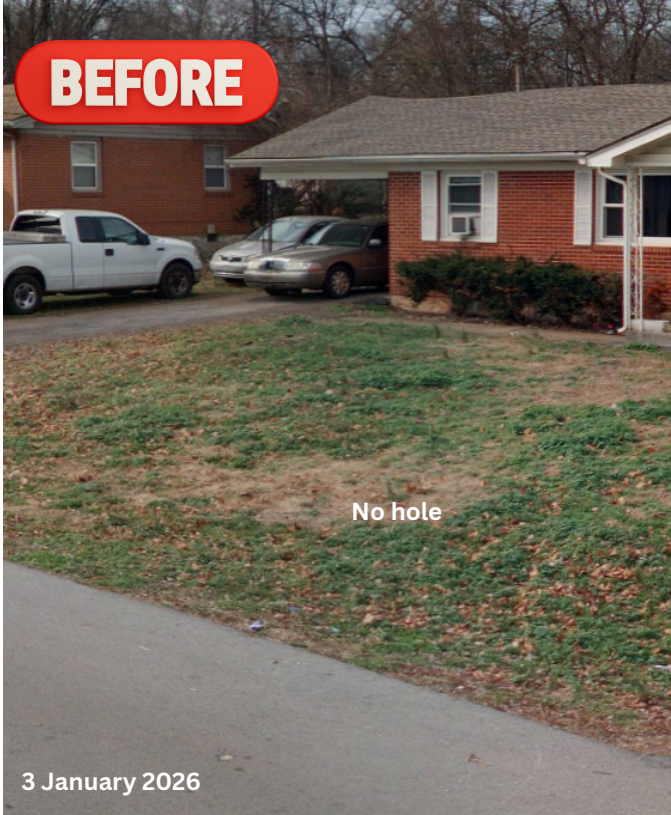
Sidewalk Repair



The operations crew has repaired the curb at the intersection of **Center Street @ Main Avenue** for the third time in two years. This particular turn experiences significant traffic from large semi-trucks, which can occasionally cause damage to the curb during wide turns. In response, the team has redesigned the curb and utilized industrial-strength concrete to enhance its durability. (2 April)

Stormwater Mitigation

North Lee Dr.



Stormwater runoff from **North Lee Drive** created a new opening in limestone bedrock in April 2026. After assessment by the City Geologist, Public Works quickly constructed a reinforced concrete structure with a rebar grate to safely manage drainage into the karst system.



Operations crews repaired deteriorated pavement at **Scott Way & Harlow Way**, restoring safe ADA ramp access. (Month of April)



Water ponding has been a persistent issue at the Fleet Division for several years. Our City Geologist conducted an assessment of the area and identified a suitable location for the installation of an injection well. Subsequently, our Operations team drilled the injection well and fabricated the accompanying grate from April 2 to April 8.



The Public Works crews utilized the dry weather and low river levels from April 24 to 27 to extend the boat ramp and add new signage on [Boatlanding Road](#).






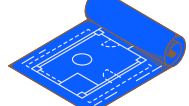
Each year, the city undertakes the repaving of segments of roadway. The millings generated from these repairs are being repurposed throughout the city. These materials have been utilized to establish free parking along [Creekwood Ave](#) and to enhance road infrastructure at the Glen Lily Landfill.



Planning & Design

Melissa Cansler, City Engineer
(270) 393-3212

Plat Reviews * CDR Reviews * Surveyor
Subdivision Inspections * Traffic Planning
Capitol Improvement Programs

			
Plats Reviewed	Site Inspections	ROW Permits	CDR Reviews
6	65 Initial 243 Reinspections	6	7

ROW- Right of Way work. <https://www.bgky.org/publicworks/right-of-way>

CDR Reviews- Comprehensive Development Review. <https://www.warrenpc.org/wp-content/uploads/2018/06/CDR-QA.pdf>

Highland Way Greenway Update

The pre-construction kickoff meeting was held on April 23rd. This project will include the construction of an 8' wide concrete path on the north side of Highland Way from Smallhouse Road to Nashville Road. Infinity Pipeline, Inc. will be mobilizing in the upcoming weeks with a projected completion date of August 31st.

Smallhouse Road Greenway Update

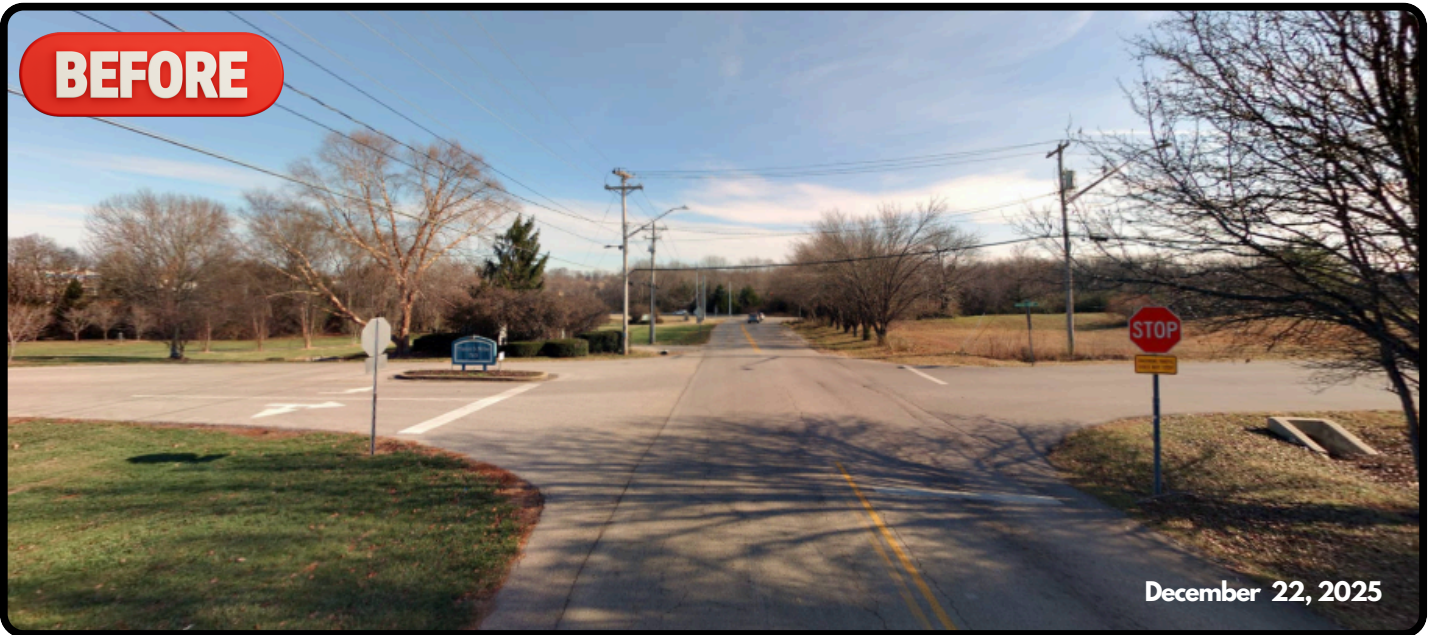
Apex Design Group, LLC continues work on the 8' wide concrete path between Campbell Lane and Thimblefinger Way. This path will make the connection between the existing greenway that runs north along Smallhouse Road and the Shawnee Estates subdivision and adjacent residential areas. Construction is anticipated to be complete in June.





Planning & Design

BEFORE



December 22, 2025

The Tomblinson Way Roundabout construction is nearing completion. This single-lane roundabout will replace a 3-way stop-controlled intersection that provides access to the Whispering Hills Neighborhood, Deer Park Estates, and Preston Miller Park/Russell Sims Aquatic Center, among other connecting neighborhoods. The new configuration will provide safer and more efficient traffic control and ultimately showcase a new entry sign into the park.

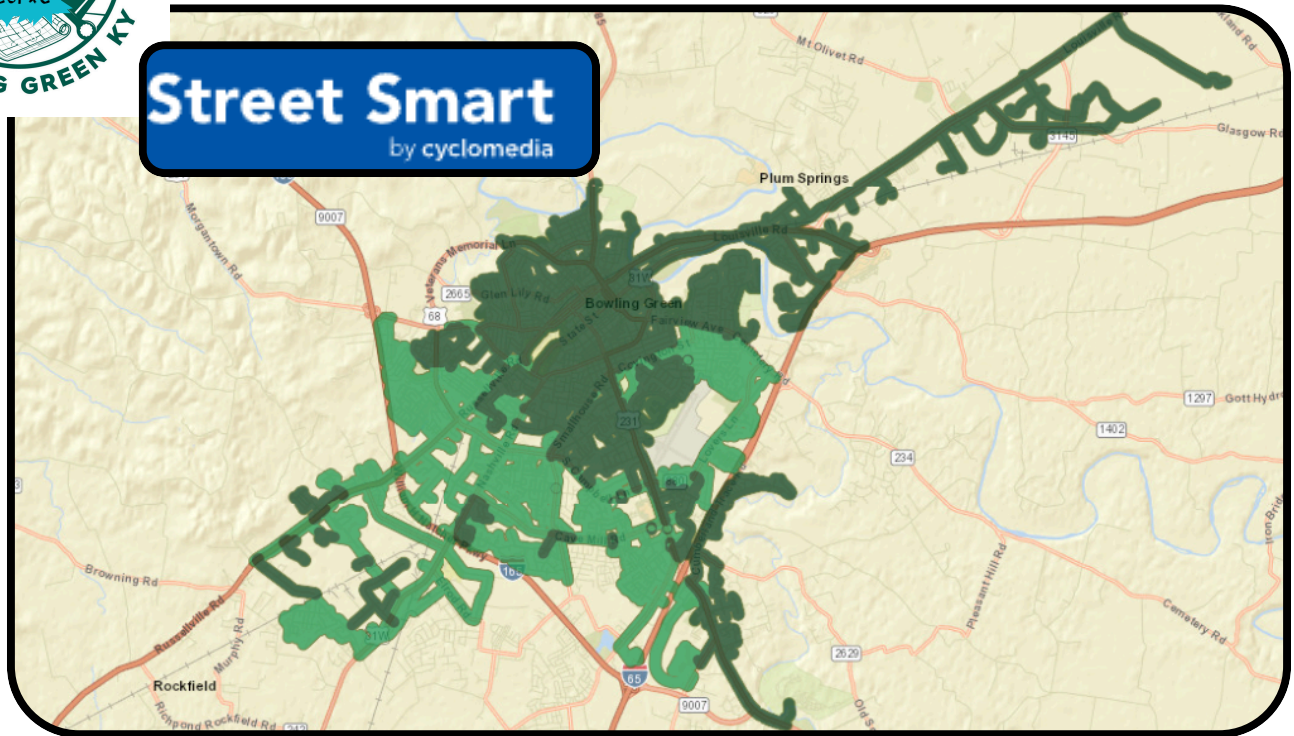
During



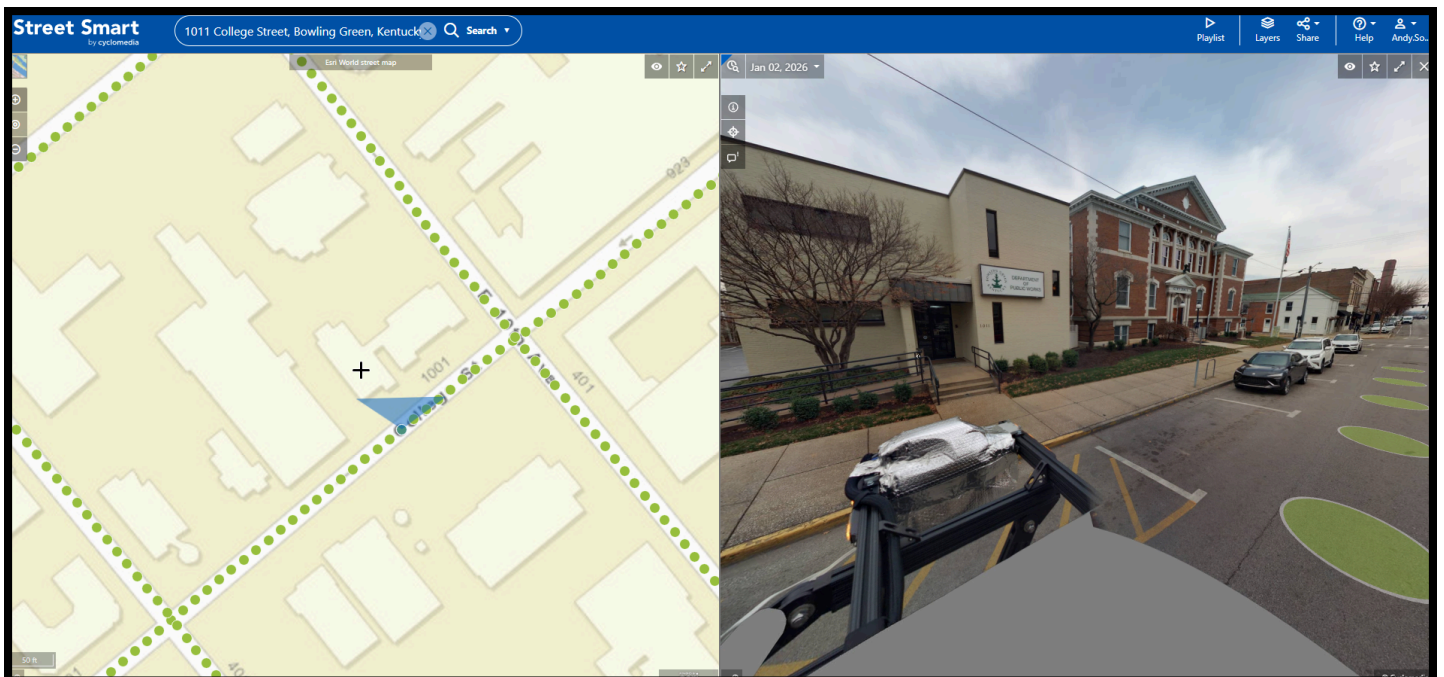
April 21, 2026



Planning & Design



Cyclomedia Technology was contracted to provide our annual pavement condition data. In addition, the company simultaneously collected 360 degree imagery that has been made available to city staff through an application called Street Smart. As part of the high resolution images, staff can use the surface data collected to measure to sub-inch accuracy, gather right-of-way and asset data from their desktops, and respond to inquiries more efficiently than making field inspections. This tool will be valuable to staff in all departments for citizen response as well as future planning purposes.

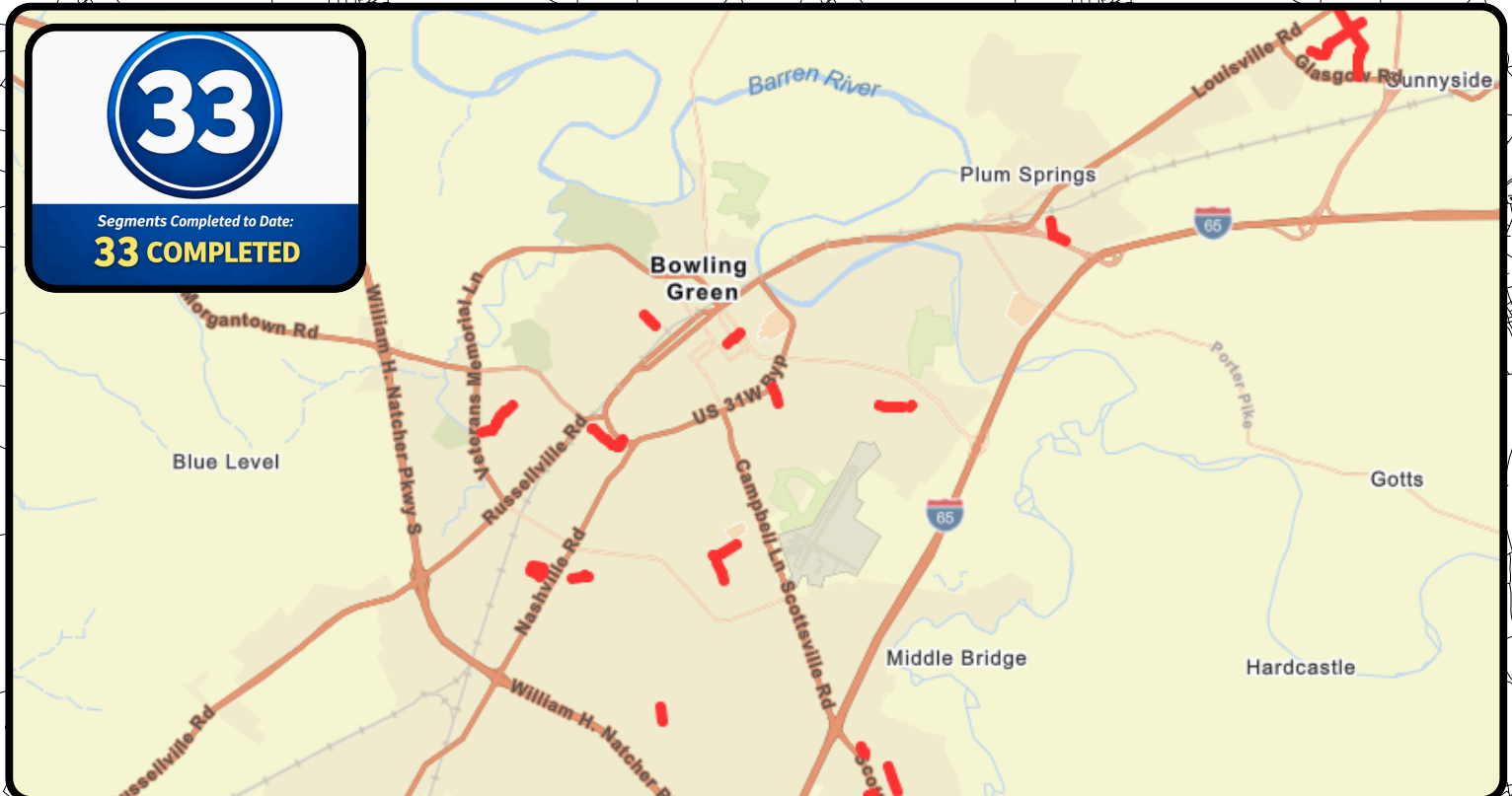




Planning & Design



As part of this year's overlay contract, 94 roadway segments are planned for improvement. To date, 33 segments have been completed, including asphalt overlay and ADA ramp installations. Final work will include new pavement markings such as stop bars and crosswalks. This program is funded through an annual \$2 million allocation, with \$1 million from the General Fund and \$1 million from liquid fuel tax.





Environmental Compliance

Geologist * Sinkholes * Spills * Education * Water Sampling
Matt Powell, Manager
(270) 393-3071



City Geologist Nick Lawhon is overseeing the sinkhole repair at the intersection of **Cambridge Drive** and **Grinstead Way**. In addition to managing the repair and remediation efforts, he also conducted an inspection of nearby private properties to advise property owners on potential concurrent mitigation options. (2 April)



EARTH MONTH

Minimum Control Measure 1:

April 2026 Public Education & Outreach Events



Green River Regional Educational Cooperative (GRREC) Stem-A-Thon (14 April)

Staff used the EnviroScape watershed model and aquatic macroinvertebrate activities to teach about water quality and pollution prevention. For the first time, pre- and post-tests were administered to measure participants' understanding and gauge their potential to adopt habits that positively impact water quality, providing valuable feedback on outreach effectiveness. Providing measurable success of our program was a deficiency on our State MS4 Permit Compliance Audit. Going forward we will be collecting data at educational events for reference.

WKU | Earth Day Celebration (24 April)

At the Western Kentucky University Earth Day Celebration, Courtenay Howell and Journee Waggener debuted a new stormwater trivia game as an interactive tool to measure outreach effectiveness and collect baseline data on participants' stormwater knowledge. More than 60 students and staff stopped by to play for *Keep it Clean BG* swag, creating meaningful engagement around topics related to stormwater systems. The trivia format prompted more interaction, questions, and learning than previous outreach events, and staff were very pleased with the addition as both an educational and evaluation tool.



Medical Center Health Adult Day Center | Earth Month Fun (15 April)

Journee and Courtenay shared aquatic critters and the watershed model with friends for an Earth Day themed event.

Homeschool Co-Op Water Chemistry & the Human Impact on Watersheds (29 April)

Courtenay led a group of 15 elementary-aged students in hands-on water chemistry testing at Trammel Fork Creek in Romanza Johnson Park. Students evaluated the stream, determining it to be a healthy, life-supporting waterway. Approximately 10 parents also attended and actively participated.












25 April 2026



HAZARDOUS HOUSEHOLD WASTE DAY

KEEPING OUR COMMUNITY & ENVIRONMENT SAFE



 NUMBER OF VEHICLES SERVED 			
YEAR	SPRING	FALL	TOTAL
	680	-	680
	734	453	1,187
	486	561	1,047
	633	499	1,132
	598	579	1,177

 **SAFE DISPOSAL** |
  **PROTECT OUR ENVIRONMENT** |
  **SAFER COMMUNITY** |
 Thank You!
FOR DOING YOUR PART

The semi-annual Household Hazardous Waste Day took place on April 25. This initiative, in collaboration with our partners from Warren County Stormwater, aims to protect the environment while serving the residents of Bowling Green.

261 HOURS
COMPLETED THIS MONTH

81 WORK ORDERS

4 STAFF | **21 BUILDINGS**

FACILITIES

WORK ORDER REPORT

SAFE FACILITIES. EFFICIENT OPERATIONS. STRONG COMMUNITY.

PLUMBING | **HVAC** | **ELECTRICAL** | **CARPENTRY** | **CLEANING** | **OTHER**

1945	PW Admin	1	2				
1992	PW Ops		4	1			HVAC
1992	PW Fleet	1	3	2			HVAC
1907	City Hall		2		3		
1946	CH Annex		3			2	Pest Control
1974	NCS		1			2	
1997	BGPD	2	3	3			Gates
2009	Fire HQ		1	2			TV's in Community Room
1980	Fire #1		3	1			
1980	Fire #2		1	1			
2001	Fire #3		2	1		2	HVAC, FLOORING



FACILITIES

WORK ORDER REPORT

SAFE FACILITIES. EFFICIENT OPERATIONS. STRONG COMMUNITY.



PLUMBING



HVAC



ELECTRICAL



CARPENTRY



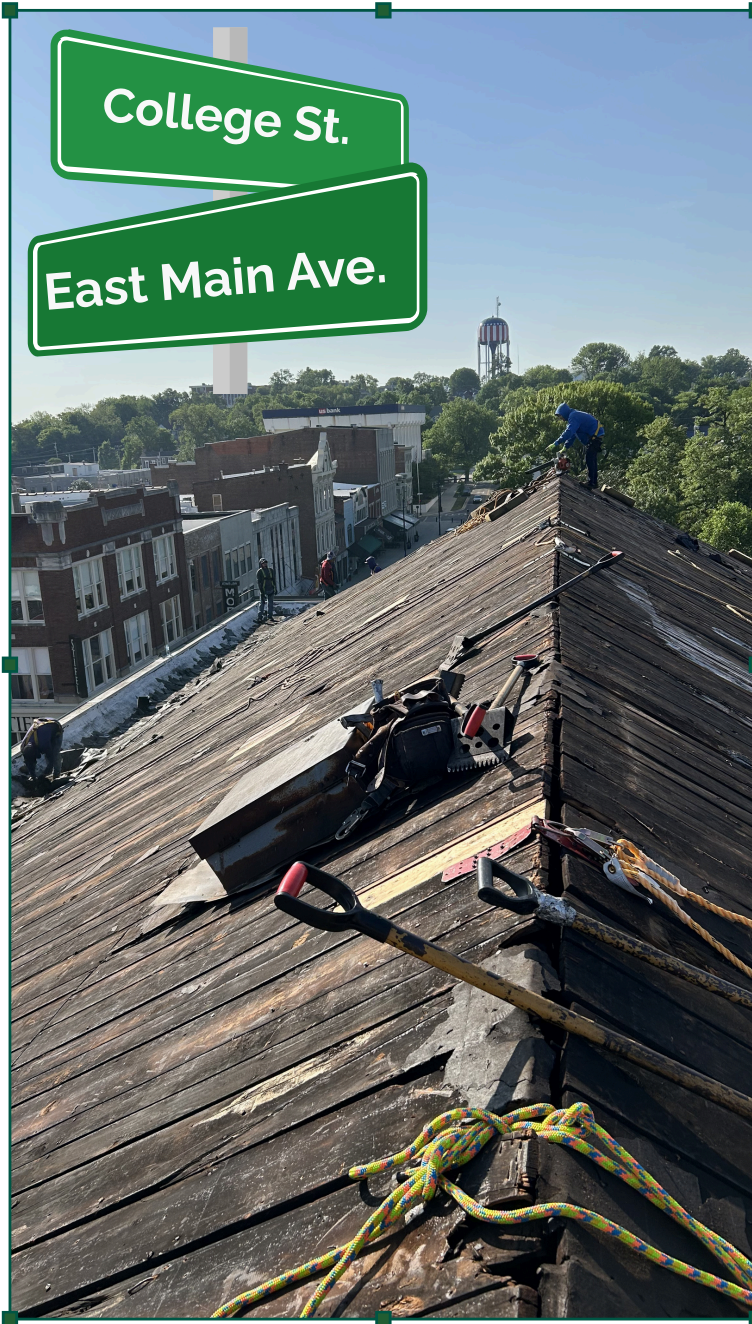
CLEANING



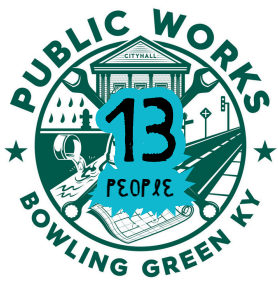
OTHER

2001	Fire #4		1	1		2	NEW ROOF, FLOORING
2025	Fire #5		3	1			NEW STOVE
2008	Fire #6		1			1	
2020	Fire #7		1	1			ELECTRICAL REPAIR
2024	Fire #8		1			1	
1995	Convention Ctr		3				
1872	Hobson House		1		1		
1930	White House						
1987	Transit Bldg						
1987	US Bank Bldg		4	1		8	WATER PUMP REPAIR, NEW WALLS, BOILER REPLACEMENT
	BGPD Tower Spt						

Facilities Improvements



(Top Left) Facilities Division oversaw roof repairs at the former BB&T building this month near [East Main Ave and College St.](#) (23 April). (Top Right) Facilities delivered a permanent HVAC solution for the Fleet car shop—providing air conditioning for the first time at one-third the cost of leasing, with the City now owning the equipment along [Raven Ave.](#) (22 April)
(Lower Left) Fire Station #3 on [Bennett Lane](#) received new flooring (25 April)



Fleet

Denise Gilland, Manager
(270) 393-3201



Heavy Duty Truck * Light Duty Trucks & Cars * Police
Fire * ASE Certified Mechanics * Enterprise Fleet Management

- A purchase order for cab repair of Unit 2260 (2019 Aerial Fire Truck 1) in the amount of \$5377.23 was approved on 15 April.
- A purchase order for transmission and oil leak repair of Unit 2240 (2010 Aerial Truck 6) in the amount of \$7,217.66 was approved on 20 April.
- A purchase order for hood, door and fender repair of Unit 0822 (2000 C3500 Truck) in the amount of \$4,044 was approved on 22 April.
- A purchase order for cab, rear door, tailgate and bumper repair on Unit 3348 (2023 Chevy 1500 Truck) in the amount of \$4,842.82 was approved on 22 April.
- A purchase order for transmission replacement on Unit #7033 (2016 Ram 2500) in the amount of \$4,150 was approved on 24 April.
- A purchase order in the amount of \$5,360.25 for body work repair on Unit #3337 (2023 Dodge Pursuit) on 28 April 2026.

April 2026



Filled
Parts Requests
169

Preventative
Work Orders
64

Repair
Work Orders
68



Fleet Supervisor Jeremy Beard performs an oil check on a BGPD cruiser to ensure optimal performance. (27 April)



Fleet

Denise Gilland, Manager
(270) 393-3201



(Top) Master Auto Technician Trevor Noble replaces the backseat of a BGPD cruiser following maintenance on the electrical system. (Bottom) Meanwhile, Master Auto Technician Paul Staubs prepares another BGPD cruiser for new lettering.





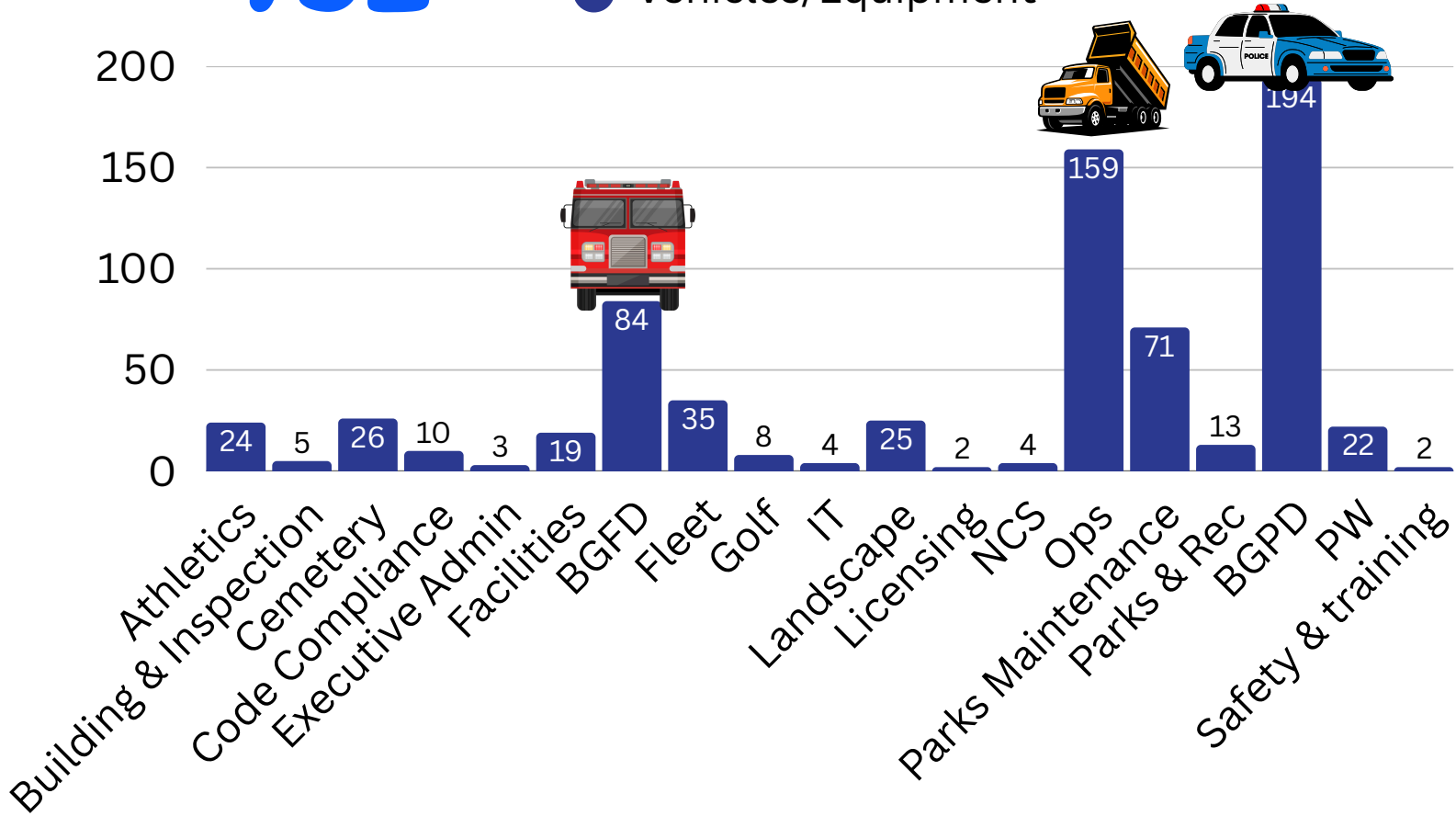
Fleet

Denise Gilland, Manager
(270) 393-3201



732

● Vehicles/Equipment *



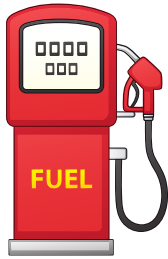
• Not shown- BG community Center (2) and City Transit (29)

CITY FLEET USAGE

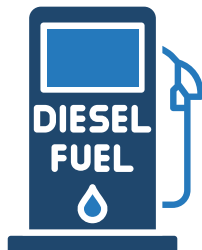


MARCH 2026

Last Month



19.8K
Gallons



4.4K
Gallons



300
Gallons



\$74,189
↑\$25,284

70

L
















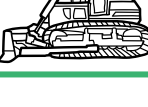









E

A

S

E

D

Building Inspection	1 		
Cemetery		2 	1 
Code Compliance	2 		
Excutive Admin	1 		
Facilities	1 		
BGFD	2 	5 	
Fleet	1 	2 	
Golf		2 	
IT	1 		
Landscape		4 	
NCS			1 
Operations		4 	1 
Parks Maintenance		7 	
Parks & Rec.		7 	4 
BGPD	3 	3 	4 
Public Works	4 	6 	
Safety & Training	2 		

EMPLOYEE

Spotlight

Meghan Vanmeter is the City's Procurement Manager. She has been working for the City for 11 Years.

Get to Know You:

- **Favorite Movie:** Walk the Line
- **Favorite Food:** Tacos or Nachos
- **Favorite Place to Travel:** St. Augustine, FL or Red River Gorge, KY

- **Favorite Quote:**

"When the big things feel out of control, focus on what you love right under your nose."

- **One Fun Fact About Me:**

"My dad is also a Purchasing Manager (in the private sector) and I remember going to work with him when I was little and helping him issue P.O's; never would have dreamed I would end up in procurement, too."

Personal Message to our team from Meghan:

"It is a joy to work with you all! Thank you for always being willing to step in and help, train, ask questions, and for all that you do! I love to see the passion that each of you has for what you do."



MEGHAN VANMETER



Administration

Andy Souza, Director
(270) 393-3657



Three Public Works team members—Kris Kennan, Matt Barow, and Daniel Colter—completed the Lead Bowling Green cohort, graduating on April 2 after participating since September 2025.

This investment reflects our commitment to making the most of taxpayer dollars and time.

The program strengthened leadership skills, improved team dynamics, and broadened their understanding of City operations—resulting in a more effective and collaborative team serving the Bowling Green community.



Administration

Andy Souza, Director
(270) 393-3657

<p>Intersection Improvements</p>	<p>Planning & Design Division</p>	<p>The Board of Commissioners approved Municipal Order 2026-79 approving the Covington Street and Lehman Avenue intersection improvements and authorizing the City Public Works and Law Departments to negotiate the purchase of property necessary for this project, and further authorizing appropriate City officials to execute deeds, easements and other documents related to land purchases necessary for the project on <u>2 April 2026</u>.</p>
<p>ROW Improvements</p>	<p>Planning & Design Division</p>	<p>The Board of Commissioners approved Municipal Order 2026-83 authorizing and accepting Bid #2026-42 for Census Block Group 102.4 right-of-way improvements from Baker Contracting LLC in an amount not to exceed \$442,883.28 on <u>2 April 2026</u>.</p>
<p>Bid Acceptance</p>	<p>Fleet Division</p>	<p>The Board of Commissioners approved Municipal Order 2026-94 authorizing and accepting Bid #2026-46 for Fire Department equipment from various vendors and Atlantic Emergency Solutions through noncompetitive negotiations in an amount not to exceed \$200,000 on <u>21 April 2026</u>.</p>
<p>Bid Acceptance</p>	<p>ECD Division</p>	<p>The Board of Commissioners approved Municipal Order 2026-96 authorizing and accepting Bid #2026-45 for drainage basin construction project from Scott & Ritter, Inc. in an amount not to exceed \$217,441 on <u>21 April 2026</u>.</p>
<p>Bid Acceptance</p>	<p>Facilities Division</p>	<p>The Board of Commissioners approved Municipal Order 2026-97 Municipal Order authorizing and accepting Bid #2026-49 for Sloan Convention Center LED sign replacement project from Signature Signs, Inc. in an amount not to exceed \$138,536.03 on <u>21 April 2026</u>.</p>
<p>Change Order</p>	<p>Fleet Division</p>	<p>The Board of Commissioners approved Municipal Order 2026-98 authorizing a change order to the contract with Atlantic Emergency Solutions for fire apparatus replacement parts, warranty work and factory recalls in the amount of \$27,500, for a total cost not to exceed \$82,500 on <u>21 April 2026</u>.</p>