

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held AUGUST 6, 2019**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on August 6, 2019. Mayor Bruce Wilkerson called the meeting to order. An invocation was given by Commissioner Brian "Slim" Nash and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Brian "Slim" Nash, Commissioner Sue Parrigin, Commissioner Dana Beasley-Brown, Commissioner Joe W. Denning and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

AWARDS AND RECOGNITIONS

Operation P.R.I.D.E. Graduate Fellow William Henderson presented a Residential P.R.I.D.E. Award to the Beard family for improvements made to the property at 800 Edgewood Street. He also presented a Commercial P.R.I.D.E. Award to Bryan Wiseman and John Peay for improvements made to the IGA located at 535 Three Springs Road.

Assistant Chief Charles Casey announced the Bowling Green Police Department received a 2nd Certificate of Accreditation for the Communication Center Accreditation at the Kentucky Association of Chiefs of Police Conference.

Parks and Recreation Director Brent Belcher announced the Boys and Girls Junior Golf Championship winners are Faith Martin from South Warren High School for the third consecutive year, and Collier Curd from Bowling Green High School who was unable to attend. Stan England was also acknowledged and recognized for all the hard work and dedication to the Junior Golf program.

CITY MANAGER

City Manager Jeffery Meisel requested a closed session for the purpose of discussions of pending litigation against the City. Motion was made by Nash and seconded by Parrigin to convene in closed session following the regular meeting pursuant to KRS 61.810 (1) (c). Mayor Wilkerson called for roll call vote.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Motion to convene in closed session pursuant to KRS 61.810 (1) (c) was approved by unanimous vote.

PUBLIC HEARING

City Engineer Melissa Cansler conducted a public hearing for the purpose of reviewing the proposed Fiscal Year 2020 expenditure recommendations for the Municipal Aid Program (Liquid Fuel Tax) funds and Coal Mineral Severance Tax funds. She reported the Fiscal Year 2020 Liquid Fuel Tax (LFT) projected revenues were \$2,417,300 of which \$1,000,000 was coming directly from the General Fund. She reviewed the projects proposed for street resurfacing (overlay), including any

necessary repairs and handicap ramp upgrades, of approximately 20 miles in the total amount of \$2,000,000. It is also proposed to have 1,480 feet of sidewalk reconstruction on Butler Way in the amount of \$100,000, and a new roadway construction at the Hobson Grove entrance in the amount of \$260,000. The municipal aid expenditures are projected to be \$2,360,000, with a projected ending balance of \$983,800. Ms. Cansler added the Fiscal Year 2020 Coal-Mineral Severance Tax projected revenues were \$39,000, including an opening balance of \$119,100. She further explained there will be a projected ending fund balance of \$80,100 for Coal-Mineral Severance. There was some discussion about the new proposed entrance to the Hobson Grove and how it will be beneficial for the golf course. With no further comments or questions from the public, the public hearing was closed.

APPROVAL OF MINUTES

Minutes of Regular Meeting July 16, 2019.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Parrigin and seconded by Beasley-Brown to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Motion to approve the minutes of the regular meeting of July 16, 2019 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2019 – 120

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENTS OF JONATHAN BROWN, MICHAEL DRAKE, GODFREY HAMISI, ANDREW KILBOURNE, ELISHA PEREA AND JAMISON MCFALL TO THE POSITION OF POLICE OFFICER IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2019 – 120 was read by the City Clerk. Motion was made by Parrigin and seconded by Denning for consideration of said Municipal Order. Human Resources Director Erin Hulsey reviewed and recommended the appointments. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2019 – 120 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 – 121

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF JOHN CARTER TO THE POSITION OF HEAVY EQUIPMENT OPERATOR IN THE PARKS AND RECREATION DEPARTMENT

Summary of Municipal Order No. 2019 – 121 was read by the City Clerk. Motion was made by Nash and seconded by Beasley-Brown for consideration of said Municipal Order. Human

Resources Director Erin Hulsey reviewed and recommended the appointment. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2019 – 121 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 – 122

MUNICIPAL ORDER APPROVING A CONTRACT THROUGH COOPERATIVE PURCHASE WITH ARC ACQUISITION US, INC. OF SAN ANTONIO, TEXAS UNDER KENTUCKY STATE PRICING CONTRACT FOR THE PURCHASE OF PANASONIC TOUGHBOOKS FOR THE POLICE DEPARTMENT IN THE AMOUNT OF \$531,675

Summary of Municipal Order No. 2019 – 122 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel explained the need for purchasing replacement Panasonic Toughbooks for the Police Department and recommended approval. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2019 – 122 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 – 123

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2019-68 FOR CISCO SMARTNET ANNUAL RENEWAL FROM JBK NETWORK CONSULTING, LTD OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$93,423.02

Summary of Municipal Order No. 2019 – 123 was read by the City Clerk. Motion was made by Nash and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval of the bid. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2019 – 123 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 – 124

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2019-72 FOR UNINTERRUPTIBLE POWER SUPPLY (UPS) REPLACEMENT FROM DEAN DORTON ALLEN FORD, PLLC OF LEXINGTON, KENTUCKY IN THE TOTAL AMOUNT OF \$87,154.74.

Summary of Municipal Order No. 2019 – 124 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel reviewed and

recommended approval of the bid. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2019 – 124 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 – 125

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2019-70 FOR CLEARLANE ENHANCED DEICER FROM CARGILL, INC. OF NORTH OLMSTED, OHIO IN THE AMOUNT OF \$99,570

Summary of Municipal Order No. 2019 – 125 was read by the City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended approval of the bid. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2019 – 125 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 – 126

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2020-12 FOR PEDIGO PARK IMPROVEMENTS INCLUDING AN ASPHALT PATH AND CONCRETE SIDEWALK FROM SCOTTY'S CONTRACTING & STONE, LLC OF BOWLING GREEN, KENTUCKY IN THE TOTAL AMOUNT OF \$196,252.13

Summary of Municipal Order No. 2019 – 126 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel reviewed and recommended approval of the bid for Pedigo Park and explained it will be paid for with Community Development Block Grant (CDBG) funds. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2019 – 126 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 – 127

MUNICIPAL ORDER APPROVING A CONTRACT THROUGH COOPERATIVE PURCHASE WITH KENNEY MACHINERY CORPORATION OF INDIANAPOLIS, INDIANA UNDER KENTUCKY STATE PRICING CONTRACT FOR THE PURCHASE OF TWO (2) TORO 3500-D SIDEWINDERS FOR THE PARKS AND RECREATION DEPARTMENT IN THE TOTAL AMOUNT OF \$68,532.80

Summary of Municipal Order No. 2019 – 127 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval of the bid. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2019 – 127 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 – 128

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2020-01 FOR FIRE DEPARTMENT PUBLIC SAFETY SUPPLIES AND EQUIPMENT FROM VARIOUS VENDORS IN AN AMOUNT NOT TO EXCEED \$150,000

Summary of Municipal Order No. 2019 – 128 was read by the City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended approval of the bid. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2019 – 128 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 – 129

MUNICIPAL ORDER AUTHORIZING THE MAYOR TO EXECUTE A LEASE AGREEMENT WITH BOWLING GREEN INTERNATIONAL FESTIVAL, INC. TO LEASE CIRCUS SQUARE PARK AND DESIGNATED STREETS FOR SEPTEMBER 27 AND 28, 2019, AND FURTHER WAIVING THE NORMAL RENTAL FEES FOR THE RENTAL OF CIRCUS SQUARE PARK FOR THIS EVENT

Summary of Municipal Order No. 2019 – 129 was read by the City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. Meisel explained the lease agreement is for the annual International Festival to be held at Circus Square Park and recommended approval of the lease and waiving of the rental fees. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2019 – 129 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 – 130

MUNICIPAL ORDER APPROVING CONSTRUCTION AND ACCEPTING MAINTENANCE OF BRENTWOOD PLACE SUBDIVISION, SECTIONS 2, 3 AND 4

Summary of Municipal Order No. 2019 – 130 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel recommended approval of the construction and acceptance of maintenance. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2019 – 130 was approved by unanimous vote.

ORDINANCE NO. BG2019 – 34

(First Reading)

ORDINANCE RELATING TO CLASSIFICATION/PAY SCHEDULE

ORDINANCE AMENDING THE CLASSIFICATION/PAY SCHEDULE "G" FOR GENERAL CLASSIFIED EMPLOYEES OF THE CITY OF BOWLING GREEN FOR FISCAL YEAR 2020

Title and summary of Ordinance No. BG2019 - 34 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for first reading of said Ordinance. Meisel explained with an upcoming retirement in the Information Technology (IT) Department, the IT Director is recommending some reorganization in order to allow for an additional managerial position. He further recommended approval to amend the Classification/Pay Schedule to add the IT Manager position and later promote two (2) employees to IT Manager. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

First reading of Ordinance No. BG2019 – 34 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 – 131

MUNICIPAL ORDER APPROVING DEPARTMENT OF PARKS AND RECREATION SPONSORSHIP NAMING RIGHTS PROGRAM

Summary of Municipal Order No. 2019 – 131 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel recommended approval of the Parks and Recreation Sponsorship Naming Rights Program for CrossWinds and Paul Walker Golf Courses and the two (2) soccer fields at the Premier Grounds at Preston Miller Park. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2019 – 131 was approved by unanimous vote.

ORDINANCE NO. BG2019 – 35

(First Reading)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TRACTS OF LAND CONTAINING 33.8695 ACRES FROM RM-3 (MULTI-FAMILY RESIDENTIAL) TO RS-1D (SINGLE FAMILY RESIDENTIAL) LOCATED AT 0 AND

1854 THREE SPRINGS ROAD, PRESENTLY OWNED BY SPRING LAKES, LLC C/O JAMES STEWART

Title and summary of Ordinance No. BG2019 - 35 was read by the City Clerk. Motion was made by Parrigin and seconded by Denning for first reading of said Ordinance. Mayor Wilkerson stated this rezoning was unanimously recommended by the City-County Planning Commission. He asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

First reading of Ordinance No. BG2019 - 35 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 - 132

MUNICIPAL ORDER APPROVING AN AMENDMENT TO THE JOB DEVELOPMENT INCENTIVE PROGRAM EMPLOYEE WITHHOLDINGS CREDIT AGREEMENT WITH SCA PERSONAL CARE, INC. TO CHANGE THE COMPANY NAME TO ESSITY HMS NORTH AMERICA INC.

Summary of Municipal Order No. 2019 - 132 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel recommended amending the Job Development Incentive Agreement due to a name change from SCA Personal Care, Inc. to Essity HMS North America Inc. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2019 - 132 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 - 133

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF A 2019 GRANT FROM THE KENTUCKY 911 SERVICES BOARD FOR 911 CAD SYSTEM UPGRADES IN THE AMOUNT OF \$450,000

Summary of Municipal Order No. 2019 - 133 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel recognized the efforts of Grants Coordinator Nick Cook and Police Department Communications Center Manager Amelia Bowen, and recommended approval of the 911 grant to assist with funding the 911 CAD system upgrades. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2019 - 133 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 - 134

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION AND ACCEPTANCE OF GRANT FUNDS

FROM THE U.S. DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE, OFFICE OF JUSTICE PROGRAMS FOR FISCAL YEAR 2019 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) FUNDS IN THE AMOUNT OF \$30,533

Summary of Municipal Order No. 2019 - 134 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel reviewed and recommended acceptance of the JAG funds which will be split 50/50 with Warren County. He indicated the City would use its share to purchase in-car cameras for the Police Department. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
Voting Nay: None

Municipal Order No. 2019 - 134 was approved by unanimous vote.

ORDINANCE NO. BG2019 - 36

(First Reading)

ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 11 (FINANCE, TAXATION AND ECONOMIC DEVELOPMENT) OF THE CITY OF BOWLING GREEN CODE OF ORDINANCES TO RESCIND SUBCHAPTER 11-7 (INCREMENTAL TAX REVENUE DISTRICT - HARTLAND DEVELOPMENT AREA)

Title and summary of Ordinance No. BG2019 - 36 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for first reading of said Ordinance. Meisel explained with the recent Convention Center bond payoff, Subchapter 11-7 (Incremental Tax Revenue District - Hartland Development Area) is no longer valid and can be rescinded from the Code of Ordinances. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Beasley-Brown, Denning and Wilkerson
Voting Nay: None

First reading of Ordinance No. BG2019 - 36 was approved by unanimous vote.

PUBLIC COMMENTS

Following the regular agenda, Mayor Wilkerson opened the floor for any public comments about items not included on the agenda. Jennifer Morlan spoke in support of expanding transit, job coaching and public housing.

CLOSED SESSION

Following a brief recess to clear the Commission Chamber, the Board of Commissioners met at approximately 5:40 p.m. in closed session pursuant to KRS 61.810 (1) (c) as previously approved.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 6:50 p.m., Mayor Wilkerson declared this meeting adjourned.

(Minutes-Board of Commissioners-August 6, 2019)

ADOPTED: August 20, 2019

APPROVED: Bruce Wilkins
Mayor, Chairman of Board of Commissioners

ATTEST: Ashley Jackson
City Clerk

Minutes prepared by City Clerk Ashley Jackson