

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held October 21, 2025**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on October 21, 2025. Mayor Todd Alcott called the meeting to order. An invocation was provided by Crossland Community Church Senior Pastor Gregg Farrell and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Sue Parrigin, Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown, Commissioner Melinda Hill and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

AWARDS AND RECOGNITIONS

City Manager Jeffery B. Meisel recognized the Finance Department for receiving the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA), and congratulated the Finance Department. He also acknowledged Staff Accountant II Zane Martin for being highlighted in a GFOA spotlight publication related to him earning the Certified Public Finance Officer (CPFO) certification.

Meisel further congratulated GIS Engineer Kyle Bearden on receiving the Fellow of Kentucky Association of Mapping Professionals award. Additionally, the Public Works Department attended the annual Kentucky Chapter of American Public Works Association (APWA) meeting and won three (3) awards for the Recreation Project of the Year for West End Greenways, Parks Project of the Year for Jennings Creek Nature Playscape, and Public Works Director Andy Souza was named Public Works Director of the Year. Also, the Public Information Office was recognized for receiving two (2) awards of merit for outstanding in-house work to include social media presence for the Gen Z Writes the Script and the 2025 Calendar and 2024 Annual Report.

PUBLIC HEARING

City Engineer Melissa Cansler conducted a public hearing for the purpose of reviewing the proposed Fiscal Year 2026 expenditure recommendations for the Municipal Aid Program (Liquid Fuel Tax) funds and Coal Mineral Severance Tax funds. She reported the current Liquid Fuel Tax (LFT) fund balance made up unencumbered funds from the previous fiscal year was \$1,501,000. The Fiscal Year 2025 LFT projected revenues were estimated at \$3,303,000 and projected expenditures were to total \$3,300,000. Ms. Cansler further explained the projects proposed include street resurfacing of approximately 12 miles of paving on City streets, as well as sidewalk, curb and gutter rehabilitation and Commerce Street rehabilitation. In addition it was reported the unencumbered Coal Mineral Severance Tax fund balance was \$145,000, which included carryover funds from the previous fiscal year. The projected revenues would be approximately \$42,000 and no expenditures were expected, allowing for a total ending balance of \$187,000. With no comments or questions from the public, the public hearing was closed.

CITY MANAGER

Meisel reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

APPROVAL OF MINUTES

Regular Meeting September 16, 2025.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Hill and seconded by Bailey to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Minutes of the regular meeting of September 16, 2025 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2025 – 232

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENTS OF ADAM CLAPP, DOMINIQUE COMPTON, JOSEPH CONRAD, LOGAN CRANOR, DALTON DANIELS, DANIEL HIGHBAUGH, MARSHALL MILLER, DAKOTA NICKEL, WILLIAM PARSLEY, JONATHAN SMITH, TRACE TAYLOR AND LUKE YORK TO THE POSITION OF FIREFIGHTER IN THE FIRE DEPARTMENT

Summary of Municipal Order No. 2025 – 232 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Human Resources Manager Tiara Britt reviewed and recommended the appointments of Adam Clapp, Dominique Compton, Joseph Conrad, Logan Cranor, Dalton Daniels, Daniel Highbaugh, Marshall Miller, Dakota Nickel, William Parsley, Jonathan Smith, Trace Taylor and Luke York to the position of Firefighter in the Fire Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 232 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 233

MUNICIPAL ORDER APPROVING THE CAREER PATH ADVANCEMENT OF NICK UPDEGRAFF TO THE POSITION OF MEDIUM/HEAVY TRUCK TECHNICIAN - MASTER IN THE PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2025 – 233 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Public Works Director Andy Souza reviewed and recommended the career path advancement of Nick Updegraff to the position of Medium/Heavy Truck Technician – Master in the Public Works Department, Fleet Division. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 233 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 234

MUNICIPAL ORDER APPROVING THE PROMOTION OF
DELANNA MOORE TO THE POSITION OF COMMUNICATIONS
DISPATCHER SUPERVISOR IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2025 – 234 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Communications Manager Ashley Rimington reviewed and recommended the promotion of Delanna Moore to the position of Communications Dispatcher Supervisor in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 234 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 235

MUNICIPAL ORDER APPROVING THE TRANSFER OF NICHOLE
WRIGHT TO THE POSITION OF COMMUNICATIONS
DISPATCHER II IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2025 – 235 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Meisel explained this item, along with the next, were voluntary transfers of Nichole Wright and Richard Harrison to the position of Communications Dispatcher II in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 235 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 236

MUNICIPAL ORDER APPROVING THE TRANSFER OF RICHARD
HARRISON TO THE POSITION OF COMMUNICATIONS
DISPATCHER II IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2025 – 236 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Since the item was previously discussed, Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 236 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 237

MUNICIPAL ORDER APPROVING THE PROBATIONARY
APPOINTMENT OF EMILY GENTRY TO THE POSITION OF
OFFICE ASSOCIATE I IN THE NEIGHBORHOOD AND
COMMUNITY SERVICES DEPARTMENT

Summary of Municipal Order No. 2025 – 237 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Human Resources and Risk Management Director Erin Hulsey reviewed and recommended the appointment of Emily Gentry to the position of Office Associate I in the Neighborhood and Community Services Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 237 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 238

MUNICIPAL ORDER APPROVING THE PROBATIONARY
APPOINTMENTS OF BRANDON VIDA AND JUSTIN WILSON TO
THE POSITION OF SYSTEM ENGINEER I IN THE INFORMATION
TECHNOLOGY DEPARTMENT

Summary of Municipal Order No. 2025 – 238 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Human Resources Manager Tiara Britt reviewed and recommended the appointments of Brandon Vida and Justin Wilson to the position of System Engineer I in the Information Technology Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 238 was approved by unanimous vote.

ORDINANCE NO. BG2025 – 24

(First Reading – Non-Binding)

ORDINANCE RELATING TO CLASSIFICATION/PAY SCHEDULE

ORDINANCE AMENDING THE CLASSIFICATION/PAY SCHEDULE
“G” FOR GENERAL CLASSIFIED AND “U” FOR UNCLASSIFIED
PART-TIME EMPLOYEES OF THE CITY OF BOWLING GREEN
FOR FISCAL YEAR 2026

Title and summary of Ordinance No. BG2025 – 24 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for the first and non-binding reading of said Ordinance. Meisel explained the classification/pay schedule amendments related to the Parks and Recreation Department specifically, to include adjusts to pay grades based on the positions duties and responsibilities, as well as adding two (2) part-time bus driver positions. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2025 – 24 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 239

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF LANE
PHAM AND REAPPOINTMENTS OF PHYLLIS ANDERSON,

MICHAEL COLEMAN AND LISA COOK TO THE HUMAN RIGHTS COMMISSION

Summary of Municipal Order No. 2025 – 239 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Mayor Alcott reviewed and recommended the appointment of Lane Pham and reappointments of Phyllis Anderson, Michael Coleman and Lisa Cook to the Human Rights Commission. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 239 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 240

MUNICIPAL ORDER APPROVING AND RATIFYING ACTIONS OF THE MAYOR TO EXECUTE A LEASE AGREEMENT WITH BOWLING GREEN INTERNATIONAL FESTIVAL, INC. TO LEASE CIRCUS SQUARE PARK AND DESIGNATED STREETS ON SEPTEMBER 26 AND 27, 2025, AND FURTHER WAIVING THE NORMAL RENTAL FEES FOR THE RENTAL OF CIRCUS SQUARE PARK FOR THIS EVENT

Summary of Municipal Order No. 2025 – 240 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel recommended ratifying actions of the Mayor for the Lease Agreement with Bowling Green International Festival, Inc. and the waiving of rental fees for the rental of Circus Square Park for the annual International Festival. He explained the request from the International Festival was not provided in time to get it on the last agenda, therefore the need to ratify the Mayor's actions. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 240 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 241

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF A LAND AND WATER CONSERVATION FUND OUTDOOR LEGACY PARTNERSHIP PROGRAM GRANT AWARD FROM THE NATIONAL PARK SERVICE IN THE AMOUNT OF \$3,640,000 FOR THE BARREN RIVER WHITEWATER PARK

Summary of Municipal Order No. 2025 – 241 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel recommended acceptance of the Land and Water Conservation Fund Outdoor Legacy Partnership Program grant award from the National Park Services in the amount of \$3,640,000 for the Barren River Whitewater Park. It was said the City was required to provide a 50% match for the project, in which a grant was previously awarded and would cover 45% of the match, therefore a 5% match balance remains in the amount of \$364,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None
Municipal Order No. 2025 – 241 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 242

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF
HOMELAND SECURITY GRANT FUNDS THROUGH THE
FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA)
FISCAL YEAR 2024 ASSISTANCE TO FIREFIGHTERS GRANT
PROGRAM IN THE AMOUNT OF \$188,615.49

Summary of Municipal Order No. 2025 – 242 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Parrigin for consideration of said Municipal Order. Meisel recommended acceptance of the Homeland Security Grant funds through the FEMA Fiscal Year 2024 Assistance to Firefighters Grant Program in the amount of \$188,615.49. The funds would be used for cancer screenings and Personal Protective Equipment (PPE). Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None
Municipal Order No. 2025 – 242 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 243

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF A
GRANT AWARD FROM THE KENTUCKY TRANSPORTATION
CABINET FOR CARBON REDUCTION PROGRAM FUNDS IN AN
AMOUNT UP TO \$592,000

Summary of Municipal Order No. 2025 – 243 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel recommended acceptance of a grant award from the Kentucky Transportation Cabinet for Carbon Reduction Program funds in an amount up to \$592,000, and the funding would be used for the design phase of Scottsville Road shared-use path project. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None
Municipal Order No. 2025 – 243 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 244

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF AN
AWARD FOR KENTUCKY COMMUNITY DEVELOPMENT BLOCK
GRANT DISASTER RECOVERY FUNDING FROM THE KENTUCKY
DEPARTMENT FOR LOCAL GOVERNMENT IN THE AMOUNT OF
\$5,000,000

Summary of Municipal Order No. 2025 – 244 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel recommended

acceptance of an award from the Kentucky Community Development Block Grant Disaster Recovery funding from the Kentucky Department for Local Government in the amount of \$5,000,000. The funding would be used to build new single-family housing and enter into an agreement with Habitat for Humanity of Bowling Green/Warren County as the subrecipient. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 244 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 245

MUNICIPAL ORDER APPROVING THE PURCHASE OF TURNOUT
GEAR FROM 911 FLEET & FIRE EQUIPMENT IN THE AMOUNT OF
\$100,800 THROUGH COOPERATIVE PURCHASE UNDER
KENTUCKY STATE PRICING CONTRACT

Summary of Municipal Order No. 2025 – 245 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval to purchase turnout gear from 911 Fleet & Fire Equipment in the amount of \$100,800 through cooperative purchase under Kentucky State Pricing Contract. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 245 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 246

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2026-
11 FOR THE MASTER PLAN FOR RUSSELL SIMS AQUATIC
CENTER FROM LUCKETT & FARLEY IN AN AMOUNT NOT TO
EXCEED \$124,100

Summary of Municipal Order No. 2025 – 246 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2026-11 for the Master Plan for Russell Sims Aquatic Center from Luckett & Farley in an amount not to exceed \$124,100. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 246 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 247

MUNICIPAL ORDER AUTHORIZING RENEWAL OF BID #2025-08
FOR POLICE DEPARTMENT AMMUNITION FROM KIESLER
POLICE SUPPLY, INC. AND TXAT LLC BASED ON UNIT PRICES

Summary of Municipal Order No. 2025 – 247 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and

recommended approval of Bid #2026-08 for Police Department ammunition from Kiesler Police Supply, Inc. and TXAT LLC based on unit prices. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott

Voting Nay: None

Municipal Order No. 2025 – 247 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 248

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2026-12 FOR NON-EMERGENCY CALL AUTOMATION SOLUTION FROM NEEDL, INC. DBA AURELIAN IN THE AMOUNT OF \$85,000 ANNUALLY OVER THREE YEARS, FOR A TOTAL AMOUNT NOT TO EXCEED \$255,000

Summary of Municipal Order No. 2025 – 248 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2026-11 for non-emergency call automation solution from Needl, Inc. dba Aurelian in the amount of \$85,000 annually over three years, for a total project amount not to exceed \$255,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott

Voting Nay: None

Municipal Order No. 2025 – 248 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 249

MUNICIPAL ORDER APPROVING THE PURCHASE OF A F750 CREW CAB TRUCK IN THE AMOUNT OF \$192,920.70 WITH OLATHE FORD SALES INC. THROUGH SOURCEWELL COOPERATIVE PURCHASING CONTRACT

Summary of Municipal Order No. 2025 – 249 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval to purchase a F750 crew cab truck for Public Works Department, Operations Division in the amount of \$192,920.70 with Olathe Ford Sales, Inc. through Sourcewell Cooperative Purchasing Contract. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott

Voting Nay: None

Municipal Order No. 2025 – 249 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 250

MUNICIPAL ORDER APPROVING THE PURCHASE OF A FREIGHTLINER WITH DUMP BED PLOW PACKAGE IN THE AMOUNT OF \$255,560 WITH VELOCITY TRUCK CENTERS THROUGH SOURCEWELL COOPERATIVE PURCHASING CONTRACT

Summary of Municipal Order No. 2025 – 250 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval to purchase a Freightliner with a dump bed plow package for Public Works Department, Operations Division in the amount of \$255,560 with Velocity Truck Centers through Sourcewell Cooperative Purchasing Contract. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 250 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 251

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING THE PURCHASE AND INSTALLATION OF OVERHEAD ELECTRICAL AT BUTLER COUNTY LANDFILL THROUGH A SOLE SOURCE FROM WARREN RURAL ELECTRIC COOPERATIVE CORPORATION IN THE AMOUNT OF \$123,343.13

Summary of Municipal Order No. 2025 – 251 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval to purchase and install overhead electrical at Butler County Landfill through a sole source from Warren Rural Electric Cooperative Corporation (WRECC) in the amount of \$123,343.13. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 251 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 252

MUNICIPAL ORDER AUTHORIZING CHANGE ORDER NO. TWO TO THE CONTRACT WITH SCOTT & RITTER, INC. FOR DEMOLITION AND SINKHOLE REPAIR SERVICES IN THE AMOUNT OF \$750,000, FOR A TOTAL PROJECT COST OF \$1,180,000

Summary of Municipal Order No. 2025 – 252 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Environmental Manager Matt Powell explained sinkholes were common in our area and many this year were due to weather patterns, however he confirmed no one should feel more at risk or unsafe. As the City prepares to make additional repairs, Geologist Nick Lawhon presented the current needs for the change order with Scott & Ritter, Inc. in the amount of \$750,000, for a total project cost of \$1,180,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 252 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 253

MUNICIPAL ORDER AUTHORIZING A CONTRACT THROUGH NONCOMPETITIVE NEGOTIATIONS WITH CYCLOMEDIA TECHNOLOGY, INC. FOR PROFESSIONAL SERVICES FOR FISCAL YEAR 2026 ANNUAL PAVEMENT CONDITION SURVEY AND STREET-LEVEL IMAGERY COLLECTION IN THE AMOUNT OF \$121,740

Summary of Municipal Order No. 2025 – 253 was read by the City Clerk. Motion was made by Hill and seconded by Alcott for consideration of said Municipal Order. Meisel reviewed and recommended approval of a contract through noncompetitive negotiations with Cyclomedia Technology, Inc. for professional services for Fiscal Year 2026 annual pavement condition survey and street-level imagery collect in the amount of \$121,740. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 253 was approved by unanimous vote.

ORDINANCE NO. BG2025 – 25
(First Reading – Non-Binding)
ORDINANCE RENAMING STREET

ORDINANCE APPROVING THE RENAMING OF CYPRESS WOOD LANE TO GATOR WAY

Title and summary of Ordinance No. BG2025 – 25 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the first and non-binding reading of said Ordinance. Meisel recommended approval to rename Cypress Wood Lane to Gator Way. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2025 – 25 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 254

MUNICIPAL ORDER APPROVING FISCAL YEARS 2025/2026 THROUGH 2029/2030 CAPITAL IMPROVEMENT PROGRAM (CIP) FOR THE CITY OF BOWLING GREEN, KENTUCKY

Summary of Municipal Order No. 2025 – 254 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of Fiscal Years 2025/2026 through 2029/2030 Capital Improvement Program (CIP). Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 254 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 255

MUNICIPAL ORDER RATIFYING APPROVAL OF ARBITRAGE
REBATE PAYMENT TO THE INTERNAL REVENUE SERVICE
RELATED TO OUTSTANDING DEBT FROM THE INTER-MODAL
TRANSPORTATION AUTHORITY, INC. GENERAL OBLIGATION
BONDS, SERIES 2021A

Summary of Municipal Order No. 2025 – 255 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Chief Financial Officer Erin Ballou reviewed and recommended ratifying approval of arbitrage rebate payment to the Internal Revenue Service (IRS) related to outstanding debt from the Inter-Modal Transportation Authority, Inc. General Obligation Bonds, Series 2021A. She said to comply with the IRS deadline of October 30th, time did not allow Board of Commissioners approval for the rebate of \$230,775.39. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 255 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 256

MUNICIPAL ORDER APPROVING A JOB DEVELOPMENT
INCENTIVE PROGRAM EMPLOYEE WITHHOLDINGS CREDIT
AGREEMENT WITH SCS-2 LLC

Summary of Municipal Order No. 2025 – 256 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. At the City Manager's request, Assistant City Manager Katie Schaller-Ward reviewed the incentive agreement which was estimated to create 28 new jobs with an incentive program which provides up to 1% return of the withholdings from the creation of new jobs to maximize the 3% credit from the State, making the job development incentive worth approximately \$119,690 over a ten (10) year period. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 256 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 257

MUNICIPAL ORDER APPROVING A JOB DEVELOPMENT
INCENTIVE PROGRAM EMPLOYEE WITHHOLDINGS CREDIT
AGREEMENT WITH PEAK PRECISION MANUFACTURING, LLC

Summary of Municipal Order No. 2025 – 257 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. At the City Manager's request, Assistant City Manager Katie Schaller-Ward reviewed the incentive agreement which was estimated to create 24 new jobs with an incentive program which provides up to 1% return of the withholdings from the creation of new jobs to maximize the 3% credit from the State, making the job development incentive worth approximately \$103,076 over a ten (10) year period. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None
Municipal Order No. 2025 – 257 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 258

MUNICIPAL ORDER APPROVING A JOB DEVELOPMENT
INCENTIVE PROGRAM EMPLOYEE WITHHOLDINGS CREDIT
AGREEMENT WITH PEAK PRECISION MANUFACTURING, LLC

Summary of Municipal Order No. 2025 – 258 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. At the City Manager's request, Assistant City Manager Katie Schaller-Ward reviewed the incentive agreement which was estimated to create 15 new jobs with an incentive program which provides up to 1% return of the withholdings from the creation of new jobs to maximize the 3% credit from the State, making the job development incentive worth approximately \$191,850 over a ten (10) year period. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None
Municipal Order No. 2025 – 258 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 259

MUNICIPAL ORDER APPROVING A JOB DEVELOPMENT
INCENTIVE PROGRAM EMPLOYEE WITHHOLDINGS CREDIT
AGREEMENT WITH OGMENTUM ARK LLC

Summary of Municipal Order No. 2025 – 259 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. At the City Manager's request, Assistant City Manager Katie Schaller-Ward reviewed the incentive agreement which was estimated to create 24 new jobs with an incentive program which provides up to 1% return of the withholdings from the creation of new jobs to maximize the 3% credit from the State, making the job development incentive worth approximately \$296,945 over a ten (10) year period. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None
Municipal Order No. 2025 – 259 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 260

MUNICIPAL ORDER APPROVING AND AUTHORIZING OUT-OF-
TOWN TRAVEL EXPENSES FOR MAYOR TODD ALCOTT TO
ATTEND LEADERSHIP KENTUCKY IN LOUISVILLE, KENTUCKY

Summary of Municipal Order No. 2025 – 260 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Mayor Alcott reviewed and recommended approval of his travel to Louisville for Leadership Kentucky. With no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None
Municipal Order No. 2025 – 260 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 261

MUNICIPAL ORDER APPROVING AND AUTHORIZING OUT-OF-TOWN TRAVEL EXPENSES FOR MAYOR TODD ALCOTT TO ATTEND THE KENTUCKY LEAGUE OF CITIES CONFERENCE IN OWENSBORO, KENTUCKY

Summary of Municipal Order No. 2025 – 261 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Mayor Alcott reviewed and recommended approval of his travel to Owensboro for the Kentucky League of Cities (KLC) Conference. He also requested approval of the next five (5) items on the agenda related to the four (4) Commissioners and City Manager's travel to the KLC Conference. With no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None
Municipal Order No. 2025 – 261 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 262

MUNICIPAL ORDER APPROVING AND AUTHORIZING OUT-OF-TOWN TRAVEL EXPENSES FOR COMMISSIONER CARLOS BAILEY TO ATTEND THE KENTUCKY LEAGUE OF CITIES CONFERENCE IN OWENSBORO, KENTUCKY

Summary of Municipal Order No. 2025 – 262 was read by the City Clerk. Motion was made by Hill and seconded by Alcott for consideration of said Municipal Order. With no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None
Municipal Order No. 2025 – 262 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 263

MUNICIPAL ORDER APPROVING AND AUTHORIZING OUT-OF-TOWN TRAVEL EXPENSES FOR COMMISSIONER DANA BEASLEY-BROWN TO ATTEND THE KENTUCKY LEAGUE OF CITIES CONFERENCE IN OWENSBORO, KENTUCKY

Summary of Municipal Order No. 2025 – 263 was read by the City Clerk. Motion was made by Parrigin and seconded by Alcott for consideration of said Municipal Order. With no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None
Municipal Order No. 2025 – 263 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 264

MUNICIPAL ORDER APPROVING AND AUTHORIZING OUT-OF-TOWN TRAVEL EXPENSES FOR COMMISSIONER MELINDA HILL TO ATTEND THE KENTUCKY LEAGUE OF CITIES CONFERENCE IN OWENSBORO, KENTUCKY

Summary of Municipal Order No. 2025 – 264 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Alcott for consideration of said Municipal Order. With no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 264 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 265

MUNICIPAL ORDER APPROVING AND AUTHORIZING OUT-OF-TOWN TRAVEL EXPENSES FOR COMMISSIONER SUE PARRIGIN TO ATTEND THE KENTUCKY LEAGUE OF CITIES CONFERENCE IN OWENSBORO, KENTUCKY

Summary of Municipal Order No. 2025 – 265 was read by the City Clerk. Motion was made by Hill and seconded by Alcott for consideration of said Municipal Order. With no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 265 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2025 – 266

MUNICIPAL ORDER APPROVING AND AUTHORIZING OUT-OF-TOWN TRAVEL EXPENSES FOR CITY MANAGER JEFF MEISEL TO ATTEND THE KENTUCKY LEAGUE OF CITIES CONFERENCE IN OWENSBORO, KENTUCKY

Summary of Municipal Order No. 2025 – 266 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Alcott for consideration of said Municipal Order. With no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2025 – 266 was approved by unanimous vote.

ORDINANCE NO. BG2025 – 23

(Second Reading – Binding)

ORDINANCE CREATING CABLE FRANCHISE

ORDINANCE SETTING FORTH THE REQUIREMENTS FOR OBTAINING A FRANCHISE FOR THE OPERATION AND MAINTENANCE OF A CABLE SYSTEM IN THE CITY OF

BOWLING GREEN, KENTUCKY, SETTING FORTH CONDITIONS
ACCOMPANYING THE GRANT OF SAID FRANCHISE, AND
PROVIDING FOR THE REGULATION AND USE OF SAID SYSTEM

Title and summary of Ordinance No. BG2025 – 23 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

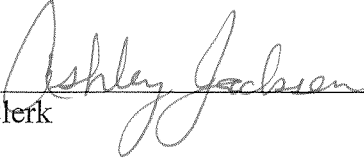
Ordinance No. BG2025 – 23 was adopted by unanimous vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 6:30 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: November 4, 2025

APPROVED: 
Mayor, Chairman of Board of Commissioners

ATTEST: 
City Clerk

Minutes prepared by City Clerk Ashley Jackson