

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held April 18, 2023**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on April 18, 2023. Mayor Todd Alcott called the meeting to order. An invocation was provided by Commissioner Melinda Hill, and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown, Commissioner Melinda Hill and Mayor Todd Alcott. Absent: Commissioner Sue Parrigin. There was a quorum of the Board of Commissioners.

AWARDS AND RECOGNITIONS

Mayor Todd Alcott recognized the Warren Central High School Boys' Basketball Team for winning the KHSAA Sweet 16 Championship.

City Manager Jeffery B. Meisel acknowledged staff for recent accomplishments. Police Chief Michael Delaney was recognized for obtaining a Master's Degree, Battalion Fire Chief Doug Morris for receiving his Bachelor's Degree and Human Resources Director Erin Hulsey on becoming a Maxwell Leadership Certified Trainer. He also recognized Bowling Green Police Officer Dale Barbiea for being named the state's Crisis Intervention Team Officer of the Year, earning recognition for his work in responding to emergencies involving people with mental illness.

CITY MANAGER

City Manager Meisel expressed sympathies to the families and friends of two (2) city employees that recently passed away. Public Works Operations Division Signal Technician Jeff Sailings passed away on March 26, 2023 and Paralegal Tammy Phelps passed away on March 28, 2023. A moment of silent was held in their honor and a prayer was led by Meisel.

He also reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

APPROVAL OF MINUTES

Regular Meeting March 21, 2023.

Minutes of the above-referenced meeting was distributed to the Board of Commissioners with the Agenda for review. Motion was made by Hill and seconded by Bailey to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Motion to approve the minutes of the regular meeting of March 21, 2023 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2023 – 64

MUNICIPAL ORDER APPROVING THE PROMOTIONS OF MICHAEL CHAMBLESS AND HANNAH WHITSON TO THE POSITION OF POLICE OFFICER IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2023 – 64 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Human Resources Director Erin Hulseley reviewed and recommended the promotions of Michael Chambless and Hannah Whitson to Police Office in the Police Department. She also reviewed appointments being recommended by the following Municipal Order No. Nos. 2023 – 65 and 2023 – 66 for Kaylie Allen, Erika Echeverria, Andria Keating, Jackson Miller and Jennifer Pierce to Police Office, and appointment of Kylie Powell to Communications Dispatcher I in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None

Municipal Order No. 2023 – 64 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 65

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENTS OF KAYLIE ALLEN, ERIKA ECHEVERRIA, ANDRIA KEATING, JACKSON MILLER AND JENNIFER PIERCE TO THE POSITION OF POLICE OFFICER IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2023 – 65 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Mayor Alcott said the item was previously discussed. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None

Municipal Order No. 2023 – 65 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 66

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF KYLIE POWELL TO THE POSITION OF COMMUNICATIONS DISPATCHER I IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2023 – 66 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. The item was previously discussed along with Municipal Order No. 2023-64. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None

Municipal Order No. 2023 – 66 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 67

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENTS OF DUSTIN DAVIS AND HUNTER WOODS TO THE POSITION OF OPERATIONS TECHNICIAN I IN THE PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2023 – 67 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Human Resources Director Erin Hulseley reviewed and recommended the appointment of Dustin Davis and Hunter Woods to Operations Technician I in the Public Works Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 67 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 68

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF CHRISTY MONTGOMERY TO THE POSITION OF PARALEGAL IN THE LAW DEPARTMENT

Summary of Municipal Order No. 2023 – 68 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Human Resources Director Erin Hulseley reviewed and recommended the appointment of Christy Montgomery to Paralegal in the Law Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 68 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 69

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF KIRSTEN HOMER TO THE POSITION OF BENEFITS COORDINATOR IN THE HUMAN RESOURCES DEPARTMENT

Summary of Municipal Order No. 2023 – 69 was read by the City Clerk. Motion was made by Bailey and seconded by Beasley-Brown for consideration of said Municipal Order. Human Resources Director Erin Hulseley reviewed and recommended the appointment of Kirsten Homer to Benefits Manager in the Human Resources Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 69 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 70

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF ZACHARY POWERS TO THE POSITION OF SYSTEMS ANALYST I IN THE INFORMATION TECHNOLOGY DEPARTMENT

Summary of Municipal Order No. 2023 – 70 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Human Resources Director Erin Hulsey reviewed and recommended the appointment of Zachary Powers to Systems Analyst I in the Information Technology Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 70 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 71

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2023-48 FOR FIRE DEPARTMENT EQUIPMENT FROM VARIOUS VENDORS IN THE TOTAL AMOUNT NOT TO EXCEED \$200,000

Summary of Municipal Order No. 2023 – 71 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2023-48 for Fire Department equipment from various vendors in the total amount not to exceed \$200,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 71 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 72

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING A PROPOSAL FROM MKSK, INC. OF LOUISVILLE, KENTUCKY RELATED TO A REQUEST FOR QUALIFICATIONS FOR ENGINEERING AND DESIGN SERVICES FOR THE RIVERFRONT PARK PROJECT, BID #2023-17, IN AN AMOUNT NOT TO EXCEED \$408,600

Summary of Municipal Order No. 2023 – 72 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of a proposal from MKSK, Inc. for engineering and design services for the Riverfront Park project in an amount not to exceed \$408,600. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 72 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 73

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2023-43 FOR LOWERED-FLOOR WHEELCHAIR ACCESSIBLE VANS WITH SIDE MOBILITY ACCESS RAMP FROM CREATIVE BUS SALES, INC. OF INDIANAPOLIS, INDIANA IN AN AMOUNT NOT TO EXCEED \$432,345

Summary of Municipal Order No. 2023 – 73 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2023-43 for the purchase of lowered-floor wheelchair accessible vans with a side mobility access ramp from Creative Bus Sales, Inc. in an amount not to exceed \$432,345. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 73 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 74

MUNICIPAL ORDER AUTHORIZING A CONTRACT THROUGH NONCOMPETITIVE NEGOTIATIONS WITH LIVE THE DREAM DEVELOPMENT, INC. OF BOWLING GREEN, KENTUCKY FOR CENSUS BLOCK GROUP 102.1 EXTERIOR PROPERTY IMPROVEMENTS PROGRAM IN THE AMOUNT OF \$400,000

Summary of Municipal Order No. 2023 – 74 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of a contract through noncompetitive negotiations with Live the Dream Development, Inc. for Census Block Group 102.1 Exterior Property Improvements Project in the amount of \$400,000. He stated the program would include up to forty-seven (47) properties. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 74 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 75

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2023-38 FOR GREENHILL STREET EXTENSION PROFESSIONAL SERVICES FROM COMMONWEALTH ENGINEERS, INC. OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$68,500

Summary of Municipal Order No. 2023 – 75 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2023-38 for Greenhill Street extension professional services from Commonwealth Engineers, Inc. in the amount of \$68,500. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None
Municipal Order No. 2023 – 75 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 76

MUNICIPAL ORDER APPROVING RECOMMENDATION FROM THE BOWLING GREEN AREA CONVENTION AND VISITORS BUREAU TO DISTRIBUTE AN AMOUNT UP TO \$75,000 OF TRANSIENT ROOM TAXES TO THE KENTUCKY MUSEUM

Summary of Municipal Order No. 2023 – 76 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. As recommended by the Bowling Green Area Convention and Visitors Bureau, the Kentucky Museum requested funding in an amount up to \$75,000 to create an exhibit named Music Legacy of South Central Kentucky. Meisel recommended approval of the project through the transient room taxes. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None
Municipal Order No. 2023 – 76 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 77

MUNICIPAL ORDER APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A VEHICLE LEASING AGREEMENT WITH BGFA CHARITIES INC. FOR THE LEASE OF A 2023 RED CHEVROLET CORVETTE COUPE IN THE AMOUNT OF ONE DOLLAR (\$1.00)

Summary of Municipal Order No. 2023 – 77 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel recommended approval of a Vehicle Leasing Agreement with the Bowling Green Firefighters Association for the lease of a 2023 red Chevrolet Corvette Coupe in the amount of one dollar (\$1.00). It was explained the Corvette would be raffled again at the Annual Fireman’s Ball and the proceeds go to assist the community with various charities. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None
Municipal Order No. 2023 – 77 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 78

MUNICIPAL ORDER APPROVING CONSTRUCTION AND ACCEPTING MAINTENANCE OF AUTUMN VIEW SUBDIVISION

Summary of Municipal Order No. 2023 – 78 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel recommended approval and acceptance of construction and maintenance of 2,158 linear feet of roadway and associated

sidewalk and storm sewer in the Autumn View Subdivision. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None

Municipal Order No. 2023 – 78 was approved by unanimous vote.

ORDINANCE NO. BG2023 – 6
(First Reading – Non-Binding)
ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 18 (OCCUPATIONAL
LICENSE FEES AND TAXES) OF THE CITY OF BOWLING GREEN
CODE OF ORDINANCES TO REVISE THE OCCUPATIONAL
LICENSE FEES

Title and summary of Ordinance No. BG2023 – 6 was read by the City Clerk. Motion was made by Hill and seconded by Alcott for the first and non-binding reading of said Ordinance. Meisel explained the Board of Commissioners had previously discussed the amendment to Chapter 18 (Occupational License Fees and Taxes) regarding the recommendation to increase the occupational license fee from 1.85% to 2.00%. The reason for recommending the same rate from 15 years ago, would be to sustain the growth of our community and meet the needs of the City. Commissioner Bailey said he would like for the City to focus on filling jobs and produce more revenue, rather than affect citizens with an increase in fees, therefore he would be voting no on the recommendation. Commissioner Hill explained it was a hard decision but she understood she needed to do what was best for the City for the future of the streets, sidewalks, parks, staff, including public safety, to remain competitive and vibrant. Mayor Alcott reviewed the City's growth and stated fiscal responsibility was needed to sustain growth and needs, including safety and security of the citizens, and he believed his duty was to work with the City Manager and staff to do the right thing. He added it was a hard decision to vote in support of the recommendation. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill and Alcott
Voting Nay: Bailey and Beasley-Brown

First Reading of Ordinance No. BG2023 – 6 was a tie vote.

MUNICIPAL ORDER NO. 2023 – 79

MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF
LEYDA BECKER AND DAVID LEE TO THE UNIVERSITY
DISTRICT REVIEW COMMITTEE

Summary of Municipal Order No. 2023 – 79 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Mayor Alcott recommended the reappointments of Leyda Becker and David Lee to the University District Review Committee. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None

Municipal Order No. 2023 – 79 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 80

MUNICIPAL ORDER APPROVING THE APPOINTMENTS OF DR. DAN MYERS AND JILL PRICE TO THE BOWLING GREEN AUDIT COMMITTEE

Summary of Municipal Order No. 2023 – 80 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Mayor Alcott recommended the appointments of Dr. Dan Myers and Jill Price to the Bowling Green Audit Committee. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 80 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 81

MUNICIPAL ORDER APPROVING AND AUTHORIZING OUT-OF-TOWN TRAVEL EXPENSES FOR COMMISSIONER SUE PARRIGIN TO ATTEND A LEGISLATIVE MEETING AT THE CAPITOL IN FRANKFORT, KENTUCKY

Summary of Municipal Order No. 2023 – 81 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Mayor Alcott recommended the appointments of Dr. Dan Myers and Jill Price to the Bowling Green Audit Committee. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 81 was approved by unanimous vote.

ORDINANCE NO. BG2023 – 7

(First Reading – Non-Binding)

ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER THREE TO THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2023

Title and summary of Ordinance No. BG2023 – 7 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for the first and non-binding reading of said Ordinance. Meisel reviewed and recommended Budget Amendment Number Three. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2023 – 7 was approved by a unanimous vote.

ORDINANCE NO. BG2023 – 5

(Second Reading – Binding)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A PORTION OF A TRACT OF LAND CONTAINING 8.92 ACRES FROM AG (AGRICULTURE) TO GB (GENERAL BUSINESS) LOCATED AT 0 RUSSELLVILLE ROAD PRESENTLY OWNED BY PLATINUM DEVELOPMENT, LLC

Title and summary of Ordinance No. BG2023 – 5 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Ordinance No. BG2023 – 5 was adopted by unanimous vote.

PUBLIC COMMENTS

Following the regular agenda, Mayor Alcott opened the floor for any public comments. Vernon Phelps praised the Bowling Green Police Department for the added patrol and presence in the Parkside Drive area.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:50 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: May 2, 2023

APPROVED: 
Mayor, Chairman of Board of Commissioners

ATTEST: 
City Clerk

Minutes prepared by City Clerk Ashley Jackson