

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held August 2, 2022**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on August 2, 2022. Mayor Todd Alcott called the meeting to order and provided an invocation. All present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Melinda Hill, Commissioner Sue Parrigin, Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

AWARDS AND RECOGNITIONS

Mayor Todd Alcott congratulated the Bowling Green Area Chamber of Commerce for receiving the Community and Economic Development Award (CEDA) from the Southern Economic Development Council for the work on the Transpark expansion.

PUBLIC HEARING

Assistant City Manager/Chief Financial Officer Katie Schaller-Ward conducted a public hearing for the purpose of obtaining comments from residents regarding the proposed 2022 property tax rates. She reported total real estate property growth was 5.1%, with existing property growing by 3.7% and new property growth at 1.5%. Ms. Schaller-Ward explained it was a requirement to hold a public hearing when the rate is set between the compensating rate and a rate with a 4% increase. She recommended the 2022 property tax rate increase from \$0.205 to \$0.206, per \$100 of assessed value, which would be about \$1.00 more per \$100,000. There was some history of the new, existing and total growth rates of real property values provided, as well as some comparisons of the average Kentucky tax rates. It was reported there had not been an adjustment to the rate in the last four (4) years, and the \$0.206 rate would recapture years 2008 through 2017 tax rate. If the rate was increased, it could potentially add \$60,000 to the City's operating budget to assist with increased costs, and would be the first increase in property tax rates since 2003. The property tax bills are expected to be mailed out in early October and payment would be due December 31, 2022 with a 10% penalty to be applied on January 1, 2023. Following discussion, there were some concerns expressed with increasing the tax rate at the same time residents are seeing inflation and recovering from the recent tornado. Schaller-Ward agreed she would provide some detailed forecasting with revenue projections of the current rate and recommended rate. Since it was a public hearing, Schaller-Ward inquired if anyone from the public wished to speak on the issue. With no further comments, the public hearing was closed.

CITY MANAGER

City Manager Jeffery B. Meisel reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

Meisel further requested item number 7, Ordinance No. BG2022-41, be tabled until the next Board of Commissioners meeting.

APPROVAL OF MINUTES

Regular Meeting July 19, 2022.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Hill and seconded by Bailey to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Motion to approve the minutes of the regular meeting of July 19, 2022 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2022 – 159

MUNICIPAL ORDER APPROVING THE PROMOTIONS OF NICOLE HATCHETT AND MELISSA WARTAK TO THE POSITION OF POLICE SERGEANT IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2022 – 159 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. City Manager Jeff Meisel and Police Chief Michael Delaney recognized the 20 years of service and recent retirement of Tyler Chamings. Chief Delaney reviewed and recommended the promotions of Nicole Hatchett and Melissa Wartak to Sergeant in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 159 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 160

MUNICIPAL ORDER APPROVING A CONTRACT THROUGH COOPERATIVE PURCHASE WITH ATLANTIC EMERGENCY SOLUTIONS, INC. OF MANASSAS, VIRGINIA THROUGH THE COOPERATIVE PURCHASING CONTRACT WITH HOUSTON-GALVESTON AREA COUNCIL FOR THE PURCHASE OF A FIRE ENGINE IN AN AMOUNT NOT TO EXCEED \$968,080, AND FURTHER EXPRESSING THE INTENT OF THE CITY OF BOWLING GREEN TO FINANCE COSTS ASSOCIATED WITH THE PURCHASE

Summary of Municipal Order No. 2022 – 160 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended the contract through cooperative purchase with Houston-Galveston Area Council for the purchase of a fire engine in the amount not to exceed \$968,080, and the intent to finance the purchase with a banking institute. He said the financing would be recommended for approval at a future Board of Commissioners meeting. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None
Municipal Order No. 2022 – 160 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 161

MUNICIPAL ORDER APPROVING CONTRACTS THROUGH COOPERATIVE PURCHASE AND NON-COMPETITIVE NEGOTIATIONS WITH BEST ONE FLEET SERVICE OF BOWLING GREEN, KENTUCKY, BG MUFFLER OF BOWLING GREEN, KENTUCKY AND ZIEGLER TIRE & SUPPLY COMPANY OF MASSILLION, OHIO UNDER KENTUCKY STATE PRICING CONTRACTS FOR THE PURCHASE OF TIRES FOR THE PUBLIC WORKS DEPARTMENT FLEET DIVISION IN THE TOTAL AMOUNT NOT TO EXCEED \$130,000

Summary of Municipal Order No. 2022 – 161 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval of the contracts through cooperative purchase and non-competitive negotiations with Best One Fleet Service, BG Muffler and Ziegler Tire & Supply Company under Kentucky State Pricing Contracts for the purchase of tires for the Public Works Department Fleet Division in the total amount not to exceed \$130,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None
Municipal Order No. 2022 – 161 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 162

MUNICIPAL ORDER APPROVING A CONTRACT THROUGH COOPERATIVE PURCHASE WITH IRON ARMOUR, LLC OF MOGADORE, OHIO UNDER KENTUCKY STATE PRICING CONTRACT FOR THE PURCHASE OF WAVETRONIC RADAR DETECTION EQUIPMENT FOR THE PUBLIC WORKS DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$75,000

Summary of Municipal Order No. 2022 – 162 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of the contract through cooperative purchase with Iron Armour, LLC under Kentucky State Pricing Contract for the purchase of wavetronic radar detection equipment for the Public Works Department in the amount not to exceed \$75,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None
Municipal Order No. 2022 – 162 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 163

MUNICIPAL ORDER APPROVING COST OF LIVING ADJUSTMENT AND INCREASE IN ANNUAL LEASE PAYMENT RELATED TO LEASE AGREEMENT BETWEEN THE CITY OF BOWLING GREEN AND THE BOWLING GREEN-WARREN COUNTY REGIONAL AIRPORT

Summary of Municipal Order No. 2022 – 163 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Meisel recommended approval of the Cost of Living Adjustment and increase in the annual lease payment between the City and Bowling Green-Warren County Regional Airport in the amount of \$64,072.16 through year 2027. He explained the lease includes the usage of approximately 53 acres for CrossWinds Golf Course and the agreement was for a five (5) year period. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 163 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 40
(First Reading – Non-Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TRACTS OF LAND CONTAINING 20.00 ACRES FROM AG (AGRICULTURE) TO LI (LIGHT INDUSTRIAL) LOCATED AT 0 SOUTHWEST PARKWAY AND A PORTION OF 5865 RUSSELLVILLE ROAD, PRESENTLY OWNED BY WESTEN APARTMENTS, LLC

Title and summary of Ordinance No. BG2022 – 40 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for the first and non-binding reading of said Ordinance. Meisel explained the City-County Planning Commission recommended the rezoning by a majority vote, with six (6) yeas and one (1) abstention. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2022 – 40 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 41
(First Reading – Non-Binding)
ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE APPROVING AMENDMENTS TO CHAPTER 27 (PROPERTY CODE) OF THE CITY OF BOWLING GREEN CODE OF ORDINANCES

The ordinance was previously tabled until the next Board of Commissioners meeting.

ORDINANCE NO. BG2022 – 37

As Amended

(Second Reading – Binding)

ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 15 (BUSINESS AND GENERAL REGULATIONS) OF THE CITY OF BOWLING GREEN CODE OF ORDINANCES RELATED TO TOWING FEE LIMITS IN PRIVATE PARKING LOTS

Title and summary of Ordinance No. BG2022 – 37 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Ordinance No. BG2022 – 37 (as amended) was adopted by unanimous vote.

ORDINANCE NO. BG2022 – 38

(Second Reading – Binding)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TWO TRACTS OF LAND CONTAINING 0.8204 ACRE FROM CB (CENTRAL BUSINESS) TO RM-3 (TOWNHOUSE/MULTI-FAMILY RESIDENTIAL) LOCATED AT 0 EAST 12TH AVENUE, PRESENTLY OWNED BY BARREN RIVER CAPITAL, LLC

Title and summary of Ordinance No. BG2022 – 38 was read by the City Clerk. Motion was made by Bailey and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Ordinance No. BG2022 – 38 was adopted by unanimous vote.

ORDINANCE NO. BG2022 – 39

(Second Reading – Binding)

ORDINANCE AMENDING REGULATION FOR USE OF FIREWORKS

ORDINANCE TEMPORARILY AMENDING REGULATION FOR THE USE OF FIREWORKS PURSUANT TO THE CITY OF BOWLING GREEN CODE OF ORDINANCES CHAPTER 15 (BUSINESS AND GENERAL REGULATIONS), SUBCHAPTER 15-6 (STORAGE, SALE AND USE OF FIREWORKS)

Title and summary of Ordinance No. BG2022 – 39 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None
Ordinance No. BG2022 – 39 was adopted by unanimous vote.

PRESENTATION

A presentation was provided regarding the Workforce Participation Project update.

President/CEO Jon Sowards of the South Central Workforce Development Board provided an overview of the Workforce Development Board initiatives and the Fort Campbell position the City helped fund. He explained the Fort Campbell position assists veteran’s transitioning from the service to the workforce and said the focus was on staying connected and continue building strong recruitment efforts.

Jason Heflin of CrowdSouth provided an update on the Workforce Participation Outreach Campaign. He reviewed the project goals to encourage workforce participation locally and within the 10-county region, strategy, efforts and results. It was reported the outreach results included 3,831 applicants who clicked the “apply now” link, 107 total employers have signed up to be a part of the program, 24,253 people visited the website and 38% hiring rate for employers currently signed up. Heflin reviewed some new feature results such as projected filled positions from June 1 – July 31 was 230 and 54 job seekers requested assistance through the new “Need Help” feature, from May 11 – July 31. Mr. Heflin suggested returning next quarter for an update.


PUBLIC COMMENTS

Following the regular agenda, Mayor Alcott opened the floor for any public comments. Eric Tuttle made remarks on the importance of preventing panhandling and the impacts it has on the community.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 7:30 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: August 16, 2022

APPROVED: 
Mayor, Chairman of Board of Commissioners

ATTEST: 
City Clerk

Minutes prepared by City Clerk Ashley Jackson