

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held July 21, 2026**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on July 21, 2026. Mayor Todd Alcott called the meeting to order. Rev. Rachel Wallace of Broadway United Methodist Church provided the invocation and Aiden Jenkins of Boy Scout Troop 705 led the Pledge of Allegiance. Assistant City Clerk Hope Spiller called the roll, and the following members were present: Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown, Commissioner Melinda Hill, Commissioner Sue Parrigin and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

AWARDS & RECOGNITIONS

Mayor Todd Alcott introduced City of Bowling Green, Virginia Mayor Tina Gambill. Mayor Gambill provided a history of Bowling Green, Virginia and stated she was excited about a partnership with the City.

CITY MANAGER

City Manager Jeffery B. Meisel congratulated the Finance Department for obtaining the Certificate of Excellence in Financial Reporting for the Annual Comprehensive Financial Report (ACFR) from the Government Financial Officer's Association (GFOA) for the 20th consecutive year.

He also requested the audience to sign up at the back of the Commission Chamber to speak during public comments.

APPROVAL OF MINUTES

Regular Meeting June 16, 2026.

Minutes of the above-referenced regular meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Hill and seconded by Bailey to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Minutes of the regular meeting of June 16, 2026 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2026 – 159

MUNICIPAL ORDER APPROVING THE PROBATIONARY
APPOINTMENT OF CHARLES CLINE TO THE POSITION OF
COMMUNICATIONS DISPATCHER I IN THE POLICE
DEPARTMENT

Summary of Municipal Order No. 2026 – 159 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Human

Resources Manager Lori Gray recommended the appointment of Charles Cline to the position of Communications Dispatcher I in the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 159 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 160

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE KENTUCKY TRANSPORTATION CABINET HIGHWAY CONTINGENCY FUND IN THE AMOUNT OF \$140,000 FOR SINKHOLE REPAIRS AT KIWANIS DRIVE AND SHAWNEE WAY

Summary of Municipal Order No. 2026 – 160 was read by the Assistant City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended the submission of an application to the Kentucky Transportation Cabinet Highway Contingency Fund in the amount of \$140,000 for sinkhole repairs at Kiwanis Drive and Shawnee Way with no matching funds required. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 160 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 161

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE KENTUCKY DIVISION OF WATER SEWER OVERFLOW AND STORMWATER REUSE MUNICIPAL GRANT PROGRAM IN THE AMOUNT OF \$360,000, AND FURTHER APPROVING CITY FEE IN LIEU OF CONSTRUCTION FUNDS FOR THE CONSTRUCTION OF A STORMWATER BASIN

Summary of Municipal Order No. 2026 – 161 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended the submission of an application to the Kentucky Division of Water Sewer Overflow and Stormwater Reuse Municipal Grant Program in the amount of \$360,000 for the construction of a stormwater basin on Covington Street. He stated the City would use \$100,000 of fee-in-lieu of construction (FILOC) funds to purchase property necessary for the construction of the stormwater basin. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 161 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 162

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE KENTUCKY OFFICE OF HOMELAND

SECURITY STATE HOMELAND SECURITY GRANT PROGRAM IN
THE AMOUNT OF \$135,702.69 FOR THE PURCHASE OF
COMMUNICATION EQUIPMENT AND SOFTWARE FOR THE
POLICE DEPARTMENT

Summary of Municipal Order No. 2026 – 162 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended the submission of an application to the Kentucky Office of Homeland Security State Homeland Security Grant Program in the amount of \$135,702.69 for the purchase of communication equipment and software for the Police Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 162 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 163

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN
APPLICATION TO THE KENTUCKY OFFICE OF HOMELAND
SECURITY STATE HOMELAND SECURITY GRANT PROGRAM IN
THE AMOUNT OF \$168,000 TO PURCHASE STRUCTURAL
COLLAPSE SPECIALIST TRAINING FOR THE FIRE DEPARTMENT

Summary of Municipal Order No. 2026 – 163 was read by the Assistant City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended submission of an application to the Kentucky Office of Homeland Security State Homeland Security Grant Program in the amount of \$168,000 to purchase structural collapse specialist training for the Fire Department. He stated the grant request included \$58,000 to cover overtime costs associated with the training for twenty-four (24) firefighters. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 163 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 164

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF
GRANT FUNDS FROM THE U.S. DEPARTMENT OF
TRANSPORTATION ACTIVE TRANSPORTATION
INFRASTRUCTURE INVESTMENT PROGRAM IN THE AMOUNT OF
\$600,000 FOR THE DESIGN OF THE JENNINGS CREEK GREENWAY

Summary of Municipal Order No. 2026 – 164 was read by the Assistant City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended acceptance of grant funds from the U.S. Department of Transportation Active Transportation Infrastructure Investment Program in the amount of \$600,000 for the design of the Jennings Creek Greenway. He stated the City was awarded a total of \$1.2 million that would be received in two (2) phases. Additionally, the City was previously awarded a grant in the amount of \$225,000 to assist

with the required \$300,000 in matching funds. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 164 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 165

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF 2026 GRANT FUNDS FROM THE KENTUCKY TRANSPORTATION CABINET LOCAL AREA ROAD PROGRAM IN THE AMOUNT OF \$221,000 FOR RESURFACING OF RIVERVIEW DRIVE

Summary of Municipal Order No. 2026 – 165 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel recommended the acceptance of 2026 grant funds from the Kentucky Transportation Cabinet Local Area Road Program (LARP) in the amount of \$221,000 for resurfacing of Riverview Drive. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 165 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 166

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION AND ACCEPTANCE OF GRANT FUNDS FROM THE KENTUCKY TRANSPORTATION CABINET DEPARTMENT OF RURAL AND MUNICIPAL AID HOUSE BILL 501 GRANT POOL FOR CITIES AND COUNTIES IN THE AMOUNT OF \$100,000

Summary of Municipal Order No. 2026 – 166 was read by the Assistant City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended the submission and acceptance of grant funds from the Kentucky Transportation Cabinet Department of Rural and Municipal Aid House Bill 501 Grant Pool for Cities and Counties. He stated these funds would be used for the construction of sidewalk along Pascoe Boulevard to connect Scottsville Road to Pointe Court. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 166 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 167

MUNICIPAL ORDER APPROVING AMENDMENTS TO THE CITY OF BOWLING GREEN PROCUREMENT CARD POLICY AND PROCEDURES, CITY OF BOWLING GREEN TRAVEL POLICIES AND PROCEDURES, FINANCIAL POLICIES AND PROCEDURES AND MANUAL OF PURCHASING POLICIES AND PROCEDURES

Summary of Municipal Order No. 2026 – 167 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Chief Financial Officer Erin Ballou reviewed and recommended the approval of the amendments to the City of Bowling Green Procurement Card Policies and Procedures, City of Bowling Green Travel Policies and Procedures, Financial Policies and Procedures and the Manual of Purchasing Policies and Procedures. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 167 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 168

MUNICIPAL ORDER APPROVING THE PURCHASE OF PROPERTY
AT 0 TURNER COURT OWNED BY HILL'S PET NUTRITION, INC.,
AND AUTHORIZING THE MAYOR AND OTHER AUTHORIZED
CITY OFFICIALS TO EXECUTE THE AGREEMENT, DEED AND ALL
OTHER NECESSARY DOCUMENTS

Summary of Municipal Order No. 2026 – 168 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Fire Chief Justin Brooks reviewed the purchase of property at 0 Turner Court owned by Hill's Pet Nutrition, Inc. for the future construction of Fire Station #9. The funds to purchase the property were donated by the Koon Family Charitable Foundation and was previously approved by the Board of Commissioners. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 168 was approved by unanimous vote.

ORDINANCE NO. BG2026 – 13

(First Reading – Non-Binding)

ORDINANCE CLOSING A PUBLIC RIGHT-OF-WAY

ORDINANCE APPROVING THE CLOSING OF UNIMPROVED
RIGHT-OF-WAY LOCATED ON LONG AVENUE BETWEEN 687
AND 701 COVINGTON STREET

Title and summary of Ordinance No. BG2026 – 13 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Hill for the first and non-binding reading of said Ordinance. Meisel recommended the closing of unimproved right-of-way located on Long Avenue between 687 and 701 Covington Street. He stated this application was submitted by the City for cleanup purposes. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2026 – 13 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 169

MUNICIPAL ORDER APPROVING A CONTRACT FOR THE
PURCHASE OF THREE FIRE APPARATUS IN AN AMOUNT NOT TO

EXCEED \$5,033,319 WITH ATLANTIC EMERGENCY SOLUTIONS, INC. THROUGH THE COOPERATIVE PURCHASING CONTRACT WITH HOUSTON-GALVESTON AREA COUNCIL, AND FURTHER EXPRESSING THE DESIRE AND INTENT TO FINANCE COSTS RELATED TO THE PURCHASE

Summary of Municipal Order No. 2026 – 169 was read by the Assistant City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended the approval of the purchase of three (3) fire apparatus in an amount not to exceed \$5,033,319 with Atlantic Emergency Solutions, Inc. through cooperative purchase with Houston-Galveston Area Council, with the desire and intent to finance costs related to the purchase. He stated there was a three (3) year lead time on production. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 169 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 170

MUNICIPAL ORDER AUTHORIZING A CHANGE ORDER TO THE CONTRACT WITH PREMISE HEALTH EMPLOYER SOLUTIONS, LLC FOR EMPLOYEE ON-SITE MEDICAL CLINIC SERVICES AT THE CITY CARE CENTER IN THE AMOUNT OF \$300,572, FOR A TOTAL PROJECT COST OF \$976,900 THROUGH CALENDAR YEAR 2026

Summary of Municipal Order No. 2026 – 170 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended the change order to the contract with Premise Health Employer Solutions, LLC for employee on-site medical clinic services at the City Care Center in the amount of \$300,571, for a total project cost of \$976,000 through Calendar Year 2026. He stated this was to provide for an additional provider for the City Care Center to operate five (5) days a week. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 170 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 171

MUNICIPAL ORDER APPROVING THE PURCHASE OF TIRES WITH BEST ONE FLEET SERVICE OF BOWLING GREEN AND ZIEGLER TIRE & SUPPLY COMPANY IN THE TOTAL AMOUNT NOT TO EXCEED \$80,000 THROUGH COOPERATIVE PURCHASE UNDER KENTUCKY STATE PRICING CONTRACT

Summary of Municipal Order No. 2026 – 171 was read by the Assistant City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended the purchase of tires with Best One Fleet Service of Bowling Green and Ziegler Tire & Supply Company in the total amount not to exceed \$80,000 through cooperative purchase under

Kentucky State Pricing Contract. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 171 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 172

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2026-19 FOR RIDGECREST WAY SIDEWALK CONSTRUCTION FROM BAKER CONTRACTING LLC IN AN AMOUNT NOT TO EXCEED \$561,803.85

Summary of Municipal Order No. 2026 – 172 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended the acceptance of Bid #2026-19 for sidewalk construction along Ridgecrest Way from Baker Contracting LLC in an amount not to exceed \$561,803.85. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 172 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 173

MUNICIPAL ORDER APPROVING CONTRACT WITH TEREX USA, LLC DBA TEREX UTILITIES FOR THE PURCHASE OF A TEREX HI-RANGER BUCKET TRUCK IN AN AMOUNT NOT TO EXCEED \$376,474 THROUGH SOURCEWELL COOPERATIVE PURCHASING CONTRACT

Summary of Municipal Order No. 2026 – 173 was read by the Assistant City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended the contract with Terex USA, LLC dba Terex Utilities for the purchase of Terex Hi-Ranger bucket truck in an amount not to exceed \$376,474 through Sourcewell Cooperative Purchasing Contract. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 173 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2026 – 174

MUNICIPAL ORDER APPROVING PRESTON MILLER PARK TURF FIELDS #3 AND #4 CONSTRUCTION WITH THE MOTZ GROUP THROUGH TIPS COOPERATIVE PURCHASING CONTRACT, AND FURTHER AUTHORIZING THE ABILITY TO DIRECTLY PURCHASE MATERIALS FROM VARIOUS VENDORS THROUGH COOPERATIVE PURCHASING CONTRACTS, IN THE TOTAL AMOUNT NOT TO EXCEED \$3,487,712

Summary of Municipal Order No. 2026 – 174 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended the construction of Preston Miller Park turf fields #3 and #4 with the Motz Group through TIPS Cooperative Purchasing Contract with the ability to directly purchase materials from various vendors through cooperative purchasing contracts, in the total amount not to exceed \$3,487,712. Parks and Recreation Director Brent Belcher provided an overview of the construction which included a lacrosse field, concrete accessibility and the installation of field lighting. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2026 – 174 was approved by unanimous vote.

ORDINANCE NO. BG2026 – 12
(Second Reading – Binding)
ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER FOUR TO THE
CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING
BUDGET FOR FISCAL YEAR 2026

Title and summary of Ordinance No. BG2026 – 12 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Ordinance No. BG2026 – 12 was adopted by unanimous vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:45 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: August 4, 2026

APPROVED: 
Mayor, Chairman of Board of Commissioners

ATTEST: 
City Clerk

Minutes prepared by Assistant City Clerk Hope Spiller