

**MINUTES of REGULAR MEETING  
of the BOARD of COMMISSIONERS  
of the CITY of BOWLING GREEN, KENTUCKY  
held APRIL 17, 2018**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on April 17, 2018. Mayor Bruce Wilkerson called the meeting to order. An invocation was given by Police Chaplain Mike Holian, and all present recited the Pledge of Allegiance. Acting City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Brian "Slim" Nash, Commissioner Sue Parrigin, Commissioner Rick Williams, Commissioner Joe W. Denning and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

**PUBLIC HEARING**

Grants Coordinator Nick Cook conducted a public hearing for the purpose of receiving comments about the Community Development Block Grant (CDBG) Annual Action Plan draft for Year 15. Mr. Cook provided an overview of the CDBG program, objectives, planning and process as well as the approval deadlines. He reported the Year 15 funding was expected to be \$534,000 of which about 6% would be allocated for fair housing education and outreach, 14% for administration and 80% for neighborhood improvements. He also reviewed the BG Reinvestment Area and Neighborhood Improvements Program projects for Census Tract 112. Mr. Cook explained the Census Tract 112 planning process including a focus on pedestrian safety and park accessibility as part of the \$2.1 million in improvements included in a three (3) year funding plan including Years 13, 14 and 15. The projects are expected to take two (2) to three (3) years to complete. In addition, he reported pedestrian improvements have started with design complete and easement acquisition beginning to include 3,500 feet of new sidewalk and park improvements, including walking trails which are under construction in Lampkin Park, and design starting this spring for Pedigo Park, and a realignment on Normalview in Pedigo Park that is currently out for bid. Furthermore, Mr. Cook explained a Request for Proposal (RFP) for \$500,000 was completed for housing opportunities in Census Tract 112 in order to address affordable housing. The Habitat for Humanity in Durbin Estates was selected and will provide housing for twenty-two (22) families and the CDBG funds will be used for the infrastructure, such as roads, sidewalks and utilities.

Executive Director of Habitat for Humanity of Bowling Green/Warren County, Inc. Rod Goodman expressed his appreciation of the program in Census Tract 112 and the City.

**AWARDS AND RECOGNITIONS**

Interim City Manager Katie Schaller-Ward announced the City received its 12<sup>th</sup> consecutive Certificate of Excellence in Financial Reporting for the FY2017 Comprehensive Annual Financial Report (CAFR) from the Government Finance Officers Association (GFOA). She expressed appreciation to the Finance Department staff and Assistant Chief Financial Officer Erin Ballou.

Ms. Schaller-Ward also reported Neighborhood and Community Services Director Brent Childers reached out to seek designation of opportunity zones for Census Tracts in the BG Reinvestment Area, and Census Tract 102 was selected by the Governor and approved as an opportunity zone in Bowling Green. She explained investors in the designated opportunity zones can

gain tax savings from their investments and Census Tract 102 includes the area from Hobson Grove to the 31W Bypass and Barren River to 8<sup>th</sup> Avenue.

Mayor Wilkerson reminded everyone the Household Hazardous Waste Day will take place at Greenwood High School on Saturday, April 21<sup>st</sup> from 8:00 a.m. – 1:00 p.m.

#### CITY MANAGER

Ms. Schaller-Ward reviewed the Downtown Improvements Project status and explained how the City requested the public's interest in making downtown improvements. She explained the City's desire is to make public improvements which focus on creating safer pedestrian access and amenities that will accommodate and support the redeveloping downtown area, improving deteriorated public infrastructure such as streets, sidewalks, landscaping, lighting and all associated appurtenances, providing an inviting connection between Fountain Square and Circus Square Parks, and improving the overall project area and its function and design for the betterment of businesses, residents and visitors. Ms. Schaller-Ward explained consultants Vaughn and Melton were hired and the City hosted two (2) stakeholder meetings to come up with designs and then later had a general public meeting to review the design concepts and receive public feedback. A website was also created to receive comments from the public and share the progress. She added the Board of Commissioners reviewed the selected options for final design, and now the consultants have prepared the detailed final designs. A public meeting is scheduled for Monday, April 23<sup>rd</sup> from 4:00 p.m. – 7:00 p.m. at Bowling Green Municipal Utilities in the Conference Room.

Commissioner Williams reported he received negative feedback regarding the back-in or reverse angle parking being proposed. Ms. Schaller-Ward confirmed the reverse angle parking was suggested by a local resident at an open house and it was not a recommendation of the consultants or City staff. There was an original 3-2 consensus from the Board to move forward with the proposal. Commissioner Denning said he opposes the back-in parking. Commissioner Parrigin said she also received comments and appeals against the parking proposal, and she envisioned the public forums to be held so citizens could provide feedback to assist the Board in making a decision. She added the most important aspect to this is to have a safe and friendly downtown so more individuals will visit downtown. Schaller-Ward remarked staff and the consultants are neutral on the reverse angle parking, and explained the parking was discussed and presented at a public meeting at which a majority were in support of the reverse angle parking, which is the reason it was presented to the Board in January. Commissioner Williams clarified he believes it is safer to back-in and pull out, but there is other concerns he shared, such as vehicles following too closely, not being able to signal in advance because you cannot see an available parking spot until you have almost passed it, and he doesn't believe Bowling Green is ready for reverse angle parking at this time. Commissioner Nash acknowledged back-in parking may be safer, however the complaints he has received relates to individuals that have a difficult time backing-in. He also said he was in support of the back-in parking but if it diminishes the number of people that come downtown, he would support keeping it the way it is now. Nash also said there was concern expressed for individuals with larger trucks backing-in and trucks hanging over the sidewalks. There was a consensus of the Board to obtain additional feedback following the public meeting and a report be given at the May 1<sup>st</sup> Board meeting.

APPROVAL OF MINUTES

Minutes of Special Meeting March 28, 2018

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Parrigin and seconded by Williams to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
                          Voting Nay: None

Motion to approve the minutes of the special meeting of March 28, 2018 was approved by unanimous vote.

REGULAR AGENDA

ORDINANCE NO. BG2018 - 19

(Second Reading)

ORDINANCE ANNEXING PROPERTY BY CONSENT

ORDINANCE ANNEXING 22.58 ACRES OF PROPERTY LOCATED ON LOVERS LANE PRESENTLY OWNED BY BUHR-ROCK DEVELOPMENT, INC., WITH SAID TERRITORY BEING CONTIGUOUS TO EXISTING CITY LIMITS; APPROVING THE ADDITION OF THIS LOCATION TO THE TARGET ANNEXATION AREA MAP AND FURTHER APPROVING AN ASSOCIATED ECONOMIC DEVELOPMENT ANNEXATION INCENTIVE AGREEMENT

Title and summary of Ordinance No. BG2018 - 19 was read by the Acting City Clerk. Motion was made by Parrigin and seconded by Nash for second reading of said Ordinance. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
                          Voting Nay: None

Ordinance No. BG2018 - 19 was adopted by unanimous vote.

ORDINANCE NO. BG2018 - 20

(Second Reading)

ORDINANCE ANNEXING PROPERTY BY CONSENT

ORDINANCE ANNEXING 85.32 ACRES OF PROPERTY LOCATED ON MIZPAH ROAD PRESENTLY OWNED BY THE INTER-MODAL TRANSPORTATION AUTHORITY, INC., AND 24.03 ACRES OF RIGHT-OF-WAY FOR A TOTAL OF 109.35 ACRES WITH SAID TERRITORY BEING CONTIGUOUS TO EXISTING CITY LIMITS

Title and summary of Ordinance No. BG2018 - 20 was read by the Acting City Clerk. Motion was made by Nash and seconded by Parrigin for second reading of said Ordinance. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:        Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
                      Voting Nay: None  
Ordinance No. BG2018 - 20 was adopted by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 50

MUNICIPAL ORDER APPROVING THE PROMOTION OF C. TIM BUTTS TO THE POSITION OF BUILDING INSPECTOR AND R. SCOTT HUNT TO THE POSITION OF ELECTRICAL/BUILDING INSPECTOR, AND THE TRANSFER OF THEODORE L. WEBB TO THE POSITION OF ELECTRICAL/BUILDING INSPECTOR IN THE NEIGHBORHOOD AND COMMUNITY SERVICES DEPARTMENT

Summary of Municipal Order No. 2018 - 50 was read by the Acting City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. Interim City Manager Katie Schaller-Ward explained a reorganization of the Building Division is being proposed because there is a higher demand for building and electrical permits and inspections due to growth and to better meet the demands, as well as address issues that were presented during a recent internal audit. Neighborhood and Community Services Director Brent Childers recommended the promotions and transfer. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:        Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
                      Voting Nay: None  
Municipal Order No. 2018 - 50 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 51

MUNICIPAL ORDER APPROVING THE PROMOTION OF CHRISTOPHER J. BRITTON TO THE POSITION OF FIRE APPARATUS OPERATOR/EMT IN THE FIRE DEPARTMENT

Summary of Municipal Order No. 2018 - 51 was read by the Acting City Clerk. Motion was made by Nash and seconded by Denning for consideration of said Municipal Order. Fire Chief Jason Colson reviewed and recommended the promotion. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:        Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
                      Voting Nay: None  
Municipal Order No. 2018 - 51 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 52

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF MATT DAVIS TO THE HUMAN RIGHTS COMMISSION

Summary of Municipal Order No. 2018 - 52 was read by the Acting City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Mayor Wilkerson recommended the appointment. With no other discussion, a roll call vote was taken.

ROLL CALL:        Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
                      Voting Nay: None  
Municipal Order No. 2018 - 52 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 53

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF CHARLEY PRIDE AND APPOINTMENTS OF ALEX DOWNING AND DR. MARTHA SALES TO THE UNIVERSITY DISTRICT REVIEW COMMITTEE

Summary of Municipal Order No. 2018 - 53 was read by the Acting City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Mayor Wilkerson recommended the reappointment and appointments. With no other discussion, a roll call vote was taken.

ROLL CALL:        Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
                      Voting Nay: None  
Municipal Order No. 2018 - 53 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 54

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF LLOYD FERGUSON TO THE CITY-COUNTY BOARD OF ADJUSTMENTS

Summary of Municipal Order No. 2018 - 54 was read by the Acting City Clerk. Motion was made by Williams and seconded by Denning for consideration of said Municipal Order. Mayor Wilkerson recommended the appointment. With no other discussion, a roll call vote was taken.

ROLL CALL:        Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
                      Voting Nay: None  
Municipal Order No. 2018 - 54 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 55

MUNICIPAL ORDER APPROVING A CONTRACT THROUGH COOPERATIVE PURCHASE WITH MOTOROLA SOLUTIONS OF SCHAUMBURG, ILLINOIS THROUGH MOBILE COMMUNICATIONS OF BOWLING GREEN, INC. OF BOWLING GREEN, KENTUCKY UNDER KENTUCKY STATE PRICING CONTRACT FOR THE PURCHASE OF SEVENTEEN (17) MOBILE RADIOS IN THE TOTAL AMOUNT OF \$61,587.60

Summary of Municipal Order No. 2018 - 55 was read by the Acting City Clerk. Motion was made by Nash and seconded by Wilkerson for consideration of said Municipal Order. Schaller-Ward recommended the purchase of seventeen (17) radios for new Police vehicles. She also said the purchase is through a state pricing contract and Motorola is offering a \$1,575 discount per radio. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
                  Voting Nay: None  
Municipal Order No. 2018 - 55 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 56

MUNICIPAL ORDER AUTHORIZING A CONTRACT THROUGH NONCOMPETITIVE NEGOTIATIONS WITH AMERICAN ENGINEERS, INC. OF GLASGOW, KENTUCKY FOR PROFESSIONAL SERVICES RELATED TO PROPERTY ACQUISITION SERVICES FOR FISCAL YEAR 2018 SIDEWALK CONSTRUCTION PROGRAM IN THE AMOUNT OF \$53,750

Summary of Municipal Order No. 2018 - 56 was read by the Acting City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. Schaller-Ward explained the desire to hire a firm to assist staff with the property acquisition for Fiscal Year 2018 sidewalk construction. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
                  Voting Nay: None  
Municipal Order No. 2018 - 56 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 57

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2018-51 FOR CAVE SPRINGS AVENUE DRAINAGE IMPROVEMENTS FROM T & T PIPE RENOVATIONS, LLC OF SALEM, INDIANA IN THE AMOUNT OF \$44,200

Summary of Municipal Order No. 2018 - 57 was read by the Acting City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Schaller-Ward explained the bid award and the next agenda item are related to the same project, and recommended the award for labor services to install the piping at Cave Springs Avenue. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
                  Voting Nay: None  
Municipal Order No. 2018 - 57 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 58

MUNICIPAL ORDER APPROVING A CONTRACT THROUGH COOPERATIVE PURCHASE WITH ISCO INDUSTRIES, INC. OF LOUISVILLE, KENTUCKY UNDER KENTUCKY STATE PRICING CONTRACT FOR THE PURCHASE OF MATERIALS FOR CAVE SPRINGS AVENUE DRAINAGE IMPROVEMENTS IN THE AMOUNT OF \$29,646.32

Summary of Municipal Order No. 2018 - 58 was read by the Acting City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. Schaller-Ward explained this was related to the previous agenda item and recommended the purchase of materials for Cave Springs Avenue drainage improvements. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2018 - 58 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 59

MUNICIPAL ORDER APPROVING CONTRACTS THROUGH COOPERATIVE PURCHASE WITH BEST ONE TIRE & SERVICE OF BOWLING GREEN, INC. OF BOWLING GREEN, KENTUCKY AND BR TIRE OF BOWLING GREEN, KENTUCKY UNDER KENTUCKY STATE PRICING CONTRACT FOR THE PURCHASE OF BRIDGESTONE, FIRESTONE AND GOODYEAR TIRES FOR THE PUBLIC WORKS DEPARTMENT, FLEET DIVISION IN THE TOTAL AMOUNT NOT TO EXCEED \$78,000

Summary of Municipal Order No. 2018 - 59 was read by the Acting City Clerk. Motion was made by Williams and seconded by Parrigin for consideration of said Municipal Order. Schaller-Ward reviewed and recommended the use of state pricing contracts for the purchase of tires from local vendors as needed. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2018 - 59 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 60

MUNICIPAL ORDER AUTHORIZING AND APPROVING REVISIONS TO THE HOUSING CHOICE VOUCHER (HCV) ADMINISTRATIVE PLAN FOR THE CITY'S HOUSING CHOICE VOUCHER PROGRAM

Summary of Municipal Order No. 2018 - 60 was read by the Acting City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. Schaller-Ward indicated an Administrative Plan was required to outline the rules and regulations of the Housing Choice Voucher Program and recommended changes being proposed in order to stay current with the U.S. Department of Housing and Urban Development (HUD) regulations, update company management payment procedures and introduce a new local resident preference. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2018 - 60 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 61

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION FOR FUNDING THROUGH THE 2017 STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT FROM THE U.S. DEPARTMENT OF HOMELAND SECURITY IN THE AMOUNT UP TO \$1,272,277

Summary of Municipal Order No. 2018 - 61 was read by the Acting City Clerk. Motion was made by Williams and seconded by Parrigin for consideration of said Municipal Order. Schaller-Ward reviewed and recommended the grant application which could assist with the additional personnel costs associated with a new fire station. She said this grant would reimburse the City 75% for the first and second year, and 35% the third year, for the salary and benefits of up to nine (9) new firefighters. Schaller-Ward added this could potentially save the City over \$1.2 million in personnel costs. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2018 - 61 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 62

MUNICIPAL ORDER APPROVING PARKS AND RECREATION FEES

Summary of Municipal Order No. 2018 - 62 was read by the Acting City Clerk. Motion was made by Williams and seconded by Parrigin for consideration of said Municipal Order. At the request of the Interim City Manager, Parks and Recreation Director Brent Belcher reviewed the proposed fee schedule for the coming year. He highlighted the three (3) areas for new or adjusted fees including the addition of Youth Lacrosse and adjusted changes to the already established non-traditional leagues, Fairview Cemetery opening and closing fees and contract payment agreements, as well as the Summer Fun Camp early and regular drop-off rates. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2018 - 62 was approved by unanimous vote.

ORDINANCE NO. BG2018 - 21

(First Reading)

ORDINANCE RELATING TO NATURAL GAS FRANCHISE

AN ORDINANCE OF THE CITY OF BOWLING GREEN APPROVING EXTENSION OF NON-EXCLUSIVE NATURAL GAS FRANCHISE AGREEMENT WITH ATMOS ENERGY CORPORATION

Title and summary of Ordinance No. BG2018 - 21 was read by the Acting City Clerk. Motion was made by Parrigin and seconded by Denning for first reading of said Ordinance. Schaller-Ward



explained Atmos Energy has operated under a ten (10) year non-exclusive natural gas franchise agreement for access to construct, operate, maintain and use the City's rights-of-way since 2008, and the agreement is set to expire in May. She recommended an extension of the non-exclusive franchise agreement for an additional ten (10) years, which by state law the agreement would expire after 20 years. City Attorney Gene Harmon responded to questions and explained the agreement includes an increase to the liability insurance and the franchise fee remains at 1%. Additionally, Mr. Harmon said once the 20 year time period expires, the City will then advertise to solicit for responses. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
                  Voting Nay: None

First reading of Ordinance No. BG2018 - 21 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 63

MUNICIPAL ORDER OF THE BOARD OF COMMISSIONERS OF THE CITY OF BOWLING GREEN, KENTUCKY (THE "CITY") IN CONNECTION WITH (A) THE PAYMENT IN FULL OF THE \$26,000,000 CITY OF BOWLING GREEN, KENTUCKY TAXABLE INDUSTRIAL BUILDING REVENUE BONDS, SERIES 1992 (JAMES RIVER PAPER COMPANY, INC. PROJECT); (B) THE EXECUTION AND DELIVERY OF (I) A DEED AND CONSIDERATION CERTIFICATE FROM THE CITY TO GEORGIA-PACIFIC CONSUMER OPERATIONS LLC, THE SUCCESSOR-IN-INTEREST TO JAMES RIVER PAPER COMPANY, INC. (THE "COMPANY") RELATED TO PROPERTY IN WARREN COUNTY, KENTUCKY (THE "PROPERTY"), (II) A BILL OF SALE AND (III) ANY AND ALL OTHER RELATED DOCUMENTS; AND (C) THE TAKING OF OTHER RELATED ACTION

Summary of Municipal Order No. 2018 - 63 was read by the Acting City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. Schaller-Ward explained in 1992 the City issued \$26,000,000 in Taxable Industrial Revenue Bonds for James River Paper Company to finance the acquisition, construction, equipping and installation of its industrial building in the South Central Industrial Park. The bonds have since been paid in full, and the successor-in-interest Georgia Pacific has requested the execution of necessary documents to close the bonds and place the property on the tax roll. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2018 - 63 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 64

MUNICIPAL ORDER AUTHORIZING THE CONVEYANCE OF APPROXIMATELY 0.15 ACRE OF CITY-OWNED SURPLUS PROPERTY PURCHASED FOR LANDFILL PURPOSES, LOCATED BETWEEN OLD PRICES CHAPEL ROAD AND PRICES CHAPEL

ROAD NEAR THE INTERSECTION OF GLEN LILY ROAD TO  
WILLIAM JOINER AND MICRA LITCHFORD

Summary of Municipal Order No. 2018 - 64 was read by the Acting City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. At the request of Schaller-Ward, City Attorney Gene Harmon explained this property was once part of the Glen Lily Landfill and several years ago Warren County realigned Prices Chapel Road and the 0.15 acre of City owned property was cut off in the realignment. He stated the property is unusable by the City. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Nash, Parrigin, Williams, Denning and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2018 - 64 was approved by unanimous vote.

PRESENTATION OF PROPOSED REVISIONS TO THE CITY OF BOWLING GREEN  
SIDEWALK PROGRAM - NEW SIDEWALK COMPONENT

Interim City Manager Schaller-Ward advised the sidewalk improvement program was initiated in 2008 and the idea behind it was to foster a walkable City by providing sidewalks in areas where none exist. She said to-date the City has spent \$5.4 million in investment of new sidewalks and built 14.3 miles of sidewalk since 2008. Schaller-Ward explained in order to provide consistent and equitable means by which locations are selected for consideration each year, the City established policies and procedures. Public Works Director Greg Meredith described how the Public Works Department, including the City Engineer and GIS Manager Kyle Bearden, along with the Neighborhood and Community Services Department, have been working to prepare some needed revisions to the Sidewalk Program Policy. City Engineer Melissa Cansler confirmed the goal of the program is to enhance the validity of the selection process. She reviewed the recommended revisions that consisted of candidate scoring criteria, which would remove the financial feasibility score section and wishes to add demonstrated need, also some changes to the public involvement process, and elements of property acquisition. Specifically, Ms. Cansler provided a summary of the changes to each revised criteria related to proximity, constructability, connectivity, pedestrian comfort and demonstrated need. She added remarks about additional changes that relate to project coordination and adding alternate ways to reach out to citizens. With regard to property, it is being proposed to remove private property reimbursement for items on existing right-of-way and revise the reimbursement schedule for impacted items on private property. In conclusion, Ms. Cansler said the latest prioritization for Fiscal Year 2018 information is available on the City's website under Featured Links, and Public Works is currently in the process of preparing for Fiscal Year 2019. Commissioner Nash asked if the Fiscal Year 2018 sidewalk projects would be impacted by the proposed revisions, and Ms. Cansler confirmed it would not affect the current fiscal year projects. He also received clarification that cut through streets would be given a higher priority.

PUBLIC COMMENTS

Following a brief recess at 6:10 p.m. for individuals to sign-in to make public comments, at approximately 6:15 p.m., Mayor Wilkerson opened the floor for any public comments about items not included on the agenda. Jeremy McFarland read comments on behalf of someone that could not attend in favor of the fairness ordinance. Jennifer Morlan spoke in support of improved bus routes on Lovers Lane, small business development, tax incentive for bars and WKU grant writing workshop.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 6:25 p.m., Mayor Wilkerson declared this meeting adjourned.

ADOPTED: May 1, 2018

APPROVED: Bruce Wilkerson  
Mayor, Chairman of Board of Commissioners

ATTEST: Ashley Jackson  
Acting City Clerk

*Minutes prepared by Acting City Clerk Ashley Jackson*