

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held JUNE 18, 2019**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on June 18, 2019. Mayor Bruce Wilkerson called the meeting to order. An invocation was given by The Very Reverend Becca Kello, and the Pledge of Allegiance was led by Krystin Hardin. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Sue Parrigin, Commissioner Dana Beasley-Brown, Commissioner Joe W. Denning, Commissioner Brian "Slim" Nash and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

AWARDS AND RECOGNITIONS

Mayor Wilkerson introduced David Pinchuck with the Bowling Green Hot Rods and he presented the City with a monument Midwest Conference Championship ring and thanked the City for its support.

The Mayor also recognized Assistant Chief Financial Officer Erin Ballou for her recent publication in the Government Finance Officers Association Magazine.

CITY MANAGER

City Manager Jeffery Meisel requested a closed session for the purpose of discussions of pending litigation against the City. Motion was made by Denning and seconded by Nash to convene in closed session following the regular meeting pursuant to KRS 61.810 (1) (c). Mayor Wilkerson called for roll call vote.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning, Nash and Wilkerson
 Voting Nay: None

Motion to convene in closed session pursuant to KRS 61.810 (1) (c) was approved by unanimous vote.

APPROVAL OF MINUTES

Minutes of Regular Meeting June 4, 2019.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Parrigin and seconded by Nash to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning, Nash and Wilkerson
 Voting Nay: None

Motion to approve the minutes of the regular meeting of June 4, 2019 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2019 - 94

MUNICIPAL ORDER APPROVING THE CAREER PATH
ADVANCEMENT OF JAMES KYLE GODDARD TO THE
POSITION OF OPERATIONS TECHNICIAN II IN THE PUBLIC
WORKS DEPARTMENT

Summary of Municipal Order No. 2019 – 94 was read by the City Clerk. Motion was made by Nash and seconded by Beasley-Brown for consideration of said Municipal Order. Public Works Director Greg Meredith reviewed and recommended the promotion. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning, Nash and Wilkerson
Voting Nay: None

Municipal Order No. 2019 – 94 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 – 95

MUNICIPAL ORDER APPROVING THE PROMOTIONS OF JOSH
HUGHES TO THE POSITION OF ASSISTANT POLICE CHIEF,
JASON SCOTT TO THE POSITION OF POLICE CAPTAIN, AND
BRAD HOGUE AND CLIFTON PHELPS TO THE POSITIONS OF
POLICE SERGEANT IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2019 – 95 was read by the City Clerk. Motion was made by Nash and seconded by Denning for consideration of said Municipal Order. City Manager Jeff Meisel explained these promotions occurred due to the recent retirement of Rick Wiley and thanked him for all his years of service. Police Chief Doug Hawkins reviewed and recommended the promotions. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning, Nash and Wilkerson
Voting Nay: None

Municipal Order No. 2019 – 95 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 – 96

MUNICIPAL ORDER APPROVING THE PROBATIONARY
APPOINTMENT OF MATTHEW LEFFLER TO THE POSITION OF
BUSINESS LICENSE INSPECTOR IN THE FINANCE
DEPARTMENT

Summary of Municipal Order No. 2019 – 96 was read by the City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. Human Resources Coordinator Tiger Tooley reviewed and recommended the appointment. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning, Nash and Wilkerson
Voting Nay: None

Municipal Order No. 2019 – 96 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 - 97

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF GREG GAY AND APPOINTMENT OF INDIA UNSELD TO THE CITY-COUNTY PLANNING COMMISSION OF WARREN COUNTY

Summary of Municipal Order No. 2019 - 97 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Mayor Wilkerson reviewed and recommended the reappointment and appointment. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning, Nash and Wilkerson
Voting Nay: None

Municipal Order No. 2019 - 97 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 - 98

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF CHRIS PAGE TO THE WORKFORCE RECRUITMENT AND OUTREACH COMMITTEE

Summary of Municipal Order No. 2019 - 98 was read by the City Clerk. Motion was made by Parrigin and seconded by Denning for consideration of said Municipal Order. Mayor Wilkerson reviewed and recommended the appointment. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning, Nash and Wilkerson
Voting Nay: None

Municipal Order No. 2019 - 98 was approved by unanimous vote.

CHANGE ORDER OF AGENDA

Mayor Wilkerson requested a change in the order of the agenda to allow Police Chief Doug Hawkins the opportunity to be present for discussion of Municipal Order No. 2019 - 99.

MUNICIPAL ORDER NO. 2019 - 100

MUNICIPAL ORDER APPROVING THE CONTINUATION OF THE PUBLIC TRANSIT AGREEMENT WITH COMMUNITY ACTION OF SOUTHERN KENTUCKY, INC. FOR PUBLIC TRANSIT SERVICES FOR FISCAL YEAR 2020

Summary of Municipal Order No. 2019 - 100 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel recommended the extension of the transit agreement with Community Action through June 30, 2020 contingent upon federal funding. Jennifer Morlan spoke in support of expanding the bus routes to Lovers Lane and downtown areas. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning, Nash and Wilkerson
 Voting Nay: None
Municipal Order No. 2019 – 100 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 – 101

MUNICIPAL ORDER AUTHORIZING AND APPROVING A CONTRACT EXTENSION FOR CONCRETE WITH KENWAY CONCRETE OF KY, LLC OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$52,530

Summary of Municipal Order No. 2019 – 101 was read by the City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. Meisel recommended renewal of the contract with Kenway at the same price for the purchase of concrete to be used city-wide. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning, Nash and Wilkerson
 Voting Nay: None
Municipal Order No. 2019 – 101 was approved by unanimous vote.

ORDINANCE NO. BG2019 – 29

(First Reading)

ORDINANCE GRANTING FRANCHISE RELATED TO TELECOMMUNICATIONS SYSTEM

ORDINANCE GRANTING A NON-EXCLUSIVE TELECOMMUNICATIONS (OR RELATED NON-CABLE) FRANCHISE TO NORTH CENTRAL COMMUNICATIONS, INC. FOR THE USE OF RIGHTS-OF-WAY FOR THE OPERATION AND MAINTENANCE OF A TELECOMMUNICATIONS (OR RELATED NON-CABLE) SYSTEM WITHIN THE CITY OF BOWLING GREEN, KENTUCKY

Title and summary of Ordinance No. BG2019 - 29 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for first reading of said Ordinance. Meisel explained the non-exclusive telecommunications franchise was put out for bid and one (1) bid was received. He now recommends granting use of rights-of-way to North Central Communications, Inc. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning, Nash and Wilkerson
 Voting Nay: None
First reading of Ordinance No. BG2019 – 29 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 – 102

MUNICIPAL ORDER APPROVING AMENDMENTS TO THE CITY OF BOWLING GREEN, KENTUCKY MANUAL OF PURCHASING POLICIES AND PROCEDURES

Summary of Municipal Order No. 2019 – 102 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel stated the

amendments to the Manual of Purchasing Policies and Procedures were necessary following the Kentucky General Assembly enactment of House Bill 26 related to an increase in the maximum amount of all small purchases, bidder security for construction projects and approval amounts for the Procurement Manager and City Manager. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning, Nash and Wilkerson
Voting Nay: None

Municipal Order No. 2019 - 102 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 - 103

**MUNICIPAL ORDER ACCEPTING PROPOSAL FROM SUN LIFE
FOR EMPLOYEE HEALTH CARE SPECIFIC STOP-LOSS
INSURANCE COVERAGE FOR FISCAL YEAR 2020**

Summary of Municipal Order No. 2019 - 103 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. At the request of the City Manager, Benefits Manager Lori Gray reviewed and recommended approval of the stop-loss insurance. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning, Nash and Wilkerson
Voting Nay: None

Municipal Order No. 2019 - 103 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 - 99

**MUNICIPAL ORDER AUTHORIZING AND ACCEPTING
NEGOTIATIONS AFTER SEALED BIDDING FOR BID #2019-54
FOR THE POLICE EVIDENCE STORAGE BUILDING
CONSTRUCTION FROM LANHAM BROTHERS GENERAL
CONTRACTORS, INC. OF OWENSBORO, KENTUCKY IN THE
AMOUNT OF \$1,243,320**

Summary of Municipal Order No. 2019 - 99 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel explained the bid for the Police evidence storage building was over budget and staff went into negotiations after sealed bidding. The building was described as an 8,900 square foot evidence storage facility alongside Police headquarters, and includes ten (10) garages for vehicles, as well as other bulk storage areas, all to be retained to preserve evidence which is required by the State mandated retention schedule. There was mention of local bidder preference and it was said the Manual of Purchasing and Policies Procedures indicates local bidder preference is for goods not construction and also requires the business to be within the City limits. After much discussion, Police Chief Doug Hawkins concluded the building is necessary to meet the needs of the department. It was further said staff negotiated a price that was about \$75,000 less than the original bid and explained the benefits of having the building on the same site as the headquarters building which doesn't require the purchase of property or surveillance. Mr. Carroll of Brandstetter Carroll confirmed construction costs are currently on a trend to be over budget and this construction is likely to cost more in the future. Mayor Wilkerson expressed his concern with the construction cost and would like to have seen

additional efforts made to reduce costs. It was also confirmed funds are available to pay for the construction. Once discussion concluded, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning and Nash
 Voting Nay: Wilkerson

Municipal Order No. 2019 – 99 was approved by majority vote.

MUNICIPAL ORDER NO. 2019 – 104

**MUNICIPAL ORDER APPROVING REVISIONS TO THE
EMPLOYEE MEDICAL BENEFIT PLAN FOR EMPLOYEES OF
THE CITY OF BOWLING GREEN**

Summary of Municipal Order No. 2019 – 104 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Benefits Manager Lori Gray reviewed and recommended the revisions to the Employee Medical Benefit Plan to include increases in premiums. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning, Nash and Wilkerson
 Voting Nay: None

Municipal Order No. 2019 – 104 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 – 105

**MUNICIPAL ORDER APPROVING CONSTRUCTION AND
ACCEPTING MAINTENANCE OF BRIANNA COURT IN THE
GARY PROPERTY SUBDIVISION**

Summary of Municipal Order No. 2019 – 105 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel reviewed and recommended the acceptance of maintenance on Brianna Court. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning, Nash and Wilkerson
 Voting Nay: None

Municipal Order No. 2019 – 105 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 – 106

**MUNICIPAL ORDER ACCEPTING DONATION FROM JOHN AND
LINDA KELLY FAMILY CHARITABLE FOUNDATION TO
EXPAND THE SCOPE OF SERVICE OF CAMP HAPPY DAYS**

Summary of Municipal Order No. 2019 – 106 was read by the City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. Meisel recommended approval of the \$21,000 donation from the Kelly Family Charitable Foundation and expressed appreciation to the Kelly Family for all the generous contributions. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning, Nash and Wilkerson
Voting Nay: None
Municipal Order No. 2019 - 106 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2019 - 107

MUNICIPAL ORDER APPROVING APPROPRIATIONS FOR
SPECIFIED ELIGIBLE AGENCIES FOR FISCAL YEAR 2020

Summary of Municipal Order No. 2019 - 107 was read by the City Clerk. Motion was made by Parrigin and seconded by Denning for consideration of said Municipal Order. Meisel reviewed and recommended the agency appropriations for Fiscal Year 2020, including the Commissioners recommended to increase the amount for the Human Rights Commission to \$75,000, with all other agency amounts remaining the same as presented during the budget presentation. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning, Nash and Wilkerson
Voting Nay: None
Municipal Order No. 2019 - 107 was approved by unanimous vote.

ORDINANCE NO. BG2019 - 30

(First Reading)

ORDINANCE ANNEXING PROPERTY BY CONSENT

ORDINANCE ANNEXING 11.75 ACRES OF PROPERTY LOCATED ON THE U.S. 31-W CONNECTOR ROAD FROM KELLY ROAD TO THE CSX RAILROAD OWNED BY THE COMMONWEALTH OF KENTUCKY TRANSPORTATION CABINET, AND 20.53 ACRES OF RIGHT-OF-WAY FOR A TOTAL OF 32.28 ACRES WITH SAID TERRITORY BEING CONTIGUOUS TO EXISTING CITY LIMITS

Title and summary of Ordinance No. BG2019 - 30 was read by the City Clerk. Motion was made by Parrigin and seconded by Denning for first reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning, Nash and Wilkerson
Voting Nay: None
First reading of Ordinance No. BG2019 - 30 was approved by unanimous vote.

ORDINANCE NO. BG2019 - 31

(First Reading)

ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER THREE TO THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2019

Title and summary of Ordinance No. BG2019 - 31 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for first reading of said Ordinance. Meisel reviewed and

recommended approval of the final and third budget amendment for Fiscal Year 2019. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning, Nash and Wilkerson
Voting Nay: None

First reading of Ordinance No. BG2019 – 31 was approved by unanimous vote.

ORDINANCE NO. BG2019 – 24

(Second Reading)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 5.58 ACRES FROM AG (AGRICULTURE) AND HB (HIGHWAY BUSINESS) TO HB (HIGHWAY BUSINESS) LOCATED AT 0 ORANGE COURT, PRESENTLY OWNED BY DKB INVESTMENTS, INC. C/O BEN SPICKARD, WITH BRONSON SPEARS AS CONTRACT VENDEE

Title and summary of Ordinance No. BG2019 – 24 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for second reading of said Ordinance. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning, Nash and Wilkerson
Voting Nay: None

Ordinance No. BG2019 – 24 was adopted by unanimous vote.

ORDINANCE NO. BG2019 – 25

(Second Reading)

ORDINANCE ADOPTING ANNUAL CITY BUDGET

ORDINANCE ADOPTING THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING BUDGET FOR FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020, BY ESTIMATING REVENUES AND APPROPRIATING FUNDS FOR THE OPERATION OF CITY GOVERNMENT

Title and summary of Ordinance No. BG2019 – 25 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for second reading of said Ordinance. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning, Nash and Wilkerson
Voting Nay: None

Ordinance No. BG2019 – 23 was adopted by unanimous vote.

ORDINANCE NO. BG2019 – 26

(Second Reading)

ORDINANCE RELATING TO CLASSIFICATION/PAY SCHEDULES

ORDINANCE AMENDING THE CLASSIFICATION/PAY SCHEDULES "G" FOR GENERAL CLASSIFIED, "D" FOR DEPARTMENT HEAD / MANAGEMENT AND "U" FOR

UNCLASSIFIED PART-TIME EMPLOYEES, AND AUTHORIZING
PAY INCREASES FOR FISCAL YEAR 2020

Title and summary of Ordinance No. BG2019 – 26 was read by the City Clerk. Motion was made by Nash and seconded by Denning for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning, Nash and Wilkerson
Voting Nay: None

Ordinance No. BG2018 – 26 was adopted by unanimous vote.

ORDINANCE NO. BG2019 – 27

(Second Reading)

ORDINANCE ANNEXING PROPERTY BY CONSENT

ORDINANCE ANNEXING 26.94 ACRES OF PROPERTY LOCATED
AT 4031 OLD SCOTTSVILLE ROAD PRESENTLY OWNED BY
THE CLUB AT OLD STONE, LLC WITH SAID TERRITORY BEING
CONTIGUOUS TO EXISTING CITY LIMITS

Title and summary of Ordinance No. BG2019 – 27 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning, Nash and Wilkerson
Voting Nay: None

Ordinance No. BG2019 – 27 was adopted by unanimous vote.

ORDINANCE NO. BG2019 – 28

(Second Reading)

ORDINANCE ANNEXING PROPERTY BY CONSENT

ORDINANCE ANNEXING 2.995 ACRES OF PROPERTY LOCATED
ON A PORTION OF 830 CUMBERLAND TRACE ROAD
PRESENTLY OWNED BY THE WARREN COUNTY SCHOOL
BOARD WITH SAID TERRITORY BEING CONTIGUOUS TO
EXISTING CITY LIMITS

Title and summary of Ordinance No. BG2019 – 28 was read by the City Clerk. Motion was made by Denning and seconded by Parrigin for second reading of said Ordinance. Meisel recommended approval of the annexation of 2.995 acres of property located on Cumberland Trace Road, specifically a portion of the Cumberland Trace Elementary School property. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Beasley-Brown, Denning, Nash and Wilkerson
Voting Nay: None

Ordinance No. BG2019 – 28 was adopted by unanimous vote.

BRIEF RECESS

The Board of Commissioners took a ten minute recess at 6:00 p.m. before continuing with the work session.

WORK SESSION

A presentation was given by Michael Baker International related to the Bowling Green transit services, specific to the operational efficiency and management analysis. Neighborhood and Community Services Director Brent Childers provided a brief overview of the recent Triennial Review by the Federal Transit Authority (FTA) which was to evaluate and monitor regulatory compliance with federal regulations. It was mentioned several deficiencies were found and primarily related to the management of the transit system which is managed by Community Action of Southern Kentucky. The City is considered to be the responsible party of the GO bg Transit system, and in an effort to evaluate the transit system, the City partnered with the Metropolitan Planning Organization (MPO) and Michael Baker International to review the structure and offer management options. A.J. Knee and Toby Fauver with Michael Baker International provided a review of the study's phases which included, Phase 2: GO bg Transit management structure evaluation and Phase 3: GO bg Transit and the WKU Topper Transit merger feasibility. The findings and recommendations were to establish set goals and objectives, and expectations for service, as well as a Mobility Transit Management Subcommittee as part of the MPO Committee; improve coordination between Topper Transit and GO bg Transit services; develop a new service plan for GO bg Transit; conduct a transit development plan every five (5) years with annual reviews; consider developing a joint branding, schedules and riding guide for all City offered transit services, and consider joint marketing or transit services with a single website and fare structure for all City offered transit services. Mr. Childers explained the need for an individual with transit knowledge to assist with the recommendations. There was a consensus of the Board of Commissioners to move forward with preparing a Request for Proposal (RFP) to hire a director to manage the oversight and provide expertise in transit services.

An additional presentation was provided by Bowen National Research related to the Housing Market Analysis. Mr. Childers explained the City of Bowling Green is a recipient of Community Development Block Grant (CDBG) funding and every five (5) years it is a requirement to complete a Consolidated Plan and within that plan includes a Housing Needs Assessment. The City issued a Request for Proposal (RFP) and a study was prepared by Bowen National Research to focus on Bowling Green City limits, Warren County limits and the Bowling Green Reinvestment Area. The assessment was designed to review a variety of housing needs in the areas as it relates to cost, condition, income and uses to determine other types of housing needs over the next five (5) years. The overall housing strategies recommended were as follows: set realistic and obtainable short-term housing goals and outline long-term objectives; develop regional level housing plans or strategies; establish a Housing Committee and/or hire a Housing Director; support efforts to develop residential units along public transportation corridors and/or within walkable communities; consider implementing or modifying policies to encourage and support development of new residential units; explore programs, funding sources and initiatives that address affordable housing; support efforts for Senior transitional housing; promote residential development and investment in designated opportunity zones and Bowling Green Reinvestment Area; preservation and renovation of existing housing; monitor performance and stability of housing market periodically; consider evaluation of code enforcement, residential blight and landlord tenant laws; educate the public; marketing; explore and encourage development partners, and develop next step plan. Some citizens voiced opinions on

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special funding for the homeless, better focus on dilapidated homes, landlord tenant act, tax breaks for developers, and a request to keep students that rent in mind when making decisions.

CLOSED SESSION

Following a brief recess to clear the Commission Chamber, the Board of Commissioners met at approximately 8:35 p.m. in closed session pursuant to KRS 61.810 (1) (c) as previously approved.

ADJOURNMENT

Once all discussion concluded in closed session and there being no further business to come before the Board of Commissioners, at approximately 8:45 p.m., Mayor Wilkerson declared this meeting adjourned.

ADOPTED: July 2, 2019

APPROVED: Brian Wilkerson
Mayor, Chairman of Board of Commissioners

ATTEST: Ashley Jackson
City Clerk

Minutes prepared by City Clerk Ashley Jackson