

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held May 16, 2023**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on May 16, 2023. Mayor Todd Alcott called the meeting to order. An invocation was provided by Commissioner Sue Parrigin, and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Melinda Hill, Commissioner Sue Parrigin, Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

CITY MANAGER

City Manager Jeffery B. Meisel reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

He further provided an update on the property tax and net profit rebates the City offered to tornado victims. It was reported \$52,000 worth of property tax rebates were issued, with net profits being considered in July.

Meisel announced Deputy Chief Penny Bowles was featured in the Kentucky League of Cities (KLC) Kentucky City Magazine for a Women in Blue article related to female police officers discussing the challenges and rewards of law enforcement.

The City Manager also requested the addition of a late-filed item for consideration by the Board of Commissioners. Motion was made by Parrigin and seconded by Beasley-Brown to add Municipal Order No. 2023-100 to the end of the regular agenda. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Motion to add Municipal Order No. 2023-100 to the agenda was approved by unanimous vote.

APPROVAL OF MINUTES

Regular Meeting May 2, 2023.

Minutes of the above-referenced meeting was distributed to the Board of Commissioners with the Agenda for review. Motion was made by Hill and seconded by Beasley-Brown to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Motion to approve the minutes of the regular meeting of May 2, 2023 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2023 – 92

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF JOHN LYONS TO THE POSITION OF OPERATIONS TECHNICIAN I IN THE PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2023 – 92 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Human Resources Manager Tiara Britt reviewed and recommended the appointment of John Lyons to Operations Technician I in the Public Works Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 92 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 93

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2023-46 FOR FIRE DEPARTMENT UNIFORMS FROM GALLS, LLC OF LEXINGTON, KENTUCKY AND NAT'S OUTDOOR SPORTS OF BOWLING GREEN, KENTUCKY BASED ON UNIT PRICES

Summary of Municipal Order No. 2023 – 93 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2023-46 for Fire Department uniforms from Galls, LLC and Nat's Outdoor Sports based on unit prices. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 93 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 94

MUNICIPAL ORDER AUTHORIZING CHANGE ORDER NO. TWO TO THE CONTRACT WITH SUNBELT CONSTRUCTION, INC. OF BOWLING GREEN, KENTUCKY FOR CONSTRUCTION OF FIRE STATION #8 RELATED TO BID #2023-33 IN THE AMOUNT OF \$75,830.70, FOR A TOTAL PROJECT COST OF \$4,258,875.70

Summary of Municipal Order No. 2023 – 94 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel recommended approval for Change Order No. Two to the contract with Sunbelt Construction, Inc. for construction of Fire Station #8 in the amount of \$75,830.70, for a total project cost of \$4,258,875.70. It was said Change Order No. One was administratively approved by the City Manager as the cost was within his authorized approval of \$23,045, and now Change Order No. Two was necessary to address sanitary sewer needs. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None
Municipal Order No. 2023 – 94 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 95

MUNICIPAL ORDER AUTHORIZING THE APPOINTMENT AND DESIGNATION OF AN ADDITIONAL AGENT FOR THE CITY OF BOWLING GREEN UNDER PUBLIC LAW 93-288 IN THE EVENT OF DISASTER

Summary of Municipal Order No. 2023 – 95 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel explained the City had three (3) representatives listed as designated agents for the City under Public Law 93-288 in the event of a disaster, and those include the City Manager, Assistant City Manager/Chief Financial Officer Katie Schaller-Ward and Safety & Risk Manager David Weisbrodt, and it was deemed appropriate to add Environmental Manager Matt Powell. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None
Municipal Order No. 2023 – 95 was approved by unanimous vote.

ORDINANCE NO. BG2023 – 9
(First Reading – Non-Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TRACTS OF LAND CONTAINING 5.8834 ACRES FROM AG (AGRICULTURE), RM-4 (MULTI-FAMILY RESIDENTIAL) AND HB (HIGHWAY BUSINESS) TO RM-3 (TOWNHOUSE/MULTI-FAMILY RESIDENTIAL) LOCATED AT 0, 721 AND 741 PLANO ROAD PRESENTLY OWNED BY STAN DARR AND BRIAN MARR

Title and summary of Ordinance No. BG2023 – 9 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the first and non-binding reading of said Ordinance. Meisel explained the rezoning was a unanimous recommendation from the City-County Planning Commission. Following a question to City-County Planning Commission Executive Director Ben Peterson, Mayor Alcott asked for a roll call vote.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None
First Reading of Ordinance No. BG2023 – 9 was approved by a unanimous vote.

MUNICIPAL ORDER NO. 2023 – 96

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR CLIMATE POLLUTION REDUCTION GRANTS PROGRAM FOR PHASE I PLANNING TO THE U.S. ENVIRONMENTAL PROTECTION AGENCY IN AN AMOUNT UP TO \$1,000,000

Summary of Municipal Order No. 2023 – 96 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended submission of an application for Climate Pollution Reduction Grants Program for Phase I Planning to the U.S. Environmental Protection Agency in an amount up to \$1,000,000. Environmental Manager Matt Powell explained Phase I would include hiring a consultant to create a plan and the idea behind the project would be to come up with innovative ways to reduce gas emissions and lessen pollution. It was further mentioned if the City received the grant, public input would play a role in the implementation. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 96 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 97

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE U.S. DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE FOR THE PURCHASE OF BULLETPROOF VESTS FOR THE POLICE DEPARTMENT IN THE AMOUNT OF \$27,582.50

Summary of Municipal Order No. 2023 – 97 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended the submission of an application to the U.S. Department of Justice, Bureau of Justice Assistance for bulletproof vests for the Police Department in the amount of \$27,582.50. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 97 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 98

MUNICIPAL ORDER APPROVING AGREEMENTS RELATED TO USE OF PICTOMETRY IMAGERY AND SOFTWARE BETWEEN THE CITY OF BOWLING GREEN AND BOWLING GREEN MUNICIPAL UTILITIES, THE CITY-COUNTY PLANNING COMMISSION AND WARREN COUNTY PROPERTY VALUATION ADMINISTRATOR

Summary of Municipal Order No. 2023 – 98 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel recommended approval of the agreements between the City, Bowling Green Municipal Utilities (BGMU), the City-County Planning Commission and Warren County Property Valuation Administrator (PVA) related to the use of pictometry imagery and software. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 98 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 99

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF DAVID MANTLO TO THE WARREN COUNTY BOARD OF ASSESSMENT APPEALS, ALSO KNOWN AS THE LOCAL BOARD OF PROPERTY TAX APPEALS

Summary of Municipal Order No. 2023 – 99 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Mayor Alcott recommended the appointment of David Mantlo to the Warren County Board of Assessment Appeals. With no further discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 99 was approved by unanimous vote.

ORDINANCE NO. BG2023 – 8

(Second Reading – Binding)

ORDINANCE CLOSING A PUBLIC RIGHT-OF-WAY

ORDINANCE APPROVING THE CLOSING OF AN UNIMPROVED RIGHT-OF-WAY LOCATED BETWEEN 516 AND 518 REGENTS AVENUE

Title and summary of Ordinance No. BG2023 – 8 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Ordinance No. BG2023 – 8 was adopted by a unanimous vote.

MUNICIPAL ORDER NO. 2023 – 100

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2023-35 FOR WESTEN STREET INTERSECTION IMPROVEMENTS FROM SCOTTY'S CONTRACTING & STONE, LLC OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$1,338,847.85

Summary of Municipal Order No. 2023 – 100 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2023-35 for Westen Street intersection improvements from Scotty's Contracting & Stone, LLC in the amount of \$1,338,847.85. He further said Patrick Way would be the primary focus before school started in August, and the project was tentatively scheduled to be completed in September. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Bailey, Beasley-Brown and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 100 was approved by unanimous vote.

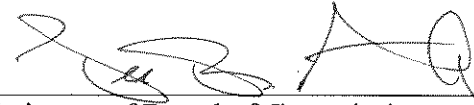
PUBLIC COMMENTS

Following the regular agenda, Mayor Alcott opened the floor for any public comments. Michael Dylan Payne spoke about the recent transit management and operational services bid the City approved with RATP Dev USA and expressed concern with the City partnering with Western Kentucky University to procure management and operational services.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:15 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: June 6, 2023

APPROVED: 

Mayor, Chairman of Board of Commissioners

ATTEST: 

City Clerk

Minutes prepared by City Clerk Ashley Jackson