

**MINUTES of REGULAR MEETING  
of the BOARD of COMMISSIONERS  
of the CITY of BOWLING GREEN, KENTUCKY  
held FEBRUARY 18, 2020**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on February 18, 2020. Mayor Bruce Wilkerson called the meeting to order. An invocation was given by Commissioner Sue Parrigin, and the Pledge of Allegiance was led by Bowling Green High School Cheerleader Chloe Milliken. Assistant City Clerk Hope Spiller called the roll, and the following members were present: Commissioner Joe W. Denning, Commissioner Brian "Slim" Nash, Commissioner Sue Parrigin, Commissioner Dana Beasley-Brown and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

**AWARDS AND RECOGNITIONS**

Mayor Wilkerson recognized Dr. Eli Jackson and his program "Smiles for the Heart" to provide dental care for those in need.

Warren County Attorney Amy Milliken recognized the Bowling Green High School cheerleaders for winning the Game Day National Champions title at the UCA National Cheerleading Championship in Orlando, Florida.

Deputy Police Chief Penny Bowles announced the City of Bowling Green Police Department was approved by the Kentucky Law Enforcement Council to begin hosting its own Law Enforcement Academy.

Commissioner Parrigin mentioned the upcoming 2020 Census and thanked the City of Bowling Green, Warren County, Gerald Printing and Fruit of the Loom for the sponsorship and support. She further announced the City of Bowling Green and City of Owensboro were planning to participate in a self-reporting census challenge.

Operation P.R.I.D.E. Projects Coordinator Intern Kahlil Garmon presented a Commercial P.R.I.D.E. Award to Tim Kanaly with Gary Force Truck Center for improvements made to the property located at 2201 Scottsville Road.

**CITY MANAGER**

City Manager Jeffery B. Meisel had no comments at this time.

**APPROVAL OF MINUTES**

Minutes of Regular Meeting February 4, 2020.

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Parrigin and seconded by Beasley-Brown to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Beasley-Brown and Wilkerson  
Voting Nay: None

Motion to approve the minutes of the regular meeting of February 4, 2020 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2020 - 18

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF LESLIE SWAFFORD TO THE POSITION OF COMMUNICATIONS DISPATCHER IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2020 - 18 was read by the Assistant City Clerk. Motion was made by Nash and seconded by Beasley-Brown for consideration of said Municipal Order. Human Resources Director Erin Hulsey reviewed and recommended the appointment. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Beasley-Brown and Wilkerson  
Voting Nay: None

Municipal Order No. 2020 - 18 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 - 19

MUNICIPAL ORDER AUTHORIZING ACCEPTANCE OF GRANT FUNDS FROM THE COMMONWEALTH OF KENTUCKY TRANSPORTATION CABINET FOR TRANSPORTATION ALTERNATIVES PROGRAM (TAP) FUNDS IN THE AMOUNT OF \$846,480

Summary of Municipal Order No. 2020 - 19 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel reviewed and recommended acceptance of the grant funds. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Beasley-Brown and Wilkerson  
Voting Nay: None

Municipal Order No. 2020 - 19 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2020 - 20

MUNICIPAL ORDER APPROVING A JOB DEVELOPMENT INCENTIVE PROGRAM EMPLOYEE WITHHOLDINGS CREDIT AGREEMENT WITH PROBUILD COMPANY LLC D/B/A BUILDERS FIRSTSOURCE

Summary of Municipal Order No. 2020 - 20 was read by the Assistant City Clerk. Motion was made by Nash and seconded by Denning for consideration of said Municipal Order. Chief

Financial Officer/Assistant City Manager Katie Schaller-Ward reviewed and recommended approval. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:        Voting Yea:    Denning, Nash, Parrigin, Beasley-Brown and Wilkerson  
                      Voting Nay:    None

Municipal Order No. 2020 – 20 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2020 – 21**

**MUNICIPAL ORDER AUTHORIZING THE HOUSING AUTHORITY OF BOWLING GREEN TO RETAIN THE CITY’S PORTION OF THE PAYMENT IN LIEU OF TAXES (PILOT) FOR THE 2019 TAX YEAR IN THE TOTAL AMOUNT OF \$24,591.14**

Summary of Municipal Order No. 2020 – 21 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:        Voting Yea:    Denning, Nash, Parrigin, Beasley-Brown and Wilkerson  
                      Voting Nay:    None

Municipal Order No. 2020 – 21, was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2020 – 22**

**MUNICIPAL ORDER AUTHORIZING THE CREATION OF A BANK ACCOUNT AT PNC BANK FOR TRANSIT PROGRAM FUNDS**

Summary of Municipal Order No. 2020 – 22 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Schaller-Ward explained the purpose for separate accounts and recommended approval. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:        Voting Yea:    Denning, Nash, Parrigin, Beasley-Brown and Wilkerson  
                      Voting Nay:    None

Municipal Order No. 2020 – 22 was approved by unanimous vote.

**ORDINANCE NO. BG2020 – 4**

**(First Reading)**

**ORDINANCE RESCINDING INTERLOCAL COOPERATION AGREEMENT RELATING TO THE HISTORIC RAILROAD DEPOT**

**ORDINANCE RESCINDING INTERLOCAL COOPERATION AGREEMENT BETWEEN THE CITY OF BOWLING GREEN AND WARREN COUNTY RELATED TO THE HISTORIC RAILROAD DEPOT LOCATED AT 401 KENTUCKY STREET**

Title and summary of Ordinance No. BG2020 – 4 was read by the Assistant City Clerk. Motion was made by Nash and seconded by Denning for first reading of said Ordinance. Meisel reviewed the Municipal Order previously approving the conveyance of the City’s interest of the property to the Warren County Downtown Economic Development Authority, Inc. and stated the

rescinding of this agreement was the next step in dissolving the City-County Depot Committee. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Beasley-Brown and Wilkerson  
Voting Nay: None

First reading of Ordinance No. BG2020 – 4 was approved by unanimous vote.

ORDINANCE NO. BG2020 – 2

(Second Reading)

ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER TWO TO  
THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL  
OPERATING BUDGET FOR FISCAL YEAR 2020

Title and summary of Ordinance No. BG2020 – 2 was read by the Assistant City Clerk. Motion was made by Parrigin and seconded by Denning for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Beasley-Brown and Wilkerson  
Voting Nay: None

Ordinance No. BG2020 – 2 was adopted by unanimous vote.

WORK SESSION

A work session was held to discuss Board of Commissioners meeting procedures. City Manager Jeffery B. Meisel stated staff had put together three (3) options to present to the Board for consideration. The first option was to have a vote on both first and second readings but work to schedule work sessions with staff ahead of time or at the request of a Commissioner during a meeting. The second option was to stop voting on first reading, however, have all discussion pertaining to the item during the first reading to eliminate the need for multiple work sessions. The third option was proposed language to allow a “pass” on the first reading vote if a Commissioner chooses. City Attorney Gene Harmon further explained that the abstention language was not changing, however, a proposed addition was being added to allow a Commissioner to pass if they did not have sufficient reasoning to make a first reading vote. Commissioner Denning stated he was not in favor of having more work sessions and he liked the third option. Commissioner Nash stated his intent was to create the opportunity for citizens to participate in the discussion of presented items and his focus was to reduce the perception of minds being made up prior to meetings. Commissioner Denning further asked if clarification could be made at meetings on which vote was occurring and Commissioner Nash asked if the responsibility could be a part of the City Clerk’s role. Further discussion was had about including notations on first and second readings on the agenda and it was decided the City Clerk’s Office would present agenda examples for the Board to discuss. Commissioner Parrigin asked for clarification on how these options influence recommendations made by the City-County Planning Commission. City Attorney Harmon clarified rezonings are heard by the City-County Planning Commission through public hearings prior to the recommendations being brought before the Board of Commissioners. He further clarified any voting changes made by the Board of Commissioners would not impact the recommendations made by the City-County Planning Commission. Commissioner Parrigin stated citizens elect Commissioners to make decisions on behalf of the community and it was an honor to be able to work for the citizens of Bowling Green. She further stated the third option was favorable to allow more time to make an informed decision before the final vote. Commissioner

Beasley-Brown stated her focus was on creating an environment for the community to learn about a topic before it was voted on and taking away the first reading vote would not create an open environment. She further stated if there was going to be a vote, she felt every Commissioner should be compelled to vote. In addition, Beasley-Brown would prefer to have more work sessions throughout the year so the public could come along side and learn with the Board of Commissioners rather than having two (2) retreats during the year, and she would prefer the first option. There was further discussion about having work sessions throughout the year and Meisel explained he would rely on the Board of Commissioners to be active in deciding on work session topics. Once discussion ended, it was decided the Board of Commissioners would continue to vote on first reading and the City Clerk's Office would make adjustments to the agenda to add clarifying language for both Municipal Orders and Ordinances.

REMOVE FROM TABLE

Motion was made by Wilkerson and seconded by Denning to remove Ordinance No. BG2020 – 3 from the table for discussion and consideration at this time. With no discussion, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Nash, Parrigin, Beasley-Brown and Wilkerson  
                          Voting Nay: None

Motion to remove Ordinance No. BG2020 – 3 from the table for consideration was approved by unanimous vote.

ORDINANCE NO. BG2020 – 3  
(First Reading – Amended)

ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 2 (ADMINISTRATION),  
SUBCHAPTER 2-2 (BOARD OF COMMISSIONERS) OF THE CITY  
OF BOWLING GREEN CODE OF ORDINANCES

Title and summary of Ordinance No. BG2020 – 3 was read by the Assistant City Clerk. Motion was made by Wilkerson and seconded by Nash to amend said Ordinance and remove proposed language related to no vote on the first reading of Ordinances.

ROLL CALL:           Voting Yea: Denning, Nash, Parrigin, Beasley-Brown and Wilkerson  
                          Voting Nay: None

First reading of Ordinance No. BG2020 – 3 was amended and approved by unanimous vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:40 p.m., Mayor Wilkerson declared this meeting adjourned.

*(Minutes-Board of Commissioners-February 18, 2020)*

ADOPTED: March 3, 2020

APPROVED: Bruce Wilkerson  
Mayor, Chairman of Board of Commissioners

ATTEST: Ashley Jackson  
City Clerk

*Minutes prepared by Assistant City Clerk Hope Spiller*