

May

2025

Caretaker REPORT

DEPARTMENT OF PUBLIC WORKS



66

Professionals



Admin
3

Planning &
Design
10

Environmental
Compliance
3

Facilities
3

Operations
35

Fleet
12



Bowling Green Board of Commissioners paid tribute to our public works professionals and issued a proclamation recognizing May 18th-24th, 2025, as National Public Works Week.

**PUBLIC WORKS DIRECTOR
ANDY SOUZA**



(270) 393-3657 ANDY.SOUZA@BGKY.ORG



Available on our website
www.bgky.org/publicworks



Operations

Ryan Johnson, Manager
(270) 393-3204

Street Maintenance * Sidewalks * Signals * Signs * Plowing * Road Closures
Leaf Pick-up * Dead Animal Removal * Curb Painting * ROW Trimming * Storm Drains

Summary: Operations completed **130 work orders** in May. Operations repaired/installed 0 traffic signals and 90 signs. Zero injection wells were drilled. There were 1.96 miles of added maintenance from subdivision acceptance this year (6.53 miles for 2024). Operations crews also responded to downed trees in the city's Right-of-Way the weekend of 17 May.

May 2025



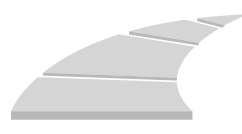
Potholes
Repaired

26



Street
Sweeping
Hours/Miles

102/274



L/ft
Sidewalks
Repaired

103



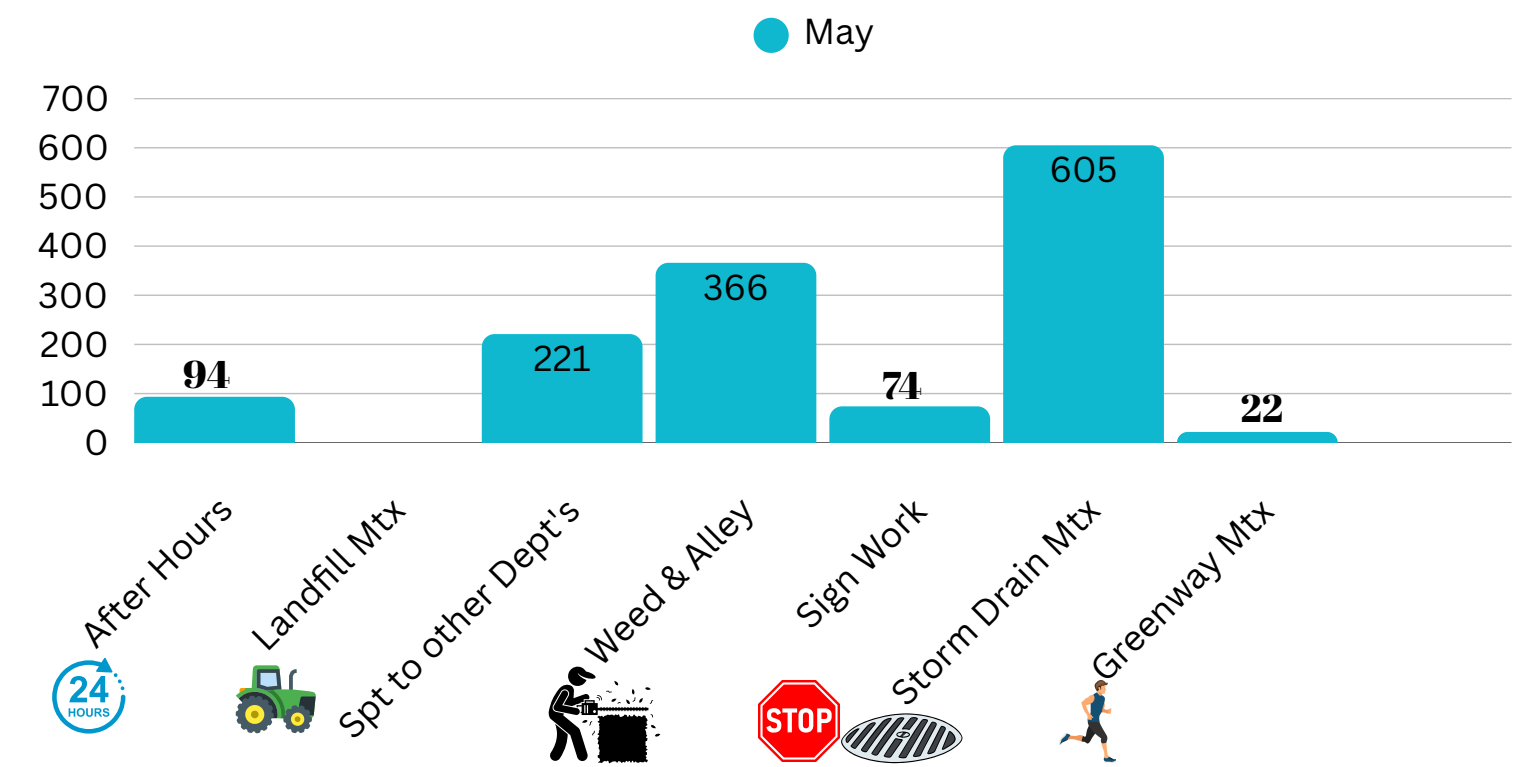
Tons of
Asphalt Used

144



Operations Maintenance Technician III Tommy Burris inspects the city's new street sweeper. The city owns two sweepers, operating across the city in all 10 work zones. (7 May)

Operations Hours



Operations crews were busy this month pressure washing and resealing the truck aprons on some of our roundabouts. The brick design is stamped concrete, designed for heavy trucks and wide-turning vehicles to traverse. This roundabout was cleaned at [Parkside Drive](#). There are 18 roundabouts in the city. (9-15 May)

Before



After

Operations crews paved the nature trail at the new Jennings Creek playground (14-15 May)

Before



After





Planning & Design

Melissa Cansler, City Engineer
(270) 393-3212

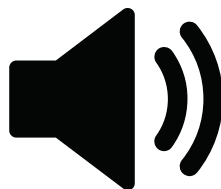
Plat Reviews * CDR Reviews * Surveyor
Subdivision Inspections * Traffic Planning
Capitol Improvement Programs

Plats Reviewed	Subdivision Inspections	ROW Permits	CDR Reviews
4	5	9	15

Stormwater Management Regulation Review - The second of a series of meetings occurred to address stormwater regulations moving forward. Members from the CCPC, Warren County and Environmental Compliance will continue to work together to revise standards to help address the growing concerns the recent rainfall events have posed.

Freeport Road Widening - Work continues to widen and improve a city roadway that will provide much needed access to the northern portion of the Kentucky Trimodal Transpark. Storm infrastructure install is wrapping up and the install of the roundabout, curb and gutter began this month.

Accessible Pedestrian Signal (APS) training - Members from Operations, KYTC and Planning & Design met to learn more about the latest technology that allows audible information to be communicated to pedestrians with blindness or low vision signalized intersections.



City Engineer Kyle Hunt and Construction Coordinator II Melanie Shy discuss cement stabilization on a jobsite (19 May).



A





Environmental Compliance

Geologist * Sinkholes * Spills * Education * Water Sampling * MS4 Permit

Matt Powell, Manager

(270) 393-3071



Construction Coordinators Journee Waggener and Dara Price prepare for environmental education for Cumberland Trace Elementary students. Topics related to the protection of flora and fauna, conservation, erosion, and stewardship of our drinking water are part of the curriculum. (6-7 May).



Environmental Compliance Coordinator Courtenay Howell (Left) and Construction Coordinator I Journee Waggener (Right) learn new stormwater erosion mitigation techniques at the Auburn University Stormwater Research Facility (14 May).

EMPLOYEE

Spotlight

Journee is our Construction Coordinator I in the Planning & Design Division of Public Works. She has been with Public Works since June 2023. She will soon be joining our Environmental Compliance Team.

Get to Know You:

- **Favorite Movie:** Step Brothers
- **Favorite Food:** Pinto Beans & Cornbread with Louisiana Hot Sauce
- **Favorite Place to Travel:** New York
- **Favorite Quote:** "Keep your eyes in the stars, and your feet on the ground." -Teddy Roosevelt
- **One Fun Fact About You:** I take Wildlife Photography in my free time!

Personal Message to our team from Journee:

Do not lose your spark! It is so easy to put the time in and do the work day to day, please remember that you have goals and a gift ❤️

Also, Kenny makes the best brownies in the world. 😊



JOURNEE NICKSON



Facilities

Dave Hehner, Manager
(270) 393-3055

Facilities Management * CIP Construction Projects * Climate Control
Pest Management * Snow Removal

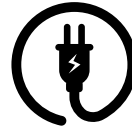
Work Orders
85



Plumbing



HVAC



Electrical



Carpentry



Cleaning

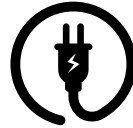
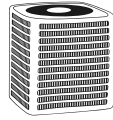


Other

1945	PW Admin	1	2			1	
1992	PW Ops			1	4	4	Garage door repair
1992	PW Fleet HVAC Install			2		1	
1907	City Hall	2	8	1	1	2	
1946	CH Annex	1	3	3			
1974	NCS	1	1		2	3	
1997	BGPD	3	4	4	1	1	
2009	Fire HQ		1				
1980	Fire #1	6		1			HVAC Leak
1980	Fire #2	3		1			
2001	Fire #3	1	1				



Facilities



Plumbing

HVAC

Electrical

Carpentry

Cleaning

Other

2001	Fire #4 Kitchen Rnovation In Progress		1			1	
1987 2025	Fire #5 Punchlist on 14 May						
2008	Fire #6				1	2	Pole Barn Painting \$12,960
2020	Fire #7	1		1			
2024	Fire #8				2		
1995	Convention Ctr		2				
1872	Hobson House				2	1	
1930	White House						
1987	Transit Building					1	



Fleet

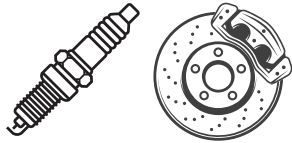
Denise Gilland, Manager
(270) 393-3201

Heavy Duty Truck * Light Duty Trucks & Cars * Police
Fire * ASE Certified Mechanics * Enterprise Fleet Management

Summary

- On 6 May, Fleet approved the purchase order for the purchase and installation of nine animal cages, cargo lighting, heat, and AC for Unit 5140 (Animal Transport Van) in the amount of **\$46,423**.
- On 13 May, Fleet approved the purchase order for the repair of the right front and rear door, quarter panel, and trunk lid for Unit 3287 (2020 Dodge Charger Pursuit) in the amount of **\$9,677.27**. The unit was involved in an accident while responding to an emergency call on 2 May.
- On 23 May, Fleet approved the purchase order for the repair of Unit 3267 () for hail damage in the amount of **\$7256.97**.

May 2025



Filled
Parts Requests
268



Preventative
Work Order
75



Repair
Work Orders
117



Service Technician Nick Updegraff replaces the Public Works markings on a snowplow. These dump trucks are used throughout the year to also haul asphalt and rock, as well as pull the leaf pick-up machines in the fall (12 May).

HAIL DAMAGE

UNIT 3267



UNIT 3243



UNIT 3201

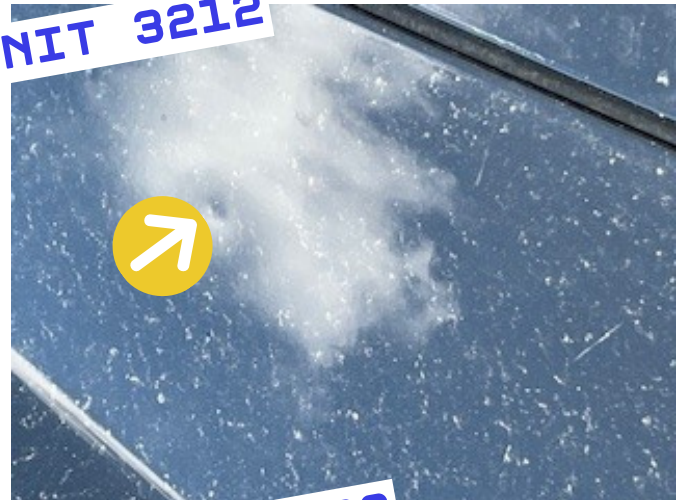


During the month of May, Fleet processed claims for hail damage on 45 city vehicles with a total damage estimate in excess of \$100,000.

UNIT 3261



UNIT 3212



UNIT 3260



UNIT 3340



UNIT 3333

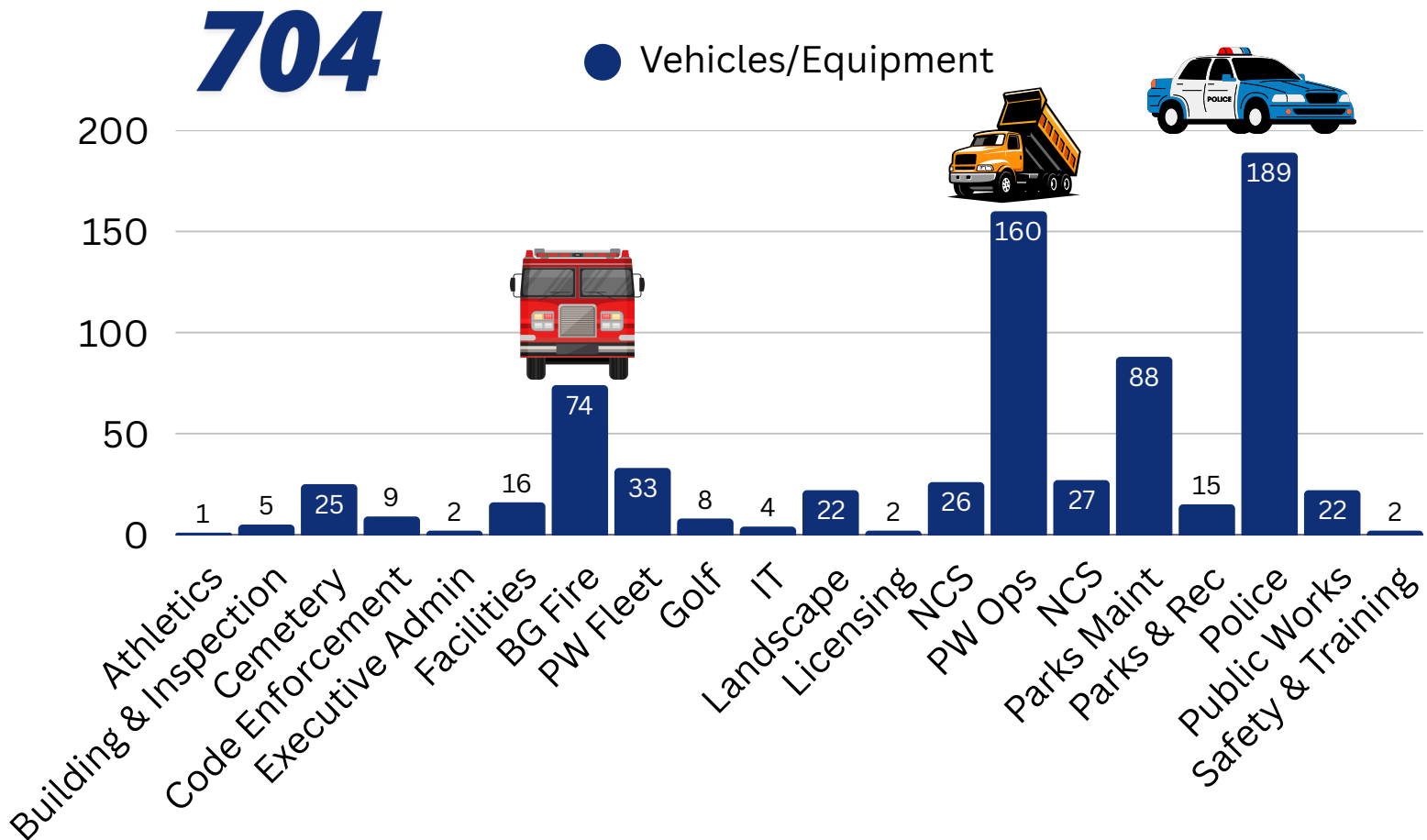




Fleet

Denise Gilland, Manager
(270) 393-3201

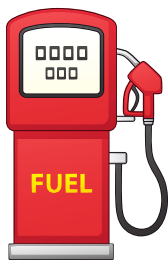
Heavy Duty Truck * Light Duty Trucks & Cars * Police
Fire * ASE Certified Mechanics * Enterprise Fleet Management



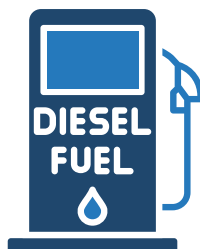
CITY FLEET USAGE



APRIL 2025



19.6K
Gallons


























4.0K
Gallons



451
Gallons



\$58,902

Athletics		1 	
Building Inspection	1 		
Cemetery		2 	
Code Enforcement	2 		
BGFD	1 	4 	
Fleet	1 	2 	
Golf		2 	
IT	1 		
Landscape		3 	
NCS			1 
Operations		1 	1 
Parks Maintenance		4 	
Parks & Rec.		7 	3 
BGPD	2 	3 	4 
Public Works	3 	4 	
Safety & Training	1 		



Admin

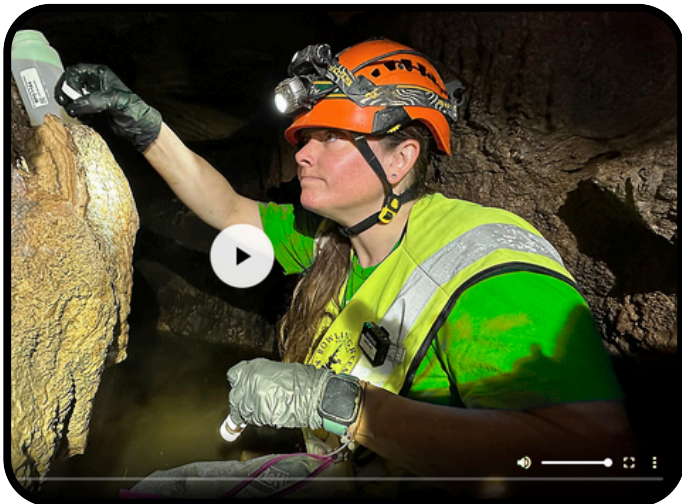
Andy Souza, Director
(270) 393-3657

Budget * Citizen Engagement * Street Light Requests
* BOC Engagement * Reports * Media * Employee
Development & Recognition

Miles of Subdivision Acceptance (2025)	Significant Sinkholes (2025)	Storm Drainage "Watch List"
1.96 Miles (6.53 in 2024)	* Single Tree Way *Normandy Way *Lovers Lane Soccer Complex *Sherwood Dr * Sailor Ave * Midsummer Way * Loop Dr * Anders * Stone Hollow Ln * Scotys Way * Thames Way	*Josephine St. *Walden Rd. *Shannon Way *North Lee Dr. *Stubbins St. *Creason St. * Red Maple St.

Change Order	Planning & Design Division	The Board of Commissioners approved Change Order #3 to the contract with Scott 7 Ritter, Inc. for demolition and sinkhole repair services in the amount of \$900,000 for a total cost of \$1,285,286.58 on 6 May . Municipal Order No. 2025-107
RFQ Acceptance	Environmental Compliance Division	The Board of Commissioners approved acceptance of a proposal from Strand Associates, Inc. related to a Request for Qualifications for professional services for storm sewer replacement, repair and rehabilitation project, RFQ #2025-22, in an amount not to exceed \$850,000 on 6 May . Municipal Order No. 2025-108.
Work Session	Environmental Compliance Division	The Board of Commissioners continued the discussion of the Fee-in-Lieu of Construction and Stormwater Utility way ahead on 6 May .
Bid Acceptance	Facilities Division	The Board of Commissioners approved Municipal Order 2025-114 for exterior painting of the Operations Division building with Stewart Richey Construction, Inc. in an amount not to exceed \$59,000 on 20 May .
Property Purchase	Environmental Compliance Division	The Board of Commissioners approved Municipal Order 2025-116 approving property purchase at 324 Brighton Ave, and 1231 and 1144 Cave Mill Road on 20 May .

Water Quality Testing	Spectrum 1 News	Click for Story.	6 May
Sinkhole Repairs	BG Daily News	Click for Story.	8 May
City Mowing	Spectrum 1 News	Click for Story.	19 May
Property Acquisitions	WNKY	Click for Story.	23 May
Flood Preparation	WBKO	Click for Story.	23 May
Below BG, Part 1	WNKY	Click for Story.	27 May
Below BG, Part 2	WNKY	Click for Story.	28 May
Below BG, Part 3	WNKY	Click for Story.	30 May



(Left) Screenshot of Environmental Compliance Coordinator Courtenay Howell conducting water sampling in Bypass Cave, as shown during a Spectrum 1 news report (6 May). (Right) Screenshot of Environmental Manager Matt Powell as featured in the 3-Part series Below BG on WNKY (27 May).