

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held December 20, 2022**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on December 20, 2022. Mayor Todd Alcott called the meeting to order. An invocation was provided by Co-Lead Pastor Jamie Ward of Hillview Heights Church. Following the invocation, all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown, Commissioner Melinda Hill, Commissioner Sue Parrigin and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

CITY MANAGER

City Manager Jeffery B. Meisel reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

APPROVAL OF MINUTES

Regular Meeting December 6, 2022.

Minutes of the above-referenced meeting was distributed to the Board of Commissioners with the Agenda for review. Motion was made by Hill and seconded by Bailey to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Motion to approve the minutes of the regular meeting of December 6, 2022 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2022 – 265

**MUNICIPAL ORDER APPROVING THE PROMOTION OF JENNIFER
LIGHTFOOT TO THE POSITION OF OFFICE ASSOCIATE II IN THE
FINANCE DEPARTMENT**

Summary of Municipal Order No. 2022 – 265 was read by the City Clerk. Motion was made by Bailey and seconded by Hill for consideration of said Municipal Order. Assistant City Manager/Chief Financial Officer Katie Schaller-Ward reviewed and recommended the promotion of Jennifer Lightfoot to Office Associate II in the Finance Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 265 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 266

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF TIARA BRITT TO THE POSITION OF HUMAN RESOURCES MANAGER IN THE HUMAN RESOURCES DEPARTMENT

Summary of Municipal Order No. 2022 – 266 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Human Resources Director Erin Hulsey reviewed and recommended the appointment of Tiara Britt to Human Resources Manager in the Human Resources Department. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Municipal Order No. 2022 – 266 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 267

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF MIKE RIGGS AND APPOINTMENT OF BENNY STOFER TO THE CITY OF BOWLING GREEN BOARD OF ETHICS

Summary of Municipal Order No. 2022 – 267 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Mayor Alcott recommended the reappointment of Mike Riggs and appointment of Benny Stofer to the Board of Ethics and he asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Municipal Order No. 2022 – 267 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 268

MUNICIPAL ORDER APPROVING A JOINDER AGREEMENT WITH THE KENTUCKY PUBLIC EMPLOYEES’ DEFERRED COMPENSATION AUTHORITY REGARDING PARTICIPATION IN THE AUTHORITY’S SUPPLEMENTAL RETIREMENT OPTIONS

Summary of Municipal Order No. 2022 – 268 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. City Manager Meisel reviewed and recommended approval of the Joinder Agreement with Kentucky Public Employees’ Deferred Compensation Authority for supplemental retirement options for City employees. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
Voting Nay: None

Municipal Order No. 2022 – 268 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 269

MUNICIPAL ORDER AUTHORIZING THE CONTINUATION OF AN AGREEMENT WITH PREMISE HEALTH, FORMERLY KNOWN AS CAREHERE, PLLC, FOR ADMINISTERING EMPLOYEE ON-SITE MEDICAL CLINIC SERVICES THROUGH CALENDAR YEAR 2024

Summary of Municipal Order No. 2022 – 269 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended the continuation of an agreement with Premise Health, formerly known as CareHere, PLLC for employee on-site medical clinic services through Calendar Year 2024. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 269 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 270

MUNICIPAL ORDER AUTHORIZING THE CONTINUATION OF AN AGREEMENT AS AMENDED WITH MEDBEN RELATING TO EMPLOYEE HEALTH AND THIRD PARTY ADMINISTRATOR (TPA) SERVICES FOR CALENDAR YEAR 2023

Summary of Municipal Order No. 2022 – 270 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended the continuation of an agreement as amended with MedBen for employee health and Third Party Administrator (TPA) services for Calendar Year 2023. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 270 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 271

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING THE PURCHASE OF PICTOMETRY AERIAL PHOTOGRAPHY FOR THE POLICE DEPARTMENT COMMUNICATIONS CENTER FROM PICTOMETRY INTERNATIONAL CORP. DBA EAGLEVIEW OF ROCHESTER, NEW YORK IN THE TOTAL AMOUNT NOT TO EXCEED \$350,000

Summary of Municipal Order No. 2022 – 271 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel recommended approval of the purchase of pictometry aerial photography for the Police Department Communications Center from Pictometry International Corp. dba EagleView in the total amount not to exceed \$350,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 271 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 272

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2023-16 FOR CROSSWINDS GOLF COURSE IRRIGATION SYSTEM REPLACEMENT THROUGH NONCOMPETITIVE NEGOTIATIONS FROM SIGNET GOLF ASSOCIATES II, INC. OF PINEHURST, NORTH CAROLINA, AND FURTHER AUTHORIZING THE DIRECT PURCHASE OF MATERIALS AND SUPPLIES FROM SITEONE LANDSCAPE SUPPLY HOLDING, LLC OF CHICAGO, ILLINOIS IN THE TOTAL AMOUNT OF \$1,759,942

Summary of Municipal Order No. 2022 – 272 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2023-16 for CrossWinds Golf Course irrigation system replacement through noncompetitive negotiations from Signet Golf Associates II, Inc. and the direct purchase of materials and supplies from SiteOne Landscape Supply Holding, LLC, in the total amount of \$1,759,942. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 272 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 273

MUNICIPAL ORDER AUTHORIZING THE PURCHASE OF FISCAL YEAR 2023 TURF MANAGEMENT CHEMICALS AND AGENTS FOR THE PARKS AND RECREATION DEPARTMENT THROUGH NONCOMPETITIVE NEGOTIATIONS WITH VARIOUS VENDORS IN THE TOTAL AMOUNT NOT TO EXCEED \$150,000

Summary of Municipal Order No. 2022 – 273 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel reviewed and recommended approval to purchase Fiscal Year 2023 turf management chemicals and agents for Parks and Recreation through noncompetitive negotiations with approximately six (6) vendors in the total amount not to exceed \$150,000. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 273 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 274

MUNICIPAL ORDER APPROVING FISCAL YEAR 2023 PARKS AND RECREATION FEES

Summary of Municipal Order No. 2022 – 274 was read by the City Clerk. Motion was made by Hill and seconded by Bailey for consideration of said Municipal Order. Meisel recommended the approval of the proposed Fiscal Year 2023 Parks and Recreation fees and explained the increases in pricing was due to recent General Assembly action, which required many services to be taxable, and the pricing would include sales tax. There was a question about non-profit discounts, and Parks and

Recreation Director Brent Belcher explained the discounting structure for non-profits, including a 50% discount for rentals at City parks. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 274 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 275

MUNICIPAL ORDER AUTHORIZING AND APPROVING THE CITY OF BOWLING GREEN TO APPROPRIATE AMERICAN RESCUE PLAN ACT FUNDING IN AN AMOUNT UP TO \$500,000 TO THE BARREN RIVER AREA CHILD ADVOCACY CENTER, AND FURTHER APPROVING AN AGREEMENT BETWEEN THE CITY OF BOWLING GREEN AND THE BARREN RIVER AREA CHILD ADVOCACY CENTER

Summary of Municipal Order No. 2022 – 275 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel recommended approval to appropriate up to \$500,000 of American Rescue Plan Act (ARPA) funding to the Barren River Area Child Advocacy Center (BRACAC), and further approve an agreement between BRACAC and the City. Executive Director of BRACAC Jennifer Bryant and BRACAC board member Brian Harrell made some remarks and it was said the funding would be used to increase services and purchase the adjacent property to allow for an expansion. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 275 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2022 – 276

MUNICIPAL ORDER AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE THE UPDATE OF AREA DESIGNATION FORM OF THE WARREN COUNTY AREA SOLID WASTE MANAGEMENT PLAN 2023-2027

Summary of Municipal Order No. 2022 – 276 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for consideration of said Municipal Order. Meisel explained the approval of the Update of Area Designation Form for the Warren County Solid Waste Management Plan required approval by all local jurisdictions every five (5) years. It was further clarified the action of the form did not change the fact Warren County oversees the Solid Waste Franchise for the City and County, and for all complaints or information about waste collection, residents should contact the Warren County Public Works Department, Division for Environmental Planning and Assistance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Municipal Order No. 2022 – 276 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 63
(First Reading – Non-Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 0.5712 ACRE FROM MHP (MOBILE HOME PARK) AND LI (LIGHT INDUSTRIAL) TO LI (LIGHT INDUSTRIAL) LOCATED AT 0 KEN BALE BOULEVARD PRESENTLY OWNED BY READ STREET INVESTMENTS, LLC

Title and summary of Ordinance No. BG2022 – 63 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the first and non-binding reading of said Ordinance. Meisel explained the rezoning was a unanimous recommendation from the City-County Planning Commission. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2022 – 63 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 64
(First Reading – Non-Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 16.21 ACRES FROM AG (AGRICULTURE) TO RM-3 (TOWNHOUSE/MULTI-FAMILY RESIDENTIAL) LOCATED AT 0 RUSSELLVILLE ROAD, PRESENTLY OWNED BY WABUCK DEVELOPMENT COMPANY, INC.

Title and summary of Ordinance No. BG2022 – 64 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for the first and non-binding reading of said Ordinance. Meisel explained the rezoning was a unanimous recommendation from the City-County Planning Commission. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2022 – 64 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 65
(First Reading – Non-Binding)
ORDINANCE READOPTING AND AMENDING COMPREHENSIVE PLAN

ORDINANCE READOPTING AND AMENDING THE BOWLING GREEN / WARREN COUNTY FOCUS 2030 COMPREHENSIVE PLAN AS RECOMMENDED BY THE CITY-COUNTY PLANNING COMMISSION

Title and summary of Ordinance No. BG2022 – 65 was read by the City Clerk. Motion was made by Hill and seconded by Parrigin for the first and non-binding reading of said Ordinance. Executive Director Ben Peterson of the City-County Planning Commission reviewed and recommended

the amendments to the Comprehensive Plan as recommend by the City-County Planning Commission. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2022 – 65 was approved by unanimous vote.

ORDINANCE NO. BG2022 – 56
(Second Reading – Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A PORTION OF A TRACT OF LAND CONTAINING 2.00 ACRES FROM AG (AGRICULTURE) TO RS-1A (SINGLE FAMILY RESIDENTIAL) LOCATED AT 1740 GREENVIEW LANE, PRESENTLY OWNED BY SANDRA FRANKLIN

Title and summary of Ordinance No. BG2022 – 56 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Ordinance No. BG2022 – 56 was adopted by unanimous vote.

ORDINANCE NO. BG2022 – 57
(Second Reading – Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 1.55 ACRES FROM HB (HIGHWAY BUSINESS) AND RM-2 (TWO-FAMILY RESIDENTIAL) TO HB (HIGHWAY BUSINESS) LOCATED AT 802 U.S. 31W BYPASS, PRESENTLY OWNED BY J.S. & J.M., LLC DBA ECONOMY INN

Title and summary of Ordinance No. BG2022 – 57 was read by the City Clerk. Motion was made by Parrigin and seconded by Bailey for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Ordinance No. BG2022 – 57 was adopted by unanimous vote.

ORDINANCE NO. BG2022 – 58
(Second Reading – Binding)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 18.19 ACRES FROM AG (AGRICULTURE) TO RM-3 (TOWNHOUSE/MULTI-FAMILY RESIDENTIAL) LOCATED AT 0 RUSSELLVILLE ROAD, PRESENTLY OWNED BY LHMW HOLDINGS II, LLC

Title and summary of Ordinance No. BG2022 – 58 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Ordinance No. BG2022 – 58 was adopted by unanimous vote.

ORDINANCE NO. BG2022 – 59
(Second Reading – Binding)
ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 2 (ADMINISTRATION) OF
THE CITY OF BOWLING GREEN CODE OF ORDINANCES TO
INCREASE THE SALARY FOR THE MAYOR

Title and summary of Ordinance No. BG2022 – 59 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Ordinance No. BG2022 – 59 was adopted by unanimous vote.

ORDINANCE NO. BG2022 – 60
(Second Reading – Binding)
ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 2 (ADMINISTRATION) OF
THE CITY OF BOWLING GREEN CODE OF ORDINANCES
RELATED TO REVISIONS TO THE POLICE AND FIREFIGHTERS'
RETIREMENT FUND AND OTHER ADMINISTRATIVE CHANGES

Title and summary of Ordinance No. BG2022 – 60 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Ordinance No. BG2022 – 60 was adopted by unanimous vote.

ORDINANCE NO. BG2022 – 61
(Second Reading – Binding)
ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 17 (PERSONNEL POLICIES)
OF THE CITY OF BOWLING GREEN CODE OF ORDINANCES
RELATED TO EMPLOYEES PARTICIPATING IN THE COUNTY
EMPLOYEES' RETIREMENT SYSTEM

Title and summary of Ordinance No. BG2022 – 61 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Ordinance No. BG2022 – 61 was adopted by unanimous vote.

ORDINANCE NO. BG2022 – 62

(Second Reading – Binding)

ORDINANCE ANNEXING PROPERTY BY CONSENT

ORDINANCE ANNEXING 300.05 ACRES OF A PORTION OF PROPERTIES LOCATED ON FREEPORT ROAD PRESENTLY OWNED BY THE INTER-MODAL TRANSPORTATION AUTHORITY, INC. WITH SAID TERRITORY BEING CONTIGUOUS TO EXISTING CITY LIMITS

Title and summary of Ordinance No. BG2022 – 62 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Parrigin for the second and binding reading of said Ordinance. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Bailey, Beasley-Brown, Hill, Parrigin and Alcott
 Voting Nay: None

Ordinance No. BG2022 – 62 was adopted by unanimous vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:30 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: January 3, 2023

APPROVED: 

Mayor, Chairman of Board of Commissioners

ATTEST: 

City Clerk

Minutes prepared by City Clerk Ashley Jackson