

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held March 21, 2023**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on March 21, 2023. Mayor Todd Alcott called the meeting to order. An invocation was provided by Hindu Priest Parag Davé of the Hindu Temple of Bowling Green, and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Sue Parrigin, Commissioner Carlos Bailey, Commissioner Dana Beasley-Brown, Commissioner Melinda Hill and Mayor Todd Alcott. Absent: none. There was a full quorum of the Board of Commissioners.

AWARDS AND RECOGNITIONS

Law Enforcement Consultant John Clark of the Kentucky League of Cities recognized the Bowling Green Police Department for its 2022 Law Enforcement Safety & Liability Review. He explained the department scored 100% on the review for the last 15 years and only about 15% of law enforcement agencies covered by the Kentucky League of Cities receive a perfect score. Mr. Clark presented a plaque to the Police Department.

CITY MANAGER

City Manager Jeffery B. Meisel reminded the audience to sign-up in the back of the Commission Chamber in order to speak during public comments.

APPROVAL OF MINUTES

Regular Meeting March 7, 2023.

Minutes of the above-referenced meeting was distributed to the Board of Commissioners with the Agenda for review. Motion was made by Hill and seconded by Parrigin to approve said minutes. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Motion to approve the minutes of the regular meeting of March 7, 2023 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2023 – 54

**MUNICIPAL ORDER APPROVING THE CAREER PATH
ADVANCEMENT OF MATTHEW WHITE TO THE POSITION OF
OPERATIONS TECHNICIAN III IN THE PUBLIC WORKS
DEPARTMENT**

Summary of Municipal Order No. 2023 – 54 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Public Works Operations Division Manager David Delp reviewed and recommended approval of the Career Path

Advancement of Matthew White to Operations Technician III. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None

Municipal Order No. 2023 – 54 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 55

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2023-45 FOR POLICE UNIFORMS FROM CMS UNIFORMS & EQUIPMENT, INC. OF NASHVILLE, TENNESSEE, GALLS, LLC OF LEXINGTON, KENTUCKY AND NAT’S OUTDOOR SPORTS OF BOWLING GREEN, KENTUCKY BASED ON UNIT PRICES

Summary of Municipal Order No. 2023 – 55 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. City Manager Meisel reviewed and recommended approval of Bid #2023-45 for police uniforms from CMS Uniforms & Equipment, Inc., Galls, LLC and Nat’s Outdoor Sports of Bowling Green based on unit prices. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None

Municipal Order No. 2023 – 55 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 56

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2023-42 FOR HOUSING ADMINISTRATIVE SERVICES FROM ICF INCORPORATED, LLC OF RESTON, VIRGINIA BASED ON HOURLY RATES IN AN AMOUNT NOT TO EXCEED \$265,000 OVER A FOUR YEAR PERIOD

Summary of Municipal Order No. 2023 – 56 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Meisel reviewed and recommended approval of Bid #2023-42 for affordable housing administrative services from ICF Incorporated, LLC based on hourly rates, in the total amount not to exceed \$265,000 over a four (4) year period. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
Voting Nay: None

Municipal Order No. 2023 – 56 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 57

MUNICIPAL ORDER AUTHORIZING A CONTRACT THROUGH NONCOMPETITIVE NEGOTIATIONS WITH ARNOLD CONSULTING ENGINEERING SERVICES, INC. OF BOWLING GREEN, KENTUCKY FOR PROFESSIONAL SERVICES FOR BLUEGRASS FARMS BOULEVARD EXTENSION IN THE AMOUNT OF \$116,000

Summary of Municipal Order No. 2023 – 57 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended a contract through noncompetitive negotiations with Arnold Consulting Engineering Services, Inc. (ACES) to provide design services for Bluegrass Farms Boulevard extension in the amount of \$116,000. It was said there was interest in the surrounding property and could include housing and mixed-use development. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 57 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 58

MUNICIPAL ORDER APPROVING AN AMENDED MEMORANDUM OF UNDERSTANDING FOR COMMUNITY TREE REPLACEMENT PROGRAM FUNDING BETWEEN THE CITY OF BOWLING GREEN AND OPERATION P.R.I.D.E., INC.

Summary of Municipal Order No. 2023 – 58 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Hill for consideration of said Municipal Order. Meisel recommended approval of an amended Memorandum of Understanding (MOU) with Operation P.R.I.D.E., Inc. for a Community Tree Replacement Program following the tornado and recent wind storm. He further explained the City approved an agreement previously for \$150,000, however an additional \$150,000 was now available and an amended MOU was deemed necessary. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 58 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 59

MUNICIPAL ORDER AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO GRANT AGREEMENTS FOR FLEXIBLE NEIGHBORHOOD GRANTS WITH VARIOUS ORGANIZATIONS

Summary of Municipal Order No. 2023 – 59 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for consideration of said Municipal Order. Neighborhood Coordinator Karen Foley reviewed and recommended the approval of three (3) neighborhood grants consisting of the Eaglestone Villas Homeowners Association, Shake Rag Festival and Windsor Meadows Homeowners Association in the total amount of \$20,300. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 59 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 60

MUNICIPAL ORDER AUTHORIZING THE APPROVAL AND SUBMISSION OF FISCAL YEAR 2024 ANNUAL PLAN FOR THE HOUSING CHOICE VOUCHER PROGRAM

Summary of Municipal Order No. 2023 – 60 was read by the City Clerk. Motion was made by Beasley-Brown and seconded by Bailey for consideration of said Municipal Order. Meisel reviewed and recommended approval of the Fiscal Year 2024 Annual Plan for the Housing Choice Voucher Program. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 60 was approved by unanimous vote.

ORDINANCE NO. BG2023 – 5

(First Reading – Non-Binding)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A PORTION OF A TRACT OF LAND CONTAINING 8.92 ACRES FROM AG (AGRICULTURE) TO GB (GENERAL BUSINESS) LOCATED AT 0 RUSSELLVILLE ROAD PRESENTLY OWNED BY PLATINUM DEVELOPMENT, LLC

Title and summary of Ordinance No. BG2023 – 5 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for the first and non-binding reading of said Ordinance. Meisel explained the rezoning was a unanimous recommendation from the City-County Planning Commission. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

First Reading of Ordinance No. BG2023 – 5 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 61

MUNICIPAL ORDER APPROVING AND AUTHORIZING OUT-OF-TOWN TRAVEL EXPENSES FOR CITY MANAGER JEFF MEISEL TO ATTEND THE KENTUCKY CITY/COUNTY MANAGEMENT ASSOCIATION WINTER CONFERENCE IN LEXINGTON, KENTUCKY

Summary of Municipal Order No. 2023 – 61 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Meisel recommended approval of his travel to the Kentucky City/County Management Association Winter Conference in Lexington. Mayor Alcott asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 61 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 62

MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF
RUSSELL BROWN, GREGORY SEATON AND JOHN WILLIAMS TO
THE URBAN GROWTH DESIGN REVIEW BOARD

Summary of Municipal Order No. 2023 – 62 was read by the City Clerk. Motion was made by Parrigin and seconded by Hill for consideration of said Municipal Order. Mayor Alcott recommended the reappointments of Russell Brown, Gregory Seaton and John Williams to the Urban Growth Design Review Board. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 62 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2023 – 63

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF
JENNIFER HINES STEEN TO THE HOBSON HOUSE COMMISSION

Summary of Municipal Order No. 2023 – 63 was read by the City Clerk. Motion was made by Hill and seconded by Beasley-Brown for consideration of said Municipal Order. Mayor Alcott recommended the reappointment of Jennifer Hines Steen to the Hobson House Commission. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Municipal Order No. 2023 – 63 was approved by unanimous vote.

ORDINANCE NO. BG2023 – 4

(Second Reading – Binding)

ORDINANCE RELATING TO CLASSIFICATION/PAY SCHEDULES

ORDINANCE AMENDING THE CLASSIFICATION/PAY
SCHEDULES “F” FOR FIRE AND “P” FOR POLICE OF THE CITY OF
BOWLING GREEN FOR FISCAL YEAR 2023

Title and summary of Ordinance No. BG2023 – 4 was read by the City Clerk. Motion was made by Parrigin and seconded by Beasley-Brown for the second and binding reading of said Ordinance. Mayor Alcott asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Bailey, Beasley-Brown, Hill and Alcott
 Voting Nay: None

Ordinance No. BG2023 – 4 was adopted by unanimous vote.

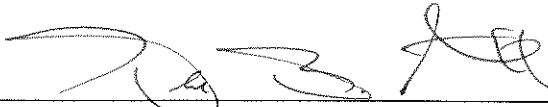
PUBLIC COMMENTS

Following the regular agenda, Mayor Alcott opened the floor for any public comments. Jennifer Morlan spoke about homelessness and affordable housing.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:00 p.m., Mayor Alcott declared this meeting adjourned.

ADOPTED: April 18, 2023

APPROVED: 

Mayor, Chairman of Board of Commissioners

ATTEST: 

City Clerk

Minutes prepared by City Clerk Ashley Jackson