

November

2025

Caretaker

REPORT

DEPARTMENT OF PUBLIC WORKS



67

Professionals



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Design
10

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Environmental Compliance Coordinator Courtenay Howell played a pivotal role in designing the city's latest billboard, which highlights stormwater management and environmental protection. Education serves as a fundamental aspect of the city's Municipal Separate Stormwater System (MS4) permit. Through outreach initiatives, streamside field days with students, and public engagement efforts, we aim to safeguard essential stormwater infrastructure and protect our drinking water resources.

PUBLIC WORKS DIRECTOR
ANDY SOUZA



(270) 393-3657 **ANDY.SOUZA@BGKY.ORG**



Available on our website
www.bgky.org/publicworks



Operations

Ryan Johnson, Manager
(270) 393-3204

Street Maintenance * Sidewalks * Signals * Signs * Plowing * Road Closures
Leaf Pick-up * Dead Animal Removal * Curb Painting * ROW Trimming * Storm Drains

Summary: Operations completed **128 work orders** in November. Operations repaired/installed **0** traffic signals and **39** signs. Zero injection wells were drilled. There were 1.96 miles of added maintenance from subdivision acceptance this year (6.53 miles for 2024).

November 2025



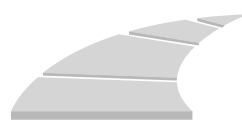
Potholes
Repaired

21



Street
Sweeping
Hours/Miles

49/86



L/ft
Sidewalks
Repaired

116



Tons of
Asphalt Used

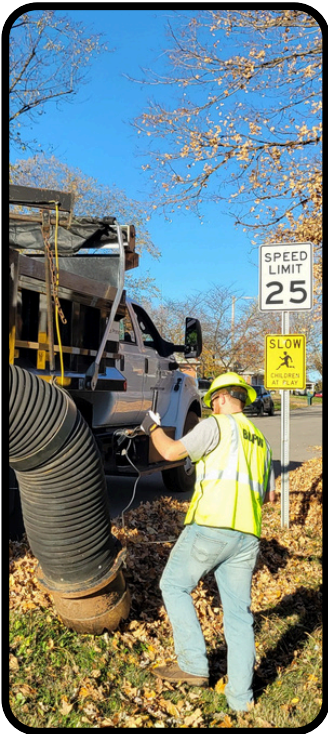
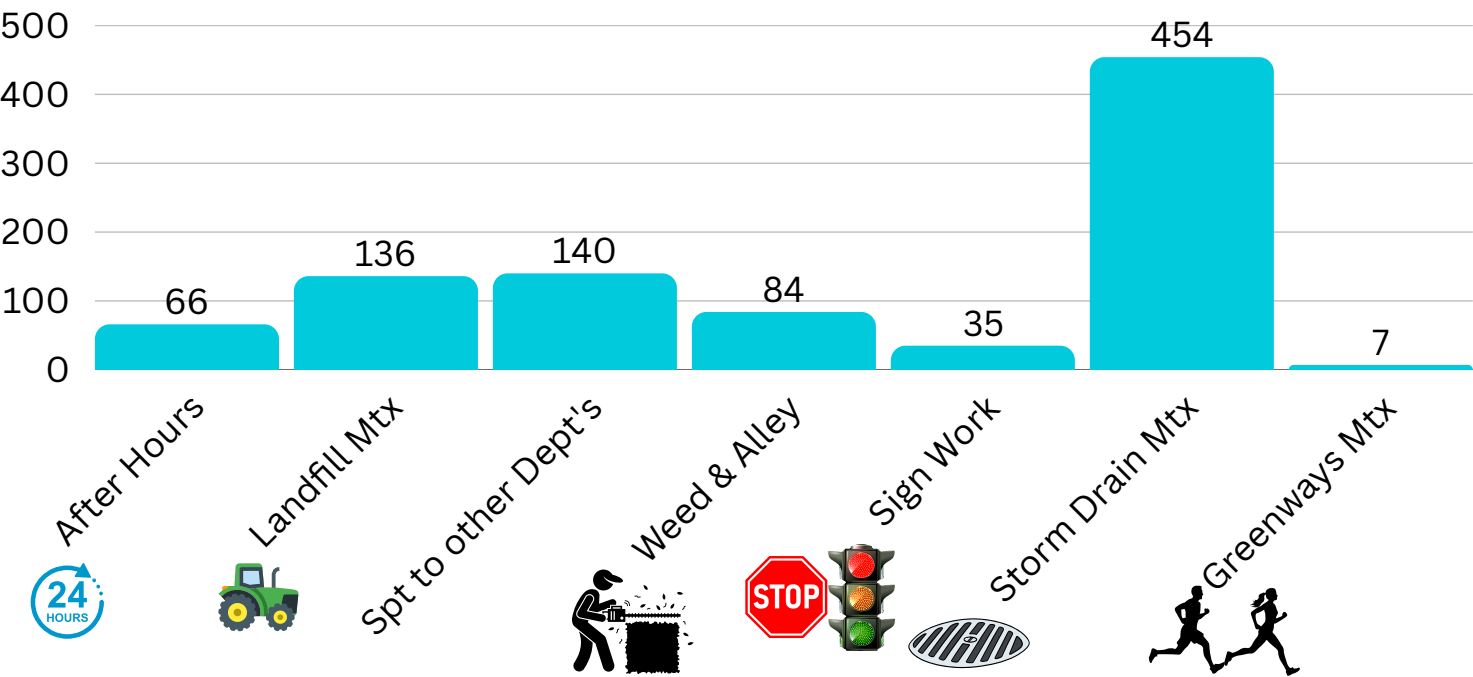
2.52



Operations Maintenance Technician III, Barry Basham, utilizes a loader to perform a controlled burn of organic debris at the Glen Lily landfill. Large tree branches, stumps, and other refuse are periodically incinerated to create space for future storage needs. (11 November)

Operations Hours

● November






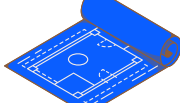
The Fall 2025 Leaf Season commenced on November 17, with crews beginning the collection of leaf piles in Zone 1. This year, the team is implementing a streamlined approach across all ten zones to optimize leaf collection and reduce overhead costs. Zones 1 through 3 were collected in November, with the remaining zones scheduled for collection in December.



Planning & Design

Melissa Cansler, City Engineer
(270) 393-3212

Plat Reviews * CDR Reviews * Surveyor
Subdivision Inspections * Traffic Planning
Capitol Improvement Programs

			
Plats Reviewed	Site Inspections	ROW Permits	CDR Reviews
6	69 Initial 227 Reinspections	8	8

2025 Quick Build Project - The City of Bowling Green was selected by the Kentucky Transportation Cabinet (KYTC) as one of three cities to participate in Smart Growth America's 2025 Complete Streets Leadership Academy - a national program that helps cities create safer, more connected streets. We received a \$22,000 grant supporting a quick build demonstration project on state roadways within the City. (Selections below) This was a hands-on way to show Bowling Green is committed to safety, innovation and community-driven solutions. We're especially proud to be working closely with KYTC on this effort, strengthening local and state partnerships that can lead to long-term change.

City Engineer Kyle Hunt worked with the Kentucky Transportation Cabinet and Metropolitan Planning Organization to improve safety for pedestrians and cyclists in high-traffic areas, specifically at Morgantown Road and the Smallhouse Road/Covington Street intersection with Scottsville Road. The Operations team and KYTC road crews supported these measures.

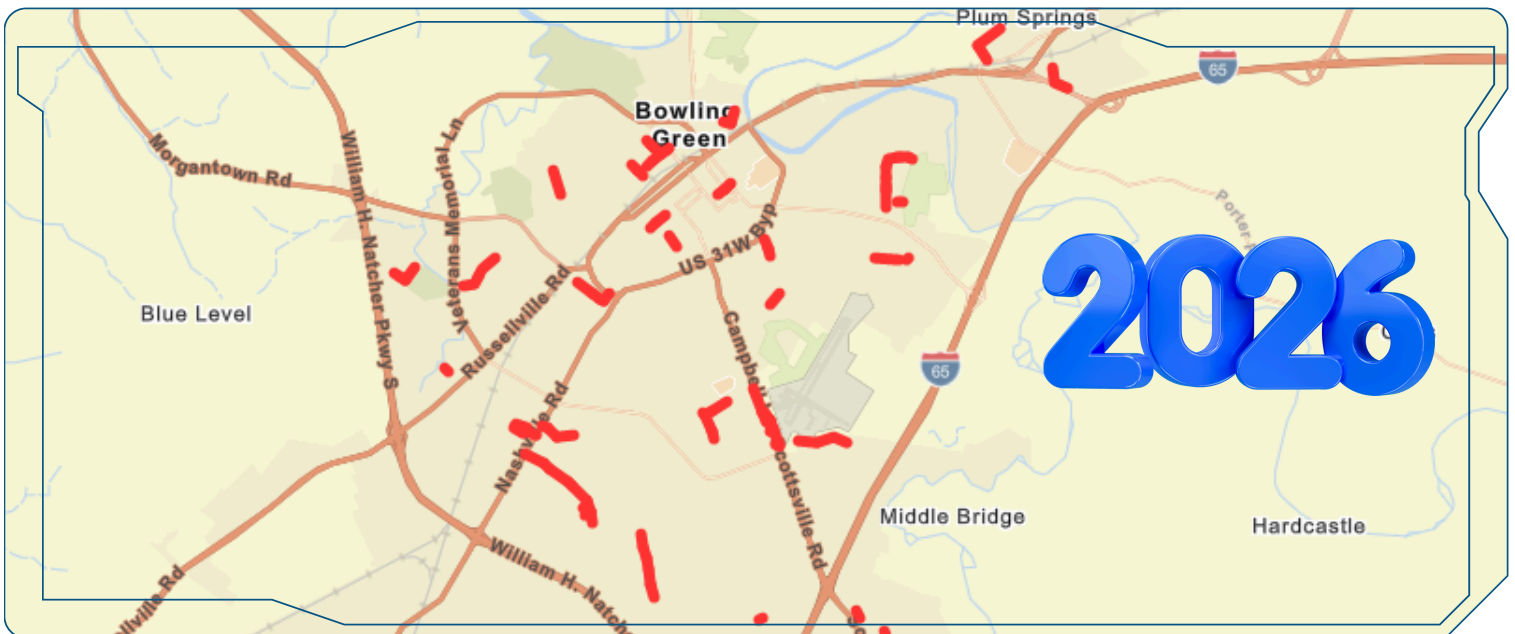


FY 2026 Pavement Evaluation



(Top) Every year, the city engages an independent firm to evaluate the condition of its roadways. This year, Cyclomedia, a company specializing in street-level imagery and LiDAR data, has been contracted to create a 3D digital twin of the area for analysis and assessment. Inset-City Engineer Melissa Cansler and Construction Coordinator II Melanie Shy had the opportunity to tour the vehicle during its inaugural visit to Bowling Green on November 24.

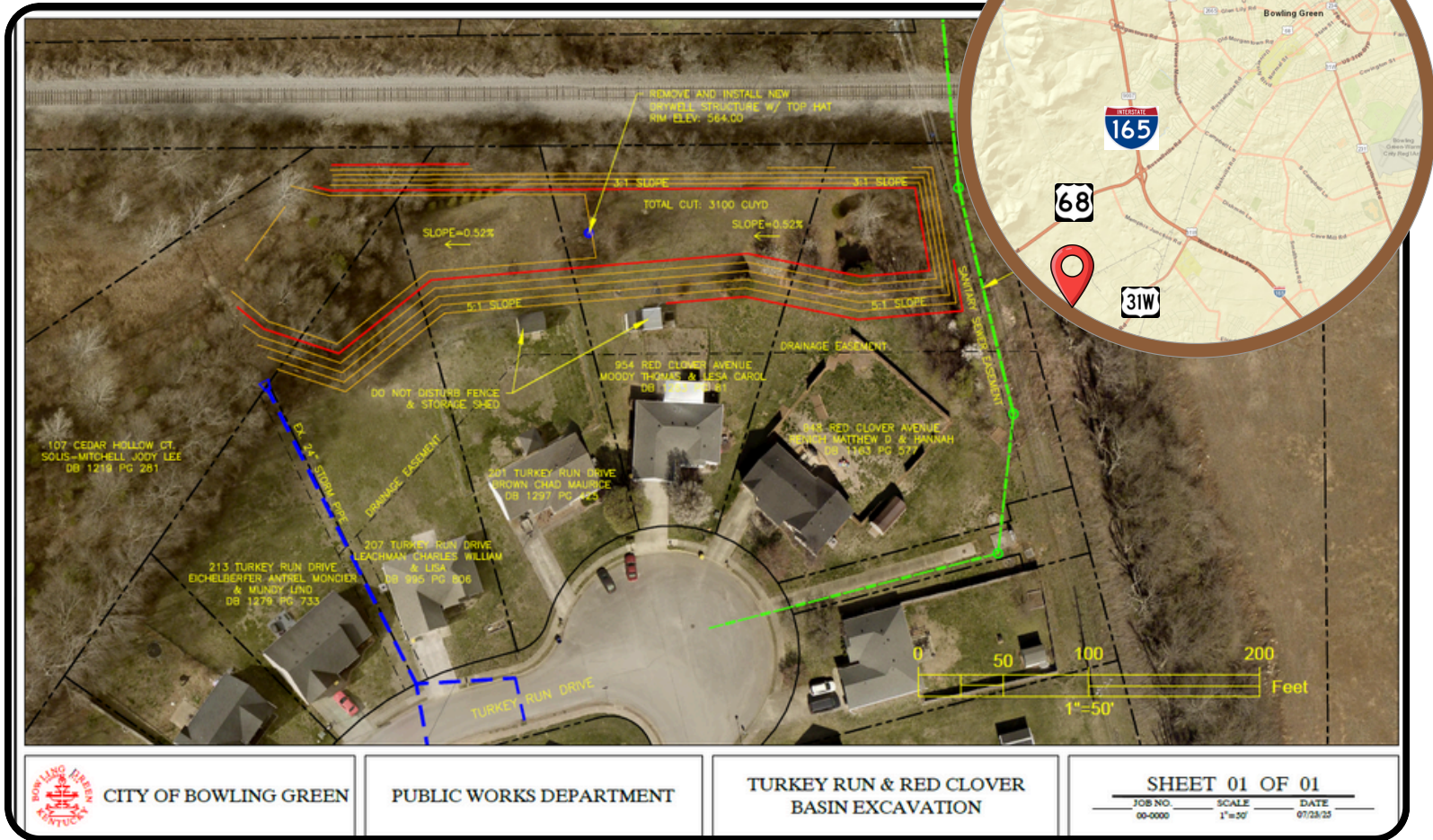
(Bottom) The 2026 Street paving list (also known as overlay) is depicted below. This year, about 12 miles of roadway will be milled and replaced as part of the overall street maintenance program. Yearly assessments, like the one depicted above from Cyclomedia, help the staff determine the sections in most need of repair or replacement. (About 94 segments will be part of the overlay)





Stormwater Planning

Turkey Run Dr & Red Clover Ave



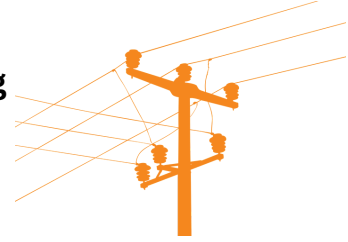
Civil Engineer Trevor Cline collaborated with Environmental Manager Matt Powell to design an expanded stormwater basin situated between the 200 Block of Turkey Run Drive and the CSX Rail Line. In April 2025, following heavy rainfall, the original basin became surcharged, resulting in flooding affecting multiple residences along Turkey Run Drive and Red Clover Avenue.

Public Works has since completed a comprehensive survey and design plan to retrofit the basin, thereby enhancing its storage capacity. The city coordinated with the Warren County Water District and Infinity Pipeline Inc. to ensure the work would not interfere with a concurrent sewer project in the vicinity. The total cost for this undertaking amounts to \$198,800, and the Board of Commissioners granted approval for the project on November 18.



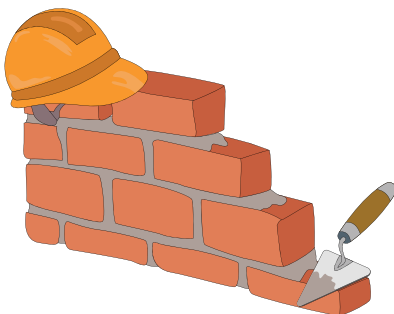
Environmental Compliance

Geologist * Sinkholes * Spills * Education * Water Sampling
Matt Powell, Manager
(270) 393-3071



(Left) The Butler County Landfill Utility project commenced this month. The underground electrical systems have encountered repeated failures and are currently being replaced with overhead lines. This initiative will be reimbursed by the Kentucky Division of Waste Management and is anticipated to be completed successfully over the next few months.

(Below) A revised ordinance establishing the Bowling Green Stormwater Utility was presented by Environmental Manager Matt Powell and passed by majority vote during the Board of Commissioners meeting on November 4th, and the second reading passed on November 18th. This approval represents the first step in a significant, multi-phase initiative. The first phase is the immediate establishment of a Fee In Lieu of Construction (FILOC) program for post-construction stormwater quality management on new development. The second phase is the implementation of the stormwater utility in January of 2027. This represents a major step forward for funding stormwater infrastructure improvements in Bowling Green.





The annual Erosion Prevention and Sediment Control event at Glen Lily Landfill educated over 130 participants on effective techniques and best practices in an outdoor classroom environment (6 November).



EMPLOYEE

Spotlight

Kimberly Wilhelm is our Office Associate II in our Fleet Division. She has been with the City since December 2022.

Get to Know You:

- **Favorite Movie:** Oklahoma! (1955)
- **Favorite Food:** Sushi
- **Favorite Place to Travel:** Bishop, CA
- **One Fun Fact About Kim:** Halloween is my favorite holiday of the year!

Personal Message to our team from Kim:

I feel truly fortunate to work alongside such an exceptional team at Fleet. The dedication, kindness, and joy each person brings to the workplace creates an environment where I can be my genuine self.

"Don't settle for being average, when you're capable of being awesome!"



KIM



Facilities

Dave Hehner, Manager
(270) 393-3055

Facilities Management * CIP Construction Projects * Climate Control
Pest Management * Snow Removal

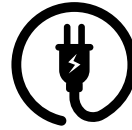
Work Orders
80



Plumbing



HVAC



Electrical



Carpentry



Cleaning

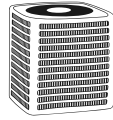


Other

1945	PW Admin	1	1	1		4	
1992	PW Ops		2			2	
1992	PW Fleet		3	1	2	3	Wash Bay
1907	City Hall	2			2	4	
1946	CH Annex			4	1	4	Supplies
1974	NCS		3				Carpet
1997	BGPD	2		4			Boiler Repair \$9K
2009	Fire HQ		2				
1980	Fire #1			2			
1980	Fire #2		2	1		1	
2001	Fire #3	1	1			1	



Facilities



Plumbing


HVAC

Electrical

Carpentry

Cleaning

Other

2001 Fire #4			2		1	Garage Door Repair
2025 Fire #5				3	2	
2008 Fire #6				1	1	
2020 Fire #7		1				
2024 Fire #8						
1995 Convention Ctr		3			1	
1872 Hobson House						
1930 White House		3				
1987 Transit Building		2	3			
 BGPD Tower Spt						



Fleet

Denise Gilland, Manager
(270) 393-3201

13
PEOPLE

Heavy Duty Truck * Light Duty Trucks & Cars * Police
Fire * ASE Certified Mechanics * Enterprise Fleet Management

- TBD

November 2025



Filled

Preventative

Repair

Parts Requests

Work Order

Work Orders

205

53

47



(Inset) Master Automotive Technician Trevor Noble earned ASE certification for brakes and suspension and steering. Master Automotive Technicians Trevor Noble (left) and Paul Staubs (right) conduct research on the recommended repairs for Unit 3301, a 2021 Dodge Charger Pursuit vehicle. (10 November)



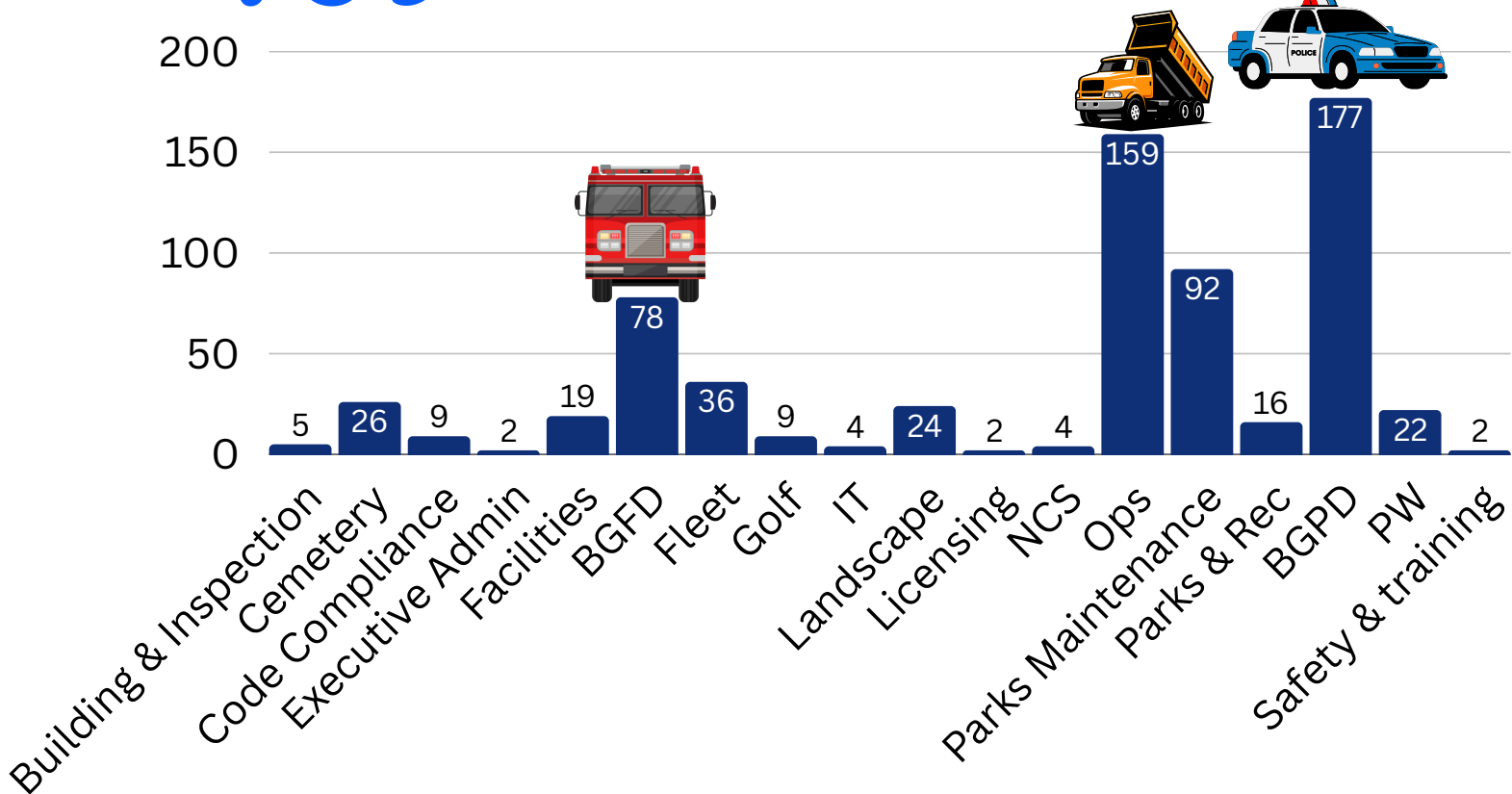
Fleet

Denise Gilland, Manager
(270) 393-3201

13
PEOPLE

709

● Vehicles/Equipment

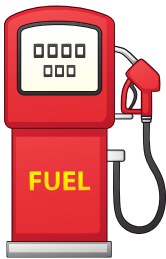


CITY FLEET USAGE

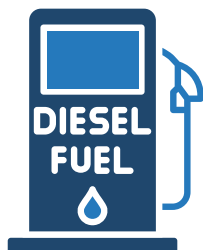


OCTOBER 2025

Last Month



18,689
Gallons



3,794
Gallons



249
Gallons



\$54,271

Building Inspection	1 		
Cemetery		2 	1 
Code Compliance	2 		
Facilities	1 		
BGFD	1 	5 	
Fleet	1 	2 	
Golf		2 	
IT	1 		
Landscape		4 	
NCS			1 
Operations		4 	1 
Parks Maintenance		5 	
Parks & Rec.		8 	4 
BGPD	3 	3 	4 
Public Works	4 	6 	
Safety & Training	2 		



VETERANS DAY

November 11th



David Adams
Operations

Andy Souza
Admin

Rob Evans
Planning

Daniel Colter
Planning

Keith Patton
Fleet



Administration

Andy Souza, Director
(270) 393-3657

Promotion	Operations Division	The Board of Commissioners approved the career path advancement of David Webb to the position of Operations Maintenance Technician III and Austin Jones and John Lyons to the position of Operations Maintenance Technician II with Municipal Order 2025-267. Approved on <u>4 November 2025</u> .
New Hire	Operations Division	The Board of Commissioners approved Municipal Order 2025-271 for the probationary appointment of Hunter Hayes to the position of Operations Maintenance Technician I on <u>4 November 2025</u> .
Ordinance Change	Environmental Division	The Board of Commissioners approved the first reading (non-binding) of a change to Chapter 21 (Public Infrastructure, rights-of-way, and stormwater) for the inclusion of a stormwater utility and FILOC program. Read on <u>4 November 2025</u> .
Bid Acceptance	Planning and Design Division	The Board of Commissioners approved Municipal Order 2025-285, accepting Bid #2026-13 for Fiscal Year 2026 sidewalk rehabilitation from Baker Contracting, LLC in an amount not to exceed \$400,000 on <u>18 November 2025</u> .
Bid Acceptance	Planning and Design Division	The Board of Commissioners approved Municipal Order 2025-286, accepting Bid #2026-18 for Wheatstone Ave sidewalk from Baker Contracting, LLC in an amount not to exceed \$83,610.50 on <u>18 November 2025</u> .
Sole Source Purchase	Environmental Division	The Board of Commissioners approved Municipal Order 2025-287, authorizing a contract for Turkey Run basin expansion from Infinity Pipeline Inc. through sole source in the total amount of \$198,800 on <u>18 November 2025</u> .
Stormwater Utility and FILOC	Environmental Division	The Board of Commissioners approved City Ordinance BG2025-26 (Second Reading-Binding) for repealing and revising Chapter 21 (Public Infrastructure, Rights-of-Way and Stormwater), Subchapter 21-2 (Stormwater Quality) related to stormwater requirements of the City of Bowling Green Code of Ordinances on <u>18 November 2025</u> .